

STUDENTS' COUNCIL LATE ADDITIONS

Tuesday June 14, 2005 – 6:00 p.m.
Council Chambers 2-1 University Hall

- 2005-04/3 SPEAKER'S BUSINESS
- 2005-04/3a Election Announcement by Rachel Woynorowski, Chief Returning Officer.

Please see document LA 05-04.01
- 2005-04/7 REPORTS
- 2005-04/7e Jason Tobias, Vice President (Operations and Finance)

Please see document LA 05-04.02
- 2005-04/9 BOARD AND COMMITTEE REPORTS
- 2005-04/9b University Policy Committee – June 7, 2005

Please see document LA 05-04.03
- 2005-04/9c Council Administration Committee – June 12, 2005

Please see document LA 05-04.04
- 2005-04/9d Student Affairs Committee – June 9, 2005

Please see document LA 05-04.05
- 2005-04/9e Budget and Finance Committee – June 7, 2005

Please see document LA 05-04.06
- 2005-04/9f Bylaw Committee – June 7, 2005

Please see document LA 05-04.07
- 2005-04/9g External Policy Committee – June 12, 2005

Please see document LA 05-04.08
- 2005-04/10 GENERAL ORDERS

2005-04/10i

Bill #4 – Quorum (sponsor; PANAS)
Legislation (second reading)

Please see document LA 05-04.09

2005-04/11

INFORMATION ITEMS

2005-04/11c

MOTION BY KIRKHAM, ORDERED THAT Students' Council refer item 2005-04/10b to an ad-hoc committee that consists of one voting member from each of Budget and Finance Committee, Student Affairs Committee, and University Policy Committee and two additional voting members of Students' Council with a mandate of:

- a. examining the business operations of the Students' Union in order to determine the effect of those operations on the health and wellness of students;
- b. recommending principles to guide the interrelationship of business operations to student health and wellness;
- c. recommending actions consistent with those principles; and
- d. reporting such recommendations to Students' Council no later than 31 October 2005.

The committee will have the ability to add any individual to the committee by a simple majority vote.

To : Students' Council

Re: Election Announcement

The following dates have been set for the Fall Councilor by-election:

September 19th - Nomination Deadline
September 21st - Campaigning Starts
September 28th - Campaigning Ends
September 29th/30th - VOTING DAYS!!!

The following date have been set for the main campus wide Executive and BoG election:

February 16th - Nomination Deadline
February 27th - Campaigning Starts
February 28th - Lister Forum
March 1st – Faculty St. Jean Forum
March 2nd - SUB Stage Forum 12:30
March 3rd - SUB Stage Forum 12:00
March 6th - Myer Horowitz Forum : Classes Cancelled noon – 1pm
March 7th - Campaigning Ends
March 8th/9th - VOTING DAYS!!!

The following dates have been set for the main Council elections:

March 14th - Nomination Deadline
March 16th - Campaigning Starts
March 22nd - Campaigning Ends
March 23rd/24th - VOTING DAYS!!!

Rachel Woynorowski
Chief Returning Officer
University of Alberta Students' Union
302K SUB, 8900-114 Street
Edmonton, AB T6G 2J7
1.780.492.7102

REPORT OF THE VICE PRESIDENT OPERATIONS AND FINANCE

June 14, 2005

Quote of the day: "For those who govern, the first thing required is indifference to newspapers." – Louis Adolphe Thiers

These are the demons that haunt the days and nights of your VPOF:

CCSA Vancouver June 1-4: Unfortunately, the conference failed to deliver and my reservations about attending were well founded. The sessions were at a very base level and opportunities for structured discussion were limited. More frustrating, opportunities to interact with peer organizations were also scarce. Fortunately, the larger Eastern Student Associations without internal audit committees were more than happy to buy drinks. I will recommend that my successor not attend this conference in Ottawa next year.

Senior Manager Finance and Administration: Linda Hayes will be moving on to another position at the end of the month and we are currently in the process of finding a replacement. Good luck to Linda in all her future endeavors and thanks to her for all the hard work.

