STUDENTS' COUNCIL

Tuesday, October 16,2007 Council Chambers 2-1 University Hall

ORDER PAPER (SC 2007-13)

2007-13/1	SPEAKER'S BUSINESS
2007-13/1a	Announcements – The next meeting of Students' Council will take place on Tuesday, October 30,2007.
2007-13/2	PRESENTATIONS
2007-13/2a	The Canadian Alliance of Student Associations (CASA) –Presented Zach Churchill-National Director. Sponsored by Steven Dollansky.
2007-13/3	EXECUTIVE COMMITTEE REPORT
2007-13/3a	Executive Committee-September 27, 2007
	Please see document SC 07-13.01
2007-13/4	QUESTION PERIOD
2007-13/4a	JANZ- Question for the Chair of Council Administration Committee: In CAC's estimation have Council committees been fulfilling their mandates and accomplishing their required business?
2007-13/5	BOARD AND COMMITTEE REPORTS
2007-13/5a	Audit Committee- Minutes Sept 25, 2007 and Minutes October 9,2007
	Please see document SC 07-13.02
2007-13/6	GENERAL ORDERS
2007-13/7	INFORMATION ITEMS
2007-13/7a	Steven Dollansky, VP External-Report
	Please see document SC 07-13.03
2007-13/7b	Lindsey Campbell resigns from the Audit Committee
	Please see document SC 07-13.04

2007-13/70	Chris Le, VP Student Life- Report
	Please see document SC 07-13.05
2007-13/7d	Bobby Samuel, VP Academic-Report
	Please see document SC 07-13.06
2007-13/7e	Paul Chiswell, BOG RepReport
	Please see document SC 07-13.07
2007-13/7f	Michael Janz, President-Report
	Please see document SC 07-13.08
2007-13/79	Votes and Proceedings-October 2, 2007
	Please see document SC 07-13.09

Executive Committee Report to Students' Council October 16, 2007

- 1. The following motion was passed at the September 27, 2007, 2007 Executive Committee meeting:
- a. JANZ/LE MOVED THAT the Executive Committee approve the Alberta Services for Students Conference with a budget not to exceed \$500.
 VOTE ON MOTION 4/0/0 CARRIED

MINUTES

2007/Audit Committee/5

Audit Committee

Tuesday September 25, 2007

Attendance Scott Nicol

Tanner Doerges (for Lindsey Campbell)

Scott McKinney Ryan Payne Nigel Parker

1. Call to Order The meeting was called to order by *NICOL* at 1835h.

2. Approval of Agenda

McKINNEY/NICOL MOVED THAT the agenda is approved as

tabled.

Carried 5/0/0

3. Approval of Minutes

PAYNE/PARKER MOVED THAT the August 9 minutes be

approved as tabled.

Carried 5/0/0

4. Old Business

a. Review of response to credit card statements.

The responses to questions related to the previous credit card statement reviews were considered. Important issues discussed included the following:

Missing receipts: Audit Committee generally felt that as users of credit cards are being trusted with a payment method, that it may be reasonable to expect that they pay for any transactions for which they are unable to produce a receipt, barring exceptional circumstances. It was felt that this was consistent with normal policies of not reimbursing personally incurred expenses when receipts are not saved. It was felt that this may be necessary due to the substantial number of receipts that have been left out of packages.

Tips: Audit Committee felt that generally tipping was appropriate, but that creating a clear policy regarding tipping would ensure more appropriate tipping in certain circumstances. It was felt that a hard limit of 20% would be acceptable, as society generally expects tips in the 10-15% range for good service. Any additional tipping would be done at each

individual's expense if they felt a larger tip was necessary, barring again exceptional circumstances.

Internal PR report: It was felt that PR reports may be of use to monitor where PR is being spent, as this budget category is subject to great discretion.

Conferences: It was discussed that better feedback regarding conferences would be of use to Audit Committee and Students' Council as a whole. It was felt that it would not be unduly burdensome on conference attendees to require a 2-page report with all receipts attached – 1 page relating to the benefits of the conferences for the SU and 1 page being itemized expense tabulation, with one column for budgeted expenses and one for actual expenses. It was also discussed that summaries of conference activity would be useful to review.

