

STUDENTS' COUNCIL LATE ADDITIONS

Tuesday, April 1, 2008
Council Chambers 2-1 University Hall

LATE ADDITIONS (SC 2007-25)

- 2007-25/5 **BOARD AND COMMITTEE REPORTS**
- 2007-25/5a Grant Allocation Committee- Report
Please see document LA 07-25.01
- 2007-25/5b Bylaw Committee
- 2007-25/5b(i) **SAMUEL/EASTHAM MOVE THAT** Students' Council, upon the recommendation of Bylaw Committee, reconsider Bill #6 in its first reading.
Please see document LA 07-25.02
- 2007-25/5b(ii) **NICOL/MCKINNEY MOVE THAT** Students' Council, upon the recommendation of the Bylaw Committee, approve Bill #9 in second reading.
Please see document LA 07-25.03
- 2007-25/5b(iii) **EASTHAM/NICOL MOVE THAT** Students' Council, upon the recommendation of the Bylaw Committee, approve Bill #10 in second reading.
Please see document LA 07-25.04
- 2007-25/5c External Policy Committee- Report
Please see document LA 07-25.05
- 2007-25/6 **GENERAL ORDERS**
- 2007-25/6c **ERUVBETINE MOVES THAT** Students' Council appoint (1) member to the Global Citizenship Curriculum Advisory Board.
- 2007-25/7 **INFORMATION ITEMS**
- 2007-25/7b Council Standing Orders- March 18th '08
Please see document LA 07-25.06
- 2007-25/7c Item 07-25/6a supporting email

Please see document LA 07-25.07

2007-25/7d

Chris Le, VP Student Life- Report

Please see document LA 07-25.08

2007-25/7e

Letter to Council from VP Academic

Please see document LA 07-25.09

2007-25/7f

Steven Dollansky, VP External- Report

Please see document LA 07-25.10

2007-25/7g

Bobby Samuel, VP Academic- Report

Please see document LA 07-25.11

University of Alberta Students' Union
Report to Students' Council

DATE OF COUNCIL MEETING (08-04-01)

Grant Allocation Committee

Hello Council:

On behalf of Grant Allocation Committee and Students' Union, I have attended the Campus Recreation Enhancement Fund Meeting on March 10th and March 11th. After many hours of collaboration we have decided to disburse roughly \$250,000 dollars to 19 different groups:

- Triathlon Club
- Womens Fast Ball
- UA Golf Team
- Urban Uprising Climbing (free rock climbing in butterdome)
- Waterpolo Club
- Ultimate Club
- Orchesis Dance Group
- Instructional Rec Programs
- Rowing Team
- Synchronized Swim Club
- Paddling Club
- Group Fitness
- Intramural Sports
- Mixed Curling Club
- Fencing Club
- Fitness & Lifestyle Centre
- Aquatics Centre
- Powerlifting

No bylaws was broken in the allocation decisions.

I have the document of detailed breakdown of the money figures allocated. Feel free to ask for it.

Terence Fung
Chair
Grant Allocation Committee

Bill # 6 Principles approved 2007-16/6b:

For all Dedicated Fee Units for which an opt out is available, the opt out must be made available to students via a centralized, SU run, online service.

Principles Bill #9:

That the number of grants per student group not be limited to a fixed number per academic session.

Bylaw 5600
A Bylaw Respecting Student Groups

1. Any group is a student group that registers as such with the Students' Union.
2. In order to register as a student group with the Students' Union, a group must
 - a. be registered as a student group with the University of Alberta; and
 - b. have an executive committee comprised of at least 2/3 undergraduate students.
3. Student groups' registration with the Students' Union shall expire on April 30 of each year.
4. (1) Where there is a portion of the Students' Union operating budget designated for grants to be paid to Student Groups, no group that is not a Student Group shall receive a grant from that portion of the Students' Union operating budget.

(2) No Student Group shall receive more than three thousand dollars in funding from the portion of the Students' Union operating budget designated for grants to Student Groups in a single fiscal year.

~~(3) There shall be no fixed number of grants that a Student Group may receive~~

5. The Vice President (Student Life), in conjunction with the University of Alberta, shall develop and table at Students' Council
 - a. a list of student groups' privileges; and
 - b. a procedure through which these privileges can be suspended.

Students' Union 4/1/08 3:20 PM
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January 8,2008
Jan 11/05 – Implemented May 1/05
Sept 14/04
Aug. 07/01
May 7/01
Nov. 14/96
Nov. 28/95

Principles Bill #10:

a) The University Policy Committee and the External Policy Committee shall be able to make editorial changes to all political policy assigned to them.

b) These editorial changes shall include changes to expiration dates of Political Policies.

Bylaw 100
A Bylaw Respecting Students' Council

1. Definitions

In this bylaw

- (a) "Councillor" means any member of Students' Council except
 - i. the President of the Students' Union,
 - ii. a Vice President of the Students' Union,
 - iii. the Undergraduate Board of Governors Representative,
 - iv. the Speaker of Students' Council, or
 - v. the General Manager of the Students' Union;
- (b) "faculty" means
 - i. any entity designated by University of Alberta General Faculties Council policy as a faculty, except the Faculty of Graduate Studies and Research, the Faculty of Library and Information Studies, and the Faculty of Extension,
 - ii. all undergraduate students registered at the University of Alberta in Open Studies;
- (c) "faculty population" means the average number of undergraduate students enrolled in a given faculty in a Fall term and the Winter term immediately following it;
- (d) "introductory meeting" means the annual meeting of those persons elected to serve on Students' Council for the coming year;
- (e) "legislation" means
 - i. Students' Union bylaws,
 - ii. Students' Union political policies,
 - iii. Students' Council standing orders, and
 - iv. general orders of Students' Council;
- (f) "Speaker" means the Speaker of Students' Council or, in his/her absence, any individual designated as having the responsibilities of the Speaker of Students' Council;
- (g) "standing committee" means
 - i. the Audit Committee,
 - ii. the Awards Committee,
 - iii. the Budget and Finance Committee,
 - iv. the Bylaw Committee,
 - v. the Council Administration Committee,
 - vi. the External Policy Committee,
 - vii. the Grant Allocation Committee, or
 - viii. the University Policy Committee;

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- (h) "Students' Council" means the Council of the Students' Union, University of Alberta, as constituted by statute of the province of Alberta;
- (i) "Students' Union" means the Students' Union, University of Alberta, as incorporated by statute of the province of Alberta; and
- (j) "Undergraduate Board of Governors Representative" means the individual, other than the Students' Union President, nominated by the Students' Union to the University of Alberta Board of Governors.

2. Composition of Students' Council

- (1) Students' Council is composed of
 - (a) the President of the Students' Union,
 - (b) the Vice Presidents of the Students' Union,
 - (c) the Undergraduate Board of Governors Representative,
 - (d) thirty-two Councillors,
 - (e) the Speaker, and
 - (f) the General Manager of the Students' Union.
- (2) The Speaker and the General Manager of the Students' Union are entitled neither to move, second, or vote on motions of Students' Council, nor to serve as voting members of standing committees.
- (3) Each Councillor shall represent exactly one faculty.
- (4) Each faculty shall be allocated a number of Councillors equal to the number of Councillors times its faculty population divided by the sum of all faculties' faculty populations, with any remainder being discarded.
- (5) A faculty shall be allocated Councillors for upcoming Students' Council elections dependant upon that faculty continuing to include undergraduate students in their student body at the time of the election, and in the next academic year.
- (6) Notwithstanding (4), every faculty shall be allocated at least one Councillor.
- (7) If more than thirty-two Councillors are allocated, they shall be revoked from faculties with more than one Councillor in ascending order of remainder until only thirty-two Councillors are allocated.