Campus Food Bank Operating Agreement: Still grinding away on this one. Lawyers have been consulted. Look for the completed agreement in two weeks.

Budget!: BFC had its first meeting and the final budget is coming down the pipe for July 12. My excitement knows no bounds. Neither should yours.

Granting Procedures: Who knew that giving away money could be so much work? Working on student group's granting along with all the other DFUs.

There's also some **Operating Policy Review**, more **Goal Setting**, and I have a **Plant** in my office now. We've also been dealing with some outstanding **Money Issues** with the University.

Questions comments and rude remarks should be directed to the VPOF during question period, or at the bar if he spills his drink on you.

Respectfully,

JT

The Students' Union, The University of Alberta
University Policy Committee

7 June 2005 @ 20:00 - SUB 430

Chair's Report to Students' Council (UPC 2005-01)

Present: Catrin Berghoff(Chair), Matt Johnson, Suneil Khanna, Cameron Lewis, Shawna Pandya

The first meeting was used to address three things: standing orders, a meeting schedule, and our mandate and plans for proceeding with it.

After a brief discussion, the committee decided to proceed on an informal basis unless discussion should get out of hand, but to make decisions after voting on them in motion form. The committee also decided to have a voting and debating chair, and to request monthly reports of the Vice President Academic regarding his realization of the existing policies. To avoid undue time delays due to potentially having to approve reports to council in committee before sending them to council, it was decided that it would be more practical to have a chair's report, as long as council is made aware of the fact that the report is written from the chair's point of view. The sum of the chair's reports will also be used as a basis from which the committee will create a transition document for next year's UPC in the last weeks of the academic year.

Moving on to mandate, the committee reviewed the relevant sections of the bylaws and then proceeded to identifying 8 political policies under its jurisdiction, which it decided to review over the course of the next few months. At the next meeting, the committee will review the policies on the add/drop deadline and on teacher evaluation, as well as review the list of goals put together at this year's council retreat.

Lastly, a preliminary meeting schedule as required per bylaw [4000(5)1] was established, with the meeting dates as follows: June 16 and 30, July 14 and 28, and August 11 and 25. All meetings are to take place at 9pm.

Catrin Berghoff

The Students' Union, The University of Alberta
Council Administration Committee

12 June 2005 @ 14:00 - SUB 420

Report to Students' Council (CAC 2005-03)

Council Administration Committee met for the third time on 12 June 2005 at 14:00. All permanent members of the committee and the Speaker of Students' Council were present, except Councillor Berghoff, and accompanied by Cocunillor Ervus.

The committee discussed the logistics of the initial board and committee nomination process. Concerns were presented with respect to the availability of the cover letters at the beginning of May as well as the short timeline during the final examination period to write and submit the letters. Although efficiency was cited as the main reason to support the elimination of a brief speech during the nomination process, it was ultimately decided that it was important to give each councillor the choice if he or she wishes to speak. It was thought that additional information could be presented during that time as well as give the opportunity to councillors that did not submit cover letters to still provide necessary details. The additional provision to ensure that the cover letters were submitted five working days before the first meeting of Students' Council was implemented to allow councillors enough time to review the cover letters and make an informed decision.

The length of time a councillor has to speak to introduce a motion and to subsequently debate a motion were discussed. It was first decided that it was unnecessary to specify that a councillor can obtain the consent of the assembly to extend his or her speaking time as the respective standing order can simply be rescinded by a two-thirds majority vote. Discussion then took place pertaining to the number of minutes that should be allotted. It was determined that the act of introducing a motion was not actually defined by Robert's Rules of Order. Although arguments were made that the introduction of a motion needed additional time in order to disseminate additional information, the point also came across that it was unfair to give the mover of the motion who would clearly be in favour of the motion additional time to speak. Ultimately, the committee decided to eliminate the distinction between introducing and speaking to a motion, and allot six minutes to a councillor speaking at any point during a motion.

