University of Alberta Students’ Union

STUDENTS’ COUNCIL

LATE ADDITIONS

Tuesday March 26, 2013
Telus 134

LATE ADDITIONS (SC 2012-24)

2012-24/1 SPEAKER’S BUSINESS

2012-24/2 PRESENTATIONS


Abstract:

This presentation is intended to outline the Students' Union's proposed 2013-2014 operating and capital budgets. Key budget drivers and changes will be discussed for Council's information as the motion to approve the budget is tabled.

2012-24/3 EXECUTIVE COMMITTEE REPORT

2012-24/4 BOARD AND COMMITTEE REPORTS

2012-24/5 QUESTION PERIOD

2012-24/6 BOARD AND COMMITTEE BUSINESS

2012-24/6a CHELEN/Crone move that upon the recommendation of the Policy Committee Students’ Council adopt the Experiential Learning policy in second reading based on the following principles.

1. Experiential learning effectively encompasses skills and knowledge that reinforces and/or compliments what has been taught as part of curriculum such as internships, practica, co-ops, placements, work experience, undergraduate research, work abroad, community service learning courses, and field experience.

2. The Students’ Union will advocate for increased opportunities for experiential learning.

3. The Students’ Union acknowledges that as knowledge becomes more easily available and accessible to everyone, more practical experience is important to make a university experience relevant.

4. The Students’ Union shall strive to eliminate barriers to participation in Experiential Learning activities/programs such as lack of funding, program
requirements, awareness of opportunities, and the various challenges faced by particular demographics of students, such as international students, Aboriginal, and rural students and students recognized by SSDS.

Please see document LA 12-24.01

**2012-24/6b KHINDA/SMITH MOVE THAT** upon the recommendation of the Policy Committee Students’ Council adopt the Student Work Programs policy in first reading based on the following principles:

The Students’ Union will advocate for the reestablishment of a provincial student employment program and for increased government funding towards federal student employment programs;

The Students’ Union will advocate for provincial and federal student employment programs to be in operation throughout the year;

The Students’ Union will advocate that the provincial and federal government should review and update private sector wage minimums in employment programs that provide government funded wage subsidies;

The Students’ Union will encourage the government to match students with positions that relate to their respective programs;

The Students’ Union advocate for employment priority going to students who pay for their own tuition and those from lower socio-economic backgrounds.

**2012-24/6c CHEEMA/SMITH MOVE THAT** Students’ Council, upon the recommendation of the Budget and Finance Committee, approve the 2013-2014 Operating and Capital budget.

Please see document LA 12-24.02

**2012-24/6d CHEEMA/CRONE MOVE THAT** Students' Council, upon the recommendation of the Grant Allocation Committee, approve the 2013-2014 Access Fund budget.

**2012-24/7 GENERAL ORDERS**

**2012-24/7c YAMAGISHI/SUMAR MOVE THAT** Students’ Council approve Bill #27 in first reading based on the following principles.

The Social and Environmental Responsibility Committee (SERC) will become a subcommittee of the of the Students’ Union Executive Committee based on the following Terms of Reference [http://www.su.ualberta.ca/media/uploads/639/serc_tor.pdf](http://www.su.ualberta.ca/media/uploads/639/serc_tor.pdf).

**2012-24/8 INFORMATION ITEMS**

**2012-24/8c Dustin Chelen, VP Academic- Report**

Please see document LA 12-24.03

**2012-24/8d Budget principles 2013-2014 Council**
Please see document LA 12-24.04

2012-24/8e  Policy Committee Summary Report

Please see document LA 12-24.05

2012-24/8f  Students’ Council and GFC election results

Please see document LA 12-24.06

2012-14/8g  Brent Kelly, BoG Rep- Report

Please see document LA 12-24.07

2012-14/8h  Andy Cheema, VP Operations and Finance- Report

Please see document LA 12-24.08

2012-14/8i  BFC Summary Report

Please see document LA 12-24.09

2012-14/8j  GAC Summary Report

Please see document LA 12-24.10
**Second Reading**

WHEREAS experiential learning opportunities include, but are not limited to, internships, practica, co-ops, placements, work experience, undergraduate research, work abroad, community service learning courses, and field experience;

WHEREAS new learning experiences allow students to apply and improve their understanding of content learned in class;

WHEREAS experiential learning opportunities allow students to build practical skills and applied knowledge that will benefit them upon graduation;

WHEREAS a number of barriers exist to participating in experiential learning opportunities, such as lack of funding, lack of information, academic program restrictions, and external policy barriers. Therefore,

