University of Alberta Students’ Union

STUDENTS’ COUNCIL

Tuesday March 8, 2005 – 6:00 p.m.
Council Chambers 2-1 University Hall

ORDER PAPER (SC 2004-23)

2004-23/1 CALL TO ORDER
2004-23/2 University of Alberta CHEER SONG “Ring Out a Cheer”
2004-23/3 SPEAKER’S BUSINESS
2004-23/3a Councillor Smith’s Letter of Resignation
   Please see document SC 04-23.01
2004-23/5 PRESENTATIONS
2004-23/5a Tenant Business, presented by Jordan Blatz, President, and Bill Smith, General Manager.
2004-23/5b Bar Revitalization Midterm Review, presented by Alvin Law, Vice President (Operations and Finance).
2004-23/6 REPORTS
2004-23/6a Alvin Law, Vice President (Operations and Finance)
   Please see document SC 04-23.02
2004-23/7 QUESTION PERIOD
2004-23/8 EXECUTIVE COMMITTEE REPORT
   Please see document SC 04-23.03
2004-23/9 BOARD AND COMMITTEE REPORTS
2004-23/9a Award Selection Committee Report
   Please see document SC 04-23.04
2004-23/10 OLD BUSINESS
2004-23/11  "LEGISLATION"


Please bring backup documentation from the January 18, 2005 meeting of Students’ Council.


Please bring backup documentation from the February 8, 2005 meeting of Students Council.

2004-23/11c  "MOTION BY BLATZ/LAW, RESOLVED THAT"  Students’ Council, upon the recommendation of the Executive Committee, amend Article VIII of the Students’ Union Constitution (first reading).

Please see document SC 04-23.05

2004-23/11d  "MOTION BY LAW, RESOLVED THAT"  Students’ Council, amend Article VIII of the Students’ Union Constitution (first reading).

Please see document SC 04-23.06

2004-23/11e  "MOTION BY LAW, RESOLVED THAT"  Students’ Council, rescind Article V of the Students’ Union Constitution (first reading).

Please see document SC 04-23.07

2004-23/11f  "MOTION BY LAW, RESOLVED THAT"  Students’ Council, rescind Article XVI of the Students’ Union Constitution (first reading).

Please see document SC 04-23.08

2004-23/11g  "MOTION BY LAW, RESOLVED THAT"  Students’ Council, rescind Article VIII of the Students’ Union Constitution (first reading).

Please see document SC 04-23.09

2004-23/11h  "Bill #24 – Recall (sponsor; SMITH)"

1. That any member of Students' Council may be recalled by a petition to that effect bearing the names and student identification numbers of a majority of the students eligible to vote for that member's position.
2. That any member of Students' Council can be compelled to contest his/her seat in a by-election by a motion to this effect carried by a two thirds majority vote of Students' Council at three consecutive meetings of Students' Council.
3. That the Students' Union will recommend that any Undergraduate Board of Governors representative who is removed from Students' Council also be removed from the Board of Governors.
4. That the Students' Union will recommend that any person removed from the position of President also be removed from the Board of Governors.
2004-23/11i **Bill #25 – Dedicated Fees Reform** (sponsor; LAW) Principles (notice of motion/first reading)

Please see document SC 04-23.10

2004-23/11j **Bill #26 – Constitutional Repeal** (sponsor; LAW) Principles (notice of motion/first reading)

1. That all remaining substantive law contained in constitutional articles not otherwise being rescinded or transferred with other motions be transferred to bylaw.
2. Faculty of Augustana Students pay the part time Students’ Union fee; a. assessed at 50% for the 2005-2006 academic year only.

2004-23/12 **NEW BUSINESS**

2004-23/12a **MOTION BY LAW, RESOLVED THAT** Students’ Council appoint Alisha Wennekamp to the vacant Student-at-Large seat CREFC for the remainder of the 2004-2005 year.

2004-23/12b **MOTION BY LAW, RESOLVED THAT** Students’ Council nominate a member of Students’ Council to sit on the Budget Committee for the remainder of the 2004-2005 year.

2004-23/12c **MOTION BY LAW, RESOLVED THAT** Students’ Council nominate a member of Students’ Council to sit on the Access Fund for the remainder of the 2004-2005 year.

2004-23/13 **ANNOUNCEMENTS**

**Next Council Meeting**

**UPCOMING COUNCIL MEETINGS**

March 22, 2005

April 5, 2005

2004-23/14 **INFORMATION ITEMS**

2004-23/14a Operating Policy 9.01 – Employee Definitions

Please see document SC 04-23.11

2004-23/14b Operating Policy 9.03 – General Hiring Principles

Please see document SC 04-23.12

2004-23/14c Operating Policy 9.06 – Term Positions

Please see document SC 04-23.13

2004-23/14d Operating Policy 9.26 – Student Service Term Position Hiring

Please see document SC 04-23.14

2004-23/14e Operating Policy 9.27 – Executive Coordinator Term Position Hiring

Please see document SC 04-23.15
2004-23/14f  Operating Policy 9.28 – Executive Board/Committee Hiring

Please see document SC 04-23.16

2004-23/14g  Votes and Proceedings from the February 8, 2005 meeting of Students’ Council.

Please see document SC 04-23.17
Gregory Harlow,
Speaker
Students’ Council
Students’ Union, University of Alberta

March 1, 2005

Dear Mr. Speaker:

Please accept my resignation from Students’ Council effective midnight tonight.

Sincerely,

Steve Smith

[Stamp: RECEIVED MAR 02 2005]
Hello Council

Hope everyone had a restful Reading Week! Back to the grind of things.

**APIRG:** APIRG has been through several meetings lately dealing with the issue of their vision and focusing on a future direction. It’s come to light now that the APIRG board is generally confused due to a lack of continuity and direction in this growing phase. It seems that this year was the first year that policies, bylaws, and structure have been set, and it’s time for the organization to finally move ahead with their goals. Steps are being taken to address this so that APIRG can become more effective and focus on specific goals. APIRG will be having several intense long meetings within the next month to address the question of ‘what do we want APIRG to be in the future’. If anyone has feedback they would like to provide in terms of direction please feel free to let me know.

**Campus Advantage:** After a long wait, we are getting ready to unveil the coupons that have been prepared for the CA ABM’s located in both SUB and the Power Plant. They have been sent to the ABM company and are awaiting programming. A possible coupon that users of the machine will receive include:
- 50% off coffee at Java Jive
- Buy a Funky Pickle Pizza Slice and Drink and receive a 2nd slice free
- $1.00 off pool @ CUE
- 10% off breakfast at Power Plant/Dewey’s
- 10% off food on Mondays 8-11pm at RATT
- $0.50 off @ SubMart
- 10% off clothing at SubTitles
- Free Pop with Meal @ Edo Japan

**DVD Vending Machine:** The DVD Vending Machine has posted respectable numbers in its first month of operation. The 99 cent movie rental promotion brought about a big showing of new customers and rentals continue to be well priced at $2.49 per night.

**FACRA:** FACRA held two meetings the past month. One was a board meeting where we discussed DFUC, the Operating Agreement, Charitable Status, 5 year strategic plan, and the Digitalization project. If there are any questions on any of these, please ask. The other was for a Special General Meeting where we discussed and voted on the motion to adopt the proposed new objects.
I am glad to announce that the voting membership of FACRA has officially approved the change of FACRA objects from:

“To enlighten and entertain our audience through high-quality and diverse programming that constantly challenges the status quo”

to

“Our objective is to enrich the lives of University of Alberta students by providing high quality music programming, news and information that reflects the diverse interests of the campus”

**Gateway:** The GSJS has decided to pursue relations and formalize an agreement with Whitematter to service and handle the tech needs of the Gateway. Also, as some of you might have noticed, the Gateway has recently been printing on Hi-Brite paper and it has produced astounding results and much positive feedback. As a result, the board has approved a deviation from the budget in order to accommodate Hi-Brite stock paper for the rest of the year. They will be looking at continuing to use this paper as it is more appealing to advertisers and makes their product more consumer friendly. The board has also authorized a Summer Paper pilot project to be initiated this summer in order to determine the viability of future summer papers and determine if this is something they would like to engage in and put to referendum an extension on their dedicated fee to cover spring/summer terms. In addressing the issue of high turnover in management and un-sustainability of people within these positions, the board has approved pay increases to the positions of EIC, Sr News and Managing effective May 1.

**Coming Up:**

**Access Fund:** Selection Committee sessions will be taking place to determine disbursements for the next round of applicants.

**Student Groups Granting:** Next granting session will be taking place with a deadline for applications of March 7.

**APIRG:** Further meetings regarding vision and direction of the board, as well as specifically setting out the role of the board.

**Interviews for Directors:** Many of the services are beginning the process of searching for new directors for the upcoming year.
The Awards Selection Committee respectfully submits their choices to Students’ Council for the recipients for the Student Involvement Awards, The Students’ Union Award for Excellence, and the professors chosen for the Students’ Union Award for Leadership in Undergraduate Teaching (SALUTE).