A discussion took place regarding the merits of moving the retreat into late March or early April. A new standing order will be created and will include an initial orientation immediately following the election results that will provide critical information to new councillors including the cover letter submissions for boards and committees, a presentation from current committee chairs pertaining to the functions of each committee, as well as encouragement to attend the next meeting of Students' Council. The retreat will then be scheduled after the next meeting of Students' Council. A special meeting will be called before new councillors take office with the sole purpose of electing the speaker and members of each committee. This new standing order will be drafted and presented to the committee at the next meeting.

Each of the goals that were collected from councillors during the retreat and

categorized under the Council Administration Committee were discussed on an individual basis. The decision was made as to whether or not the committee would take each point on as a goal for the year. The results will be compiled and brought back to the committee to be adopted at the next meeting.

The next meeting of Council Administration Committee will take place in SUB 420 on 20 June 2005 at 17:30.

The Students' Union, The University of Alberta
Council Administration Committee

12 June 2005 @ 14:00 - SUB 420

Votes and Proceedings (CAC 2005-03)

1. Call to Order

The Chair called the meeting to order at 14:22.

2. Approval of the Orders of the Day

Orders of the Day stand approved.

3. Standing Orders of Students' Council [4000(12)(a)]

a. MOTION BY APEROCHO, MOVED THAT Standing Orders of Students' Council be amended as follows:

- i. §36(b) be struck in its entirety, and §36(c) be relabeled as §36(b).
- ii. The words "no later than 5 business days before the first meeting of Students' Council" be inserted at the end of §36(a).

PANDYA/APEROCHO MOVED TO amend the main motion by striking part i.

Amendment: CARRIED

Main Motion: CARRIED

36. Initial Board and Committee Nominations

- a. Members of Council will submit one cover letter for each Board/Committee on which they wish to serve no later than 5 business days before the first meeting of Students' Council.
 - i. The Cover Letter should outline why the member would like to serve on that Board/Committee
- b. Each member of Council will be provided with an opportunity to make a brief speech to Council regarding the appointments they are seeking.
- c. Voting will be by secret ballot in a style similar to the election of Councilors.

b. MOTION BY LETTNER, ORDERED THAT Council Administration Committee limit the length of time a member, who has obtained the floor, has to introduce a motion to four minutes unless they obtain the consent of the assembly at the outset of their introduction.

SCHNEIDER/PANDYA MOVED TO amend the main motion by striking the words "unless they obtain the consent of the assembly at the outset of their introduction."

Amendment: CARRIED

PANDYA/ERVUS MOVED TO amend the main motion be striking the word "four" and replacing it with the word "six."

Amendment: CARRIED

Main Motion: CARRIED

37. Length of Introduction

Members having obtained the floor to introduce a motion can speak no longer than ~~eight six~~ minutes ~~unless they obtain the consent of the assembly.~~

- c. MOTION BY LETTNER, ORDERED THAT Council Administration Committee limit the length of time a member, who has obtained the floor, has to speak to a motion to four minutes unless they obtain the consent of the assembly at the outset of their introduction.

SCHNEIDER/PANDYA MOVED TO amend the main motion by striking the words "unless they obtain the consent of the assembly at the outset of their introduction."

SCHNEIDER/PANDYA MOVED TO amend the main motion be striking the word "four" and replacing it with the word "six."

Amendment: CARRIED

Main Motion: CARRIED

38. Length of Speeches

Members having obtained the floor while a debatable motion is immediately pending can speak no longer than six minutes ~~unless they obtain the consent of the assembly.~~

- d. MOTION BY SCHNEIDER/APEROCHO, MOVED THAT Standing Orders of Students' Council be amended as follows:
- i. §37 be repealed.
 - ii. §38 be struck in its entirety and replaced with "Members having obtained the floor to speak to a motion can speak no longer than six minutes."

SCHNEIDER/ERVUS MOVED TO amend the main motion by inserting the words "to introduce or" after the words "the floor."

