Tuesday May 29, 2007
Council Chambers 2-1 University Hall

ORDER PAPER (SC 2007-03)

2007-03/1 SPEAKER’S BUSINESS

2007-03/1a Announcements – The next meeting of Students’ Council will take place on Tuesday June 12, 2007.

2007-03/2 PRESENTATIONS

2007-03/2a Bear Scat- Presented by Stephen Kirkham and sponsored by Scott Nicol
2007-03/2b Ambassador Fund- Presented by Chris Jones and sponsored by Michael Janz

2007-03/3 EXECUTIVE COMMITTEE REPORT

2007-03/3a Executive Committee- May 29, 2007
Please see document SC 07-03.01

2007-03/4 QUESTION PERIOD

2007-03/4a Nicol- Question for V.P. Academic Samuel.
What is the current state of Bear Scat, what support does the SU give Bear Scat, what support will Bear Scat continue to receive in the future, and to what extent is the University willing to offer support to continue and improve the operations of Bear Scat?

2007-03/5 BOARD AND COMMITTEE REPORTS

2007-03/5a Council Administration Committee- May 15, 2007
Please see document SC 07-03.02

2007-03/5a(i) CAC moved to ratify the deadline for CRO applications to be set at May 31st, with an option to extend the deadline for two weeks if Council does not receive at least 2 applications.

2007-03/5b External Policy Committee- May 22, 2007
Please see document SC 07-03.03

2007-03/5b(i) COURNOYER/DOLLANSKY MOVE THAT Students’ Council, upon the
recommendation of the External Policy Committee, approve the Political Policy “Deferred Maintenance” (second reading).

Please see document SC 07-03.04

**2007-03/6 GENERAL ORDERS**

**2007-03/6a JANZ MOVED THAT** Students’ Council appoint (1) member to FACRA (CJSR Board)

**2007-03/6b ERUVBETINE MOVED THAT** Students’ Council appoint (1) member to Council Administration Committee

**2007-03/7 INFORMATION ITEMS**

**2007-03/7a** Councillor David Cournoyer resigns as a member of the Council Administration Committee

Please see document SC 07-03.05

**2007-03/7b** Jesse Hahn resigns as a member of Students’ Council

Please see document SC 07-03.06

**2007-03/7c** Operating Policy “Employee Computer Purchase Program- Operating Policy (General)-Equipment

Please see document SC 07-03.07

**2007-03/7d** Operating Policy “Advocacy Department Filing Conventions-Operating Policy (General)-General

Please see document SC 07-03.08

**2007-03/7e** Steven Dollansky, VP External- Report

Please see document SC 07-03.09

**2007-03/7f** Votes and Proceedings – May 15, 2007

Please see document SC 07-03.10
Executive Committee Report to Students’ Council May 29, 2007

1. The following motion was motions passed at the May 14, 2007 Executive Committee meeting.
   a. LE/GAMBLE MOVED THAT the Executive Committee approve a budgeted expense not to exceed $6185.00 for the VP Student Life, Associate VP Student Life and the Operations Manager, Venues attend COCA Conference June 10-15, 2007 in Niagara Falls.
      VOTE ON MOTION 5/0/0/ CARRIED
   b. SAMUEL/GAMBLE MOVED THAT the Executive Committee approve a budgeted expense not to exceed $1068.00 for the MUGS and Campus Ambassadors Coordinator to attend Vitalize 2007 June 7-9/07 in Calgary.
      VOTE ON MOTION 4/0/0 CARRIED

2. The following motion was motions passed at the May 16, 2007 Executive Committee meeting.
   a. DOLLANSKY/JANZ MOVE THAT the Executive Committee approve Operating Policy 14.13 Advocacy Department Filing Conventions be approved as tabled.
      VOTE ON MOTION 4/0/0 CARRIED
      (background attached)
   b. DOLLANSKY/LE MOVED THAT the Executive Committee approve a budgeted amount not to exceed $2,000.00 for the President and VP External to attend CASA in Vancouver June 6-10, 2007.
      VOTE ON MOTION 4/0/0 CARRIED
   c. LE/GAMBEL MOVED THAT the Executive Committee approve $14,500.00 from the 06/07 Contingency Reserve to purchase a slurpee machine for SUBMart and $1,100.00 for the one-year maintenance contract.
      VOTE ON MOTION 4/0/0 CARRIED

3. The following motion was motions passed at the May 23, 2007 Executive Committee meeting.
   a. DOLLANSKY/GAMBLE MOVED THAT the Executive Committee approve the proposed changes to Operating Policy 5.11 Employee Computer Purchase Program.
      VOTE ON MOTION 5/0/0/ CARRIED
      (background attached)
Call to Order: Eruvbetine called the meeting to order at 5:23 p.m.