Training: There was concern regarding a training seminar for which multiple SU employees attended, but two of which are no longer with the SU. Ideas for various policies to ensure the SU benefits from any training for which it pays were discussed, however it was believed the hindrance of such policies on the SU would outweigh the benefits, and as such it was determined that judgment over such matters should be left to management.

- 5. New Business
- a. Review of credit card statements.
 There were no credit card statements to review.
- b. Set meeting schedule September through December, 2007. PAYNE/PARKER MOVED TO schedule meetings of Audit Committee on off-Council Tuesdays at 1800h, location TBA and the chair to distribute a completed schedule. The next meeting of Audit Committee to be October 9. Carried 5/0/0
- 6. Discussion Period
- a. Discussion of letter from Watson Aberant LLP.
 A letter concerning the SU audit progress was read and signed by members of Audit Committee, to acknowledge that it was read. There were no concerns expressed in the letter in regards to the audit process.
- 7. Next meeting date Tuesday, October 9 at 1800h.
- **8.** Adjournment *PAYNE/DOERGES* MOVED TO adjourn.

Carried 5/0/0

Meeting adjourned at 1935h.

MINUTES

2007/Audit Committee/6

Audit Committee

Tuesday October 9, 2007

Attendance

Scott Nicol

Lindsey Campbell Scott McKinney Ryan Payne Nigel Parker

Jo Chan (CJSR board rep) Heather Hutchinson (CJSR rep)

Case Watson (For Watson Aberant LLP)

1. Call to Order

The meeting was called to order by NICOL at 1806h.

- 2. Approval of Agenda
- 3. Approval of Minutes
- 4. Old Business
- 5. New Business
- a. Meet with Watson Aberant LLP to discuss the external audit and to present their final audit findings for the year ending in 2007.

A discussion ensued explaining the financial statements to Audit Committee members, answering questions, and discussing how the statements could be presented to Council. Additionally, auditor expressed interest in looking further into the art collection and its current value and best use for the SU.

[Campbell leaves at 1930h]

b. Meet with FACRA (CJSR) RE: Fee disbursement.

A discussion with the FACRA reps ensued which appeared to be beneficial for both parties. It was determined that no motion to authorize disbursement would be made until it could be proven that the audited statements and budget provided by FACRA were approved by the board. Arrangements were made to deliver to the Audit Committee chair the relevant documentation and at this time it is expected that the FACRA reps will not need to return for a disbursement motion.

[Payne leaves at 1955h]

c. Review of credit card statements, if available.

A review of several credit card packages showed no anomalies or concerns except for interest charges. It is expected these were again erroneously applied by the financial institution, however Audit Committee would like to see evidence that these charges are being recovered.

d. Review of CSD, September.

The documents were unavailable.

e. Discussion regarding policy suggestion to Students' Council – receipts.

Proposed principle: Where an individual has been issued a credit card for which the SU is responsible for payment, all receipts must be submitted. Except in extraneous and unusual circumstances, any charges to the card for which receipts are unavailable shall be the responsibility of the card holder.

NICOL/PARKER MOVED TO recommend the above policy to the Executive Committee and failing that, Students' Council. Carried 3/0/0

f. Discussion regarding policy suggestion to Students' Council – tips.

Proposed principle: Tipping on any transaction will be limited to a maximum of 20% of the pre-tip gross transaction amount. The portion of any tip in excess of this threshold shall be the responsibility of the individual authorizing the transaction.

NICOL/PARKER MOVED TO recommend the above policy to the Executive Committee and failing that, Students' Council. Carried 3/0/0

g. Discuss regarding policy suggestion to Students' Council – conferences.

Proposed principle: Conference attendees shall be expected to present an itemized budget on an approved form before approval of conference expenses. On their return, and before any reimbursement for expenses, a summary of actual expenses and a minimum one page summary of the non-financial benefits of the conference for the SU shall be submitted. Receipts for all expenses listed shall be attached. Except in extraneous and unusual circumstances, where a receipt is missing, no reimbursement for the value of that receipt shall be given; in the event that the SU has paid for the expenditure, then the expense will be charged back to the conference attendee.

NICOL/McKINNEY MOVED TO recommend the above policy to the Executive Committee and failing that, Students' Council.

Carried 3/0/0

- 6. Discussion Period
- 7. Next meeting date Tuesday, October 23 at 1800h. Location TBA
- **8. Adjournment** *McKINNEY/PARKER* MOVED TO adjourn.

