

**Monday, January 8, 2018
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

ORDER PAPER (SC 2017-15)

2017-15/1 SPEAKERS BUSINESS

Announcements - The next meeting of the Students' Council will take place on Tuesday, January 9, 2017 at 6:00pm in the Council Chambers.

Speaker Special Orders items 2017-14/7a and 2017-14/7b from the SC-2017-14-OP-20171205 Order Paper, as 2017-15/7a and 2017-15/7b, respectively.

2017-15/2 PRESENTATIONS

2017-15/2a *Presentation Title:* Student Events Initiative Referendum & Feedback

Abstract: Robyn Paches and Daria Nordell will present on the current status of the Student Events Initiative, including the prospective referendum. They will then take feedback from council.

Presenter(s):

- Daria Nordell, Students' Union Capital Campaign Coordinator
- Robyn Paches, Vice-President (Operations and Finance)

PACHES SPONSORS the *Student Events Initiative Referendum & Feedback* presentation.

2017-15/2b *Presentation Title:* L'Association des Universitaires de la Faculté Saint-Jean Proposed FAMF Referendum

Abstract: A presentation on the proposed AUFSJ Faculty Association Membership Fee.

Presenter(s):

- TBA

SCOTT SPONSORS a presentation from the L'Association des Universitaires de la Faculté Saint-Jean (AUFJS) at the January 8th meeting of Council.

2017-15/3 **EXECUTIVE COMMITTEE REPORT**

2017-15/4 **BOARD AND COMMITTEE REPORT**

2017-15/5 **OPEN FORUM**

2017-15/6 **QUESTION PERIOD**

2017-15/7 **BOARD AND COMMITTEE BUSINESS**

2017-15/7a **Bill #5 - Students' Council Legislative and Committee Structure Reform - *First Reading***

HOWIE/CHRISTENSEN MOVE to approve the first reading of Bill #5, on the recommendation of Bylaw Committee, based on the below, amended first principles, following the referral to Bylaw Committee on Nov. 21.

First Principles (*Amended Nov. 28, 2017*):

1. Bylaw 100 is the premiere piece of legislation of Students' Council, housing much of the administrative and operational regulations of the body.
2. Legislation within Bylaw 100 is loosely defined with little direction given surrounding the procedures and protocols of the various forms of legislation. There are currently legislative processes for the creation of bylaws, political policies, and the budget that are described in Students' Council's standing orders, but are not reflected in bylaw. As these processes do not change year to year and are binding, they should be reflected in bylaw.
3. The legislative process of approving bylaws shall be clarified in Bylaw 100 to mandate each piece of legislation go through first and second reading, with second reading being drafted by Bylaw Committee.
4. The legislative process of approving policies shall be clarified in Bylaw 100 to mandate each piece of legislation go through first and second reading, with second reading being drafted by Policy committee.

5. The legislative process of approving the budget shall be clarified in Bylaw 100 to mandate the first reading of budget principles and the itemized budget be drafted by Finance committee.
6. In light of DIE Board Ruling 2017-02, there is a lack of clarity surrounding the timing of the start up meeting and first meeting of Students' Council as defined in Bylaw 100.
7. Bylaw 100 shall be amended to allow the startup meeting to occur anytime within April.
8. Bylaw 100 shall be amended to relax the mandated timing of the first meeting of each Students' Council term from before May 7 to before May 15 of each year.
9. In light of recent discussions surrounding committee structure, four new categories of committees will be defined with definitions including, but not limited to:
 - a. "Legislative" committees
 - i. Committees whose mandate include a delegated, legislative function of Students' Council.
 1. Audit, Bylaw, Policy, Council Administration, Finance, and Nominating Committee shall be reclassified as "Legislative" committees.
 - ii. These committees shall have a closed membership of only elected members of Students' Council or Designates.
 - iii. These committees shall be recurring.
 - iv. The list and mandate of these committees shall remain in Bylaw 100.
 - v. These committee shall only be created or eliminated through two readings of Students' Council amending Bylaw 100.
 - b. "Oversight" committees
 - i. Committees whose mandate include providing recommendations on internal and external Students' Union policies and providing guidance, advice, oversight, or other information to the organization on a general topic.
 - ii. These committees may have an open membership of elected members of Students' Council, unelected individuals, or both.