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- (8) If fewer than thirty-two Councillors are allocated, additional Councillors shall be allocated to faculties entitled to at least one Councillor under (4) in descending order of remainder until thirty-two Councillors are allocated.
- (9) In the event that two faculties have equal remainders and that this equality prevents the processes set out in (6) and (7) from allocating exactly thirty-two Councillors, the number of Councillors shall be temporarily increased by the minimum amount necessary.
- (10) The Chief Returning Officer of the Students' Union shall determine the allocation of Councillors annually before February 15, and shall forthwith table with Students' Council a report detailing the allocation of Councillors and the statistics used to reach that allocation.
- (11) The Chief Returning Officer shall review the allocation of Councillors before each election and determine if the allocation remains valid. If the allocation is no longer valid the Chief Returning Officer shall re-determine the allocation of Councillors and shall report the re-determined allocation to Students' Council as set out in (10).

3. Eligibility

- (1) All members of Students' Council except for the General Manager of the Students' Union are required to be members of the Students' Union.
- (2) Every Councillor is required to be enrolled in the faculty he/she represents.
- (3) No person shall simultaneously hold more than one position on Students' Council.

4. Removal of Members

- (1) Any member of Students' Council wishing to resign must do so in writing to the Speaker.
- (2) The Speaker shall table in Council any letters of resignation he/she receives.
- (3) Resignations take effect on the date specified in the letter of resignation or, if no such date is specified, at the time that the letter is tabled in Students' Council.
- (4) Students' Council does not have the authority to remove any Councillor.

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- (5) Any person who ceases to be a member of Students' Council shall be removed from any Students' Union office that is the result of his/her position on Students' Council or of which his/her position on Students' Council is the result.
- (6) The Students' Union shall immediately recommend that any person who ceases to be a member of Students' Council be removed from any office in an external organization that results from his/her position on Students' Council, or from any position from which he/she is removed as a consequence of (4) or (5).

5. Replenishment

- (1) In the event of a vacancy in the office of President, Vice President, or Undergraduate Board of Governors Representative, Students' Council shall
 - (a) appoint a qualified Students' Union member to fill the position, and/or
 - (b) call a by-election for the position.
- (2) In the event of a vacancy in the office of Councillor, the Chief Returning Officer of the Students' Union shall offer the position to the candidate who would have been elected had another Councillor been allocated to the resigning Councillor's faculty during the last election before which nominations were open for that faculty.
- (3) Notwithstanding (2), no person shall be offered a Councillor position who
 - (a) has already vacated a Councillor position since the last election before which nominations were open for the faculty in question,
 - (b) has already declined appointment to a Councillor position since the last election before which nominations were open for the faculty in question, or
 - (c) is a member of Students' Council.
- (4) The process for replenishment of Councillor positions shall continue until
 - (a) no vacancies remain for the faculty in question,
 - (b) the list of candidates from the last election before which nominations were open for the faculty in question is exhausted, or
 - (c) the position would be offered to None of the Above.
- (5) Students' Council does not have the authority to appoint any Councillor.
- (6) In the event of a vacancy in the office of the Speaker of Students' Council, Students' Council shall select a new Speaker of Students' Council.

6. Start-Up

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- (1) All members of Students' Council except the Speaker of Students' Council and the General Manager of the Students' Union shall be elected on an annual basis.
- (2) The Chief Returning Officer of the Students' Union shall submit to the Speaker, as soon as practically possible, a report containing the results of any election of members to Students' Council.
- (3) The Speaker shall convene and chair the introductory meeting as soon as practical after all elections have been completed except any portion of the meeting in which the outgoing Speaker is running for re-election.
- (4) At the introductory meeting, the Students' Council-elect shall
 - (a) select the ensuing year's Speaker of Students' Council,
 - (b) select the compositions of the ensuing year's standing committees, and
 - (c) set the meeting schedule for the ensuing year's Students' Council, with the first meeting to occur not before the last scheduled meeting of the current Students' Council and not later than May 7, and the last meeting to occur not later than May 7 of the succeeding year.
- (5) At the first meeting of any year's Students' Council, all members of that Students' Council except the General Manager of the Students' Union shall be installed in a ceremony to be presided over by
 - (a) the previous year's Students' Union President, if available,
 - (b) the previous year's Speaker of Students' Council, if the previous year's President is unavailable, or
 - (c) the incoming Speaker of Students' Council, if neither the previous year's President nor the previous year's Speaker of Students' Council is available.
- (6) Upon the execution of (5), power is transferred from one year's Students' Council to the next.

7. Councillor Remuneration

- (1) All voting members of Students' Council, including the Undergraduate Board of Governors Representative but excluding any member of the Executive Committee, shall be considered payees with respect to councillor remuneration.
- (2) The annual base rate shall be equal to \$500.00.

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- (3) Remuneration shall be calculated and dispensed at the end of each installment period:
 - (a) May – August
 - (b) September – December
 - (c) January – April

- (4) Payees shall be eligible to receive up to the annual base rate for serving on Students' Council.
 - (a) A proportional amount of the annual base rate shall be dispensed to payees at the end of each installment period provided that they attend every meeting of Students' Council.
 - (b) Payees who are not in attendance for one (1) meeting of Students' Council during an installment period shall only be eligible for one half (1/2) of the proportional amount of the annual base rate for that installment period.
 - (c) Payees who are not in attendance for two (2) or more meetings of Students' Council during any installment period shall not be eligible for any of the proportional amount of the annual base rate for that installment period.
 - (d) Payees shall be considered present for the purposes of councilor remuneration:
 - i. at the first two (2) meetings of Students' Council they fail to attend;
 - ii. during a leave of absence taken for the purposes of running in a General Election.

- (5) Payees shall be eligible to receive up to the annual base rate for serving on at least one Standing Committee of Students' Council with the exception of the Awards Committee.
 - (a) Payees who are removed from any Standing Committee of Students' Council shall not be eligible for any of the proportional amount of the annual base rate for that installment period regardless of any other Standing Committees of Students' Council on which they serve.
 - (b) Payees who resign from a Standing Committee of Students' Council shall still be eligible to receive the proportional amount of the annual base rate for that installment period provided they are still serving on at least one Standing Committee of Students' Council.

- (6) A payee shall receive remuneration in the amount equal to two thirds (2/3) of the annual base rate for serving as the Chair of at least one Standing Committee of Students' Council with the exception of the Awards Committee.

- (7) Proxies are not eligible to receive remuneration but satisfy the attendance requirement of the payee at meetings of Students' Council and Standing Committees of Students' Council.

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- (8) A payee shall not receive an amount greater than eight thirds (8/3) of the annual base rate in an academic year.
- (9) To meet attendance requirements a member must be present for both roll calls at a meeting of Students Council.

8. Speaker of Students' Council

- (1) The Speaker is responsible for
 - (a) chairing all meetings of Students' Council;
 - (b) the budget and logistical needs of Students' Council;
 - (c) requesting a report from the University of Alberta Office of the Registrar and Student Awards each term to confirm that all individuals occupying positions requiring them to be undergraduate students meet all requirements set out in bylaw; and
 - (d) representing Students' Council before the Discipline, Interpretation, and Enforcement Board; and
 - (e) other duties as may be required by Students' Council from time to time.
- (2) The Speaker shall have access to sufficient administrative support to carry out the logistical needs of Students' Council.
- (3) The President of the Students' Union reports to the Speaker for of purpose of all Students' Council business.
- (4) The Speaker reports to Students' Council.
- (5) The Speaker may be dismissed by a simple majority vote of Students' Council.
- (6) The Chair of the Council Administration Committee shall be the Deputy Speaker of Students' Council and shall carry out the duties of the Speaker in the absence of the Speaker of Students' Council.