Attendance:
Kehoe
Lewis
Geller (Sumar)
Esposito
Chan (Stitt)
Eastham
Campbell
McKinney
Nicol
Janz
Eruvbetine (Chair)
Dollansky (late)

Catherine van der Braak (guest)
Astra Aqui (guest)
Amanda Henry (guest)

1. Approval of the Agenda
NICOL/CAMPBELL moved to approve the agenda. 8/1/0 CARRIED

2. Approval of the Minutes
JANZ/CHAN moved to approve the minutes of the last meeting. 8/1/0 CARRIED

3. Presentations
• Astra Aqui and Catherine van der Braak presented on the “behind the scenes” admin support for Council and Committee Chairs
• Points raised
  o Research, room bookings, typing up minutes and agendas, answer questions,
  o Please CC Catherine on requests to Astra
  o Committee Chairs…
Please submit requests for preparing agendas and reports at least 24 hours in advance.

Have mailboxes. Astra gave an overview of what mailboxes are for:

- The admin support staff would very much appreciate it if Council committees would adopt standard agenda templates.
- At the moment, Committees submit some combination of reports, minutes and reports and proceedings. Picking one document to be submitted would be helpful.
- Setting a regular meeting schedule also makes the lives of admin staff easier.
- In Council, please speak slowly, loudly, and one at a time to make votes and proceedings easier.
- Astra’s hours are 8:30 to 4:30. Catherine’s are variable, but on average are between 7:40 and 4:15.
- Council votes and proceedings – Catherine requested guidance from CAC on how detailed Council’s Votes & Proceedings need to be.

Contact info:

- For Astra – aasc@su.ualberta.ca
- For Catherine – ea@su.ualberta.ca
- 492-4236. Or feel free to drop by 2-900 SUB

Kehoe added that, for Chairs in particular, developing a personal rapport with the admin staff is also extremely helpful.

4. Old Business
   a. Standing Orders Revisions (Dollansky shows up)
      Eruvetine deferred to Kehoe to introduce. He did.
      A brief discussion ensued on due diligence.
      NICOL/ERUVBETINE motion to adopt the revised Standing Orders as presented. 9/1/0 CARRIED

   b. Binder Revisions
      Motion Tabled by the Chair. No objections. Janz spoke positively of the document.

5. New Business
   a. CRO Application Deadline – May 31st
      Eruvetine introduced. Job postings should be closed no later than 2 weeks prior to Jul 1st, 2007. The description has already gone out. Kehoe noted that the job description incorrectly identifies the CRO reporting line.

      ERUVBETINE/GEELLER move to ratify the deadline for CRO applications to be set at May 31st, with an option to extend the deadline for two weeks if Council does not receive at least 2 applications. 9/1/0 CARRIED

   b. Gateway Request- Councillor attendance information
      Henry introduced, with supplementary information provided by Janz.
Some discussion ensured (Janz, Nicol, McKinney, Lewis, Geller, Kehoe. Sometimes multiple times).
CAC discussed whether or not it would be possible to have a record of attendance re-attached to Votes and Proceedings.
Eruvbetine agreed that Votes and Proceedings should have attendance information added. CAC will review Council Votes and Proceedings and decide what needs and needs not be included.
   c. Council Meeting Schedule – March 18th conflict
Chair Introduced and gave a brief overview of CAC’s options.

Eruvbetine agreed to request that an alternate room be booked for the March 25 meeting.

6. Discussion Period
Discussion arising from the revisions to Binders and to Standing Orders
Henry/Eruvbetine introduced.

7. Confirmation of Next Meeting Date
   A permanent meeting schedule will be made via email.

EASTHAM/CHAN moved to adjourn.  