- iii. These committees shall be recurring.
 - iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.
 - v. These committees may be created, approved, or formalized by a simple majority vote of Students' Council.
 - vi. These committees shall only be eliminated by two majority votes of Students' Council amending the Bylaw 100 Schedule B at two separate meetings occurring not less than one week apart.
- c. "Ad hoc" committees:
- i. Committees whose mandate is narrow surrounding a particular topic, initiative, project, or investigation.
 - ii. These committees may have an open membership of elected members of Students' Council, unelected individuals, or both.
 - iii. Expire at a designated time not to exceed 1 year.
 - iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.
 - v. These committees may be created, approved, formalized, eliminated or renewed by a simple majority vote of Students' Council or the Executive committee.
 - vi. Ad hoc committees may also be referred to as "task forces."
- d. "Operational" committees:
- i. Committees whose mandate is to serve a specific operational function of the Students' Union.
 - ii. These committees may have an open membership of elected members of Students' Council, unelected individuals, or both.
 - iii. These committees shall be recurring.
 - iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.
 - v. These committees may be created, approved, or formalized by a simple majority vote of Students' Council or the Executive committee.

- vi. These committees shall only be eliminated by a simple majority vote of Students' Council or the Executive Committee.
10. The definition of "standing committee" shall be eliminated.
11. Under the new classification, all formalized committees shall be eligible for the administrative support of Discover Governance or the Students' Union, as needed.
12. The current "Bylaw 100 Schedule" shall be renamed "Bylaw 100 Schedule A".
13. A new "Bylaw 100 Schedule B" shall be created.

**2017-15/7b Bill #6 - The Social and Environmental Responsibility Committee Restructuring -
Second Reading**

CHRISTENSEN/PACHES MOVE to approve the second reading of Bill #6, on the recommendation of Bylaw Committee, based on the following first principles.

1. The Social and Environmental Responsibility Committee (SERC) historically was a committee of the Students' Union executive.
2. Formally, the committee no longer functions as part of the Students' Union executive and continues to exist as a unregulated committee of the Students' Union proper.
3. Bylaw 1100 shall be amended to remove The Social and Environmental Responsibility Committee as a formal part of the Students' Union executive.

Please see SC-2017-15.05 for second reading wording changes.

2017-15/7c The University of Alberta First Aid Responders Petition Question

CHRISTENSEN/HOWIE MOVE to approve the University of Alberta First Aid Responders DFU Petition Question, on the recommendation of Bylaw Committee, as listed below.

The University of Alberta First Aid Responders (UAFAR) is currently a student group on campus that is dedicated to increasing campus health and safety through a focus on first aid knowledge and training. First aid-trained UAFAR volunteers attend University of Alberta campus events as first aid responders completely free of charge, equipped with a full complement of first aid supplies. Certified standard first aid instructors

provide several discounted standard first aid classes to students throughout the school year. First aid courses for student groups can also be arranged.

The conditions of the fee will include:

1. Students shall have the option to opt out;
2. The fee will be assessed only in the Fall and Winter Terms;
3. With the establishment of a Dedicated Fee Unit, UAFAR will: support their current services, transition to on-call service, purchase and maintain first aid materials, purchase all necessary insurance, and subsidize standard first aid training for University of Alberta students, staff, and alumni wanting to serve with the UAFAR event and on-call services;
4. The board overseeing the fee shall include a Chair, the President of UAFAR, VP Finance of UAFAR, VP Operations of UAFAR, VP Internal of UAFAR, and a Students' Councillor. The board will be elected by UAFAR members with the exception of the Students' Councillor, who will be appointed by Students' Council.
5. The fee will not be assessed to students at Augustana Campus;
6. Off-campus students, as defined by the University Calendar, are excluded from the fee;

We the undersigned support a fee of \$0.49 per student per semester, in each the Fall and Winter semesters, for full-time and part-time students to fund UAFAR:

2017-15/8 GENERAL ORDERS

2017-15/8a Bill #7 - Students' Council Legislative Process Update - *First Reading*

CHRISTENSEN MOVES to approve the first reading of Bill #7 based on the following first principles.

First Principles:

1. Bylaw 100 is the premiere piece of legislation of Students' Council, housing much of the administrative and operational regulations of the body.
2. Legislation within Bylaw 100 is loosely defined with little direction given surrounding the procedures and protocols of the various forms of legislation. There are currently legislative processes for the creation of

bylaws, political policies, and the budget that are described in Students' Council's standing orders, but are not reflected in bylaw. As these processes do not change year to year and are binding, they should be reflected in bylaw.