9. Proxies

- (1) Any Councillor may appoint a Students' Union member in his/her faculty as his/her proxy for any portion of his/her term of office.

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- (2) A proxy will, for the duration of his/her appointment, have all of the rights and responsibilities of the Councillor who appointed him/her excepting the right to serve on standing committees.
- (3) A proxy's appointment is not effective in the attendance of the Councillor who appointed him/her.
- (4) A Councillor who has designated a proxy retains access to all resources that he/she would otherwise be entitled

10. Conduct of Meetings

- (1) Quorum of Students' Council is a majority of its current voting membership.
- (2) Where legislation does not contradict it, *Robert's Rules of Order* shall be observed at all meetings of Students' Council.

11. Legislation

- (1) Students' Union bylaws
 - (a) are directives perpetually requiring and/or prohibiting action on the part of the Students' Union;
 - (b) are adopted, amended, or rescinded by two simple majority votes of Students' Council occurring not less than seven days apart; and
 - (c) do not expire.
- (2) A Students' Union political policy
 - (a) is a directive to the Executive Committee dictating on what issues Students' Union advocacy efforts should be directed;
 - (b) shall be explicitly tied to a standing committee;
 - (c) requires the Executive Committee to submit an implementation plan to the standing committee to which it is tied;
 - (d) prohibits any person from representing any opinion not expressed by Students' Union political policy as being the opinion of the Students' Union;
 - (e) is not binding on the Students' Union except as noted;
 - (f) is adopted, amended, or rescinded on two simple majority votes of Students' Council held not less than seven days apart; and
 - (g) shall expire, but may be renewed by a simple majority vote of Students' Council
- (3) Standing orders of Students' Council

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- (a) are ongoing instructions to members of Students' Council and Students' Union staff respecting the manner of execution of Students' Council logistics;
 - (b) are adopted, amended, or rescinded on a simple majority vote of Students' Council or the Council Administration Committee; and
 - (c) do not expire, but shall be reintroduced by the chair of the Council Administration Committee at the first meeting of each year's Students' Council.
- (4) General orders of Students' Council
- (a) are any non-procedural motions of Students' Council that do not adopt, amend, or rescind other legislation; and
 - (b) expire concurrently with the authority of the Students' Council that adopted them unless otherwise specified in the motion.

12. Standing Committee Membership

- (1) The Budget and Finance Committee, the External Policy Committee, the Grant Allocation Committee, and the University Policy Committee each consists of seven members of Students' Council.
- (2) The Bylaw Committee consists of five members of Students' Council
- (3) The Audit Committee consists of five members of Students' Council who are not also members of the Students' Union Executive Committee.
- (4) The Council Administration Committee consists of
- (a) five permanent members of Students' Council, and
 - (b) all members of Students' Council except the Speaker and the General Manager.
- (5) The Awards Committee consists of
- (a) the Vice President (Academic) or designate, and
 - (b) seven undergraduate students selected annually by Students' Council.
- (6) Notwithstanding any provision in this bylaw, standing committees may appoint nonvoting members to themselves by passing regulations to this effect as part of their standing orders.
- (7) Non-voting members of standing committees
- (a) are not entitled to move, second, or vote on motions of standing committees,
 - (b) are not entitled to chair standing committees, and
 - (c) do not count towards quorum of standing committees.

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13. Chairs of Standing Committees

- (1) Each standing committee shall be chaired by a member of that standing committee elected by that standing committee.
- (2) The chair of the Council Administration Committee shall be a permanent member of the Council Administration Committee.
- (3) Notwithstanding (1), the Awards Committee shall be chaired by the Vice President (Academic) or designate.

14. Quorum of Standing Committees

- (1) The Budget and Finance Committee, External Policy Committee, Grant Allocation Committee, and University Policy Committee each have a quorum of four members.
- (2) The Audit Committee and the Bylaw Committee each have a quorum of three members.
- (3) The Council Administration Committee has a quorum of three permanent members.
- (4) The Awards Committee has a quorum of the chair and four additional members.

15. Functioning of Standing Committees

- (1) Standing committees shall establish meeting schedules on a trimesterly basis, in advance, with the trimesters being
 - (a) May to August,
 - (b) September to December, and
 - (c) January to April.
- (2) No meeting of a standing committee shall occur unless
 - (a) every quorum-counting member of the standing committee has received at least seventy-two hours notice of the meeting, or
 - (b) every quorum-counting member of the standing committee consents to the meeting taking place.
- (3) Standing committees may adopt such standing orders as do not conflict with legislation.
- (4) The Speaker, and through him/her chairs of standing committees, shall have access to sufficient administrative support to ensure the proper functioning of standing committees, including but not limited to

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- (a) the creation and publication of agendas for committee meetings,
 - (b) the creation and publication of minutes for committee meetings,
 - (c) the booking of meeting rooms,
 - (d) the duplication of required documents, and
 - (e) access to Students' Union archives.
- (5) Any permanent member of a standing committee may designate any member of Students' Council as his/her proxy for any portion of his/her term, provided that the member of Council so-designated fulfills the eligibility requirements to serve on the standing committee in question.
- (6) Every standing committee named at the introductory meeting shall hold a meeting before the first meeting of its Students' Council in order to
- (a) elect a chair,
 - (b) set initial standing orders, and
 - (c) set a meeting schedule for its first trimester.
- (7) Meetings of standing committees shall occur in person.
- (8) The Awards Committee is exempt from (1), (5), and (6).

16. Reporting Structure

- (1) The chair of each standing committee shall, after each meeting of the committee, submit to Students' Council a report including
- (a) any decisions made by the standing committee acting under authority delegated to it by Students' Council,
 - (b) any recommendations made by the standing committee to Students' Council,
 - (c) any standing orders adopted by the committee, and
 - (d) a summary of all motions passed by the standing committee at the meeting in question
- (2) The Speaker shall table each report from each standing committee in Students' Council.
- (3) No decision made by a standing committee acting under authority delegated to it by Students' Council is effective before it has been provided to the Speaker as part of the standing committee's report to Students' Council.

17. Mandates of Standing Committees

- (1) The Audit Committee

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- (a) shall review any Dedicated Fee Unit or Faculty Association for compliance with any funding agreements and contracts held with the Students' Union;
- (b) shall investigate breaches of contract with the Students' Union;
- (c) shall monitor the use of all Faculty Association Membership Fess and Faculty Membership;
- (d) shall monitor the use of funds allocated by the Students' Union to the Association des Universitaires de la Faculté Saint-Jean;
- (e) shall monitor the Grant Allocation Committee's allocation of the Campus Recreation Enhancement Fund, the Eugene L.Brody Fund, the Golden Bear and Panda Legacy Fund and the Refugee Student Fund;
- (f) shall review the proposed uses and make a decision on the disbursal of the CJSR FM88 Fund, the Student Legal Services of Edmonton Fund, the Alberta Public Interest Research Group Fund and the Gateway Student Journalism Fund;
- (g) has the authority to approve disbursal of the CJSR FM88 Fund, the Alberta Public Interest Research Group Fund and the Gateway Student Journalism Fund;
- (h) shall annually select the Students' Union auditor
- (i) shall oversee the Students' Union external audit and include it with the Committee's report on the audit to Council;
- (j) shall review the Students' Union's audited financial statements in advance of their presentation to Students' Council;
- (k) shall review all alterations made to the Students' Union's budget for the purposes of verifying compliance with Students' Union legislation;
- (l) shall review for appropriateness and compliance with the Students' Union's budget the transactions of the Students' Union organizational units;
- (m) shall review all expenditures made on Students' Union credit cards;
- (n) shall investigate any inappropriate transactions or significant variances against the Students' Union's budget;
- (o) has the authority to require to appear before it, in a reasonable period of time, any Students' Union employee and/or member of the Executive;

(2) The Awards Committee

- (a) may establish, amend, eliminate, and bestow awards recognizing student involvement, such awards to be funded by the Student Involvement Endowment Fund and/or external sources;
- (b) shall bestow all externally-funded awards delegated to it by the Students' Union Executive Committee; and
- (c) may establish, amend, eliminate, and bestow awards recognizing outstanding undergraduate teaching at the University of Alberta.