Meeting adjourned at 5:55pm
External Policy Committee
May 22, 2007

Attendance
Lindsey Campbell, Jo Chan, Beverly Eastham (proxy for Naveed Bandali), Aden Murphy, Steven Dollansky, David Cournoyer
Absent: Kyle Friedt

1. Call to Order
The meeting was called to order by COURNOYER at 5:15 PM

2. Approval of Agenda
CAMPBELL/CHAN MOVED THAT the agenda is approved as tabled.
MOTION APPROVED 7/0/0

3. Approval of Minutes
None

4. Old Business
None

5. Announcements
Vice President (External) Dollansky presented a verbal report on some of the projects he is currently working on:

VP Dollansky is planning to set up meetings with City Councillors to discuss Secondary Suite regulations.

VP Dollansky informed EPC that he and President Janz will be attending the CASA Policy Conference at the University of British Columbia in Vancouver from June 5-10. They will be attending as Observers. A question was asked regarding the cost of joining an organization such as CASA. VP Dollansky informed EPC that annual membership fees would be in the $40,000 to $50,000 price range, plus the added cost of travel and time to attend national conferences.

VP Dollansky also updated EPC on the continuing saga of Universal Transit Pass meetings and the steps being taken to ensure a smooth distribution of U-Pass stickers in Fall 2007.
6. **New Business**

   a) Approval of Standing Orders

   EASTHAM/CAMPBELL MOVED THAT the Standing Orders of the External Policy Committee be approved and adopted. MOTION APPROVED 7/0/0

   b) Review of Current External Political Policies

   Over the summer, EPC will review current political policies for relevance and grammatical issues. For the next meeting, all EPC members are to have familiarized their selves with current policies.

   c) Deferred Maintenance Political Policy

   This policy was approved in first reading by Students’ Council. Discussion was had on the issue and if the policy reflects the principles set forward by Students’ Council.

   DOLLANSKY/EASTHAM MOVED that the Deferred Maintenance Political Policy be referred to Students’ Council for Second Reading. MOTION APPROVED 7/0/0

   d) Discussion on EPC Goals for the year

   Discussion ensued regarding the goals that members of EPC had for the year. EPC members will ponder on this question and bring their ideas to the next meeting.

   COURNOYER to draft a list of achievements from EPC during the 2006/07 Academic Year.

7. **Discussion Period**

   Discussion was had regarding a meeting schedule for the summer.

8. **Next meeting dates**

   June 13, 2007 at 5:15 PM
   (Location TBD)

   June 27, 2007 at 5:30 PM
   (Location TBD)

9. **Adjournment**

   Meeting adjourned at 5:54 PM
JANZ/DOLLANSKY MOVED THAT Students’ Council adopt a Political Policy based on the following principles (1st reading):

Deferred maintenance is currently plaguing Albertan universities. In order for universities across Alberta to repair current deficiencies in deferred maintenance the Government of Alberta must commit immediate one-time funding. As well, in order to ensure proper maintenance of new and refurbished facilities, the Government of Alberta must commit funding on an ongoing basis. The issue of deferred maintenance is the universities and the government’s responsibility and students should not be made to pay for it.
WHEREAS provincial funding cutbacks from the early-1990’s onward forced the University of Alberta to make difficult budgetary decisions;

WHEREAS funding for routine building and systems preventive maintenance was significantly cutback, which has yielded a considerable backlog of deferred maintenance;

WHEREAS the accumulation of significant deferred maintenance liability represents both a failure of the government to adequately fund the operations of the University, as well as evidence of a failure of our University to adequately prioritize basic maintenance;

WHEREAS deferred maintenance is injurious to the quality of the undergraduate learning experience and presents a potential health and safety hazard;

WHEREAS it is inappropriate for the University and the government to expect current and future undergraduates to fund the correction of historically deficient resource allocations.

BE IT RESOLVED THAT the University of Alberta Students’ Union advocate to the provincial government for a one-time capital funding package to be delivered over a period of years to remedy the historically accumulated deferred maintenance liability.

BE IT FURTHER RESOLVED THAT the University of Alberta Students’ Union advocate to the provincial government for the institution of an ongoing operational funding envelope to the University, designed to provide for adequate ongoing preventive maintenance;
May 22, 2007

Dear Madame Speaker,

I hereby resign as a member of the Council Administration Committee.