Amendment: DEFEATED

Main Motion: CARRIED

37. Length of Introduction

~~Members having obtained the floor to introduce a motion can speak no longer than six minutes.~~

38. Length of Speeches

~~Members having obtained the floor while a debatable motion is immediately pending can speak no longer than six minutes. Members having obtained the floor to speak to a motion can speak no longer than six minutes.~~

4. Discussion
 - a. Committee Goals/Projects

The meeting adjourned at 17:15.

The Students' Union, The University of Alberta
Student Affairs Committee

9 June 2005 @ 17:00 - SUB 420

Report to Students' Council (SAC 2005-01)

Student Affairs Committee met for the first time on 9 June 2005 at 17:00. Councillor Eruvs, Aperocho, and Patz, as well as the Vice-President Student Life were in attendance.

The committee started the meeting by sharing a few details about themselves, and then moved on to elect a Chair for the committee. Councillor Aperocho, being the only nominee, decided to have a vote of confidence, and was elected to serve as the Chair of the Student Affairs Committee.

The mandate of Student Affairs Committee, defined by Bylaw 4000(15), was reviewed. The Chair asked the committee what goals they wanted to pursue. The committee was unsure about what type of goals they were able to pursue so the Vice-President Student Life proceeded to educate the councillors about the creation of Student Affairs Committee. He then informed the committee that in order to live up to its mandate, the Student Affairs Committee must deal with political policy, and went on to explain that it also has to avoid items that are already dealt with by the Student Life Advisory Committee and Programming Committee. This was followed by a lengthy discussion between Councillor Patz and the Vice-President Student Life about exactly which items the committee should be concerned with. The Vice-President Student Life also commented on Bylaw 4000(15)(b), which is part of the mandate of Student Affairs Committee, stated as follows: shall perform an ongoing needs assessment with respect to student services. He pointed out that this item should not be covered by this committee because it is already being covered by himself and the Vice-President Operations and Finance. This information led the committee to decide that it was in their best interest to reflect further upon the mandate and discuss it again during the next meeting.

At this point in time, Councillor Patz mentioned that she had an appointment and had to leave. Because the committee no longer had quorum, they moved to adjourn the meeting and meet again on 22 June 2005 at a location and time to be determined.

The Students' Union, The University of Alberta
Student Affairs Committee

9 June 2005 @ 17:00 - SUB 420

Votes and Proceedings (SAC 2005-01)

1. Call to Order

The Chair called the meeting to order at 17:25.

2. Approval of the Orders of the Day

Orders of the Day stand approved.

3. New Business

- a. Member Introductions
- b. Committee Logistics
 - i. Chair [4000(3)]
 - ii. Mandate [4000(15)]
 - iii. Meeting Schedule [4000(5)(1)]
 - iv. Standing Orders [4000(5)(4)]

MOTION, ORDERED THAT the Student Affairs Committee elect a chair.

CARRIED

APEROCCHO nominates PATZ: PATZ declines.
PATZ nominates KEHOE: KEHOE declines.
KEHOE nominates ERUVS: ERUVS declines.
PATZ nominates APEROCCHO: APEROCCHO accepts.

Member Elected: Councillor Aperocho

4. Next Meeting

5. Adjourn

ERUVS/APEROCHO MOVED TO adjourn.

CARRIED

The meeting adjourned at 18:15.

Budget and Finance Committee Report to Council

Re: BFC meeting June 7, 2005

Council,

BFC held its first meeting of the council year June 7, 2005. Business focused mainly on the mandate of the committee as per bylaw 4000, the duties and responsibilities that follow from this, as well as general committee housekeeping (such as meeting format, application of Robert's Rules, and powers of the chair), as well as goal setting by the committee members. No motions were passed, as we are unable to start the budget process in depth until the final projections from the various departments are finalized, which should happen no later than June 16, 2005.

Councillor Lewis brought the issue of Bill #6 before the committee. He made it clear that he will be attempting to have the bill withdrawn in its present form, and will instead be introducing the fee structure overhaul as a general motion for council's consideration. The VPOF suggested that Councillor Lewis wait to do this until the University Registrar has finished with their own collection fee overhaul, so that we are able to ensure our own fee collection formula fits as congruently into this scheme as possible.