3. The legislative process of approving bylaws shall be clarified in Bylaw 100 to mandate each piece of legislation go through first and second reading, with second reading being drafted by Bylaw Committee.
4. The legislative process of approving policies shall be clarified in Bylaw 100 to mandate each piece of legislation go through first and second reading, with second reading being drafted by Policy committee.
5. The legislative process of approving the budget shall be clarified in Bylaw 100 to mandate the first reading of budget principles and the itemized budget be drafted by Finance committee.
6. In light of DIE Board Ruling 2017-02, there is a lack of clarity surrounding the timing of the start up meeting and first meeting of Students' Council as defined in Bylaw 100.
7. Bylaw 100 shall be amended to allow the startup meeting to occur anytime within April.
8. Bylaw 100 shall be amended to relax the mandated timing of the first meeting of each Students' Council term from before May 7 to before May 15 of each year.

2017-15/9 INFORMATION ITEMS

2017-15/9a Executive Committee Motion Tracking

See SC 2017-15.01

2017-15/9b Student Council Motion Tracking Sheet

See SC 2017-15.02

2017-15/9c Students' Council Attendance

See SC 2017-15.03

2017-15/9d *Votes and Proceedings*, SC-2017-14-OP-20171205 - Tuesday, December 5, 2017
(Incomplete)

See SC 2017-15.04

2017-15/9e *Social and Environmental Responsibility Committee (Bill #6) Second Reading*

See SC 2017-15.05

Mtg Code	Date	Result	Motion	Council Agenda Reported In	Notes	
04	2017-05-18	5/0/0	USHAKOV/PACHES MOVED TO support the creation of the Campus Activities Board.			
04	2017-05-18	5/0/0	PACHES/USHAKOV MOVED TO request \$475.00 in Per Diem and Travel costs for the VP Operations & Finance and the VP Student Life to attend the StudentCare Stakeholder Meeting as UASU delegates.			
06	2017-06-08	4/0/0	PACHES/SCOTT moves to release all remaining Students' Union held Lister Hall Students' Association funds to the 2017/18 Lister Hall Students' Association.		BANISTER away	
07	2017-06-12	4/0/0	BANISTER/SCOTT MOVED TO approve a project allocation not to exceed \$3000.00 for the STRIDE spring/summer cohort as presented.		LARSEN away	PA
07	2017-06-12	4/0/0	USHAKOV/BANISTER MOVED TO approve the letter of support to Strathcona Elections.		LARSEN away	
07	2017-06-12	4/0/0	USHAKOV/PACHES MOVED TO budget no more than \$1800 to send the Executive and the DRPA to the Council of Alberta University Students Counterparts Conference.		LARSEN away	
07	2017-06-12	4/0/0	SCOTT/USHAKOV MOVED TO budget no more than \$450 to send the President, VP External and the DRPA to the Council of Alberta University Students June In-person Meeting in Calgary.		LARSEN away	
08	2017-06-15	5/0/0	USHAKOV/SCOTT MOVED TO request \$75.00 in Per Diem costs for the VP External, President and the VP Student Life to attend the Wellness Summit as UASU delegates.			
08	2017-06-15	5/0/0	BANISTER/LARSEN MOVED TO budget no more than \$2250 to send the President, the VP External, and the DRPA to the Canadian Alliance of Student Association Policy and Strategy Conference.			
09	2017-06-22	4/0/0	BANISTER/SCOTT MOVED TO approve the attendance of the Executive Committee to the 2017 Student Union Development Summit as presented.	2017-07	PACHES away	
09	2017-06-22	4/0/0	LARSEN/USHAKOV MOVED TO allocate no more than \$1,750 from the project allocation for the Executive Committee's attendance to the 2017 Student Union Development Summit.	2017-07	PACHES away	PA
12	2017-07-06	5/0/0	PACHES/LARSEN moves to approve a project allocation not to exceed \$3000.00 for the Room at the Top mural as presented.	2017-07		
14	2017-07-20	5/0/0	USHAKOV/PACHES MOVED TO approve the job description of the Chair of the Campus Activities Board as presented.	2017-10		
14	2017-07-20	5/0/0	USHAKOV/PACHES MOVED TO approve the attached version of the Campus Activities Board Terms of Reference.	2017-10		
15	2017-07-31	5/0/0	PACHES/SCOTT MOVED TO approve the job description of the Social Media Coordinator as presented.	2017-10		
18	2017-08-29	4/0/0	BANISTER/USHAKOV MOVED TO approve the Senior Operations Manager – Retail and Assistant Operations Manager – Retail Job Descriptions.	2017-10	PACHES away	
18	2017-08-29	4/0/0	BANISTER/SCOTT MOVED TO approve the Capital Campaign Coordinator Job Description.	2017-10	PACHES away	
20	2017-09-13	5/0/0	SCOTT/USHAKOV MOVED TO approve the STRIDE Coordinator Job Description as presented.	2017-10		
21	2017-09-18	5/0/0	LARSEN/SCOTT MOVED TO request no more than \$2500 for Election Year: Meet Your City Council Candidates event and GovWeek support items from the Project Allocation (PA) fund	2017-10		PA
22	2017-09-21	5/0/0	PACHES/USHAKOV MOVED TO approve a project allocation not to exceed \$200.00 for Room at the Top mural supply costs as presented.	2017-10		PA
24	2017-09-27	5/0/0	SHANE/REED MOVED TO approve a project allocation not to exceed \$4200.00 for the STRIDE fall/winter cohort as presented.			PA
25	2017-10-02	5/0/0	PACHES/SCOTT MOVED TO approve a project allocation not to exceed \$1500.00 for the municipal advanced polling marketing as presented.			PA
26	2017-10-11	5/0/0	USHAKOV/PACHES MOVED TO approve a project allocation not to exceed \$1050.00 for the UASU Cares Marketing Campaign as presented.			
26	2017-10-11	5/0/0	USHAKOV/LARSEN MOVED TO budget no more than \$210 to send the President, VP External and the DRPA to the Council of Alberta University Students In person meeting.			