Sincerely,

DAVID COURNOYER
Arts Councillor
Students’ Council
University of Alberta Students’ Union

cc. Councillor Prem Eruvetine, Chair, Council Administration Committee
Astra Aqui, Administrative Assistant – Students’ Council
THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

Policy Number: 5.11 Effective Date: August 15, 1994 Page 1 of 2
Responsibility for Policy: Executive Committee

Subject Matter - Category: OPERATING POLICY (GENERAL)
- Specific: EQUIPMENT
- Topic: Employee Computer Purchase Program

Introduction:
The Employee Computer Purchase Program is an arrangement whereby the Students' Union purchases a computer on behalf of an employee. The employee then reimburses the Students' Union for the cost of the purchase over a period of time. The purposes of the Employee Computer Purchase Program are: 1) to encourage and assist with employee development, particularly as it pertains to computer-related skills, and 2) to provide a wider range of work options to employees, with the goal of enhancing productivity. This policy outlines the parameters of the program, and employee eligibility.

Policy:

5.11.1 Salaried employees who make extensive (>10 hrs/wk) use of the computers in the fulfillment of their responsibilities shall be eligible for the program. The following factors shall be taken into consideration when determining eligibility:

a) whether the employee has adequate financial resources to fulfill their commitment to the Students' Union;

b) whether the application serves the larger purpose of the program; and

c) whether the financial considerations and risk pose concerns for the Students' Union.

5.11.2 Applications for access into the program shall be considered and approved by the Vice-President (Operations & Finance), the Manager of Finance & Administration, and the Students' Union's Computer Consultant.

5.11.3 A repayment schedule shall be determined in consultation with the Manager of Finance & Administration. The requirements for repayment are as follows:

a) The repayment period shall not exceed the remaining portion of the employee's contract (for Term employees) or one year, whichever is shorter;

History:
Created Aug.15/94
Updated April 25/06
May 23/07

Board/Committee
Executive Committee
Executive Committee
Executive Committee
b) The reimbursement shall take the form of direct deductions from the employee's paycheque. The amount of the deductions will be determined as follows:

\[
\text{Cost of the computer - any money put down} = \frac{\text{money left to pay}}{\text{months left in term}}
\]

c) For term employees, the outstanding balance remaining to be paid to the Students' Union as of the 15th day of the last month of their contract must be less than the amount, after deductions, of their final paycheque.

5.11.4 The Employee, after receiving verbal approval, will go to the computer supplier and get a written quote of the total cost of the computer equipment (GST is exempt for this purchase plan).

a) Once the written quote has been given to the Manager of Finance & Administration, the employee will sign the Computer Loan Agreement and a copy will be given immediately to the Personnel Manager, who will start payroll deductions.

b) The Manager of Finance & Administration will approve the purchase order on the amount quoted for the computer equipment.

c) The Employee will take the purchase order to the computer supplier.

d) Once the computer is picked up, the invoice will be turned in to the Manager of Finance & Administration for payment.

5.11.5 The cost of the computer can be paid back in full at any time. The computer shall remain the property of the Students' Union until such time as the Students' Union has been reimbursed the full purchase price of the computer system.

5.11.6 Should an employee leave the employ of the Students' Union before the cost of the computer is reimbursed in full, the Students' Union shall, at its discretion, either take possession of the computer or deduct the outstanding balance from the employee's final paycheque.

5.11.7 Due to cash flow constraints, the number of employees eligible for the program shall be restricted to fifteen (15) per fiscal year, who shall be determined as in 5.11.2 above, and on a first come, first served basis. The accessibility of the program may be further limited from time to time, in accordance with the immediate financial needs of the Students' Union.

5.11.8 Computers purchased under the program are not intended to be used instead of the computers offered by the SU. No additional remuneration or compensation will be given to those who opt to use their personal computer as opposed to the computers the SU provides.
### Introduction:

In order to maintain comprehensive and efficient records for current and future advocacy efforts, a file naming convention is hereby introduced for all advocacy related files.

### Policy:

14.13.01 All documentation completed by staff in the Advocacy Department must conform to the following naming convention:

   a.) File names must be represented by a three-part sequence of prescribed information, with each part separated by an underscore character;

   b) The first part is an eight-digit value signifying the most relevant date of the document in question, followed by an underscore character;

      i. In most cases, the most relevant date is the date the document is completed; in the case of some committee agenda-specific documents, the most relevant date would be the date of the meeting in question;

      ii. The eight-digit value will express the full year, the month and then the day, without spaces;

      iii. When a specific day or month cannot be expressed, that day or month will be expressed as ‘01’;

   d.) The second part describes the origin of the document expressed as an acronym; and

   e.) The third part is a title adequately describing the nature of the document.