Members Present: Crossman, Lewis, Pandya, Tobias, Panas

Respectfully submitted,

Trevor Panas
Education Students' Councillor

Bylaw Committee Minutes
June 7, 2005

1. The meeting was called to order at 9:27.
2. Councillors Thevenaz, Berghoff, and Lewis were in attendance. The Chair recognized Vice-President Tobias's regrets. Mr. Harlow was present as a guest.
3. Thevenaz moved to approve the agenda, seconded by Berghoff, approved unanimously.
4. No minutes existed from the previous meetings.
5. (a) Following discussion of how to interpret Bill #4, Thevenaz moved that the Bylaw Committee forward the following bylaw changes to Students' Council, seconded by Berghoff, approved unanimously:

Bylaw 100
Quorum

- ~~27. Quorum of Students' Council shall be 25 voting members.~~
27. Quorum of council is a majority of its current voting members.
- (b) A discussion of permanent meeting dates led to the approval of meeting on non-council Tuesdays at 7:30 p.m..
 - (c) A discussion of other business included the following:
 - a dramatic restructuring of Students' Union legislation
 - review of older bylaws
 - discussion of committee's structure, i.e. drafting, chair's role, will be discussed further at the next BC meeting
 6. No announcements were made.
 7. Berghoff moved to adjourn, seconded by Thevenaz, approved unanimously.

External Policy Committee
June 12, 2005

1. Meeting called to order at 7:11 p.m..
2. Members in attendance: Montasser, Kustra, Berghoff, Lewis.
3. (a) Berghoff read mandate. Chair invited Political Policies from all members.
Discussed other issues of mandate.
Committee will deal with new policies, existing policies, and exec reports.
- (b) 4:30 Non-council Tuesdays – June 21, July 5, 19, August 2, 16, 30.
- (c) No new policies brought forward.
- (d) Identified Political Policies related to EPC.
- Next meeting policies: Access Fund, Access to student loans for convention refugees.
- (e) No other business.
4. Meeting dispersed at 7:59 p.m..

Bill #4 – Quorum
Sponsored by Panas

Principles

1. That Students' Council set quorum to always sit at a simple majority of the current membership of Students' Council.

Motion Referred to the Council Administration Committee – May 17, 2005 (2005-02/10h)

First Reading – May 31, 2005 (2005-03/9e)

Bylaw 100
A Bylaw Respecting the Students' Council

Short Title

1. This Bylaw may be referred to as the "Students' Council Bylaw."

Definitions

2. In this Bylaw:
 - a. "Speaker" means the Speaker of Students' Council, or the officer carrying out the duties of the Speaker due to his/her absence;
 - b. "Council" means the Students' Council;
 - c. "Councillor" is any voting member of Students' Council, excluding the members of the Executive Committee and undergraduate Board of Governors Representative;
 - d. "CRO" means Chief Returning Officer of the Students' Union.

Part I - Members of Council

Non-Voting Members

3. The non-voting members of Students' Council are:
 - a. The General Manager;
 - b. The Speaker (officer of council);

Rights of Non-Voting Members

4. A non-voting member has all the rights of voting members except:
 - a. The right to move, second or vote on a motion;
 - b. The right to assume voting position on standing Boards or
 - c. Committees of Council.

Voting Members

5. The voting members of Council are:

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

- a. The voting members of the Executive Committee;
- b. The Undergraduate Board of Governors Representative;
- c. Forty-two (42) Councillors

Seat Distribution Formula

- d. The Councillor seats will be allocated as described bellow:

$$\frac{\text{Total Population of Undergraduate Students}}{\text{Total number Councillor of voting seats}}$$

= THRESHOLD

Threshold: total number of students necessary to hold a seat

$$\frac{\text{Total Faculty Population of Undergraduate Students}}{\text{Threshold}}$$

= Total Number of Seats Awarded to the Faculty

NOTE 1: Each faculty will be awarded at least one seat regardless of whether or not they reach threshold (if in case the total number of seats awarded is < 1 at least one seat will be awarded).