BE IT RESOLVED THAT the Students’ Union advocate for increased up-front funding for students participating in local or international work programs;

BE IT FURTHER RESOLVED THAT the Students’ Union ensures that funding experiential learning opportunities remains a priority of the Office of Advancement;

BE IT FURTHER RESOLVED THAT the Students’ Union advocate for a centralized office which will provide greater coordination and communication of experiential learning opportunities;

BE IT FURTHER RESOLVED THAT the Students’ Union advocate for specialized support for non-traditional students so that they have equal opportunity to participate in experiential learning opportunities; and

BE IT FURTHER RESOLVED THAT the Students’ Union advocate for flexible program requirements that allow students to participate in experiential learning opportunities.
<table>
<thead>
<tr>
<th>Dept #</th>
<th>Department Name</th>
<th>Revenue</th>
<th>Expenditures</th>
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<td>Access Fund</td>
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</table>

**Summary**

- **Total Operating & Capital**: $11,883,345
- **Total Capital & Reserves**: $11,786,969
- **Total Op., Capital, Spons. & Non Dedicated Reserve**: $96,376
- **Total Op., Capital & Reserves**: $10,350,842
March 22, 2013
To: Students’ Council 2012-2013
Re: Report of the Vice President Academic

Hello Council,

Below, see a report for my activities over the last two weeks.

I. Faculty Association Task Force

After nearly eight months of research, brainstorming and consultation, the Faculty Association Task Force approved its final report. I’m in the process of putting final touches on the report, and will be presenting it at the last Council meeting of the year for information.

II. Faculty Associations on Budget

On Sunday March 9th, Deans of Faculties were asked to propose cuts to 20% of their budgets, and additional revenue streams of 10%. As well, the President and VP Finance and Administration have indicated that all revenue sources, including tuition increases, will be looked at. I’ve been meeting regularly with student Faculty Associations over the past two weeks to explain the implications of the budget cut, and I’m hosting a special meeting of the COFA Advocacy Working Group to continue the discussion. I’m hopeful that FAs will actively include the student voice in the conversation around the budget.

III. Student Financial Aid

The Registrar has convened a Task Force to consider barriers to student access to financial aid. I’m glad to see this positive step toward addressing issues of financial inequity, and was excited at the ambition the committee demonstrated at the first meeting.

IV. Early Term Work Feedback

As part of the University’s continued efforts to improve the grading policy, General Faculties Council recently passed an amendment to the calendar requiring every instructor to provide substantive feedback to their students before the withdrawal deadline. I’m particularly happy that this policy change has been in-part attributed to the excellent work of the Academic Relations Group!

V. Miscellaneous
I attended meetings of the GFC Nominating Committee, TBAC-MBAC, SURO, CLE Subcommittee on the Status of USRIs, the smARTs lecture series, had a number of meetings with representatives from other constituency associations, hosted two meetings of ARG, and participated in the Chief Librarian and Vice Provost Search Committee.

Sincerely,

Dustin Chelen
February 15, 2013

To: Student’s Council

Re: Proposed Budget Priorities of Students’ Council, University of Alberta Students’ Union

for the Fiscal Year Beginning May 1, 2013 and Ending April 30, 2014

This document is intended to serve as an outline of the fiscal priorities of the Students’ Union, as per the legislative process for the budget, outlined in the Standing Orders of Students’ Council.

1. General

The four key focuses of the Students’ Union are the following:

- Governance, representation, and advocacy,
- Providing student services,
- Operating the Students’ Union Building, and
- Operating businesses for the purpose of funding Students’ Union activities.

Total operating and capital expenditures will not exceed the amount of total operating and fee revenues. The only exception to this would be council approved capital purchases that do not cause a deficit on an accrual basis.

All departments must work within the mandate of the Students’ Union and activities or operations deemed to be beyond its scope shall be eliminated. The Students’ Union Strategic Plan 2011-2014 shall be used as a guide to assess relevance and value prior to such decisions.

External entities such as dedicated fee units shall be managed as per existing Students’ Union bylaw and any applicable contracts.

Capital expenditures shall be incurred based upon the following criteria:

- Replacement due to wear and tear.
- To ensure continued operations of a particular unit.
- To enhance the security or functionality of a particular unit.
- To strengthen the viability of a particular unit.

Where possible, precedence in capital budgeting shall be given to expenditures contemplated in the 5-Year Capital Plan.

In the event that one section of this document conflicts with any other section, the Budget and Finance Committee shall identify such a conflict and propose any necessary changes in the presentation of the final budget.
Unless otherwise noted operating and fixed costs increase at a rate, relative to the previous fiscal year, not higher than inflation for the province of Alberta and activity of the Students’ Union will continue in a manner consistent with the precedent set in previous fiscal years.