(3) The Budget and Finance Committee

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- (a) shall recommend budgets to Students' Council as may be required by Students' Union legislation;
 - (b) shall make recommendations to Students' Council on alterations to the Students' Union operating budget;
 - (c) shall make recommendations to Students' Council on expenditures of funds from the Projects Allocation; and
 - (d) shall make recommendations to Students' Council on legislation dealing with Students' Union finances as it considers appropriate or as required by Students' Council.
- (4) The Bylaw Committee
- (a) shall draft bylaws as required by Students' Council;
 - (b) shall draft referendum and plebiscite questions as required by Students' Council;
 - (c) shall make recommendations to Students' Council on Students' Union bylaws where such recommendations are not the purview of any other standing committee; and
 - (d) has the power to make, to Students' Union bylaws, alterations that do not alter the meaning of the bylaws in question.
- (5) The Council Administration Committee
- (a) has authority to amend, adopt, or rescind standing orders of Students' Council after an initial set of standing orders has been adopted by Students' Council;
 - (b) shall make recommendations to Students' Council on the structure of Students' Council and standing committees;
 - (c) shall oversee the Speaker and the Chief Returning Officer of the Students' Union;
 - (d) shall oversee the progress of Students' Council's legislative agenda;
 - (e) shall recommend to Students' Council a candidate for the position of Chief Returning Officer on or before April 15 of each year;
 - (f) shall recommend to Students' Council a composition for the Awards Committee on or before April 15 of each year;
 - (g) shall, in conjunction with the Vice President (External), recommend to Students' Council on such nominations to the University of Alberta Senate as may be required of the Students' Union.
- (6) The External Policy Committee
- (a) shall make recommendations to Students' Council on Students' Union political policy respecting the business of entities not based on the University of Alberta;
 - (b) shall make recommendations to Students' Council on Students' Union political policy respecting undergraduate tuition at the University of Alberta;
 - (c) shall receive reports from the Students' Union Executive Committee on its off-campus and tuition-related advocacy activities and evaluate their effectiveness; **and**

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(d) can make editorial changes to all political policy under its purview.

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- (7) The Grant Allocation Committee
 - (a) has authority to set and implement policy regarding the disbursement of the Access Fund;
 - (b) shall provide for the existence of an appeals mechanism for the Access Fund;
 - (c) shall recommend a budget for the Access Fund to Students' Council on or before April 30 of each year;
 - (d) shall recommend to Students' Council changes to legislation affecting the Access Fund as it considers appropriate or as required by Students' Council;
 - (e) shall make grants and has the authority to set an implement policy regarding the disbursement of funds from the Campus Recreation Enhancement Fund, the Golden Bear and Panda Legacy Fund, the Refugee Student Fund, the Eugene L. Brody Fund, and the portion of the Students' Union operating budget designated for grants to Student Groups;
 - (f) has authority to grant loans to student groups in amounts not exceeding \$1,500 per student group;
 - (g) has authority to make grants of not more than three thousand five hundred dollars from the Eugene L. Brody Fund; and
 - (h) may delegate the granting of funds, with the exception of the Access Fund, where the Grant Allocation Committee has established standing orders identifying the delegate and comprehensive regulations within which the delegate must exercise its discretion when granting.

- (8) The University Policy Committee
 - (a) shall make recommendations to Students' Council on Students' Union political policy respecting:
 - (i) the business of entities based at the University of Alberta;
 - (b) shall not make recommendations to Students' Council on Students' Union political policy respecting undergraduate tuition at the University of Alberta;
 - (c) shall receive reports from the Students' Union Executive Committee on its on-campus non-tuition-related advocacy activities and evaluate their effectiveness; and
(d) can make editorial changes to all political policy under its purview.

- (9) Standing committees have the authority to make recommendations to Students' Council on matters related to their mandates but not explicitly set out in this bylaw.

- (10) Students' Council has the authority to require recommendations from standing committees on matters related to their mandates but not explicitly set out in this bylaw.

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18. Conflict-of-Interest

- (1) No person shall use a Students' Union position that he/she holds to further personal business interests.
- (2) No person may hold a Students' Union position who
 - (a) is party to any contract or agreement with the Students' Union, excepting contracts or agreements directly relating to that person's employment by the Students' Union; or
 - (b) has any interest in a contract or agreement with the Students' Union, excepting contracts or agreements directly relating to that person's employment by the Students' Union.
- (3) (2) does not apply to any person by reason only
 - (a) of the receipt of any properly-approved honorarium, commission, or allowance from the Students' Union;
 - (b) of being a non-executive member of any registered student group which has any contract or agreement with the Students' Union; or
 - (c) of the sale of goods or services to the Students' Union in the ordinary course of business, at competitive prices, and in accordance with Students' Union procedures.
- (4) No member of Students' Council shall vote on a motion relating to a student group or organization of which he/she is a member unless that organization is a faculty association.
- (5) Neither any member of the Students' Union Executive Committee nor the Chief Returning Officer of the Students' Union shall apply for a remunerated position with the Students' Union unless the selection of that position is ratified by Students' Council.

19. Nominations to University Bodies

- (1) The four individuals nominated by the Students' Union to the University of Alberta Senate shall be
 - (a) the Students' Union Vice President (External), and
 - (b) three members of the Students' Union selected by Students' Council, after receipt by the latter of a recommendation from the Council Administration Committee.
- (2) The two individuals nominated as ex-officio representatives of the Students' Union to the University of Alberta General Faculties Council shall be
 - (a) the Students' Union Vice President (Academic), and
 - (b) the Students' Union Vice President (Student Life).

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- (3) The two individuals nominated by the Students' Union to the University of Alberta Board of Governors shall be
 - (a) the Students' Union President, and
 - (b) the Undergraduate Board of Governors Representative.
- (4) The Undergraduate Board of Governors Representative shall be elected at the same time and in the same fashion as the Students' Union President and Vice Presidents.
- (5) The Undergraduate Board of Governors Representative shall have access to sufficient administrative resources for the discharge of his/her duties.

20. No Force or Effect

Any decision of Students' Council that is in conflict with federal or provincial statute or with the Common Law is of no force or effect.

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University of Alberta Students' Union
Report to Students' Council

2008/EPC/18

External Policy Committee

February 7, March 13, 18 & 27 2008 meetings

Hello Council,

Here is what you missed by not attending the past few EPC meetings

Summary of Proceedings:

- Policy changes were finally approved by council yay!
- Discussion and research into a federal lobbying policy discussed and then dropped due to the decision to join CASA
- Discussion and research into a CMSF policy discussed and dropped due to the cancellation of the program
- Emergency meeting to discuss Scholarship and Bursary Policy principles where amendments and recommendations were made
- First ever EPC/UPC joint meeting occurred to approve the Scholarship and Bursary Policy draft
- Imagine Alberta summary report for council in the works using input from Steven Dollansky, Pam Aranas, Chris Henderson and Duncan Wojtaszek.