Carried 3/0/0

Meeting adjourned at 2017h.

VPX Report to Council

October 16, 2007

Hello Council,

I hope the past two weeks have treated you all well. Here's what I've been up to:

- 1. **CPAC** Will be developing an election get out the vote strategy to try and increase student turnout at the upcoming provincial and federal elections. Let me know if you have any ideas and I will let you know when the next CPAC meeting is, we are always looking for more members!
- 2. **High School Leadership Conference** Pam is in desperate need for you kind folks to help out with the conference being held on the first weekend of November. Please email Pam, (at avpex@su.ualberta.ca) for more information.
- 3. Municipal Election 2007 I hope you all saw the gigantic ward map in SUB and that ti was of some help to you. There were a number of times where people were checking out which ward they were in as I walked by, so I'm declaring it a success. The forum we held was poorly attended (46 people) but ran smoothly and had a great candidate turnout. It will prove to have been a valuable trial for future election forums. The results will be in by meeting time so ask me who won. IF YOU ARE READING THIS PRIOR TO OCTOBER 15 MAKE SURE YOU VOTE!!! IF YOU HAVE ANY QUESTIONS ABOUT HOW EMAIL ME!!!
- 4. **Residences everywhere!** Our major lobbying efforts over the summer with regard to student housing has opened a door or two for us to get some movement from the provincial government. We are enjoying the benefits of a very strong relationship with Minister Horner and are working with his office and University administration on a 95 million dollar project that would see 1 000 new residence beds on South Campus. I'm keeping my fingers crossed on this one.
- 5. **CASA** Zach Churchill will be our guest this coming week to answer questions about his organization (one I strongly support) and we will be his guests on Nov. 11 17 in Ottawa for Lobby Conference pending a federal election.
- **6. Meeting with Minister Horner** We met to discuss our budget requests for the 2008 budget season. We are expecting further improvements to the student loan program, some increase to base operating (although not as large as we would like), and no change to the Tuition Fee Policy despite our demands for legislation. We will continue to work with the Minister to ensure the changes that are made are in students best interest and future changes are planned with the learner in mind.
- 7. **Petition** Things have finally settled down and I am going to begin working on adding to our petition for residence support. We are at ~1400 names and I would like to see that number grow substantially. If you would like a sheet to fill out with friends, classmates, etc. I will have them with me.
- 8. **EAS** Check out the awesome new EAS website www..edmontonalliance.ca. I hope this can be used as a springboard for future events.
- 9. **CAUS** Campaign continues to develop. . . more later
- 10. **Senate** More awesomeness.... Very little work.
- My Random Advocacy Stat of the Week! Did you know that the **Millennium Scholarship Foundation** has only 4% overhead costs, grants 95% of its funds on a needs-based model, and granted \$9 million to 3600 students at the U of A in 2007 alone.

Have a great meeting! – Steven Dollansky VPX

October 10, 2007

Dear Madame Speaker,

I, Lindsey Campbell, hereby resign from the Audit Committee.

Thank you, Lindsey Campbell Science Councillor

cc'd: Astra Aqui Scott Nichol

Chris Lê, Vice President (Student Life)

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16 October 2007

Campus' Got Talent: In an effort to provide campus programming during the day, the Student Life Programming Committee is running Campus' Got Talent. Students participate in a specific event to see who has the best talent for that event. The first competition – hulahooping – was well received by students. The best time was 10:53 by Shyanna Morin. Campus' Got Talent will run every other week on Wednesdays, and all the winners will be invited to display their best talents at a year-end Campus' Got Talent extravaganza on 19 March 2008.
Antifreeze: The Antifreeze Planning Committee has started! We're working hard and creatively to plan the events and venues since the Powerplant stage is not available for use. Start thinking of people you'd like to have on your team because Antifreeze will be a fun way to start off the Winter Term.
New Orientation Staff: Please welcome Kevin Tok, the 2008 Orientation Volunteer Coordinator, and Cassandra Hirt, the 2008 Orientation Programs Coordinator. They both have a lot of enthusiasm for Orientation and will bring a fresh approach to this program.
Student Groups Website: The SU sat down with Marc Dumouchel from Whitematter to discuss the website for Student Group Services. We hope to bolster it by providing resources and tutorials so student groups can get answers they need in one place.
Recreation Action Committee: RAC is an organization "concerned with maintaining the various convenient, affordable, equitable, and high quality opportunities that Campus Recreation provides." The SU sits on this committee because undergraduate students participate in Campus Recreation programs. RAC members started discussing ways to promote the Physical Activity and Health Complex (PAHC) to campus. The details for PAHC have not been finalized yet.
SU Merchandise: The items have been selected, and I will put the order through soon. Our most popular item is the SU jacket. We are going to go with the Western Concepts Men's Metro Jacket and Women's Contour Jacket. I'll have samples at Council for councillors to try if they want to reserve a jacket in a specific size.
WoW Review: People involved with planning WoW sat down to evaluate