NOTE 2: Once whole numbers of seats are awarded remaining seats are distributed to those Faculties with the largest remainder (nearest the threshold for another seat) in descending order until no seats remain.

- 6. The structure of the voting membership of Council will be listed in Schedule A of this Bylaw, and will be updated by the CRO by January 31 of each year. Schedule A will be attached to Bylaw 100.

Eligibility Requirements

- 7. Each voting member of Council referred to in Section 5 will be:
 - a. a member of the Students' Union within the meaning of Article VIII of the Constitution; and
 - b. registered as either:
 - i. an undergraduate student in the Faculty, School, or College they represent;
 - or,

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

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Jan 23/01

- ii. the registered student group that they represent.

Part II - Faculty Representatives

Exception from Faculty Constituency

- 8. a. Each voting member of the Students' Council, shall be elected by members of the Students' Union registered in the respective faculty, school or institution in which they are registered with the exceptions of:
 - i. The Executive Committee;
 - ii. The Board of Governors Representative.
- b. Each election required for the representative of a faculty, or school shall be conducted annually before the 30th of March, and in accordance with Bylaw 2200.
- c. Vacancies in Council Membership will be filled according to Article XIV – Vacancies of the Constitution.

Part III - Report of Election Results

Reporting Results

- 9. The CRO conducting an election pursuant to this Bylaw shall submit prior to the last meeting of Students' Council to the Speaker of the Council a report in writing containing the results of the election.

Installation Ceremony

- 10. At the first meeting of Students' Council the outgoing President will preside over the installation ceremony of the elected officials contained in the report in s.(9) and will consist of the outgoing President applying the Students' Union "Oath of Office" contained in Schedule C of this by-law to the incoming members of council.
- 11. In the absence of the President the outgoing Speaker will preside over the installation ceremony and failing that the incoming Speaker will preside.

Transfer of Power

- 12. Upon execution of section 11 of the bylaw the outgoing council will cease to hold office and the term of the incoming council will begin.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

Date of Transfer

13. The installation ceremony will occur no later than May 7th of each year.

Part IV Speaker

Election of Speaker

14. The Council will directly elect the Speaker in the following manner:
 - a. The position will be advertised;
 - b. All interested candidates must be nominated by 1 member of Council;
 - c. Nominations are due March 15;
 - d. Each nominee must submit a resume and cover letter to Council;
 - e. The new Speaker will be elected by Council at the first meeting of the new Council from among the nominated candidates after each candidate has:
 - i. given a brief speech;
 - ii. answered a scenario question;
 - iii. answered any question put to them by Council.

Qualifications

15. The Speaker must be an undergraduate student.

Duties

16. The Speaker is responsible for:
 - a. chairing meetings of Council;
 - b. requesting from each member of the Executive Committee, written evidence from the Office of the Registrar, that the member meets the eligibility requirements for office and to present such evidence no more than one month after the add – drop deadline;
 - c. the logistical needs of Council

April 12, 2005 – Implemented May 1, 2005

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Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

- d. the budget for Council
- e. other duties as from time to time may be assigned by Council.

Sufficient Support to be Provided

- 17. The Speaker will have access to sufficient administrative support to carry out the logistical requirements of Students' Council.

Reporting and Dismissal

- 18. The Speaker will report to Council and may be dismissed by a simple majority vote of Council which must be entered on the Order Paper with due notice.

Absence of Speaker

- 19. In the absence of the Speaker, the President (or in their absence a vice president) shall preside over an election for an Acting Speaker.