If you have any questions at all please don't hesitate to ask!

Lindsey Campbell

PART 1: RULES OF ORDER

Roberts' Rules of Order

1(1) *Robert's Rules of Order* will be observed at all meetings of Students' Council except where they are inconsistent with the Bylaws or Standing Orders of Students' Council.

Speaker to Decide where Rules are Silent

1(2) Where the Bylaws, Standing Orders and *Roberts' Rules of Order* fail to provide direction with respect to procedure, the Speaker will decide.

PART 2: STRUCTURE OF SESSIONS

Order of Business

2(1) The Order of Business for Students' Council will be:

- (a) Speaker's Business,
- (b) Presentations,
- (c) Executive Committee Report,
- (d) Question Period,
- (e) Board and Committee Reports, and
- (f) General Orders.

Start-Up Meeting Order of Business

2(2) The Order of Business for the start-up meeting of the incoming Students' Council will be:

- (a) Election of a Speaker,
- (b) Approval of Annual Meeting Schedule, and
- (c) Nomination to Standing Committees.

First Meeting after Start-Up Meeting Additional Orders of Business

2(3) The Order of Business for the first meeting of the year after the start up meeting will have the following orders of the day added to Speaker's Business:

- (a) Installation Ceremony,
- (b) Inaugural Addresses of Executive Officers and the Undergraduate Board of Governors Representative, and
- (a) Approval of Standing Orders.

Last Meeting Additional Orders of Business

2(4) The Order of Business for the last meeting of the year will have the following orders of the day added to Speaker's Business:

- (a) President's Farewell Address.

Additional Meetings

3(1) Additional meetings of Students' Council may be called by the:

- (a) Speaker,
- (b) Council Administration Committee,
- (c) Executive Committee, and
- (d) Students' Council.

Cancelled Meetings

3(2) Meetings of Students' Council may be cancelled, no later than 97 hours in advance of the meeting intended to be cancelled, by the:

- (a) Speaker,
- (b) Council Administration Committee, and
- (c) Students' Council.

PART 3: ORDERS OF THE DAY

Right of Submission by Students' Council Members

4(1) Any voting member or Board/Committee of Students' Council may submit Orders of the Day to be considered by Students' Council

Right of Submission by Students' Union Members

4(2) Any Students' Union Member may submit an information item for inclusion in the agenda package provided that it is related to the proceedings.

Order of Orders of the Day

4(3) Orders of the Day shall appear on the Order Paper in the order they were submitted.

Deadline for Submission

4(4) Orders of the Day must be submitted to the Speaker and the Administrative Assistant to Students' Council by noon on the 3rd business day prior to a Students' Council meeting.

Late Additions

4(5) Late additions to the Order Paper may, at the discretion of Students' Council, be added at the meeting if the items of business cannot be postponed to a future meeting of Students' Council for resolution without risking detrimental consequences to or negative procedural difficulties for the Students' Union.

Deadline for Publishing

5(1) The agenda package will be published in the following manner:

- (a) paper copies will be created and made available in the Students' Union Executive/Administrative Offices, and
- (b) an electronic version will be placed on the Students' Union web page.

Deadline for Publishing

5(2) The agenda package will be published no later than 4:30 p.m. on the 2nd business day prior to a Students' Council meeting.

Deadline Exemption

5(3) For meetings called under the authority of Standing Order #3(1), there will be no submission or publishing deadline.

Special Orders

6(1) Motions making specific Orders of the Day Special Orders are privileged motions.

Speaker made Special Orders

6(2) The Order of Business notwithstanding, the Speaker may designate any Order of the Day a Special Order.

Council made Special Orders

6(3) The Order of Business notwithstanding, Students' Council may designate any Order of the Day a Special Order if it cannot be postponed to a future meeting of Students' Council for resolution without risking serious and detrimental consequences to the Students' Union.

PART 4: SPEAKER'S BUSINESS

Speaker's Business

7(1) During Speaker's Business, the Speaker will address all day-to-day regulatory concerns of Students' Council, including but not limited to:

- (a) resignations,
- (b) any process by which a member is permanently removed from Students' Council,
- (c) reports of the Chief Returning Officer,

- (d) announcements, and
- (e) motions making Orders of the Day Special Orders.

PART 5: PRESENTATIONS

Length of Presentations

8(1) Presentations will not exceed thirty (30) minutes in duration, including questions and discussion.

Presentations Exclude Enacting Motions on Same Topic

8(2) Motions related to the subject matter of a presentation at the same meeting are out of order.

Initiation of Presentations

8(3) In order for Students' Council to receive a presentation, a motion to accept the presentation must first be considered by Students' Council.

Tools for Presentations

8(4) The Students' Union laptop and projector shall be available whenever a presentation appears on the main agenda of Students' Council.

PART 6: NOMINATIONS

Motions to Nominate Considered Special Orders

9(1) A motion to nominate will be a Special Order upon completion of Presentations.

Motions to Nominate Considered Approved

9(2) A motion to nominate will be considered approved, and the floor open to nominations, unless a member requests a vote on the motion.

PART 7: REPORTS

Style of Executive Officer Reports

10(1) Executive Officer reports will be presented in written form and listed in the agenda package under Information Items, and may include an oral report to Students' Council not to exceed two (2) minutes.

Executive Officer Reports on Conferences

10(2) Executive Officers will submit reports to Students' Council no later than one month after any conferences attended.

Style of the Undergraduate Board of Governors Representative's Report

10(3) The Undergraduate Board of Governors Representative's reports will be presented in written form and listed in the agenda package under Information Items.

Frequency of Undergraduate Board of Governors Representative's Reports

10(4) The Undergraduate Board of Governors Representative will report to Students' Council, at minimum, following each Board meeting.

Executive Committee Reports

11(1) The President will compile a report on the actions of the Executive Committee listing, at minimum, formal motions approved by the Committee.

Style of Board and Committee Reports

12(1) Board and Committee reports will be presented in written form.

PART 8: QUESTION PERIOD

Length of Question Period

13(1) Question period will be fifteen (15) minutes in duration.

Extension of Question Period

13(2) Question period will be extended once for fifteen (15) minutes upon the request of five voting members of Students' Council. Further extensions require a two-thirds (2/3) majority vote.

Written Questions

14(1) Written questions may be submitted for inclusion with the Orders of the Day.

Priority of Written Questions

14(2) Written questions may be responded to in writing or orally, and will have priority over questions posed orally.

PART 9: LEGISLATIVE PROCESS FOR BY-LAWS

First Reading of Bylaws

15(1) When a bylaw is being read a first time:

- (a) the motion is placed on the Order Paper;
- (b) the motion is presented in the following format:
 - (i) the principle and/or objectives are listed, and
 - (ii) specific wording of legislation is not permitted;
- (c) debate is limited to general principles and objectives; and
- (d) if approved, the motion is referred to the Bylaw Committee.

Committee Stage (for Bylaws)

15(2) When a bylaw is in the Committee stage:

- (a) the Committee identifies the relevant legislation that requires amendment and/or drafts new legislation on the basis of the principles passed in first reading;
- (b) the Committee will not recommend to Students' Council draft legislation that is outside the scope of the principles approved in first reading; and
- (c) as part of its report, the Committee may recommend that Students' Council reconsider the motion that "The bill be read a first time" if there are principles relevant to the bill that were not considered on first reading that:
 - (i) if omitted, would defeat or impair the purpose of the bill, and/or
 - (ii) will detrimentally impact the Students' Union.