the week and make suggestions for next year. Next year's VPSL will be

well equipped to execute a great WoW.

□ Casino Volunteers: The SU will run a casino on 15 and 16 November as a fundraising event. We need 36 volunteers to fill various positions: General Manager, Banker, Cashier, Chip Runners, Count Room Supervisor, and Count Room Staff. If you do not have transportation to get to Casino Edmonton, the SU will pay for your taxi. The SU will also pay for your meals while at the casino.

If you're willing to help, please contact Norma Rodenburg at norma.rodenburg@su.ualberta.ca or 492-4236.

□ Alberta Gaming and Liquor Commission's Operator and Regulatory Best Practices Symposium: I attended the AGLC's symposium on Friday, 12 October in Banff. The symposium's purpose is to provide discussion on ways to make communities safer and to reduce violence in and around licensed premises.

Hello Council! Here's an update as to what we've been up to the last little while.

Goals:

Textbooks – We are in the process of gathering more research on the subject of academic materials through taking a look at what other national organizations have produced (AUCC, CAUT, CFS, CASA, etc.). Much of it revolves around copyright. As well, we selected speakers and currently working on logistics and outcomes for NART.

Reward Involvement – CSL will most likely present to CoFA either this month or the next. As well, CSL is in the phase of contacting various student groups to establish partnerships between the two, wait and see how this develops.

Scholarships & Bursaries – I had a meeting with the Registrar's Office to discuss an equitable distribution of the two, but right now there's confusion as to how much of scholarships actually come from endowments versus the operating budget. We'll have a follow-up meeting with the Dean of Students.

Technology – The SMARTs project is progressing fairly well, right now we are communicating with AICT to get this started as quickly as possible.

Teaching & Learning –The Committee on the Learning Environment has decided to take a look at the USRIs, but as for the next steps I'm not entirely sure. It will most likely come up as a discussion item throughout the year. Asides from that, meeting with other committee members has suggested to me that we have similar ideas which would be beneficial for USRIs. As well, this will be discussed by the Professors' Association and it will be handy to learn their perspective on the issue.

Emerging Issues:

Bear Scat/Bear Tracks – We've scheduled a meeting with Stephen Kirkham on Tuesday of Council to go over requirements from both of our ends. As well, we are trying to reduce the costs of the customizations for Bear Scat through getting Calgary on board, may be difficult and I'm not sure if it will succed but our idea is that schools who invested in PeopleSoft can share code as opposed to each investing in isolation similar customizations.

Faculty Associations – CoFA is scheduled for October 25. As well, great news in that the Collective Body for Arts Students has elected a new executive. They're a young bunch, but they're eager and intelligent and will take it a long way.

GFC – We drafted a quick list of things to follow up on with regards to consolidated exams that summarized our concerns with them (grading, impact on studying, impact on scheduling). So far we're scheduling a meeting to ensure that consolidated exams are followed up on and that undergraduates are not hurt by these policies.

Exam Registry – The policy was changed this year to allow professors to either place exams on our exam registry or on their individual website. Currently, we are trying to

determine how many classes actually abide by this policy and see where we can move from here. The letter will be sent out later this week and we'll see the response.

Academic Relations Group (ARG) – We had our third meeting at which we discussed what makes a great teacher. As well, we began our Professor of the Week selections, the first will show up in next Thursday's edition of the Gateway. ALSO, SUBMIT NOMINATIONS COUNCILLORS!!!!!!!