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Award</th>
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<tbody>
<tr>
<td>Julius</td>
<td>Dagot</td>
<td>Alberta Treasury Branches Involvement Award</td>
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<tr>
<td>Sharon</td>
<td>Ohayon</td>
<td>Alberta Treasury Branches Involvement Award</td>
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<td>Travis</td>
<td>Murdoch</td>
<td>Anne Louise Mundell Humanitarian Award</td>
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<td>Ashima</td>
<td>Sharma</td>
<td>Anne Louise Mundell Humanitarian Award</td>
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<td>Kristy</td>
<td>Baron</td>
<td>Cristal Mar Memorial Award</td>
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<td>Vikram</td>
<td>Gurtu</td>
<td>Cristal Mar Memorial Award</td>
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<td>Elaine</td>
<td>Poon</td>
<td>Dean Mortensen Award</td>
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<td>Rhett</td>
<td>Taylor</td>
<td>Dean Mortensen Award</td>
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<tr>
<td>Diana</td>
<td>Hughes</td>
<td>Dr. Randy Gregg Athletics Award</td>
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<td>Tawana</td>
<td>Wardlaw</td>
<td>Dr. Randy Gregg Athletics Award</td>
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<td>Dustin</td>
<td>Loomes</td>
<td>Eugene L. Brody Award</td>
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<td>Shawna</td>
<td>Pandya</td>
<td>Eugene L. Brody Award</td>
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<td>Jue Jun</td>
<td>Chuah</td>
<td>Funky Pickle Pizza Award</td>
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<td>Florence</td>
<td>Cheng</td>
<td>Hilda Wilson Memorial Volunteer Recognition Award</td>
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<tr>
<td>Leyla</td>
<td>Asadi</td>
<td>Hilda Wilson Memorial Volunteer Recognition Award</td>
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<td>Arwen</td>
<td>Fleming</td>
<td>Hooper-Munroe Academic Award</td>
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<td>Lee</td>
<td>Graham</td>
<td>Java Jive Merchants Ltd. Award</td>
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<td>Melissa</td>
<td>Pearson</td>
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<td>Yangyang</td>
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<td>Elaine</td>
<td>Fung</td>
<td>Lorne Calhoun Memorial Award</td>
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<td>Gary</td>
<td>Wicentowich</td>
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<tr>
<td>Ariel</td>
<td>Bowering</td>
<td>Maime Shaw Simpson Book Prize</td>
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<tr>
<td>Melissa</td>
<td>Paquette</td>
<td>Maime Shaw Simpson Book Prize</td>
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<tr>
<td>Jennifer</td>
<td>Au</td>
<td>Royal Bank Financial Group Involvement Award</td>
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<tr>
<td>Yang</td>
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<td>Royal Bank Financial Group Involvement Award</td>
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<td>Mitesh</td>
<td>Patel</td>
<td>Royal Bank Student Faculty Association Involvement Award</td>
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<td>Jiaying</td>
<td>Hu</td>
<td>Subway Sandwiches Award</td>
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<td>Vimal</td>
<td>Prajapati</td>
<td>Subway Sandwiches Award</td>
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<td>Sukaina</td>
<td>Hirji</td>
<td>Tevie Miller Involvement Award</td>
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<td>Jeevan</td>
<td>Nallainayagam</td>
<td>Tevie Miller Involvement Award</td>
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<td>Mike</td>
<td>Hudema</td>
<td>Tom Lancaster Award</td>
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<td>Omer</td>
<td>Yusuf</td>
<td>Tom Lancaster Award</td>
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<td>Wayne</td>
<td>Poon</td>
<td>Walter A. Dinwoodie Award</td>
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<tr>
<td>Catherine</td>
<td>Shih</td>
<td>Walter A. Dinwoodie Award</td>
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<tr>
<td>Anne</td>
<td>Aspler</td>
<td>Students’ Union Award for Excellence</td>
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<td>Name</td>
<td>Last Name</td>
<td>Award</td>
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<tr>
<td>Rick</td>
<td>Conrad</td>
<td>SALUTE Award</td>
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<tr>
<td>Robyn</td>
<td>Kaulback</td>
<td>SALUTE Award</td>
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<tr>
<td>Suresh</td>
<td>Narine</td>
<td>SALUTE Award</td>
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<tr>
<td>Hubert</td>
<td>Taube</td>
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Constitution

ARTICLE VIII - POWERS REGARDING FINANCE

1. Each member of the Students' Union will pay fees in accordance with this Article, and these fees will be collected by the University on behalf of the Students' Union.

2. In this section, the various classifications of students used will have meaning as established by the University. The membership fees listed do not include the fees described in Section 3.

   a. Each full-time undergraduate student registered in a course for credit during the Fall or Winter Term will pay a Students' Union membership fee of Thirty Dollars and Eighty-Three Cents ($30.83) per Term;

   b. Each part-time undergraduate student registered in a course for credit during a Fall or Winter Term will pay a Students' Union membership fee of Fifteen Dollars and Four Cents ($15.04) per Term;

   c. Each student registered in a course for credit during the Spring or Summer Term will pay a Students' Union membership fee of Nineteen Dollars and Fifty-One Cents ($19.51) per Term.

   d. Pursuant to a Referendum passed on 7 and 8 March 2001, students not attending courses on the University of Alberta campus shall be considered a part-time student for the purposes of this Article.

3. a. Pursuant to a Referendum passed on 16 and 17 March 1988, the sum of Thirty-Eight Cents ($0.38) per Fall or Winter Term from each part-time and full-time student's Students' Union fees will be allocated to the Student Refugee Fund.
b. Pursuant to a Referendum passed on 9 and 10 March 1989, the sum of One Dollar and Sixty-Eight Cents ($1.68) per Fall or Winter Term from each full-time student's Students' Union fees, and Sixty-One Cents ($0.61) per Fall or Winter Term from each part-time student's Students' Union fees will be allocated to the CJSR-FM88 Fund.

c. Pursuant to a Referendum passed on 7 and 8 March 1990, the sum of Sixty-Seven Cents ($0.67) per Fall or Winter Term from each full-time and part-time student's Students' Union fees will be allocated to the Student Involvement Endowment Fund.

d. Pursuant to a Referendum passed on 7 and 8 March 1990, the sum of Thirty-Four Cents ($0.34) per Fall or Winter Term from each full-time and part-time student's Students' Union fees will be allocated to the Eugene L. Brody Fund.

e. Pursuant to a Referendum passed on 6 and 7 March 1991, the sum of Three Dollars and Thirty-Six Cents ($3.36) per Fall or Winter Term from each full-time and part-time student's Students' Union fees will be allocated to the Golden Bear and Panda Legacy Fund.

f. Pursuant to a Referendum passed on 9 and 10 March 1994, the sum of Three Dollars and Thirteen Cents ($3.13) per Fall, Winter, Spring or Summer Term from each full-time and part-time student's Students' Union fees will be allocated to the Campus Recreation Enhancement Fund.

g. Pursuant to a Referendum passed on the March 8 & 9, 1995 and subsequently amended by Students' Council on May 1, 2001 the sum of Fourteen Dollars and Fourteen Cents ($14.14) per Fall or Winter Term and the sum of Six Dollars and Twenty-One Cents ($6.21) per Summer Term from each full time and part time student's Students' Union fees will be allocated to the Access Fund.

Mar 26/03
Nov 1/02
Jun 25/02
Apr 9/02
May 1/01
h. Pursuant to a Referendum passed on March 4 and 5 1998, the sum of Fifty-Eight Cents ($0.58) per Fall and Winter term from each full-time and part-time student's Students' Union fees will be allocated to the Student Legal Services of Edmonton Fund.

i. Pursuant to a Referendum passed on March 7 and 8 2001, the sum of Two Dollars and Seventy-One Cents ($2.71) per full-time student for each of the Fall and Winter terms; and One Dollar and Thirty-Five Cents ($1.35) per part-time student for each of the Fall and Winter Terms from each full-time and part-time student’s Students’ Union fees will be allocated to the Alberta Public Interest Research Group.

j. Pursuant to a Referendum passed on March 6 and 7 2002, the sum of Two Dollars and Sixty-Seven Cents ($2.67) per full-time Students’ Union fees for each of the Fall and Winter Terms; and One Dollar and Thirty-Four Cents ($1.34) per part-time students’ Students’ Union fees for each of the Fall and Winter Terms will be allocated to the Gateway Student Journalism Fund.

4. a. Pursuant to a Referendum passed on 11 and 12 March 1992, the Students' Union will index the Students' Union Fee and all components thereof to the Alberta Consumer Price Index (CPI). Components of the Students' Union Fee will be indexed starting the year after their implementation.

    b. The fee levied for the Access Fund will be indexed to the percentage increase in tuition and non-tuition fees charged by the University of Alberta. The fee levied will be exempt from the indexing provision specified in Section 4.a. of this Article, and as stated in the Access Fund Bylaw.

5. Notwithstanding anything in this Article:

    a. An auditor who is not registered in a course for credit;
b. A graduate student; or,

c. A student registered in the Faculty of Extension;

will not be required to pay membership fees unless they are also a student mentioned in Section 2.