Mtg Code	Date	Result	Motion	Council Agenda Reported In	Notes	
29	2017-10-25	4/0/0	USHAKOV/PACHES MOVED TO send the General Manager to the AMICCUS-C Western Regional Conference, November 7-9, 2017.		LARSEN away	
32	2017-11-08	5/0/0	LARSEN/USHAKOV moves to budget no more than \$5545 to send the President, the VP External, and the DRPA to the Canadian Alliance of Student Association Advocacy Week.			
33	2017-11-15	5/0/0	USHAKOV/LARSEN MOVES TO authorize Craig Turner to open a new business banking account with Scotiabank on behalf of the Students' Union, for the purpose of facilitating bulk electronic funds transfers.			
35	2017-12-06	4/0/0	USHAKOV/SCOTT MOVED TO approve the Annual General Eating PA Request for no more than \$150.00 as presented		LARSEN away	PA
35	2017-12-06	4/0/0	USHAKOV/PACHES MOVED TO approve a contingency allocation of no more than \$24000 for data recovery and server repairs.		LARSEN away	
35	2017-12-06	4/0/0	PACHES/USHAKOV MOVED TO approve the presented Job Description for an Assistant Operation Manager, Food Services.		LARSEN away	

N/A	SANDARE/WILSON MOVE to suspend standing orders to allow for four speaking turns	CARRIED	SC-2017-07	08/22/2017
N/A	FLAMAN/BROPHY CALL TO QUESTION.	CARRIED	SC-2017-07	08/22/2017
N/A	SCOTT/SUNDAY MOVE to postpone indefinitely.	CARRIED	SC-2017-07	08/22/2017
SC-2017-08 was cancelled.				
2017-09/2a	USHAKOV/BANISTER SPONSOR a presentation from the Dean of Students Office regarding changes in the Student	N/A	SC-2017-09	09/19/2017
2017-09/2b	LARSEN/FLAMAN SPONSORS an overview presentation from the Council of Alberta University Students.	N/A	SC-2017-09	09/19/2017
2017-09/7a	SUNDAY/FLAMAN MOVES to appoint two members of Students' Council to the Discipline, Interpretation, and En	N/A	SC-2017-09	09/19/2017
2017-09/7b	CHRISTENSEN/HOWIE MOVES to appoint one (1) member of Students' Council to Bylaw Committee.	N/A	SC-2017-09	09/19/2017
2017-09/7c	LARSEN/USHAKOV MOVE, upon the recommendation of Policy Committee, to approve the renewal of the Stude	CARRIED	SC-2017-09	09/19/2017
2017-09/7d	SCOTT/PIASECKI MOVE, upon the recommendation of Policy Committee, to approve the renewal of the Deferre	CARRIED	SC-2017-09	09/19/2017
2017-09/7e	PACHES/CHRISTENSEN MOVE to approve the first reading of Bill #4 - Removing Student Group Operating Polic	CARRIED	SC-2017-09	09/19/2017
2017-10/2a	PACHES/(?) SPONSOR the presentation called Report to Students' Council: The Athletics and Recreation Fee	N/A	SC-2017-10	10/03/2017
2017-10/8a	USHAKOV/PACHES MOVE to appoint two council members to the Health and Dental Committee.	N/A	SC-2017-10	10/03/2017
2017-11/2a	USHAKOV/PACHES SPONSOR a presentation from StudentCare on the Health and Dental Plan	N/A	SC-2017-11	10/17/2017