Information Sharing Privacy Agreement – this allows us to use private information from the University of Alberta (e-mail addresses, phone numbers, etc.) for our purposes (elections, orientation, etc.). We are in the process of finalizing it with the University, just going over security details.

AASUA – Discussed with Don Perkins the possibility of working together on an "inspirational sessional" partnerships, as well I met briefly with the student representative on the Teaching & Learning committee to go over her responsibilities, The first meeting will be this Friday, at which time we are submitting our topics of discussion. The main thing I'm hoping to discuss are textbooks, but odds are student evaluations are to be the main topic of the day.

Wireless – The University is installing wireless in SUB as part of their campus-wide rollout. It will be handled by AICT and hopefully this will rectify a lot of our current problems with wireless. More to come at a later date. Undergraduate Board of Governors Representative Report to Student Council October 16, 2007

Fellow Councilors,

The Board Community and Government Relations Committee met on Sept. 25. Of particular interest was a presentation on the University's branding research, and various updates on Enterprise Square, External Relations, Government Relations, and on the Centenary Events. The later will feature a conversation series involving past Prime Ministers on campus, a Premier's Dinner involving former Premiers and a Festival of Ideas.

The Board of Governors meeting was held on Oct. 5. Of particular interest was the presentation on Branding which triggered a discussion on the value students receive for their money. I was glad to hear from other Board members that they recognized the University had some improvements to make in this regard. The University should be receiving a new website soon, and during the trial phase, students will have access to the old website as well. The rest of the meeting involved various reports from committees, financial updates, and funding for buildings, including: Jubilee Auditorium Car Park, Environmental Engineering Building, and the Health Research Innovation Facility (HRIF) Building.

Since my last report, I also attended the U. of A.'s Celebration of Teaching and Learning, the Alumni Awards Ceremony and Diner, a General Faculties Council meeting, media launch of the Centenary, and the launch of the Lois Hole Library.

The next Board meeting is scheduled for November 2, 2007.

As always, I would be happy to answer any questions you may have.

Sincerely,

Paul Chiswell Undergraduate Board of Governors Representative

President Report

Students' Council: Oct 16/07 Michael Janz president@su.ualberta.ca

WELCOME NEW CITY COUNCIL MEMBERS AND MAYOR!

By the time council is reading this, I hope that all of you voted and helped have your say in the municipal election. It is very important that we weigh in on these issues in Edmonton that have became the key issues of our election: Transit and housing!

The Dean of Students and the SU, A bright partnership

Currently we are working together to increase funding for Orientation, as it has not been revisited for years. We are also looking at MUGS with the Provosts office to try and offer a more year-long, comprehensive MUGS program that will help build the faculty pride on our campus and increase the community and peer interaction on our campus. Quidditch anyone? Thirdly, we are working to provide greater infrastructure support for our student groups program. Our goal is that any individual should be able to come to our Student Group Services and be helped on any issue from sponsorship to fundraising to any concern they may have. Finally, we are working to build a framework for "Ambassador Groups" like the debate club or others who deserve a special amount of assistance in their funding because of the work they do in bringing prestige to our institution and helping with the recruitment of future students. I had the pleasure of helping the debate club work with the Provosts office to secure a large amount of money to assist in their activities.

CAUS meets with the Minister, No pies thrown.

UCSU, ULSU and ourselves met with the minister this week. It was a very successful meeting as we got to submit our comments along with our Pre-Budget ask. For your information I posted a draft of our pre-budget asks up on the FACEBOOK group for discussion. No one commented. He was very receptive about our student loan reform comments but we are still treading water on student housing. It was a very good meeting and Minister Doug Hornor has a hilarious sense of humor.

Will the Standing Policy Committee on Managing Growth Pressures Please Stand up?

Here are some highlights:

Mr. Prins: Thank you, Chair. I also want to thank you for your excellent presentation. I

want to just follow up on a couple of things that George said, that there is some family and personal responsibility in getting an education. I know that students are dead averse, but they have to see this as an investment in their future, not as a bad debt. I want to make that point. I also want to make the point of family responsibility. When my four kids went to university in Edmonton, I bought them a house. I kept it for myself and rented it out and probably subsidized a hundred students going through that place; it was six bedrooms. So I think that people can take responsibility for some of their own housing needs.