A brief prepared in Microsoft Word by the UPIO finished on April 16\textsuperscript{th}, 2007 analyzing MacLean’s rankings will be named as follows:
14.13.02 Documents received from a third party by the Advocacy Department and archived for reference will be amended from their original form to conform to this naming convention without compromising the intended title of the original document.

Therefore, the “A Learning Alberta Final Report,” released by the Ministry of Advanced Education as a PDF at some point in July of 2006 will be named as such under this convention:

20060701_GOAMIN_A Learning Alberta Final Report.pdf

14.13.03 Compulsory compliance with this policy extends to:

a.) All staff members of the Advocacy Department.

b.) Any executive member when submitting electronic documentation to a member of the Advocacy Department.

c.) Any other staff member when submitting electronic documentation to a member of the Advocacy department,

14.13.04 Relaxation of this naming convention is permissible in the case of any document prepared by or modified by Department staff when the said document’s end-users are external to the Advocacy Department (e.g. ‘Outline of Issue’ forms prepared for University committees), and/or in the case when there is an established naming convention (e.g. internal Students’ Union budget documents).

14.13.05 Notwithstanding the above, any electronic documents archived permanently by the Department shall comply with this policy.

14.13.06 Acronyms under the policy are expected to be, but are by no means limited to:

**Students’ Union:**
POTSU – President of the Students’ Union
VPASU – Vice President (Academic) of the Students’ Union
VPXSU – Vice President (External) of the Students’ Union
VPOFSU – Vice President (Operations and Finance) of the Students’ Union
VPSLSU – Vice President (Student Life) of the Students’ Union
AD – Advocacy Director
ECO – Executive Communications Officer
EPIO – External Policy and Information Officer
UAO – University Affairs Officer
UPIO – University Policy and Information Officer

**University Admin/Governance:**
POTUA – President of the University of Alberta (or office of)
PVPAUA – Provost & Vice President Academic of the U of A (or office of)
VPXUA – Vice President External of the U of A
**History:**

**Date**

**Approved by:**

**Created**
May 17/07

Executive Committee

---

**VPOFUA** – Vice President Operations & Facilities of the U of A  
**VPFAUA** – Vice President Finance and Administration of the U of A  
**DOS** – Dean of Students (or office of)  
**APC** – Academic Planning Committee  
**ASC** – Academic Standards Committee  
**ASCSOS** – Academic Standards Committee Subcommittee on Standards  
**BAC** – Budget Advisory Committee  
**BOG** – Board of Governors  
**BEAC** – Board Educational Affairs Committee  
**CLE** – Committee on the Learning Environment  
**CLRC** – Campus Law Review Committee  
**FDC** – Facilities Development Committee  
**GFC** – General Faculties Council  
**GFEXEC** – General Faculties Council Executive Committee  
**GFCNC** – General Faculties Council Nominating Committee  

**Government:**  
**GOA** – Government of Alberta  
**GOAMIN** – Government of Alberta Ministry of Advanced Ed  
**GOCAN** – Government of Canada  
**GOCANMIN** – Government of Canada Ministry Responsible for PSE  
**COE** – City of Edmonton  

**Other:**  
**AUCC** – Association of Universities and Colleges of Canada  
**CASA** – Canadian Alliance of Student Associations  
**CAUS** – Council of Alberta University Students  
**CAUBO** – Canadian Association of University Business Officers  
**CCL** – Canada Council on Learning  
**CFS** – Canadian Federation of Students  
**EPI** – Educational Policy Institute  
**MSF** – Millennium Scholarship Foundation  
**STATSCAN** – Statistics Canada
Greetings Council,

Here’s an update from your friendly neighborhood VP External:

1. Housing Crunch – This has been the primary focus thus far. With two excellent media hits (myself on 630CHED and Janz on Global) we are working to express the student prospective. I attended a forum on May 23 hosted by City Councillors Phair and Thiele. The forum was well attended (including three Liberal MLAs) and several students shared their stories. I was able to have a half hour conversation with Councillor Thiele about the student prospective on many municipal issues. We are setting up meetings with all city councillors to do the same.