The Students’ Union shall not budget for a deficit. Growth in a department shall be offset by strengthened revenue streams in that department or sector, where possible.

The Students’ Union shall implement all necessary financial restraints and audits as required by the Post-Secondary Learning Act and its own bylaws.

2. Staff

Staff costs shall change as specified in the CUPE collective agreement. Most managerial and other non-unionized staff are entitled to a merit increase of up to 4%, as per their respective employment agreements.

3. Fees

Operating and dedicated fees shall increase in accordance with Students’ Union Bylaw 3000. The consumer price index shall be calculated as 1.11%.

4. Advocacy and Representation

The Advocacy and Representation units of the Students’ Union are the following:

- The Executive Committee, along with each individual executive member,
- Students’ Council,
- The Department of Research & Political Affairs,
- Discover Governance,
- Elections,
- CAUS, and
- CASA.

The Students’ Union shall allocate resources to provide sufficient staffing to support student governance objectives.

The Students’ Union shall allocate additional resources toward professional advice and services.

5. Services

The service units of the Students’ Union are the following:

- Infolink,
- Centre for Student Development,
• Ombudservice,
• Student Financial Aid and Information Centre,
• Student Group Services,
• Safewalk,
• Peer Support Centre,
• Handbook, and
• Sustain SU.

The Students’ Union shall allocate sufficient resources to support Infolink service delivery initiatives.

6. Business

The business units of the Students’ Union are the following:

• SUBmart and SUBtitles,
• SUBprint,
• Cram Dunk,
• Canada Post (Postal Outlet),
• Room at the Top,
• Dewey’s,
• L’Express and L’Express Catering,
• Juicy, and
• SUB Rental Operations.

The Students’ Union business units shall not budget for a deficit prior to cost apportionment allocations. All reasonable attempts to maximize the profitability of these business units, consistent with the mandate of the Students’ Union as a service provider, shall be made.

An average margin increase to non-academic materials not resulting from decreasing costs shall not exceed 10%.

Where costs have increased in academic material areas, there shall be a margin increase to compensate.

The Students’ Union shall merge SUBmart and SUBtitles into a single operation.

The Students’ Union shall prepare for a redevelopment and relocation of Juicy and Cram Dunk as part of the Students’ Union Building Renovation project.

The Students’ Union shall allocate additional resources toward customer experience improvements in its licensed establishments.
7. Entertainment and Programming

The Entertainment and Programming units of the Students’ Union are the following:

- Week of Welcome,
- Myer Horowitz Theatre,
- Dinwoodie Lounge,
- Antifreeze,
- SUB Programming, and
- Alternative Entertainment and Programming.

For the purpose of the budget principles discussion, programming that takes place in a Students’ Union venue or event that is not specifically mentioned in the above list shall be considered as separate from the entertainment and programming units.

Where possible, all entertainment and programming units should plan to recover all costs. Admission sales, sponsorship and donations are acceptable sources of revenue. Exceptions shall be made clear in the presentation of the final budget.

8. Administration, Operations, and Support

The administrative, operational, and support units of the Students’ Union are:

- Marketing,
- Sponsorship,
- Facilities, and
- Administration.

Administration, operations, and support costs shall be apportioned to all departments of the Students’ Union on a usage basis.

The Students’ Union shall allocate additional resources toward upcoming the Students’ Union Building Renovation project.

9. Changes from 12/13 Budget Principles

Operating and dedicated fees shall increase in accordance with Students’ Union Bylaw 3000. The consumer price index shall be calculated as 1.11%.

Governance has been renamed to Discover Governance.

The Students’ Union shall allocate additional resources toward professional advice and services.

SUSTAIN SU has been renamed to Sustain SU.
The Students’ Union will allocate sufficient resources to support Infolink service delivery initiatives.

The Students’ Union shall merge SUBmart and SUBtitles into a single operation.

The Students’ Union shall prepare for a redevelopment and relocation of Juicy and Cram Dunk as part of the Students’ Union Building Renovation project.

The Students’ Union shall allocate additional resources toward customer experience improvements in its licensed establishments.

The Students’ Union shall allocate additional resources toward upcoming the Students’ Union Building Renovation project.

The Students’ Union shall reduced costs associated with SUBtitles by reducing operating hours to reflect seasonal demand has been removed.

The Students’ Union shall allocate additional resources to upgrade preparation facilities and equipment in Food & Beverage units had been removed.