6. The membership fee paid by a full-time undergraduate student registered in Faculté Saint-Jean will be divided:

a. If a student is registered in three (3) or more courses on the University of Alberta main campus, Nineteen Dollars and Fifty ($19.50) Cents annually will be payable to the Students' Union of Faculté Saint-Jean, and the remainder of the fee will remain with the Students' Union, University of Alberta; or,

b. Otherwise, Forty-five Dollars and Sixty-two ($45.62) Cents will be payable to the Students' Union of Faculté Saint-Jean, and the remainder of the fee will remain with the Students' Union, University of Alberta.

7. The Students' Union, University of Alberta will annually transfer the membership fees owing to the Faculté Saint-Jean in the following manner:

a. Two Thousand Five Hundred ($2,500.00) Dollars by September 15;

b. Eighty percent (80%) of the previous year's total, less Two Thousand Five Hundred ($2,500.00) Dollars, by October 15;

c. The balance adjusted for the current year's enrollment by March 1.

NOTE: The enrollment is deemed to be the official enrollment figures released by the Registrar's Office.
The Students' Union, University of Alberta, will begin payment upon receipt of a letter of request of such fees, signed by the President and the Treasurer of the Faculté Saint-Jean Students Association. A letter from the Chief Returning Officer, Faculté Saint-Jean, will be attached, stating the names of all elected executive members and their respective positions.

8. **The membership fee paid by a full-time undergraduate student registered in the Faculty of Augustana will be classified as a part-time student for the purposes of this article.**

   a. Faculty of Augustana fees shall be assessed at 50% for the 05/06 academic year only.

8. Each student of the University of Alberta described in Section 2 will have rights, privileges and duties of full membership in the Students' Union as set forth in the Bylaws.

9. The Students' Council will have the power to deal with:

   a. All money collected under Section 1 of this Article;

   b. All money received by but not limited to, any employee committee, business or service of the Students' Union;

   c. All money received in the conduct of student affairs or donated to, or otherwise received by, the Students' Union.

The provisions of this section will be subject to limitations set out in this Article.

10. The funds collected under Section 1 of this Article will be distributed at the discretion of the Students' Council, subject only to the necessity of meeting retirement and/or redemption provisions of any debt issues contractually liable to pay.
11. a. An amendment to this Article, the effect of which is to change a fee listed in Section 2 or 3 of this Article cannot exceed fifteen percent (15%) rounded to the nearest cent, from the fee payable during the previous fiscal year.

b. An amendment to this Article, the effect of which is to change a fee listed in Section 2 or 3 of this Article by an amount greater than Fifteen Percent (15%) from the fee payable during the previous fiscal year will not come into force unless, in addition to all other requirements, the amendment is concurred with by a majority of votes cast in a referendum.
Constitution

ARTICLE VIII - POWERS REGARDING FINANCE

1. Each member of the Students' Union will pay fees in accordance with this Article, and these fees will be collected by the University on behalf of the Students' Union.

2. In this section, the various classifications of students used will have meaning as established by the University. The membership fees listed do not include the fees described in Section 3:

   a. Each full-time undergraduate student registered in a course for credit during the Fall or Winter Term will pay a Students' Union membership fee of Thirty Dollars and Eighty-Three Cents ($30.83) per Term;

   b. Each part-time undergraduate student registered in a course for credit during a Fall or Winter Term will pay a Students' Union membership fee of Fifteen Dollars and Four Cents ($15.04) per Term;

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   d. Pursuant to a Referendum passed on 7 and 8 March 2001, students not attending courses on the University of Alberta campus shall be considered a part-time student for the purposes of this Article.

3. a. Pursuant to a Referendum passed on 16 and 17 March 1988, the sum of Thirty-Eight Cents ($0.38) per Fall or Winter Term from each part-time and full-time student's Students' Union fees will be allocated to the Student Refugee Fund.

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b. Pursuant to a Referendum passed on 9 and 10 March 1989, the sum of One Dollar and Sixty-Eight Cents ($1.68) per Fall or Winter Term from each full-time student's Students' Union fees, and Sixty-One Cents ($0.61) per Fall or Winter Term from each part-time student's Students' Union fees will be allocated to the CJSR-FM88 Fund.

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a. Pursuant to a Referendum passed on March 4 and 5, 1998, the sum of Fifty-Eight Cents ($0.58) per Fall and Winter term from each full-time and part-time student's Students' Union fees will be allocated to the Student Legal Services of Edmonton Fund.

i. Pursuant to a Referendum passed on March 7 and 8, 2001, the sum of Two Dollars and Seventy-One Cents ($2.71) per full-time student for each of the Fall and Winter terms; and One Dollar and Thirty-Five Cents ($1.35) per part-time student for each of the Fall and Winter Terms from each full-time and part-time student’s Students' Union fees will be allocated to the Alberta Public Interest Research Group.

j. Pursuant to a Referendum passed on March 6 and 7, 2002, the sum of Two Dollars and Sixty-Seven Cents ($2.67) per full-time Students’ Union fees for each of the Fall and Winter Terms; and One Dollar and Thirty-Four Cents ($1.34) per part-time student’s Students’ Union fees for each of the Fall and Winter Terms will be allocated to the Gateway Student Journalism Fund.

4. a. Pursuant to a Referendum passed on 11 and 12 March 1992, the Students' Union will index the Students' Union Fee and all components thereof to the Alberta Consumer Price Index (CPI). Components of the Students' Union Fee will be indexed starting the year after their implementation.

b. The fee levied for the Access Fund will be indexed to the percentage increase in tuition and non-tuition fees charged by the University of Alberta. The fee levied will be exempt from the indexing provision specified in Section 4.a. of this Article, and as stated in the Access Fund Bylaw.

5. Notwithstanding anything in this Article:

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The Students' Union, University of Alberta, will begin payment upon receipt of a letter of request of such fees, signed by the President and the Treasurer of the Faculté Saint-Jean Students Association. A letter from the Chief Returning Officer, Faculté Saint-Jean, will be attached, stating the names of all elected executive members and their respective positions.

8. Each student of the University of Alberta described in Section 2 will have rights, privileges and duties of full membership in the Students' Union as set forth in the Bylaws.

9. The Students' Council will have the power to deal with:
   a. All money collected under Section 1 of this Article;
   b. All money received by but not limited to, any employee committee, business or service of the Students' Union;
   c. All money received in the conduct of student affairs or donated to, or otherwise received by, the Students' Union.

The provisions of this section will be subject to limitations set out in this Article.

10. The funds collected under Section 1 of this Article will be distributed at the discretion of the Students' Council, subject only to the necessity of meeting retirement and/or redemption provisions of any debt issues contractually liable to pay.

11. a. An amendment to this Article, the effect of which is to change a fee listed in Section 2 or 3 of this Article cannot exceed fifteen percent (15%) rounded to the nearest cent, from the fee payable during the previous fiscal year.

b. An amendment to this Article, the effect of which is to change a fee listed in Section 2 or 3 of this Article by an amount greater than Fifteen Percent (15%) from the fee payable during the previous fiscal year.

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payable during the previous fiscal year will not come into
force unless, in addition to all other requirements, the
amendment is concurred with by a majority of votes cast
in a referendum.
Constitution

ARTICLE V - POWER TO AMEND THE
CONSTITUTION

1. The Students' Council will have the power to amend this Constitution.

   a. An amendment to this Constitution is valid only after being passed at two (2) meetings of the Students' Council by a two-thirds (2/3) majority of the voting members present. Such meetings will be held at least one (1) week apart.
Constitution

ARTICLE XVI – CONFLICTS OF INTEREST

1. No person will use a position they hold in the Students’ Union, whether by election or appointment, to further personal business interests.

2. Subject to Section 3 of this Article, any person who holds a position in the Students’ Union, either by election or appointment, and who is for the time being a party to any subsisting contract or agreement with the Students’ Union or who has any interest in any such contract or agreement, either directly or indirectly, is ineligible to continue to hold that position.

3. Section 2 of this Article does not apply to any person by reason only:

   a. Of the receipt of any honorarium, commission or allowance from the Students’ Union and approved by the Students’ Council;

   b. Of being a non-executive member of any registered student group of the Students’ Union which has any subsisting contract or agreement with the Students’ Union;

   e. Of sales of goods, merchandise or services to the Students’ Union or to persons contracting with the Students’ Union and made by a dealer in those goods, merchandise or services incidental to and in the ordinary course of business at competitive prices and provided that normal Students’ Union procedures have been followed.

4. No member of Students’ Council will vote on motions relating to a student group or organization of which they are a member, excluding their faculty association.

5. For those positions not otherwise ratified by Students’ Council, no member of the Executive Committee, or the Chief Returning Officer, may apply for a remunerated position with the Students’ Union within their term of office.
Constitution

ARTICLE VIII - POWERS REGARDING FINANCE

1. Each member of the Students' Union will pay fees in accordance with this Article, and these fees will be collected by the University on behalf of the Students' Union.