2017-11/7a	PACHES/CHRISTENSEN MOVE to approve the first reading of Bill #4 - Removing Student Group Operating Polic	CARRIED	SC-2017-11	10/17/2017
2017-11/7b	CHRISTENSEN/PIASECKI MOVE, on the recommendation of the DIE Board Committee, to appoint Gil Miciak and	CARRIED	SC-2017-11	10/17/2017
2017-11/7c	CHRISTENSEN/PIASECKI MOVE, on the recommendation of the DIE Board Committee, to appoint Landon Hayne	CARRIED	SC-2017-11	10/17/2017
2017-11/7d	CHRISTENSEN/PIASECKI MOVE, on the recommendation of the DIE Board Committee, to appoint Karamveer La	CARRIED	SC-2017-11	10/17/2017
2017-11/7e	BROPHY/PALINDAT MOVE, on the recommendation of the Audit Committee, to approve the findings of the exte	CARRIED	SC-2017-11	10/17/2017
2017-11/7f	BROPHY/PALINDAT MOVE, on the recommendation of the Audit Committee, to approve the findings of the exte	CARRIED	SC-2017-11	10/17/2017
2017-12/7a	CHRISTENSEN/PACHES MOVE to approve the first reading of Bill #6, on the recommendation of Bylaw Commit	CARRIED	SC-2017-12	11/07/2017
2017-12/7b	SUNDAY/ SCOTT MOVE to appoint two (2) members of Students' Council to the Aboriginal Relations and Recon	N/A	SC-2017-12	11/07/2017
2017-12/7c	SUNDAY/THIBAudeau MOVE to appoint one (1) member of Students' Council to the Council Administration Co	N/A	SC-2017-12	11/07/2017
2017-13/2a	SCOTT/LARSEN SPONSORS a presentation from the Engineering Student's Society on the proposed FAMF refer	N/A	SC-2017-13	11/21/2017
2017-13/7a	PACHES MOVES to appoint one member of Students' Council to the Gateway Student Journalism Society.	N/A	SC-2017-13	11/21/2017
2017-13/7b	PACHES MOVES to appoint one member of Students' Council to the Finance Committee.	N/A	SC-2017-13	11/21/2017
2017-13/7c	PACHES/SCOTT MOVE to appoint two members of Students' Council to the ONECard Student Advisory Group.	N/A	SC-2017-13	11/21/2017
2017-13/7d	HOWIE MOVES to appoint one (1) member of Students' Council to the Policy Committee.	N/A	SC-2017-13	11/21/2017
2017-13/7e	HOWIE/CHRISTENSEN MOVE to approve the first reading of Bill #5, on the recommendation of Bylaw Commit	NOT CARRIED	SC-2017-13	11/21/2017
	CHRISTENSEN/FLAMAN MOVE to bring this motion back to Bylaw Committee	CARRIED	SC-2017-13	11/21/2017
2017-13/7f	SUNDAY/LARSEN MOVES to appoint one (1) member of Students' Council to the Aboriginal Relations and Recon	N/A	SC-2017-13	11/21/2017
SC-2017-14 minutes are currently incomplete.				



University of Alberta Students' Union

STUDENTS' COUNCIL

Tuesday, December 5, 2017
Council Chambers, University Hall

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

MEETING CALLED TO ORDER AT 6:0PM

ORDER PAPER (SC 2017-14)

2017-14/1 SPEAKERS BUSINESS

2017-14/2 PRESENTATIONS

2017-14/2a *Title: Student Event Initiative Updates*

Abstract: General Manager Marc Dumouchel will present on the Student Events Initiative and provide an update on the related renovations.