The Students’ Union shall allocate additional resources to support the development of information and communication infrastructure has been removed.
# POLICY COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

**Date:** March 21, 2013  
**Time:** 4:32 pm  
**2011 – 2012 MEETING #19**

## Motions

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<tr>
<th>Motion</th>
<th>Result</th>
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<tbody>
<tr>
<td>1. <strong>KHINDA</strong> moved that <em>March 21 agenda be approved as amended.</em></td>
<td>CARRIED 5/0/1</td>
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<tr>
<td>2. <strong>KHINDA</strong> moved that <em>March 5 minutes be approved as tabled.</em></td>
<td>CARRIED 5/0/1</td>
</tr>
<tr>
<td>3. <strong>CHELEN</strong> moved to bring the second principles of Experiential Learning policy to Council on Policy Committee’s recommendation.</td>
<td>CARRIED 6/0/0</td>
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<tr>
<td>4. <strong>CRONE</strong> moved to remove the last principle.</td>
<td>DEFEATED 2/3/1</td>
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<tr>
<td>5. <strong>KHINDA</strong> moved to bring the first principle of Student Work Programs to Council on the recommendation of Policy Committee.</td>
<td>CARRIED 6/0/0</td>
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<tr>
<td>6. <strong>KHINDA</strong> moved that the meeting be adjourned.</td>
<td>CARRIED 6/0/0</td>
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In accordance with Students’ Union Election Bylaws, I am pleased to announce the results of the March 2013 Students’ Council and General Faculties Council Election.

The Students’ Council and General Faculties Council General Elections were held on March 21st and 22nd, 2013. Our election was held in compliance with Bylaws 1500, 2300, 2400, and I am satisfied that they were fair and that the results reflect the will of the electorate. All appeals of my decisions and rulings have been resolved and no recounts have been requested.

Results

The Students’ Union would like to congratulate the following individuals who were elected by students in their faculty during the March 2013 General Election:

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<th>Students’ Council</th>
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<td><strong>ALES</strong></td>
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<td>Kareema Batal</td>
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<td><strong>Arts</strong></td>
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<td>Kelsey Mills</td>
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<td>Dylan Hanwell</td>
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<td>Marina Banister</td>
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<td>Stephen Schiavone</td>
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<td>Bashir Mohamed</td>
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Mike McGinn (councillor-in-waiting)
Majd Mouzaffar (councillor-in-waiting)
Lucas George Palamarek (councillor-in-waiting)

**Augustana**
Stephanie Gruhlke
Jaynita Maru (councillor-in-waiting)
Bhavin Patel (councillor-in-waiting)

**Business**
Ralph Mlynarski
Rafael Valdez
Teresa Lin (councillor-in-waiting)
Ariane Roberto-Charron (councillor-in-waiting)
Victoria Woo (councillor-in-waiting)

**Education**
Stephanie Corbett

**Engineering**
Braiden Redman
Justin Mercier
Abdullah Hamid

**Faculté Saint-Jean**
Colin Champagne

**Native Studies**
Harley Morris

**Open Studies**
Jessica Nguyen
Jesse More (councillor-in-waiting)
Tony Machaalani (councillor-in-waiting)

**Science**
Chloe Speakman
Cory Hodgson
James Hwang
Dawson Zeng
Eric Grehan
Natalia Binczyk
Maxwell Douglas
Jeffry Kochikuzhyil (councillor-in-waiting)
Anitesh Jaswal (councillor-in-waiting)
Ke Song (councillor-in-waiting)
Elena Shu Yu (councillor-in-waiting)

**General Faculties Council**

<table>
<thead>
<tr>
<th>Arts</th>
<th>Kelsey Mills</th>
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<tbody>
<tr>
<td></td>
<td>Marina Banister</td>
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<tr>
<td></td>
<td>Stephen Schiavone</td>
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<td>Majd Mouzaffar</td>
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<thead>
<tr>
<th>Business</th>
<th>Ralph Mlynarski</th>
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<tr>
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<td>Rafael Valdez</td>
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</tbody>
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1 Augustana Elections were held with the Executive and BoG General Election
Ariane Roberto-Charron (councillor-in-waiting)
Teresa Lin (councillor-in-waiting)
Victoria Woo (councillor-in-waiting)

Education

Averi Iwaniuk
Andrew Vela

Engineering

Justin Mercier
Ranek Kiil

Faculté Saint-Jean

Patrick X. Cajina

Nursing

Harold Pang

Pharmacy

Rob Wright

Science

Cory Hodgson
Chloe Speakman
James Hwang
Natalia Binczyk
Maxwell Douglas
Dawson Zeng
Jeffry Kochikuzhyil
Matt Lee
Jimmy Kang
Ke Song (councillor-in-waiting)
Elena Shu Yu (councillor-in-waiting)

NOTE 1: Vacant positions left on Students’ Council for the 2013–14 term:
Engineering (1), Education (2), Law (1), Medicine and Dentistry (1), Nursing (1), Pharmacy (1), Physical Education & Recreation (1). Total: 8.