2. In this section, the various classifications of students used will have meaning as established by the University. The membership fees listed do not include the fees described in Section 3:
   a. Each full-time undergraduate student registered in a course for credit during the Fall or Winter Term will pay a Students' Union membership fee of Thirty Dollars and Eighty-Three Cents ($30.83) per Term;
   b. Each part-time undergraduate student registered in a course for credit during a Fall or Winter Term will pay a Students' Union membership fee of Fifteen Dollars and Four Cents ($15.04) per Term;
   c. Each student registered in a course for credit during the Spring or Summer Term will pay a Students' Union membership fee of Nineteen Dollars and Fifty-One Cents ($19.51) per Term.
   d. Pursuant to a Referendum passed on 7 and 8 March 2001, students not attending courses on the University of Alberta campus shall be considered a part-time student for the purposes of this Article.

3. a. Pursuant to a Referendum passed on 16 and 17 March 1988, the sum of Thirty-Eight Cents ($0.38) per Fall or Winter Term from each part-time and full-time student's Students' Union fees will be allocated to the Student Refugee Fund.

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b. Pursuant to a Referendum passed on 9 and 10 March 1989, the sum of One Dollar and Sixty-Eight Cents ($1.68) per Fall or Winter Term from each full-time student's Students' Union fees, and Sixty-One Cents ($0.61) per Fall or Winter Term from each part-time student's Students' Union fees will be allocated to the CJSR–FM88 Fund.

e. Pursuant to a Referendum passed on 7 and 8 March 1990, the sum of Sixty-Seven Cents ($0.67) per Fall or Winter Term from each full-time and part-time student's Students' Union fees will be allocated to the Student Involvement Endowment Fund.

d. Pursuant to a Referendum passed on 7 and 8 March 1990, the sum of Thirty-Four Cents ($0.34) per Fall or Winter Term from each full-time and part-time student's Students' Union fees will be allocated to the Eugene L. Brody Fund.

e. Pursuant to a Referendum passed on 6 and 7 March 1991, the sum of Three Dollars and Thirty-Six Cents ($3.36) per Fall or Winter Term from each full-time and part-time student's Students' Union fees will be allocated to the Golden Bear and Panda Legacy Fund.

f. Pursuant to a Referendum passed on 9 and 10 March 1994, the sum of Three Dollars and Thirteen Cents ($3.13) per Fall, Winter, Spring or Summer Term from each full-time and part-time student's Students' Union fees will be allocated to the Campus Recreation Enhancement Fund.

g. Pursuant to a Referendum passed on the March 8 & 9, 1995 and subsequently amended by Students' Council on May 1, 2001 the sum of Fourteen Dollars and Fourteen Cents ($14.14) per Fall or Winter Term and the sum of Six Dollars and Twenty-One Cents ($6.21) per Summer Term from each full-time and part-time student's Students' Union fees will be allocated to the Access Fund.
h. Pursuant to a Referendum passed on March 4 and 5, 1998, the sum of Fifty-Eight Cents ($0.58) per Fall and Winter term from each full-time and part-time student's Students' Union fees will be allocated to the Student Legal Services of Edmonton Fund.

i. Pursuant to a Referendum passed on March 7 and 8, 2001, the sum of Two Dollars and Seventy-One Cents ($2.71) per full-time student for each of the Fall and Winter terms; and One Dollar and Thirty-Five Cents ($1.35) per part-time student for each of the Fall and Winter Terms from each full-time and part-time student's Students' Union fees will be allocated to the Alberta Public Interest Research Group.

j. Pursuant to a Referendum passed on March 6 and 7, 2002, the sum of Two Dollars and Sixty-Seven Cents ($2.67) per full-time Students' Union fees for each of the Fall and Winter Terms; and One Dollar and Thirty-Four Cents ($1.34) per part-time students' Students' Union fees for each of the Fall and Winter Terms will be allocated to the Gateway Student Journalism Fund.

4. a. Pursuant to a Referendum passed on 11 and 12 March 1992, the Students' Union will index the Students' Union Fee and all components thereof to the Alberta Consumer Price Index (CPI). Components of the Students' Union Fee will be indexed starting the year after their implementation.

b. The fee levied for the Access Fund will be indexed to the percentage increase in tuition and non-tuition fees charged by the University of Alberta. The fee levied will be exempt from the indexing provision specified in Section 4.a. of this Article, and as stated in the Access Fund Bylaw.

5. Notwithstanding anything in this Article:

a. An auditor who is not registered in a course for credit;
b. A graduate student; or,

c. A student registered in the Faculty of Extension;

will not be required to pay membership fees unless they are also a student mentioned in Section 2.

6. The membership fee paid by a full-time undergraduate student registered in Faculté Saint-Jean will be divided:

a. If a student is registered in three (3) or more courses on the University of Alberta main campus, Nineteen Dollars and Fifty ($19.50) Cents annually will be payable to the Students’ Union of Faculté Saint-Jean, and the remainder of the fee will remain with the Students’ Union, University of Alberta; or,

b. Otherwise, Forty-five Dollars and Sixty-two ($45.62) Cents will be payable to the Students’ Union of Faculté Saint-Jean, and the remainder of the fee will remain with the Students’ Union, University of Alberta.

7. The Students’ Union, University of Alberta will annually transfer the membership fees owing to the Faculté Saint-Jean in the following manner:

a. Two Thousand Five Hundred ($2,500.00) Dollars by September 15;

b. Eighty percent (80%) of the previous year’s total, less Two Thousand Five Hundred ($2,500.00) Dollars, by October 15;

c. The balance adjusted for the current year’s enrollment by March 1.

NOTE: The enrollment is deemed to be the official enrollment figures released by the Registrar’s Office.

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The Students' Union, University of Alberta, will begin payment upon receipt of a letter of request of such fees, signed by the President and the Treasurer of the Faculté Saint-Jean Students Association. A letter from the Chief Returning Officer, Faculté Saint-Jean, will be attached, stating the names of all elected executive members and their respective positions.

8. Each student of the University of Alberta described in Section 2 will have rights, privileges and duties of full membership in the Students' Union as set forth in the Bylaws.

9. The Students' Council will have the power to deal with:
   a. All money collected under Section 1 of this Article;
   b. All money received by but not limited to, any employee committee, business or service of the Students' Union;
   c. All money received in the conduct of student affairs or donated to, or otherwise received by, the Students' Union.

The provisions of this section will be subject to limitations set out in this Article.

10. The funds collected under Section 1 of this Article will be distributed at the discretion of the Students' Council, subject only to the necessity of meeting retirement and/or redemption provisions of any debt issues contractually liable to pay.

11. a. An amendment to this Article, the effect of which is to change a fee listed in Section 2 or 3 of this Article cannot exceed fifteen percent (15%) rounded to the nearest cent, from the fee payable during the previous fiscal year.

—— b. An amendment to this Article, the effect of which is to change a fee listed in Section 2 or 3 of this Article by an amount greater than Fifteen Percent (15%) from the fee payable during the previous fiscal year.

Mar 26/03
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payable during the previous fiscal year will not come into force unless, in addition to all other requirements, the amendment is concurred with by a majority of votes cast in a referendum.
Bill #25 – Dedicated Fee Reform

Principles

1. That there be a register of dedicated fees created with all fees currently set out under Section 3 of Article VIII of the Students' Union Constitution contained therein at their present levels.

2. That the indexing provisions included in Section 4 of Article VIII of the Students' Union Constitution be retained.

3. That Students' Council have the authority to amend or eliminate the fees for the Access Fund, the Student Involvement Endowment Fund, and the Eugene L. Brody Fund.

4. That fees in the register be amended or eliminated only by referendum or by joint resolution of Students' Council and
   a. the Alberta Public Interest Research Group Board of Directors, in the case of the Alberta Public Interest Research Group Fund;
   b. the First Alberta Campus Radio Association Board of Directors, in the case of the CJSR-FM88 Fund;
   c. the Gateway Student Journalism Society Board of Directors, in the case of the Gateway Journalism Fund;
   d. the Student Legal Services of Edmonton Board of Directors, in the case of the Student Legal Services of Edmonton Fund;
   e. the Recreation Action Committee, in the case of the Campus Recreation Enhancement Fund;
   f. the University Athletics Board, in the case of the Golden Bear and Panda Legacy Fund; and
   g. the World University Service of Canada Refugee Student Sponsorship Committee, in the case of the Refugee Student Fund.

5. That each fee in the register be normally subjected to a renewal referendum once every ten years, with Students' Council retaining the authority to delay each by a maximum of one year.

6. That a template exist for the form of the question for each referendum set out in 4.
7. That students be permitted to opt-out of the fees for the Access Fund and the Alberta Public Interest Research Group Fund.

8. That the fees for the Eugene L. Brody Fund, the Student Involvement Endowment Fund, the Access Fund, and the Refugee Student Fund be assessed to students at Augustana Faculty.

9. That no fee on the register except those for the Eugene L. Brody Fund, the Student Involvement Endowment Fund, the Access Fund, and the Refugee Student Fund be assessed to students at Augustana Faculty.

10. That the Alberta Public Interest Research Group, the Gateway Student Journalism Society, the First Alberta Campus Radio Association, and Student Legal Services of Edmonton be required, as a condition of the receipt of funding from the Students' Union, to have one seat, voting or non-voting, on each of their Boards of Directors appointed by the Students' Union.