Presenter(s):

- Marc Dumouchel, General Manager (Students' Union)

PACHES/FLAMAN SPONSOR the *Student Events Initiative Updates* presentation.

Giving quick update on the Myer Horowitz theatre renovations. Noting that we need a strong program and strong initiatives for the change we want.

2017-14/2b *Title: UAFAR (University of Alberta First Aid Responders): Becoming A Dedicated Fee Unit*

Abstract: The University of Alberta First Aid Responders (UAFAR) is a student group dedicated to improving campus health and safety through first aid education, skill development, and service. Securing a DFU would be instrumental in supporting UAFAR's goal of expanding beyond current campus event coverage service and into the University of Alberta's on-call campus first aid service.

Presenter(s):

- Victor Mocanu

JONES/CHOI SPONSOR the *UAFAR: Becoming a Dedicated Fee Unit* presentation.

Explaining the purpose and deployments of the UAFAR, and the sort of work that could be done if funded. As of now, there is too much dependence from the club on granting.

SORENSEN/CHOI motion to extend.

21/9/0. Carried.

See SC-2017-14.09

2017-14/3 **EXECUTIVE COMMITTEE REPORT**

Ilya USHAKOV, Vice President (Student Life) - Report.

Marina BANISTER, President - Report.

Robyn PACHES, Vice President (Operations and Finance) - Report.

Shane SCOTT, Vice President (Academic) - Report.

Reed LARSEN, Vice President (External) - Report.

2017-14/4 **BOARD AND COMMITTEE REPORT**

Audit Committee - Report.

Bylaw Committee - Report.

Council Administration Committee (CAC) - Report.

Finance Committee - Report.

Nominating Committee - Report.

Policy Committee - Report.

Board of Governors - Report.

Gateway Student Journalism Society - Report.

Aboriginal Relations and Reconciliation Committee - Report.

Council on Aboriginal Initiatives - Report.

2017-14/5 **OPEN FORUM**

2017-14/6 **QUESTION PERIOD**

2017-14/7 **BOARD AND COMMITTEE BUSINESS**

2017-14/7a **Bill #5 - Students' Council Legislative and Committee Structure Reform - *First Reading***

HOWIE/CHRISTENSEN MOVE to approve the first reading of Bill #5, on the recommendation of Bylaw Committee, based on the below, amended first principles, following the referral to Bylaw Committee on Nov. 21.

First Principles (*Amended Nov. 28, 2017*):

1. Bylaw 100 is the premiere piece of legislation of Students' Council, housing much of the administrative and operational regulations of the body.
2. Legislation within Bylaw 100 is loosely defined with little direction given surrounding the procedures and protocols of the various forms of legislation. There are currently legislative processes for the creation of bylaws, political policies, and the budget that are described in Students' Council's standing orders, but are not reflected in bylaw. As these processes do not change year to year and are binding, they should be reflected in bylaw.
3. The legislative process of approving bylaws shall be clarified in Bylaw 100 to mandate each piece of legislation go through first and second reading, with second reading being drafted by Bylaw Committee.
4. The legislative process of approving policies shall be clarified in Bylaw 100 to mandate each piece of legislation go through first and second reading, with second reading being drafted by Policy committee.
5. The legislative process of approving the budget shall be clarified in Bylaw 100 to mandate the first reading of budget principles and the itemized budget be drafted by Finance committee.
6. In light of DIE Board Ruling 2017-02, there is a lack of clarity surrounding the timing of the start up meeting and first meeting of Students' Council as defined in Bylaw 100.
7. Bylaw 100 shall be amended to allow the startup meeting to occur anytime within April.
8. Bylaw 100 shall be amended to relax the mandated timing of the first meeting of each Students' Council term from before May 7 to before May 15 of each year.
9. In light of recent discussions surrounding committee structure, four new categories of committees will be defined with definitions including, but not limited to:
 - a. "Legislative" committees
 - i. Committees whose mandate include a delegated, legislative function of Students' Council.