NOTE 3: Alberta Pharmacy Students’ Association (APSA), Education Students’ Association (ESA), Interdepartmental Science Students’ Society (ISSS), and Nursing Undergraduate Association (NUA) election was held in conjunction with the Students’ Council and GFC General Election to facilitate shared use of the SU online voting system.

Errata

Two candidates withdrew their nominations during the elections from the faculties of Science, and Medicine and Dentistry respectively. One candidate was disqualified from the faculty of Law Students’ Council race.
The following dates were presented to Council during the summer (2012) and remained unchanged during the course of the election. The nomination deadline was extended until March 15, 2013 for those positions that had remained vacant after the close of day on March 13, 2013.

March 12 – Nomination Deadline & Mandatory Candidates’ Meeting
March 13 – Campaign Period Begins
March 21/22 – Voting Days

Polling stations were set-up in the following locations for both days of the election: SUB, and Campus Saint-Jean.

We had a wonderful troupe of Poll Captains and Poll Clerks to help out manning the physical polling stations.

Closing Remarks

The CRO would like to congratulate those students who put their names forward for candidacy for seats on both Students’ Council and GFC.

The CRO would like to express thanks Shane Crawford for serving as the 2012-2013 DRO. In addition, the elections office appreciates the hard work of Jason Ward and Whitematter for their help in administering the online voting system.

Congratulations to all candidates for their hard work!
To: Students’ Council

Re: Report to Council

Hey Council,

Before I proceed with my report, I would like to acknowledge that our university and our Students’ Union are on Indigenous land. Specifically: Cree, Saulteaux, Metis, Blackfoot, and Nakota Siou. They are faculty, staff, students, family, and friends, and they are still here. I acknowledge that we meet on treaty 6 territory. That treaty governs the relationship between first-nations and non-first nations citizens. I am thankful for this opportunity for us to meet on this land today. This statement will be included at the front of my report to council until either the time that my term ends, or Council moves to makes a similar statement available for public viewing.

Not too much to report besides the Board’s open letter to the Premier. I’m very pleased with the content of the letter; I believe it adequately expresses our collective concerns. I sincerely hope that our letter of concern will not fall upon deaf ears. If you have any questions about the letter or any other board-related aspect of the cuts to PSE, please don’t hesitate to be in touch.

Other than that, looking forward to seeing you all tonight.

In Solidarity,

Brent Kelly
Undergraduate Board of Governors Representative 2012-2013 | University of Alberta Students' Union
P: (780) 999-8867 | F: (780) 492-4643 | E: bog@su.ualberta.ca
March 26, 2012
To: Students’ Council
Re: Report to Council

Hello Council,

Below are the highlights since last week’s Council meeting.

**SUB Renovations**
The project Steering Committee met last week and recommended the Design Development report for SU approval. The Executive Committee has since recommended it to Students’ Council, and a motion appears on tonight’s agenda. We are continuing to work through a variety of architectural, engineering and logistical details to satisfy questions raised by the university.

**Budget 2013-2014**
The proposed Operating and Capital Budget for fiscal year 2013-2014 has been finalized and recommended by BFC. I will present the budget to Council this evening and a motion to approve will follow.

**Grant Allocation Committee**
The proposed Access Fund Budget for fiscal year 2013-2014 has been finalized and recommended by GAC. I will discuss this budget at Council this evening and a motion to approve will follow. The SU Awards Night took place yesterday, and it went very smoothly. Thank you to all who were able to attend.

Cheers,

Andy Cheema
### Date: March 22, 2013  Time: 3.00 pm

**2012 – 2013 MEETING 9**

#### Motions

<table>
<thead>
<tr>
<th></th>
<th>CHEEMA/SMITH MOVE THAT the Budget and Finance Committee recommend that Students’ Council approve the 2013-2014 Operating and Capital Budget.</th>
<th>CARRIED 6/0/0</th>
</tr>
</thead>
</table>


## Motions

1. CHEEMA/CRONE MOVE THAT the Grant Allocation Committee recommend that Students’ Council approve the 2013-2014 Access Fund Budget.  

   **CARRIED 6/0/0**