11. That the seats set out in 9 be filled by voting members of Students' Council appointed annually by Students' Council.

12. That the First Alberta Campus Radio Association, Student Legal Services of Edmonton, the Alberta Public Interest Research Group, and the Gateway Student Journalism Society be required to appear before the Audit Committee on an annual basis to provide the previous year's audited financial statements, a proposed budget for the expenditure of those funds received from the Students' Union in the coming year, and such other information as may be required by the Audit Committee to ensure the appropriate expenditure of those funds received from the Students' Union.

13. That no funds be released to the First Alberta Campus Radio Association, Student Legal Services of Edmonton, the Alberta Public Interest Research Group, and the Gateway Student Journalism Society until the release of such fees is approved by the Audit Committee.

14. That the mandates of the First Alberta Campus Radio Association, Student Legal Services of Edmonton, the Alberta Public Interest Research Group, and the Gateway Student Journalism Society remain essentially unchanged from those currently included in Students' Union legislation, except that the mandate of the Gateway Student Journalism Society include a requirement that the Society offer discounts of at least ten percent on advertising to the Students' Union and registered student groups.

15. That the existing allocations of the Access Fund and the Student Refugee Fund be retained.

16. That the existing granting criteria for the Access Fund, the Student Involvement
Endowment Fund, the Eugene L. Brody Fund, the Campus Recreation Enhancement Fund, and the Golden Bear and Panda Legacy Fund remain functionally unchanged.

17. That recipients of grants from the Campus Recreation Enhancement Fund and the Golden Bear and Panda Legacy Fund be required to submit receipts demonstrating that the money was spent in a fashion consistent with the purpose for which it was granted.
PROPOSED

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<table>
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<td>Subject Matter</td>
<td>- Category: OPERATING POLICY (GENERAL)</td>
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<tr>
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<td>- Topic: Employee Definitions</td>
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**Introduction:**

The Students' Union employs people in a number of different types of positions. Each type is subject to varying requirements with respect to hiring processes, remuneration, and other employment policies. For the purpose creating policy for the Policy Manual, this policy defines the areas in which people may be employed within the Students' Union.

**Policy:**

9.01.1 **Term Positions** are those non-union positions for which students are elected or are hired on a year-to-year basis. (Except for excluding the Executive Committee), they are those These positions selected by sub-groups A and B of the Nominating Committee, as per Bylaw 2050 (Nominating Committee Bylaw), or any selection committee stipulated in the service bylaws, including Bylaw 4100— are outlined in policy 9.26 & 9.27 inclusive.

*Examples include: the Service Directors, the Chief Returning Officer, the Associate Vice President Academic, the Community Liaison Officer, and the Student Activities Coordinator.*

9.01.2 **Union Positions** are those jobs as specified in the CUPE Local 1368 Collective Agreement (Article 2.02). They may be full-time, hourly, term, temporary, or relief positions.

*Examples include: the Students' Union Receptionist, employees of the Myer Horowitz Theatre, and servers in Students' Union licensed establishments.*

9.01.3 **Management Positions** are those permanent positions responsible for the day-to-day management of an operation, area, or activity. This area may be further subdivided as follows:

a) **Senior Management** - the General Manager and those managers who report directly to the General Manager. These include the Manager of Finance and Administration, the Manager of Facilities and Operations, the Manager of Marketing and Communication, the Manager of Programming and Licensed Activities, and the Manager of Student Services;

b) **Operations and Other Management** - those managers who oversee various Students' Union areas. These include the Senior Operations Manager - Bars, the Senior Operations Manager – Food Services, the Senior Operations Manager – Retail, Senior Operations Manager – SU Print Centre and Games Area, the Operations Manager - Bars, the Operations Manager - Retail, the Operations Manager – SU Print Center – Production and Technical Support, the Operations Manager – Venues, the Director – Student Financial Aid Information Centre, the Personnel Manager, the Advocacy Director, and the Transitions Programs Manager;

c) The Executive Assistant to the President and General Manager.
9.01.4 Non-Union Hourly Positions are those non-permanent student positions within a Students' Union department for which the employee is paid on an hourly basis.

Examples include staff of the Students' Union Registries and Information Services, and the Speaker and Recording Secretary to Students' Council.

9.01.5 Project and Extraordinary Positions are temporary positions with the Students' Union that may be created from time to time, that are of less than sixty days duration, or with an honorarium of less than $1000.
## OPERATING POLICY STATEMENT

| Policy Number | Effective Date | Page |  |
|---------------|----------------|------|--|---|
| 9.03          | March 24, 1999 | 1    | 2 |

### Responsibility for Policy:
Executive Committee

### Subject Matter
- **Category:** OPERATING POLICY (GENERAL)
- **Specific:** PERSONNEL
- **Topic:** General Hiring Principles

### Introduction:
It is crucial that the Students' Union have a policy that ensures fairness in hiring for all positions. This policy outlines general principles that will guide the Students' Union in its hiring practices. These are binding upon all personnel hiring or appointment decisions made by the Students' Union at the University of Alberta. This policy is, however, bound by the Constitution and Bylaws of the Students' Union, any union or contract agreements the Students' Union has entered into and also Alberta Employment Standards Code. Persons using this policy should also refer to the more specific policies that govern the hiring of term, union, management, hourly and extraordinary employees.

### Policy:

**9.03.1** All hiring procedures will be conducted in confidence and will remain in confidence, to protect the candidates, current Students' Union employees, and the integrity of the process;

**9.03.2** The Students' Union at the University of Alberta shall not differentiate or discriminate between applicants on the basis of race, national or ethnic origin, religion, sex, sexual orientation, age, or mental or physical disability. Selections shall be made on the basis of merit;

**9.03.3** For all suitable positions, the Students' Union and its subsidiary services and businesses shall attempt to recruit and hire undergraduate students at the University of Alberta.

**9.03.4** All term positions within the Students' Union shall only be awarded to qualified undergraduate students who have paid their full Students' Union fees, where student is defined as a registered U of A undergraduate student enrolled in a minimum of one (1) class per Fall & Winter semester.

**9.03.5** All paid positions within a Students' Union business or service shall be hired as specified in the appropriate Bylaw, or as stipulated in a business/service hiring guideline prepared by the appropriate director or manager. These guidelines are to be submitted to, and approved by, the Executive Committee.

**9.03.06** Students' Union permanent employees, term employees hired through the Nominating Committee, and term employees hired through ad hoc committees, are not permitted to serve as elected members of Students' Council, or student-at-large members on Students' Union boards, committees, sub-committees, ad hoc committees or otherwise unless noted in the relevant Bylaw. All others employed at an hourly wage are eligible to serve on the above noted boards and committees of the Students' Union.
9.03.07 Letters of Reference or Support from members of the Nominating Committee for paid or volunteer positions shall neither be permitted nor accepted for people applying for those positions within the Students' Union.

9.03.08 To participate in the making of the final decision, members of the Nominating/Selection Committee must have been present for the entirety of the interviewing of all applicants for that particular position.

Policy History:

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<tr>
<th>Reference</th>
<th>Board/Committee</th>
<th>Date of Council Approval</th>
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<td>Updated Executive Committee</td>
<td>March 23, 1999</td>
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<td>SC 95-23/10c</td>
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<td>March 12, 1996</td>
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<td>SC 95-16/10b</td>
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THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA
OPERATING POLICY STATEMENT

Policy Number: 9.06  Effective Date: November 15, 1995  Page 1 of 3

Responsibility for Policy: Executive Committee
Subject Matter - Category: OPERATING POLICY (GENERAL) - Specific: PERSONNEL - Topic: Term Positions

Introduction:

Term positions are those governed by the Students' Union Constitution and Bylaws, as discussed in Policy 9.01 (Employee Definitions). Persons using this policy should also refer to the appropriate Bylaws.

Policy:

9.06.1 Term positions shall be selected through a duly constituted Nominating/Selection Committee. The members shall be from the current year's Committee, as per the procedures outlined in the Bylaws of the Students' Union.

9.06.2 Any Nominating/Selection Committee position vacated before the Nominating/Selection Committee is divided into its respective sub-groups, shall be appointed by an ad hoc Nominating/Selection Committee. This ad hoc committee shall be composed of members of the Nominating/Selection Committee, and its composition shall be identical to the Nominating/Selection Committee Sub-Group which would normally select that position.

9.06.3 Only voting members (and the Chair) of the Nominating Committee shall be present during the shortlisting, interviewing, or deliberations of the Nominating Committee.

9.06.4 A schedule of interview times will be available at the reception desk of the Students' Union.

9.06.5 All proceedings of the Nominating/Selection Committee are confidential, and shall only be released upon request to Students' Council, the Discipline, Interpretation, and Enforcement Board, the Executive Committee, or the Student OmbudService (with the exception of notes regarding their own hiring). Minutes shall be kept in a locked file in the Personnel Manager's office for a period of one (1) year.

9.06.6 To participate in the making of the final decision, members of the Nominating/Selection Committee must have been present for the entirety of the interviewing of all the applicants for that particular position.