1. Audit, Bylaw, Policy, Council Administration, Finance, and Nominating Committee shall be reclassified as “Legislative” committees.
 - ii. These committees shall have a closed membership of only elected members of Students’ Council or Designates.
 - iii. These committees shall be recurring.
 - iv. The list and mandate of these committees shall remain in Bylaw 100.
 - v. These committee shall only be created or eliminated through two readings of Students’ Council amending Bylaw 100.
- b. “Oversight” committees
 - i. Committees whose mandate include providing recommendations on internal and external Students’ Union policies and providing guidance, advice, oversight, or other information to the organization on a general topic.
 - ii. These committees may have an open membership of elected members of Students’ Council, unelected individuals, or both.
 - iii. These committees shall be recurring.
 - iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.
 - v. These committees may be created, approved, or formalized by a simple majority vote of Students’ Council.
 - vi. These committees shall only be eliminated by two majority votes of Students’ Council amending the Bylaw 100 Schedule B at two separate meetings occurring not less than one week apart.
- c. “Ad hoc” committees:
 - i. Committees whose mandate is narrow surrounding a particular topic, initiative, project, or investigation.
 - ii. These committees may have an open membership of elected members of Students’ Council, unelected individuals, or both.
 - iii. Expire at a designated time not to exceed 1 year.

- iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.
 - v. These committees may be created, approved, formalized, eliminated or renewed by a simple majority vote of Students' Council or the Executive committee.
 - vi. Ad hoc committees may also be referred to as "task forces."
- d. "Operational" committees:
- i. Committees whose mandate is to serve a specific operational function of the Students' Union.
 - ii. These committees may have an open membership of elected members of Students' Council, unelected individuals, or both.
 - iii. These committees shall be recurring.
 - iv. The list and mandate of these committees shall be housed in the Bylaw 100 Schedule B.
 - v. These committees may be created, approved, or formalized by a simple majority vote of Students' Council or the Executive committee.
 - vi. These committees shall only be eliminated by a simple majority vote of Students' Council or the Executive Committee.
10. The definition of "standing committee" shall be eliminated.
11. Under the new classification, all formalized committees shall be eligible for the administrative support of Discover Governance or the Students' Union, as needed.
12. The current "Bylaw 100 Schedule" shall be renamed "Bylaw 100 Schedule A".
13. A new "Bylaw 100 Schedule B" shall be created.

2017-14/7b Bill #6 - The Social and Environmental Responsibility Committee Restructuring - *Second Reading*

CHRISTENSEN/PACHES MOVE to approve the second reading of Bill #6, on the recommendation of Bylaw Committee, based on the following first principles.

- 1. The Social and Environmental Responsibility Committee (SERC) historically was a committee of the Students' Union executive.

2. Formally, the committee no longer functions as part of the Students' Union executive and continues to exist as a unregulated committee of the Students' Union proper.
3. Bylaw 1100 shall be amended to remove The Social and Environmental Responsibility Committee as a formal part of the Students' Union executive.

Please see SC-2017-14.10 for second reading wording changes.

2017-14/7c **SCOTT MOVES** to appoint one member of Students' Council to the Nominating Committee.

2017-14/7d **PACHES MOVES** to appoint two members of Students' Council to the Finance Committee.

2017-14/7e **BROPHY MOVES** to appoint two members of Council to the Audit Committee.

2017-14/8 **GENERAL ORDERS**

2017-14/8a SCOTT MOVES to approve the proposal for a FAMF Referendum for the Engineering Students Society.

See SC-2017-14.11

2017-14/9 **INFORMATION ITEMS**

2017-14/9a Report from Vice President (Student Life)

See SC 2017-14.01

2017-14/9b Report from the President

See SC 2017-14.02

2017-14/9c Report from Vice President (Academic)

See SC 2017-14.03

2017-14/9d Report from Vice President (Operations and Finance)

See SC 2017-14.04

2017-14/9e Executive Committee Motion Tracking

See SC 2017-14.05

2017-14/9f Student Council Motion Tracking Sheet

See SC 2017-14.06

2017-14/9g Students' Council Attendance

See SC 2017-14.07

2017-14/9h *Votes and Proceedings*, SC-2017-12-OP-20171107 - Tuesday, November 7, 2017

See SC 2017-14.08

2017-14/9i *UAFAR: Becoming a Dedicated Fee Unit* Presentation

See SC 2017-14.09

2017-14/9j *Social and Environmental Responsibility Committee (Bill #6)* Second Reading

See SC 2017-14.10

2017-14/9k Engineering Students' Society FAMF - Final Proposal (2017)

See SC 2017-14.11

Bill #6 - The Social and Environmental Responsibility Committee Restructuring - Second Reading

CHRISTENSEN/PACHES MOVE to approve the second reading of Bill #6, on the recommendation of Bylaw Committee, based on the following first principles.