Part V - Requirement of Members

Requirement of Council Members

- 20. Each voting member of Council, or their proxy, will:
 - a. Actively represent the student body as a whole, and the particular group by which the member was elected;
 - b. Be required to spend four (4) hours each month, or four (4) hour equivalents, during both the Fall and Winter Sessions in outreach and communication activities. Such activities must consist of, but not be limited to, sitting on Students' Union boards and committees, classroom speaking, and visiting with students, and shall not include Council meetings.
 - c. Attend to the maximum extent practicable all meetings of any board, committee, or task force of which they are a member; and,
 - d. Be responsible for regular attendance at meetings of Council.
 - e. Make recommendations to the Students' Council on matters of concern to the undergraduate students of the University of Alberta; and,
 - f. To perform other functions as may from time to time be assigned by Students' Council;

Part VI - Removal of Members

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

Resignation

21. A member of Council may resign their office at any time by filing written notice with the Speaker of their resignation and the member will thereupon cease to be a member of Council on the earliest of:
 - a. The date mentioned in the notice for such resignation to take effect;
 - b. Thirty (30) days after the notice is received by the Speaker.

Part VII - Proxy Members

Appointment of Proxy

22. Any member of Council, except for any voting member of the Executive Committee, the Undergraduate Board of Governors Representative may appoint a proxy member for any portion of their term in office.

Duties of Proxy Members

23. Throughout the duration of their appointment, a proxy member appointed pursuant to this part will meet the same qualifications and have the same rights and responsibilities as the councillor who appointed the proxy member.

Notice to Speaker

24. No notice of appointment of a proxy member will be valid unless the following conditions are met:
 - a. The notice must be in writing or by electronic mail;
 - i. Electronic notice must be received no later than two hours before the start of the Council meeting.
 - b. The notice must contain the name and contact information of the proxy member;
 - c. The notice must be written and signed (unless sent by electronic mail) by the Councillor on whose behalf the proxy member will be acting;
 - d. The notice must be dated and include the meeting(s) of Council that the proxy will be attending on behalf of the Councillor.
25. The presence of the Councillor will constitute termination of a proxy member's appointment.

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Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

Part VIII - Meetings

Rules of Order

26. *Robert's Rules of Order* will be observed at all meetings of Council, as well as any special rules/additional standing orders adopted by Council.

Quorum

~~27. Quorum of Students' Council shall be 25 voting members.~~

27. Quorum of Council is a majority of its current voting members.

Part IX Replenishment

Replenishment of Councillors

28. (1) Where a Councillor position is vacant, the Chief Returning Officer will offer the position to the most successful candidate in the last election for that Faculty not currently holding Students' Union office and who has not yet declined appointment to that Council position.
- (2) Twenty nine (1) notwithstanding, no person shall be offered a Councillor position who has already vacated that position during that year
- (3) The process set out in 29(1) shall be followed until such time as
- (a) no vacancies remain in that faculty;
 - (b) the list of candidates from the last election is exhausted; or
 - (c) the position would be offered to None of the Above.
- (4) Students' Council does not have the authority to appoint any person to a Councillor position.

Replenishment of Voting Members of the Executive Committee and of the Undergraduate Board of Governors Representative

29. Where a position on the Executive Committee or the position of Undergraduate Board of Governors Representative is vacant, Students' Council shall:
- (a) appoint a qualified student to fill the position; and/or
 - (b) call an election for the position.

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Nov 2/04

Aug 17/04 (IRB)

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**Bylaw 100
Schedule A**

Structure of Voting Membership
of Students' Council

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

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**Bylaw 100
Schedule B**

Per University of Alberta Office of the Registrar
Summary of Statistics

Enrollment of Full-time Students by Faculty
Academic Year 1999-2000

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

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Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01

**Bylaw 100
Schedule C**

Student's Union "Oath of Office"

I am not here for me.

I am here for the people that lent me their power in exchange for a promise.

I will keep that promise to make decisions with their interests in mind.

I will vote after knowing the facts, not before.

I will use Robert's rules for their purpose, not my own.

I will oppose ideas, not people.

I will think before I speak, not speak just to think.

I will take the job seriously, or I will not take the job at all.

I will represent my students interests, not my own.

I am not here for me.

April 12, 2005 – Implemented May 1, 2005

Nov 2/04

Aug 17/04 (IRB)

June 29/04

Mar 23/04

Apr 9/02

Feb 12/02

Sep 18/01

Jan 23/01