9.06.7 Members of the Nominating/Selection Committee shall not be permitted to discuss or divulge any information they may have concerning an applicant if that information is not provided in the applicant's application materials or interview.
a) If a member has evidence that an applicant may be misrepresenting himself/herself, that member shall confidentially discuss that matter with the Chair, who shall rule on the appropriateness of sharing this information with the Committee.

b) Similarly, if a member has outside information that the member feels may have a strong and relevant bearing upon the decision of the Nominating Committee, that member shall confidentially discuss the matter with the Chair, who shall rule upon the appropriateness of introducing this information into Committee discussion.

9.06.8 If a member of the Nominating Committee sub-group A or B applies for any position selected by sub-group A or B, they must immediately withdraw from that Nominating Committee sub-group. If a member of the Nominating Committee sub-group C or D applies for any position selected by sub-group C or D, they must immediately withdraw from that Nominating Committee sub-group.

9.06.9 A Nominating/Selection Committee may re-open applications for a position if less than two (2) qualified applicants have applied for that position. The Committee may choose to not re-open applications if it is resolved that a fair recruitment process occurred and that at least one applicant is sufficiently qualified for the position. An interview will still take place, and the committee shall make a recommendation to either forward the applicant’s nomination/selection to Students’ Council or re-open the application process.

9.06.10 Conflicts of Interest

a) As soon as short-listing begins, all members of the Nominating/Selection Committee shall detail any prior knowledge or affiliation with any of the applicants, to the other members of the Committee. If at any time a member of the Nominating/Selection Committee has a concern with another member's perceived conflict of interest with any of the applicants, the objection shall be put to the Committee, and if in a confidential vote a one-third (1/3) proportion of the Nominating/Selection Committee agrees with the objection, the member with the conflict will leave the Nominating/Selection Committee for all applicants applying for that position. A person so removed shall be replaced by a Nominating Committee alternate for that portion of the selection process, if quorum is not met.

9.06.11 No elected official of the Students' Union (including Student Councilors, Executive members, and the Undergraduate Board of Governors Representative) can be hired for a Term position that coincides with their elected term of office.

9.06.12 No employee of the Students’ Union can concurrently hold two Term positions;

9.06.13 For all Term positions, all successful applicants must remain registered in the equivalent of at least one course for credit in an undergraduate degree program at the U of A during the winter session of their term of office, and must be full Students’ Union members.

9.06.14 The names of all successful candidates selected by the Nominating Committee, and by ad hoc Nominating Committees, shall be ratified by Students' Council. This shall include Assistant and Associate Director positions.

Policy History:

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<th>Reference</th>
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<td>SC 97-06/11d</td>
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<td>August 05, 1997</td>
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<td>SC 05-16/10b</td>
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PROPOSED

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

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<td>OPERATING POLICY (GENERAL)</td>
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<td>- Topic:</td>
<td>Student Service Term Position Hiring</td>
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Introduction:

The Students’ Union recognizes that Student Services are a core component of the organization and central to the fulfillment of its mandate, and is committed to hiring current undergraduate students to staff these services. The Students’ Union also recognizes that hiring must be made in a fair and unbiased manner.

Student Service Term Positions are classified under the following categories:

<table>
<thead>
<tr>
<th>Category A</th>
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<tr>
<td>Director ECOS</td>
<td>ECOS Team Leader</td>
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<tr>
<td>Director Information Services</td>
<td>Associate Director Administration, Info Serv</td>
</tr>
<tr>
<td>Director Safewalk</td>
<td>Associate Director Safewalk</td>
</tr>
<tr>
<td>Director Student Distress Centre</td>
<td>SDC Team Leader</td>
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<tr>
<td>Director Student Group Services</td>
<td>SDC Team Leader</td>
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<tr>
<td>Director Ombudservice*</td>
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<td>Director Ombudservice*</td>
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* Denotes two year term

Policy:

9.26.1 The Senior Manager of Student Services will coordinate & establish all selection committees pursuant to the following:

   a) Selection Committees for Category A shall consist of:

      - Senior Manager of Student Services; as Chair
      - Outgoing Executive Member; as Vice Chair
      - Incoming Executive Member
      - Outgoing Director of respective service

      in those instances where there is a high degree of integration between a Students’ Union Service and another service (either on or off campus) a representative from that service shall sit on the selection committee as well.

   b) Selection Committees for Category B shall consist of:

      - Senior Manager of Student Services; as Chair
The Senior Manager of Student Services will set out and implement a process each year for the hiring of the positions in Category A/B that include the following restrictions:

a) A minimum of one (1) advertisement for each open position in Category A must appear in the Official Student Newspaper before Reading Week of each year.

b) At least two (2) advertisements for open positions must appear in the Official Student Newspaper before the deadline for applicants.

c) Successful Category A applicants must be notified before the last day of March.

d) Successful Category B applicants must be notified before the last day of school according to the University of Alberta Calendar.

e) In the event that no suitable candidate is found, the restrictions listed within this section (9.26.2) may be adjusted appropriately.

Individuals filling positions in Categories A & B must be registered University of Alberta undergraduate students enrolled in a minimum of one (1) class per Fall & Winter semester during their term, and must not hold an elected position with the Students’ Union in concurrence with their term of employment.

Members of any selection committee shall remove themselves from the decision for specific candidate(s) for which they perceive a conflict of interest that may affect their impartiality.

All material and discussions presented during selection committee meetings shall be kept in the strictest confidence and all non-critical information shall be destroyed at the adjournment of such process.

Policy History:

<table>
<thead>
<tr>
<th>Date</th>
<th>Board/Committee</th>
<th>Date of Council Approval</th>
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<tbody>
<tr>
<td>Created</td>
<td>February 7, 2005</td>
<td>Executive Committee</td>
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THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<table>
<thead>
<tr>
<th>Policy Number: 9.27</th>
<th>Effective Date: February 7, 2005</th>
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<tr>
<td>Responsibility for Policy: Executive Committee</td>
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<td>- Specific: PERSONNEL</td>
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<tr>
<td>- Topic: Executive Coordinator Term Position Hiring</td>
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Introduction:

The Students' Union recognizes that Executive Coordinators fill an important role in our organization by assisting Executive Members in fulfilling duties contained within respective portfolios. The Students’ Union is committed to hiring undergraduate students to fill these positions and to conducting a fair and unbiased hiring process.

Executive Coordinator Term Positions are as follows; listed with respective Vice President portfolios:

- Associate Vice President Academic - VP (Academic)
- Associate Vice President External - VP (External)
- Associate Vice President Student Life - VP (Student Life)
- University Policy and Information Officer - VP (Academic)

Policy:

9.27.1 All Executive Coordinator positions shall be filled by registered University of Alberta undergraduate students enrolled in a minimum of one (1) class per Fall & Winter semester during their term, and must not hold an elected position with the Students’ Union in concurrence with their term of employment.

9.27.2 The outgoing President (or designate) shall coordinate and establish all selection committees pursuant to the following:

   a) Selection Committees shall consist of
      - Outgoing Executive of respective portfolio; as Chair
      - Incoming Executive of respective portfolio; as Vice-Chair
      - Outgoing coordinator of respective position

9.27.3 The President (or designate) will set out and implement a process each year for the hiring of the positions listed above that include the following restrictions:

   a) A minimum of one (1) advertisement for each position must appear in the Official Student Newspaper before Reading Week of each year.

   b) At least two (2) advertisements for positions must appear in the Official Student Newspaper before the deadline for applicants.

Policy History:

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</table>
c) Successful applicants must be notified before the last day of March.

d) In the event that no suitable candidate is found, the restrictions listed within this section (9.27.3) may be adjusted appropriately.

9.27.4 Members of any selection committee shall remove themselves from the committee for which they perceive a conflict of interest that may affect their impartiality.

9.27.5 All material and discussions presented during selection committee meetings shall be kept in the strictest confidence and all non-critical information shall be destroyed at the adjournment of such process.
Introduction:

The Students' Union recognizes that boards & committees play an integral role in seeking input, making decisions, and governing the overall direction of the organization. They also provide an avenue for students to become involved at an introductory level to the Students' Union. The Students’ Union also recognizes that all selections must be made in a fair and unbiased manner.

There are four (4) groups of boards and committees as outlined below:

**GROUP 1 - President/Vice President External Boards & Committees**

External Affairs & Advocacy Board

**GROUP 2 - Vice President Academic Boards & Committees**

Academic Affairs Board

**GROUP 3 - Vice President Student Life Boards & Committees**

Student Life Advisory Committee

Programming Committee

Policy:

9.28.1 All positions shall be filled by students enrolled in a minimum of one (1) class per semester.

9.28.2 The outgoing President (or designate) shall coordinate and establish all selection committees pursuant to the following:

a) **Selection Committees for Group 1 shall consist of**
   - Outgoing President; as Chair
   - Incoming President
   - Incoming Vice-President External

b) **Selection Committees for Group 2 shall consist of**
   - Outgoing Vice-President Academic; as Chair
   - Incoming Vice-President Academic

c) **Selection Committees for Group 3 shall consist of**
PROPOSED

- Outgoing Vice-President Student Life; as Chair
- Incoming Vice-President Student Life

9.28.3 The President (or designate) will set out and implement a process each year for the hiring of the positions listed above that include the following restrictions:

a) A minimum of one (1) advertisement for each position must appear in the Official Student Newspaper before Reading Week of each year.

b) At least two (2) advertisements for positions must appear in the Official Student Newspaper before the deadline for applicants.

c) Successful applicants must be notified before the last day of March.

d) In the event that no suitable candidate is found, the restrictions listed within this section (9.28.3) may be adjusted appropriately.