Second Reading of Bylaws

15(3) When a bylaw is being read a second time:

- (a) the motion will be presented in the following format:
 - (i) the entire bylaw(s) will be presented (may be waived by the Speaker),
 - (ii) deletions to the existing bylaw(s) will be shown by using a strike-through font,
 - (iii) additions to the existing bylaw(s) will be shown by using an underline font, and
 - (iv) a recommendation (if made) by the Committee to reconsider the motion that "The bill be read a first time" with the principles considered to make the reconsideration necessary; and
- (b) debate is confined to the technical merits of whether the Committee properly interpreted the principles passed in first reading, except when debating a recommendation to reconsider the motion that "The bill be read a first time," where debate will be limited to the suggested principles put forward by the Committee to support a return to first reading and the propriety of adopting such a motion.

Coming Into Force

15(4) Unless otherwise specified, the motion will take effect upon adjournment of the meeting at which it was approved.

PART 10: LEGISLATIVE PROCESS FOR BUDGET

Vice President (Operations & Finance) Recommends Principles

16(1) The Vice President (Operations & Finance) shall submit or cause to be submitted a proposed set of Budget Principles to the Budget and Finance Committee no later than January 15.

Budget and Finance Committee Amends and Recommends Principles

16(2) The Budget and Finance Committee shall recommend a set of Budget Principles to Students' Council no later than February 15.

First Reading of Budget in Council

16(3) Students' Council shall approve a set of Budget Principles no later than March 15.

Executive Committee to Recommend Final Budget

16(4) The Executive Committee shall submit a final Operating and Capital Budget, reflecting the set of Budget Principles approved by Students' Council, to the Budget and Finance Committee no later than March 31.

Budget and Finance Committee to Amend and Recommend Final Budget

16(5) The Budget and Finance Committee shall recommend a final Operating and Capital Budget to Students' Council.

Second Reading of Budget in Council

16(6) When the Budget is being read a second time:

- (a) Students' Council shall approve a final Operating and Capital Budget;
- (b) the Budget will be presented in a three-part document consisting of:
 - (i) the Budget Principles passed on first reading,
 - (ii) the estimates (numerical breakdown of the budget), and
 - (iii) additional written instruction providing further instruction on how money within budget categories is to be spent; and
- (c) debate is confined to the technical merits of whether the Committee properly interpreted the principles passed in first reading.

PART 11: LEGISLATIVE PROCESS FOR POLITICAL POLICIES

First Reading of Political Policy

17(1) The procedural requirements for passage of political policy on first reading are the same as those for the passage of bylaw on first reading except that the political policy will then be referred to either the External Policy Committee or the University Policy Committee by the Speaker according to their respective mandates.

Committee Stage (Political Policy)

17(2) When a political policy is in the Committee stage:

- (a) the Committee selects and assigns an Executive Officer to draft a new policy on the basis of the principles passed in first reading, with the assistance of the Advocacy Department; and
- (b) the Committee will not recommend to Students' Council draft legislation that is outside the scope of the principles approved in first reading.

Second Reading of Political Policy

17(3) When a political policy is being read a second time:

- (a) the motion will be presented in the following format:
 - (i) the entire political policy will be shown,
 - (ii) deletions to existing political policy will be shown by using a strike-through font, and
 - (iii) additions to existing policy will be shown by using an underline font; and
- (b) debate is confined to the technical merits of whether the Committee properly interpreted the principles passed in first reading.

Expiration of Political Policy

17(4) Political Policies adopted within a particular session of Students' Council shall expire three (3) years after the end of that session

17(5) Upon expiration, a Political Policy shall be reviewed by either the External Policy Committee or the University Policy Committee as per their respective mandates and can be forwarded to Students' Council as a recommendation to renew.

PART 12: MODIFIED RULES OF DEBATE

Length of Speeches

18(1) Members having obtained the floor to speak to a motion can speak no longer than six minutes.

Speaker may Limit Debate

19(1) The Speaker may limit debate at any time on any Order of the Day.

Moving the Previous Question

20(1) A member of Students' Council may not move the previous question at the same time as he/she speaks to the motion.

Speaker may Disallow Moving the Previous Question

20(2) The Speaker may disallow moving the previous question if, in the opinion of the Speaker, the motion has not been sufficiently debated.

Subsidiary Motions Limited

21(1) Subsidiary motions are not permitted to be applied to the main motion until the motion has been spoken to at least two times, one in favour and one opposed.

Points of Order

22(1) Where a member rises on a Point of Order citing the violation of a federal, provincial or municipal law, the member must provide a copy of that law to the Speaker at the time the Point of Order is raised.

Guests of Students' Council

23(1) Any person may become a Guest of Students' Council by writing his/her name on the Guest List provided by the Speaker at each meeting of Students' Council.

Guest of Students' Council Debate Privileges

23(2) The Speaker will only recognize guests if no member entitled to obtain the floor wishes to do so, except where a guest has information particularly pertinent to the debate, or where a Councillor having obtained the floor extends his/her speaking privileges to a guest.

PART 13: VOTING

Division

24(1) A roll call vote will be taken if request by five voting members of Students' Council and shall take precedence over any other method of voting.

Speaker may Refuse a Division

24(2) The Speaker may refuse a dilatory request for a division except on items of business disposing of main motions.

PART 14: RECESS/REASSEMBLY

Recess

25(1) Students' Council will recess for fifteen (15) minutes immediately after the first Order of the Day disposed of, at least ninety (90) minutes after the Call to Order.

Recess and Reassembly

25(2) Students' Council will recess for fifteen (15) minutes at 10:00 p.m. and reconvene at a location designated by the Speaker.

PART 15: ATTENDANCE REQUIREMENTS

Attendance

26(1) The Speaker will take attendance orally twice each meeting, once after Speaker's Business and once immediately prior to adjournment or at 10:00 p.m., whichever is earlier.

PART 16: DISCIPLINE

Speaker may Discipline

27(1) The Speaker may discipline a member of Students' Council for breaches of Standing Orders.

Call for Decorum

27(2) Any member of Students' Council may call for decorum, which when called for will remain in effect for the duration of the motion under consideration and result in the Speaker removing first the speaking privileges for the duration of the motion, and secondly the right to attend the meeting from anyone in the chamber caught speaking without having properly obtained the floor.

PART 17: PROXIES

Assignment of Students' Council Proxies

28(1) To appoint a proxy, a Councillor must provide a notice to that effect to the Speaker:

- (a) stating the name and e-mail address of the proxy member,
- (b) indicating the duration of the appointment, and
- (c) that is signed by the appointing Councilor, or
- (d) that, if sent by e-mail, is received no later than two (2) hours prior to the meeting.

Assignment of Committee Proxies

28(2) To appoint a proxy for a Committee, a Councillor must provide a notice to that effect to the Chair of the Committee:

- (a) stating the name and e-mail address of the proxy Councillor,
- (b) indicating the duration of the appointment, and
- (c) that is signed by the appointing Councillor, or
- (d) that, if sent by e-mail, is received no later than two (2) hours prior to the meeting.

PART 18: RECORDS OF STUDENTS' COUNCIL

Audio Record of Students' Council

29(1) When feasible, an audio record of Students' Council proceedings will be recorded.

Approval of Audio Record

29(2) The audio record is considered approved as recorded.

Minutes of Students' Council

30(1) When an audio record is not possible, minutes of Students' Council proceedings will be recorded.

Approval of Minutes

30(2) The minutes are considered approved as transcribed.

Members may Clarify Comments in Minutes

30(3) Whenever minutes are transcribed, a member's comments may be amended in accordance with the member's wishes prior to a time limit set by the Speaker.