1. The Social and Environmental Responsibility Committee (SERC) historically was a committee of the Students' Union executive.
2. Formally, the committee no longer functions as part of the Students' Union executive and continues to exist as a unregulated committee of the Students' Union proper.
3. Bylaw 1100 shall be amended to remove The Social and Environmental Responsibility Committee as a formal part of the Students' Union executive.

Bylaw 1100

1 Composition

1. The Executive Committee consists of
 - a. the President;
 - b. the Vice President (External);
 - c. the Vice President (Academic),
 - d. the Vice President (Operations and Finance);
 - e. the Vice President (Student Life); and
 - f. the General Manager, as a non-voting member.

2 Mandate

1. The Executive Committee shall
 - a. manage those aspects of the Students' Union not otherwise provided for in legislation; and
 - b. represent the Students' Union to all external parties.
2. The Executive Committee
 - a. has the authority to direct any of its members; and
 - b. may delegate any of its authority.

3 Conduct of Meetings

1. The President is the chair of the Executive Committee.
2. Quorum of the Executive Committee is four voting members.
3. The Executive Committee has the same reporting requirements as a standing committee of Students' Council.

4 Members

1. The President
 - a. shall develop and maintain awareness of significant issues that impact students;
 - b. is the primary spokesperson for the Students' Union;
 - c. shall supervise the affairs of the Students' Union subject to the authority of the Executive Committee and Students' Council; and
 - d. has the authority to direct the General Manager.
2. The Vice President (External)
 - a. shall develop and maintain awareness of significant issues external to the University of Alberta that impact students;
 - b. shall advocate for the Students' Union to the federal, provincial, and municipal governments; and
 - c. shall lead and coordinate the Students' Union's efforts on advocacy external to the University of Alberta.
3. The Vice President (Academic)
 - a. shall develop and maintain awareness of significant academic issues that impact students;
 - b. shall advocate on behalf of the Students' Union on academic issues; and
 - c. shall lead and coordinate the Students' Union's efforts on academic advocacy.
4. The Vice President (Operations and Finance)
 - a. shall develop and maintain awareness of the Students' Union's operations and finances;
 - b. shall oversee those portions of the Students' Union's budget process falling within the realm of the Executive Committee;

- c. shall provide operational and financial advice to the Executive Committee and its members; and
 - d. shall, in the absence of the President,
 - i. chair the Executive Committee, and
 - ii. have the authority to direct the General Manager.
- 5. The Vice President (Student Life)
 - a. shall develop and maintain awareness of significant non-academic issues internal to the University of Alberta that impact students;
 - b. shall advocate on behalf of the Students' Union on non-academic issues internal to the University of Alberta; and
 - c. shall lead and coordinate the Students' Union's efforts on advocacy on nonacademic issues internal to the University of Alberta.
- 6. The General Manager
 - a. shall provide support to the Executive Committee and its members;
 - b. shall implement the directives of the Executive Committee; and
 - c. shall oversee and direct those portions of the Students' Union staff who report, directly or indirectly, to them.

5 Term of Office

1. The President and the Vice Presidents of the Students' Union must be members of the Students' Union.
2. The President and the Vice Presidents of the Students' Union shall be elected to serve a term lasting from May 1 to April 30 of the following year.
3. The General Manager shall be selected in a manner prescribed by the Executive Committee and shall serve at the pleasure of the Executive Committee.

~~6 The Social and Environmental Responsibility Committee (SERC)¶~~

- ~~1. The Social and Environmental Responsibility Committee (SERC) will operate as a subcommittee of the Students' Union Executive Committee with the mission to:¶~~
 - ~~a. aid the Students' Union in its ongoing efforts to be socially and environmentally responsible in the administrative, political, and business arenas.¶~~
 - ~~b. help promote the organization as a leader in economic, environmental, and social sustainability as aspired to in the current Students' Union's Strategic Plan by offering consensus-based recommendations to the SU Executive Committee.¶~~
 - ~~c. provide tools for the Students' Union to serve as a model example of global citizenship for students, the University, and the broader community in a rapidly globalizing world.¶~~
- ~~2. The terms of reference will be annually reported to Students' Council.~~