9.28.4 Members of any committee must remove themselves from the committee for which they perceive a conflict of interest in which their impartiality may be affected.

9.28.5 All material and discussions presented during selection committee meetings shall be kept in the strictest confidence and all non-critical information shall be destroyed at the adjournment of such process.

Policy History:

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<tbody>
<tr>
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<td>February 7, 2005</td>
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</tr>
</tbody>
</table>
CALL TO ORDER
Speaker calls the meeting to order at 6:00 p.m.

APPROVAL OF THE ORDERS OF THE DAY
LAW/SMITH MOVED TO approve the orders of the day.
LAW/SMITH MOVED TO amend the orders of the day by making item 12b a special order.
Amendment: CARRIED

ABBOUD/SMITH MOVED TO amend the orders of the day by adding item 9d from the Late Additions package as a special order.
Amendment: CARRIED

SMITH/KIRKHAM MOVED TO amend the orders of the day by striking item 11f.
Amendment: CARRIED

Main Motion: CARRIED

MOTION BY ABOUĐ/SMITH, RESOLVED THAT Students’ Council, upon the recommendation of the Eugene L. Brody Committee, approve a grant of $10,000 to Free the Children (International Network of Youth Helping Youth) for the purpose of building a primary school in Africa.

Speaker’s List (mm): Abboud (Miss Barer, Community Liaison Officer).

Main Motion: CARRIED

MOTION BY LAW/SMITH, RESOLVED THAT Students' Council approve an increase of $140,000 to line 8610 (Grant Expense) of Department 975 (Access Fund), to be covered by funds currently in the Access Fund Reserve.
2004-22/9

BOARD AND COMMITTEE REPORTS

2004-22/9a

MOTION BY LETTNER/THOMPSON, RESOLVED THAT Students’ Council, upon the recommendation of the Internal Review Board, approve the following referendum question.

Do you support a new fee:

1. Establishing an undergraduate health care plan in accordance with the contract signed with Studentcare.net/works and the Students’ Union.
   a. at an initial cost not to exceed $114 per student, per Fall and Winter term for 12 months of coverage, or;
   b. $76 per student enrolled in only the Winter term for eight months of coverage.

2. With an opt out for students who;
   a. demonstrate comparable coverage as outlined in the contract with the first four weeks of the Fall term, or Winter term for students enrolled in only the winter term;
   b. demonstrate they have ceased to be undergraduate students at the University of Alberta in the Winter term.

3. With no opt out available to students who do not have comparable coverage as outlined in the contract.

4. That will expire August 31st, 2008.

Speaker’s List (mm): Taylor(VPSL).

TAYLOR(VPSL)/LAW MOVED TO amend the main motion by amending section 3 by striking the words “or Winter term for students enrolled in only the winter term” and a new section 4 would be inserted, which would read “with an opt in clause for students enrolled in only the winter term or part time students” and sections 4 and 5 would be renumbered appropriately to 5 and 6.

Speaker’s List (am): Taylor(VPSL).

Amendment: CARRIED unanimous

KIRKHAM MOVED TO amend the main motion by replacing the second occurrence of the word “with” in section 1 with the word “by”.

Amendment: FRIENDLY

KIRKHAM MOVED TO amend the main motion by replacing the word “with” in section 3a with the word “within”.

Amendment: FRIENDLY

Speaker’s List (mm): Nicol, Taylor(VPSL), Thompson, Smith, Nicol.

KEHOE/MONTESSER MOVED TO suspend standing orders for the purpose of having a 20 minutes recess right now and forgoing the currently scheduled 7:30 p.m. recess.
Motion to Suspend Standing Orders: DEFEATED

Kehoe calls quorum – quorum lost.

SMITH/BAZIN MOVED TO call to the service of the house the President, Vice President External, and Vice President Academic.

Speaker’s List (cs): Smith, Nicol.

Motion to Call to the Service of the House: CARRIED

NICOL MOVED TO reconsider the previous motion.

Motion to Reconsider: DIES FOR WANT OF A SECONDER

Quorum re-established – debate resumed.

LAU MOVED TO amend the main motion by adding the words “or Winter” after the word “Fall” in section 3a.

Amendment: DIES FOR WANT OF A SECONDER

Speaker’s List (mm): Lau, Panas, Kirkham, Lettner, Smith, Panas.

Point of Order: Bazin – Councilor Pandya is not sitting in the first two rows.

Speaker – Point of order well taken.

Speaker’s List (mm): Taylor(VPSL).

Main Motion: CARRIED

Main Motion Final Draft:
MOTION BY LETTNER/THOMPSON, RESOLVED THAT Students’ Council, upon the recommendation of the Internal Review Board, approve the following referendum question.

Do you support a new fee:

1. Establishing an undergraduate health care plan in accordance with the contract signed by Studentcare.net/works and the Students’ Union.
2. a. at an initial cost not to exceed $114 per student, per Fall and Winter term for 12 months of coverage, or;
   b. $76 per student enrolled in only the Winter term for eight months of coverage.
3. With an opt out for students who;
   a. demonstrate comparable coverage as outlined in the contract within the first four weeks of the Fall term;
   b. demonstrate they have ceased to be undergraduate students at the University of Alberta in the Winter term.
4. With an opt in clause for students enrolled in only the winter term or part time students.
5. With no opt out available to students who do not have comparable coverage as outlined in the contract.
MOTION BY BLATZ/SMITH, RESOLVED THAT Students’ Council, upon the recommendation of the Internal Review Board, approve the following plebiscite question.

Do you support a new mandatory non-instructional fee subject to the following conditions?

1. The fee would be dedicated to the capital construction and renovation costs related to a new Physical Activity Complex;
2. The fee would be assessed at a cost of $17.50 per student per Fall or Winter term and $8.75 per student per Spring or Summer term;
3. The fee would be collected for a period not to exceed 30 years;
4. The University would provide to undergraduate students
   a. unrestricted use of the new fitness and lifestyle centre during regular business hours;
   b. access to the fitness and lifestyle centre included in the existing athletics and recreation fee;
   c. twelve month access, at no additional cost, to the fitness and lifestyle centre for any undergraduate student registered in a year’s Fall and Winter terms;
5. The Physical Activity Complex would be attached to the existing Van Vliet Centre.
6. Undergraduate students will be guaranteed one year of access, at no additional cost, to the fitness and lifestyle centre for every year they contributed to the fee.

Speaker’s List (mm): Smith.

SMITH/PANDYA MOVED TO amend the main motion by striking items 4, 5, and 6.

Speaker’s List (am): Smith.

Amendment: CARRIED

Speaker’s List (mm): Pandya.

NICOL/LAU MOVED TO amend the main motion by replacing the number “$17.50” with the number “$18.75” and replacing “$8.75” with the number “$9.38” in section 2.

Speaker’s List (am): NICOL.

Amendment: CARRIED

KIRKHAM/JOHNSON MOVED TO amend the main motion by inserting new condition 4 which will read “the fee would be collected starting the Fall term immediately following the completion of the new physical activity complex”.

Speaker’s List (am): Kirkham, Smith, Pandya, Lettner, Kirkham, Bazin (Mr. Hirji).

Speaker orders the previous question on the amendment.

Amendment: DEFEATED
Speaker’s List (mm): Smith, Blatz.

**KIRKHAM/PANDYA MOVED TO** postpone the main motion indefinitely.

Speaker’s List (post): Kirkham, Samuel, Smith, Blatz, Wicentowich (Mr. Jones), Mr. Loomes, Bazin (Mr. Hirji), Thompson (Miss Higgins), Panas.

**BAZIN/PANDYA MOVED TO** limit debate on the motion to postpone to two more speakers.

*Motion to Limit Debate: CARRIED*

Speaker’s List (post): Johnson (Mr. Loomes).

Point of Order: Smith – Is Mr. Jones permitted to rise on points of information?

Speaker – Point of order well taken. Mr. Jones is not a member of Council and therefore not entitled to rise on a point of information.

Point of Order: Smith – This isn’t a question?

**Speaker – Point of order well taken.**

Speaker’s List (post): Kirkham.

Point of Privilege: Blatz – The point of privilege is for myself and the other members of this assembly, that a particular piece of information that has been put forward in this debate isn’t as crystal clear as it’s been made to be and I’m wondering if I can clarify that point based on a phone conversation I had with the University Secretariat before I came to this Council meeting. It has to do with the board policy that Mr. Hirji read out from papers, or Mr. Jones. I think it was Mr. Jones who read from papers. I want to clarify that policy. I think it’s important for Council to know before they vote on this.