Record of Votes and Proceedings

31(1) A record styled "Votes and Proceedings" will be compiled from the audio record or minutes of Students' Council and will consist of:

- (a) all motions moved,
- (b) any event having legal consequences extending beyond the adjournment of that meeting,
- (c) a record of all regulations and decisions approved by Students' Council Boards and Committees that are required by Bylaw to report such regulations and decisions to Students' Council, and
- (d) a record of attendance.

Publication of Votes and Proceedings

31(2) Votes and Proceedings shall be published electronically the third business day after a Students' Council meeting and in the next agenda package.

Approval of Votes and Proceedings

31(3) The record of Votes and Proceedings is considered approved as transcribed.

PART 19: MISCELLANEOUS

Speaker to Vacate Chair

32(1) A motion that the Speaker vacate the chair:

- (a) is always in order,
- (b) takes precedence over any other motion, and
- (c) is not debatable.

Public Meetings

33(1) Meetings of Students' Council are open to the public, unless Students' Council moves *in camera*.

Only Official Documents Allowed

34(1) Only official Students' Council documents may be distributed to members within the chamber.

Council Orientation

35(1) An orientation for Students' Council members will be held in May of each year.

Council Food

36(1) The Students' Council budget shall not be spent towards providing food at regularly scheduled meetings of Students' Council.

Joke Motions

37(1) At the last meeting of the year, the Speaker may declare any motion to be a "joke motion," such a motion having no effect if carried.

APPENDIX 1: PROCEDURE FOR ELECTING A NEW SPEAKER

Council to be provided with cover letter and resume

2(2)(a)(i) Each member of Students' Council will be provided with a cover letter and resume of each candidate for Speaker.

Senior member to preside when outgoing speaker running for re-election

2(2)(a)(ii) The longest-serving member of Students' Council not running for Speaker will preside over the election when the outgoing Speaker is running for re-election.

In Case of Tie, Elder Member to Preside

2(2)(a)(iii) In the case of a tie between longest-serving members, the eldest of the tied members will preside.

Speeches

2(2)(a)(iv) The presiding member will ask each candidate to give a brief speech not to exceed two minutes.

Questions

2(2)(a)(v) The presiding member will allow questions to be put to the candidates from the members of Students' Council.

Secret Ballot

2(2)(a)(vi) The vote will be by secret ballot and will be in the style of the Executive Elections.

Recess

2(2)(a)(vii) Students' Council will recess while the presiding officer counts the vote.

Announcement

2(2)(a)(viii) The presiding officer will announce the results of the election to Students' Council.

APPENDIX 2: OATH OF OFFICE

The oath of office to be taken by all members of Students' Council present at the installation ceremony is:

*I am not here for me.
I am here for the people that lent me their power in exchange for a promise.
I will keep that promise to make decisions with their interest in mind.
I will vote after knowing the facts, not before.
I will use Robert's Rules for their purpose, not my own.
I will oppose ideas, not people.
I will think before I speak, not speak just to think.
I will take the job seriously or not take the job at all.
I will represent my fellow students' interests, not my own.
I am not here for me.*

APPENDIX 3: COUNCILLOR REMUNERATION

Executive Excluded

1 All voting members of Students' Council, including the Undergraduate Board of Governors Representative but excluding any member of the Executive Committee, shall be considered payees with respect to Councillor remuneration.

Base Rate

2 The annual base rate shall be equal to \$500.00.

Disbursement

3 Remuneration shall be calculated and dispensed at the end of each instalment period:

- (a) May – August,
- (b) September – December, and
- (c) January – April.

Council Remuneration

4 Payees shall be eligible to receive up to the annual base rate for serving on Students' Council.

- (a) A proportional amount of the annual base rate shall be dispensed to payees at the end of each instalment period provided that they attend every meeting of Students' Council.
- (b) Payees who are not in attendance for one (1) meeting of Students' Council during an instalment period shall only be eligible for one half (1/2) of the proportional amount of the annual base rate for that instalment period.
- (c) Payees who are not in attendance for two (2) or more meetings of Students' Council during any instalment period shall not be eligible for any of the proportional amount of the annual base rate for that instalment period.
- (d) Payees are required to submit a report to the Speaker of Council for each instalment period.
 - i. The report shall be no longer than one thousand (1000) words.
 - ii. The report shall include but is not limited to the payee's committee work, motions presented, research conducted and student outreach activities.
 - iii. Payees are not eligible for any proportional amount of the annual base rate for that instalment period until such a report is received no earlier than fourteen (14) days in advance of and no later than fourteen (14) days following the final day of the instalment period.
- (e) Payees shall be considered present for the purposes of Councillor remuneration
 - i. at the first meeting of Students' Council they fail to attend, or
 - ii. during a leave of absence taken for the purpose of running in a General Election.

Committee Remuneration

5 Payees shall be eligible to receive up to the annual base rate for serving on at least one Standing Committee of Students' Council, with the exception of the Awards Committee.

- (a) Payees who are removed from any Standing Committee of Students' Council shall not be eligible for any of the proportional amount of the annual base rate for that instalment period, regardless of any other Standing Committees of Students' Council on which they serve.
- (b) Payees who resign from a Standing Committee of Students' Council shall still be eligible to receive the proportional amount of the annual base rate for that instalment period provided they are still serving on at least one Standing Committee of Students' Council.
- (c) Payees who do not submit the report as outlined in 4(d) are not eligible for any proportional amount of the annual base rate for that instalment period.

Chair Remuneration

6 A payee shall receive remuneration in the amount equal to two thirds (2/3) of the annual base rate for serving as the Chair of at least one Standing Committee of Students' Council, with the exception of the Awards Committee.

Proxies Excluded

7 Proxies are not eligible to receive remuneration, but satisfy the attendance requirement of the payee at meetings of Students' Council and Standing Committees of Students' Council.

Maximum Payment

8 A payee shall not receive an amount greater than eight thirds (8/3) of the annual base rate in an academic year.

Attendance Definition

9 To meet attendance requirements, a member must be present for both roll calls at a meeting of Students' Council.

APPENDIX 4: COUNCILLOR MENTORSHIP PROGRAM

Participation

1 Any voting member of Students' Council, including the Undergraduate Board of Governors Representative but excluding any member of the Executive Committee, may sign up to participate in this program, such a volunteer henceforth referred to as mentor.

2 Any Students' Union member may participate in this program, such a student henceforth referred to as mentee.

3 Requests to participate in a given meeting of Students' Council must be received by the Thursday prior to the meeting.

Advertising

4 This program shall be advertised in the Fall and Winter term.

Processing Requests

5 First attempts shall be to pair mentees with mentors from the same faculty, but if this is not possible, then mentees shall be paired randomly with available mentors for the requested meeting of Students' Council.

6 A mentor may have only one mentee for any given Students' Council meeting.

Mentor Responsibilities

7 After being paired with a mentee, the mentor shall be responsible for:

- (i) establishing contact with the mentee prior to the scheduled Students' Council meeting,
- (ii) enlisting another eligible mentor as a replacement if unable to carry out the responsibilities to the mentee,
- (iii) attending the scheduled meeting of Students' Council with the mentee, and
- (iv) familiarizing the mentee with the role and proceedings of Students' Council.

Hello Council,

I have received the following request for information for tomorrow night's meeting:
"For Students' Council on April 1st can you please provide the following for council:

- copies of Bobby Samuel's campaign material
- DIE Board rulings 2 through 5

Also, if possible please get a hold of any evidence submitted at DIE Board hearings. I believe these materials are essential to council having an informed debate which is important given the seriousness of the matter."