2. Goal Setting – With our goals down on paper I have started working with the advocacy department on a lobby strategy, which will include priorities, timelines and approaches.

3. Camp out in Quad/ Sleep over in SUB – we are in the initial stages of planning our first event of the year. We are going to try and raise student housing issues with a “camp-out” event. Pam and I are working on logistics and trying to make the event as fun as possible. The lack of fun has been one of the major problems in the past so we are open to ideas!

4. CAUS – I am sitting on the Public Interest Alberta PSE task force and the Alberta Council on Admissions and Transfer. Yes, these are as thrilling as they sound. Last year’s executive donated a substantial amount to PIA and I will be ensuring that money is well spent.

5. Federal Lobbying (or lack thereof) – Still working on the strategy here. Bottom line is we need to get back in the game. How we do that is still up for debate. Federal affiliation with CASA will be evaluated during our trip to Vancouver. This is a trip VPXs have taken in the past and found varying degrees of effectiveness. However, with a lack of a national student conference this year (ie. FCSL) the CASA conference should open some valuable lines of communication to similar schools. The two major items on the agenda are a stance on Millenium Scholarship Renewal and input into the Canada Student Loan Program Review. Although we will not be voting (because we arent’ members) we

6. Upcoming meetings:
   a. May 23 – Affordable Housing Forum
   b. May 24 – Coffee With Michael Selnes (CAUS Chair)
   c. May 25-27 – Council retreat!
   d. May 28 – Meeting with Brian Anderson (Councillor Ward 5)
   e. May 29 – Meeting with exec from McEwen and NAIT
   f. May 30 – President Indira
   g. May 31 – CAUS Teleconference
   h. June 4 – Chancellor’s Cup
   i. June 5-11 – CASA Strategy and Policy Conference

   I will just leave it at that for now. If you have any questions that require more explanation than you can get in a meeting, email or stop by the office. Have a great meeting.

Cheers,
Steven Dollansky
VPX
STUDENTS' COUNCIL
VOTES AND PROCEEDINGS

Thursday May 15, 2007
Council Chambers 2-1 University Hall

VOTES AND PROCEEDINGS (SC 2007-02)

2007-02/1  SPEAKER’S BUSINESS

2007-02/1a Announcements – Meeting called to order at 6:06 PM
Point of Order- Lewis: Nominations are supposed to come first

2007-02/6a JANZ MOVED THAT Students’ Council appoint (1) member to FACRA (CJSR Board)
Nominations: Chan- declines, Lewis- declines on behalf of Sumar
Nominations closed

JANZ MOVED THAT item 2007-02/6c be made as a special order
Speaker’s List: Janz
Janz withdraws his motion

DOLLANSKY MOVED TO suspend standing orders
Speaker’s List: Nicol
Point of Order- Lewis: “Motions to suspend standing orders are non-debatable.”
Speaker: Point well taken

Motion: CARRIED

2007-02/6b JANZ/GAMBLE MOVED THAT Students' Council appoint Justin Kehoe, Daniel Eggert, Guillaume Laroche and Steven Dollansky as members of the University of Alberta Senate for the term May 1, 2007-April 30, 2008
Point of Order-Nicol: It’s not a nomination type motion
Speaker: Point not well taken
Speaker’s List: Dollansky

SPEAKER MOVED THAT item 2007-02/6b be made a special order
Motion: CARRIED

Main Motion: CARRIED

Justin Kehoe and Steven Dollansky abstention noted.

2007-02/4 QUESTION PERIOD

Question Period extended for 15 minutes

2007-02/6 GENERAL ORDERS

2007-02/6c JANZ/DOLLANSKY MOVED THAT Students’ Council adopt a Political Policy based on the following principles (1st reading)

Speaker’s List: Janz

JANZ MOVED TO amend the main motion by striking “to” after Government of Alberta; and replace “refurbish” with “refurbished”.

Amendment: CARRIED

Speaker’s List: Cournoyer, Nicol, Dollansky, Nicol, Cournoyer

Main Motion: CARRIED. Referred to External Policy Committee

LEWIS/ DOLLANSKY MOVED TO adjourn

Motion: CARRIED

Meeting adjourned at 7:21 PM