**BAZIN/NICOL MOVED TO** limit debate on the point of privilege to four speakers.

*Motion to Limit Debate: CARRIED*

Speaker’s List (pop): Nicol, Taylor(VPSL), Kirkham, Blatz.

*Will of the Chair on the Point of Privilege: UPHELD*

Speaker’s List (post): Blatz.

Point of Order: Kirkham – Was this information not already disseminated in Mr. Jones’ reading from papers? Word for word from the board policy?

Speaker – Point of order not well taken. The gentleman has the right to re-iterate old points if he wishes.

*Motion to Postpone Indefinitely: CARRIED 20/12*
MOTION BY BLATZ/SMITH, RESOLVED THAT Students’ Council, upon the recommendation of the Internal Review Board, approve the following referendum question.

Do you support the institution of a Faculty Association Membership Fee for the Augustana Students' Association to be assessed a rate of $62.50 per full-time or part-time student per Fall or Winter term, with this fee expiring April 30, 2009?

Speaker’s List (mm): Blatz.

SMITH/BAZIN MOVED TO amend the main motion by inserting after the words “referendum question” the words “to be posed to students of Augustana faculty only”.

Amendment: FRIENDLY

Speaker’s List (mm): Lettner, Blatz.

Main Motion: CARRIED unanimous

OLD BUSINESS

MOTION BY BLATZ/MCLAUGHLIN, RESOLVED THAT Students’ Council appoint one member to sit on the VP Research (U of A) review committee. Committee will meet on March 14, 2005, 2:00-3:00 pm; April 6, 2005, 9:00-11:00 am; April 25, 2005, 2:00-4:00 pm; and May 16, 2005, 2:00-3:00 pm.

SMITH MOVES TO object to the consideration of the main motion.

Motion to Object: DEFEATED

Speaker’s List (mm): Blatz.

Nominations for the VP Research Review Committee:
TAYLOR (VPSL) nominates LAVER: LAVER declines.
BAZIN nominates KIRKHAM: KIRKHAM accepts.
SHARMA nominates MONTESSER: MONTESSER accepts – withdraws.
SHILLINGTON nominates PANDYA: PANDYA accepts.
TAYLR (VPSL) nominates KEHOE: KEHOE declines.
KIRKHAM nominates BAZIN: BAZIN declines.
McLAUGHLIN nominates DONNELLY: DONNELLY accepts – withdraws.
KEHOE nominates LAU: LAU accepts.

Member Elected:
Councillor Kirkham

MOTION BY BLATZ/LAW, RESOLVED THAT Students’ Council direct the Executive Committee to do a review of the fees levied to off-campus and satellite campus students and report back to Students’ Council by April 5, 2005.

Speaker’s List (mm): Blatz.

SMITH/BAZIN MOVED TO amend the main motion by striking the word “Executive” and replacing with the word “Budget”.

Speaker’s List (am): Smith.
Amendment: CARRIED unanimous

Main Motion: CARRIED unanimous

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**2004-22**  
**2004-22/11**  
**LEGISLATION**

**2004-22/11a**  
**MOTION BY SMITH/COOK, RESOLVED THAT** Students’ Council, upon the recommendation of the Internal Review Board, repeal Article XVIII of the Students’ Union Constitution (second reading).

Speaker’s List (mm): Smith.

Main Motion: CARRIED unanimous

Speaker orders that item 11g be made a special order.

---

**2004-22/11g**  
**Bill #19 – Member Rights to In Camera and Confidential Information (sponsor; SMITH)**  
(second reading)

**SAMUEL/WICENTOWICH MOVED TO** have Bill #19 read for a second time.

Speaker’s List (mm): Smith.

**SMITH/VANDERSLUIS MOVED TO** amend the main motion such that it take effect March 8, 2005.

Amendment: CARRIED

Main Motion: CARRIED unanimous

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**2004-22/11b**  
**MOTION BY SMITH/KIRKHAM MOVED THAT** Students’ Council on the recommendation of the Committee for Council Reform and Progress repeal Article XIV – Vacancies (first reading).

Speaker’s List (mm): Smith.

Main Motion: CARRIED unanimous

Speaker orders that item 11h be made a special order.

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**2004-22/11h**  
**Bill #23 – Council Vacancies Bill (sponsor; SMITH/KIRKHAM)**  
Principles (first reading)

1. Vacancies in Councilor Positions
   a. Council will no longer have the power to fill Councilor vacancies by appointment.
   b. Where a Councilor vacancy exists, the CRO will offer the position to the runner up in the most recent election.
   c. One By-election will be held in the Fall to fill any Councilor vacancies not filled by the process in 1(b).
   d. Other than the by-election specified 1(c) no other by-elections will be held to fill Councilor Vacancies
2. Vacancies in the Executive
a. Council may fill a vacancy in the Executive Committee or the position of Undergraduate Board of Governors Representative either by appointment or by ordering a by-election for that purpose.

SMITH/NICOL MOVED THAT Bill #23 be read for a first time.

Speaker’s List (mm): Smith.

SMITH/KIRKHAM MOVED TO amend the main motion by adding item 1(d) to read “unless the voting membership of Council is, at any time, less than 30 members, in which case the C.R.O. shall call an election on (i) not more than one month from the date of that Council’s voting membership falling below 30; (ii) where Council’s membership falls below 30 between May 1st and August 31st, during September”.

Speaker’s List (am): Smith, Wicentowich, Smith.

Amendment: CARRIED unanimous

NICOL MOVED TO amend the main motion by striking item 1(b).

Amendment: DIES FOR WANT OF A SECONDER

Speaker’s List (mm): Nicol, Kehoe, Kirkham.

Point of Order: Pandya – I challenge the legitimacy of the chair.

Speaker: Point of order well taken.

Main Motion: CARRIED

2004-22/11c

MOTION BY SMITH, RESOLVED THAT Students’ Council repeal Article XIII of the Students’ Union Constitution (first reading).

SMITH/PANDYA MOVED TO postpone the main motion to the next meeting of Students’ Council.

Motion to Postpone: CARRIED

2004-22/11d

MOTION BY SMITH, RESOLVED THAT Students’ Council amend Article VIII of the Students’ Union Constitution (first reading).

Main Motion: WITHDRAWN

2004-22/11e

Bill #17 – Student Groups Committee Loan Granting Privileges (sponsor; DEBENHAM) (second reading)

SMITH/BAZIN MOVED THAT Bill #17 be read for a second time.

Speaker’s List (mm): Smith.

Main Motion: CARRIED unanimous
2004-22/11i  Bill #24 – Recall (sponsor; SMITH)
Principles (notice of motion/first reading)
1. That any member of Students’ Council may be recalled by a petition to that
effect bearing the names and student identification numbers of a majority of the
students eligible to vote for that member’s position.
2. That any member of Students’ Council can be compelled to contest his/her
seat in a by-election by a motion to this effect carried by a two thirds majority
vote of Students’ Council at three consecutive meetings of Students’ Council.
3. That the Students’ Union will recommend that any Undergraduate Board of
Governors representative who is removed from Students’ Council also be
removed from the Board of Governors.
4. That the Students’ Union will recommend that any person removed from the
position of President also be removed from the Board of Governors.

Speaker’s List (nom): Smith.
Speaker declares notice of motion accomplished for Bill #24.

2004-22/12  NEW BUSINESS

2004-22/12a  MOTION BY SHARMA/KEHOE, RESOLVED THAT Students’ Council adopt the
following motion:
WHEREAS University of Alberta Undergraduate students voted in favour a
referendum to support a $60 Universal Bus Pass;
WHEREAS the negotiation of a compromised position has progressed slowly to
this point;
BE IT RESOLVED THAT a Bus Pass Advisory Committee we struck with the
following membership:
   a. VP External as chair
   b. President as general manager
   c. 3 members of council, as selected by council
BE IT FURTHER RESOLVED THAT the advisory board be required at the first
meeting of Student Council in April 2005 with a negotiated price with
Edmonton Transit, the County of Strathcona, and the St. Albert Transit
Authority.
BE IT FURTHER RESOLVED THAT the advisory board investigate federal,
provincial, and municipal grants as a method of bringing forth the best possible
negotiated price.

SHARMA/SMITH MOVED TO amend the main motion by striking it in its
entirety and replacing it with the following motion: “ORDERED THAT the
President, in conjunction with other post secondary institutions bring forth a
negotiated price for the Universal Bus Pass no later than April 2005”.

Amendment: CARRIED

Speaker’s List (mm): Sharma, Abboud.

BLATZ/YUSUF MOVED THE previous question on the main motion.

Motion to Move the Previous Question: CARRIED

Main Motion: DEFEATED

TAYLOR(VP SL)/SMITH MOVED TO adjourn.
## ATTENDANCE  
**(SC 2004-22)**

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<thead>
<tr>
<th>Faculty/Position</th>
<th>Name</th>
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<td>President</td>
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**GUESTS OF STUDENTS’ COUNCIL**

Ross Prusakowski  The Gateway  
Janet Lo  Independent  
M. Mustafa Hirji  Arts IV  
Chris Jones  Open Studies  
Dustin Loomes  Chair Recreation Action Committee