Mr. Janz: Well, one initial question that you asked was about students being dead averse but seeing it as an investment. We believe that many students do, and that's why they keep coming to our institution. But the unfortunate situation is that they're getting student loans which don't give them a sufficient amount of dollars to assist with their education, and not all parents are open to being as generous and purchasing a house for their children. Some parents have seen, "well, I paid for my way through school; you can pay for your way through school," and they aren't as cognizant of the increase in costs and how education has rapidly outpaced even what inflationary increases would have been since when many parents were learners themselves.

How many of your parents could have bought you a house? How many of your parents could afford a \$900,000 house in the University area? The presentation went really well and thank you very much to Steve Dollansky and Chris Henderson for their help in the scramble.

Council Retreat

I hope that this reaches you in time to remind you to come to council retreat. I am hoping that Saturday gives us some time away to sit and vision and think about what we would like to see in the SU for the future and where we would like the good ship SUB to sail towards. I love ship metaphors.

The Cold November Rain...

I am going to be out of the office in Ontario from Nov. 5th to Nov. 18th. I will be available by contact by email and crackberry so please don't hesitate to get in touch with me. President-in-waiting is Eamonn Gamble and I will be frequently in touch.

Week one: I'm going to the "Best Practices in Student Leadership" conference in Waterloo. It is the conference that Lettner started called the G10 which brings us together with the other 10 big like-minded non-cfs schools to talk about the future of SU's in Canada, Operational practices, strategy sessions, student communication and much more. Want me to research something for you out there? How to use web 2.0 for the SU? Just let me know and I'll tag it onto our agenda.

Break: (3 days) I take a couple days to catch up on work and school in Ottawa because it is cheaper than flying me home. I pay tribute to the Vets on the hill on Nov. 11th.

Week Two: CASA Lobby Con. Steve and I will be lobbying all of the MLA's we

started to build relationships with over the summer. We will be working with our peers at CASA to strive to make sure the government works to help provide 1) more affordable academic materials 2) A better student loan program 3) A stellar grant and bursary system to replace Millenium.

For more information check out: www.casa.ca/latestcampaign

STUDENTS' COUNCIL VOTES AND PROCEEDINGS

Tuesday, October 2,2007 Council Chambers 2-1 University Hall

VOTES AND PROCEEDINGS (SC 2007-12)

2007-12/1 SPEAKER'S BUSINESS

Meeting called to order at 6:10 pm

2007-12/3 EXECUTIVE COMMITTEE REPORT

2007-12/3a Oral report from Vice President External

Oral report from Vice President Student Life

2007-12/4 QUESTION PERIOD

Extended for 15 minutes

MURPHY/McKINNEY MOVED TO extend question period by 15 minutes

Motion: CARRIED

2007-12/6 GENERAL ORDERS

2007-12/6a JANZ/SAMUEL MOVE THAT the Students' Union create a DFU to:

1. Support Student Groups in representing the University of Alberta in conferences and competitions, regionally, nationally, and internationally, and assisting Student Groups Services in developing shared capital equipment or infrastructure.

2. At an initial cost not to exceed \$3.00 per student, per Fall and Winter term, and

3. That students could opt out and receive a full refund.

Speaker's List: Janz

JANZ/NICOL MOVED TO table item #6a

Motion (table): CARRIED

2007-12/6b JANZ/CHAN MOVE THAT Students' Council read Bill #1- Council

Remunerations, a first time

BILL #1: repeal council remuneration effective Sept 1st 2007.

Speaker's List: Janz

JANZ/VANDERSLUIS MOVED THAT Bill #1, as stated, be tabled to the Budget Principles discussion of council not to be later than February 15, 2008

Speaker's List: Janz, Eruvbetine

Motion (postpone): CARRIED

2007-12/60

CHAN/CAMPBELL MOVE THAT the SU projector and computer be available for all meetings of Students' Council

Speaker's List: Chan

Point of Order: Dollansky "Is it necessary to have a motion (an order of council)

to get a projector?"

Speaker: Point not well taken

Speaker's List: Chan

CAMPBELL/PAYNE MOVED TO withdraw the motion

Motion (withdraw): CARRIED

Point of Order: Nicol "VP External unnecessarily use of point of information"

Speaker: Point well taken

GAMBLE/FUNG MOVED TO adjourn

Motion: CARRIED

Meeting adjourned at 7:25 pm