This request was sent to me last Wednesday. My apologies for delaying my response until now.

In order to save paper (and give you at least some advance opportunity to peruse the documents requested) I am providing Council with an electronic summary of availability for these documents

Copies of Bobby Samuel's campaign material will be available at the meeting.

Copies of DIE Board rulings 2-5 can be found electronically here (http://www.su.ualberta.ca/student_government/boards_and_committees/die/2007-2008). You all have hard copies of these rulings in your agenda packages for the March 11th meeting of Council.

I am at this point still mulling over whether or not it is within Council's jurisdiction to request that evidence submitted to DIE Board be made available for Council proceedings. I will have an update for you at the meeting.

Additionally, Councilors may wish to review other documents related to item 6a including prior order papers, information items votes and proceedings or electronic correspondence.

If Councilors would like specific information provided for them in hard copy, please submit that information as an Information Item for the Late Additions. If any member of Council has any questions about whether or not specific information is appropriate to submit, please feel free to email me for advice.

-Amanda Henry
Speaker

Chris Lê, Vice President (Student Life)

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1 April 2008

- ❑ **Campus Law Review Committee:** Doborah Eerkes, the Director of the Office of Student Judicial Affairs, proposed revisions to the Code of Student Behavior that give direction to Unit Directors when dealing with offenses.

There was also discussion about a proposal that listed factors to consider when determining sanctions against a student who retaliates against anyone in the University community based on a prior incident.

- ❑ **Sustainability Meeting:** Norma Rodenburg, Lisa Dockman, and I met with Len Sereda and Carlin Acheson to discuss collaboration with the University as the University develops its approach to sustainability. A proposal to form an Office of Sustainability is working its way through University governance, and we hope that we can build bridges with such an office from the onset.
- ❑ **U-Pass:** The end of the Winter term is near, so I'd like to continue giving you U-Pass messages.

U-Pass stickers for the Winter 2008 term expire on April 30. The U-Pass is not valid for travel between May 1 and August 31. Regular transit fares apply.

Edmonton Transit's Post-Secondary Student Pass is available to students with a valid ONECard who are registered for spring or summer courses. Passes are available for purchase at SUBMart and InfoLink booths.

Students riding St. Albert Transit (StAT) should call (780) 418-6060 for student pass information. Students riding Strathcona Transit should call the Transit Center Customer Service line at (780) 449-9719 for student pass information.

Fall 2008 U-Pass stickers will be available after the confirmation deposit deadline.

Campus Food Bank: The Campus Food Bank has hired Lauren Price as the Executive Director and Chelsey Romaniuk as the Assistant Executive Director.

The CFB's Treasurer gave a preliminary presentation of the budget, and I am happy to see that they have adjusted their budgeting process to more accurately reflect their financial situation.

- ❑ **The End-of the-Year Show With Wintersleep:** The SU is putting on an end-of-the-year show with Wintersleep on Wednesday, 9 April 2008, in Dinwoodie Lounge. Tickets are \$14. Visit any InfoLink booth for details.
- ❑ **Bring Sam Roberts to the UofA:** Mazda has a contest named the Mazda Muzik Tour that is offering students a chance to bring Sam Roberts to their campus! Bands have been competing to represent one of 12 regions, and the local band Acronycal is representing Alberta.

Go to www.mazdamuziktour.ca to vote for Acronycal! The band with the most votes brings Sam Roberts to their campus. Check out the Facebook group for more details: Help Bring Sam Roberts Band to the U of A Beer Gardens April 10-11.

Dear Council,

I'm writing this letter to clarify comments from my brother, Chris Samuel, made to DIE Board on March 4. Prior to the hearing, my brother and I agreed that we would plead guilty to the charges. It was only after some time that I discovered he lied to the Board.

I apologize for these events; they were not supposed to happen like this.

Bobby Samuel

Council Report
April 1
VPX

Hey Council,

I hope all is well. Here is a brief summary of the last few days and what lies ahead.

1. Awards Night – I participated in the Students' Union's annual awards banquet along with my fellow executive members. Congratulations to all of those who received an award for a job well done.
2. Meeting with Minister Horner – I will be meeting with the Minister on April 7th with the other members of CAUS to discuss a number of our priorities with the minister. These will include ensuring a rapid timeline for the interest rate reduction, securing financial support for new residence construction, and inquiring into the changes that are expected to be made to the PSLA as a result of Roles and Mandates.
3. Transition - Beverly and I have continued to work on transitioning her into my role. We have covered a number of issues already and continue to meet every Wednesday as May approaches. I'm also shadowing Eamonn in some of his meetings to make sure I'm aware of the details surrounding next year's budget.
4. CASA – I'm summarizing recommendations made in the recent CASA AGM in order to present to EPC. I will be having a number of phone calls in the next few days related to this.
5. Myer Horowitz – I had the opportunity to discuss a number of issues with Myer and gained insight into some valuable perspectives surrounding SU/University relations and his vision for post-secondary education in Canada. It was one of my greatest meetings up to this point in my term.
6. CPAC – SUBMIT YOUR EVALUATIONS TO PAM!!!! avpex@su.ualberta.ca. anybody interested in participating in next year's CPAC should let me know very soon.
7. Scholarships and Bursaries policy – congrats to EPC and UPC for a job well done.
8. MLA and MP meetings – I have scheduled a number of meetings to build on our lobbying efforts with MPs and MLAs that I have built close relationships with in order to ensure they carry on our cause over the summer and fall.

Have a great meeting. -Steven

March 25, 2008
Vice President Academic
Bobby Samuel

Dear Council, sorry for the lateness of this report, I'm still trying to get myself oriented at the office but here goes.

GOALS:

Enhance Technology – Currently we're preparing to bring a case to GFC on online supplementary fees.

Improve Teaching – We're still trying to resolve issues with the Student Evaluation Task Force such as timeline and member composition, more to come.

Increase Bursaries – We sent off our questions to the SAO and we're waiting from them to give us an update, a lot of them stem from the political policy that we recently passed.

Reward Involvement – Currently following up with FAs to see how progress is being made.

Reduce Textbook Costs – We're working on a draft vision document for CRAM that outlines its future direction. More to come on this initiative...

EMERGING ISSUES:

Faculty Associations (FAs) – Currently conducting one-on-one meetings with FAs to gather input on how to make CoFA better for the remainder of this year and next. The CBAS meeting went particularly well and we'll be discussing taking them off of probation. In the next couple weeks, we'll also try and get the Faculty of Native Studies Students' Association on probation and with a mandate for next year.

Bear Scat/Tracks – The VPA-elect and I had a golden opportunity to check out the test version of PeopleSoft 9.0 as we actually used it to REGISTER. It was an informative experience and we are still working on trying to get Bear Scat functionality into Bear Tracks.

GFC Meetings – Only GFC met during the past two weeks. The only thing moved on was the Practicum Intervention Policy. Councillors will recall that this initial motion caused considerable controversy. However extensive changes were made that was considerably more friendly to students. Overall, I'd say look at how good things can be when students are actually consulted on University matters.

Exam Registry – Last year, there were 539 exams submitted in total (difficult in ascertaining how many exams were given last year), but we got some new submissions this year. Currently, we're working on a survey to hand out to exam reps to get a better idea of compliance with this GFC policy.

Interviews – Myself, along with John Braga, ended up conducting two interviews for positions that the VPA is associated with: AVPA and Ombuds. Both were quite successful, congratulations to Craig Turner for becoming the new AVPA.

Awards Night – Was a great success, huge thanks to Brittney & Catherine for organizing this annual event that rewards involvement on our campus.