

STUDENTS' COUNCIL LATE ADDITIONS

Tuesday October 25, 2011
Council Chambers 2-1 University Hall

LATE ADDITIONS (SC 2011-13)

- | | |
|------------|--|
| 2011-13/1 | <u>SPEAKER'S BUSINESS</u> |
| 2011-13/2 | <u>PRESENTATIONS</u> |
| 2011-13/3 | <u>EXECUTIVE COMMITTEE REPORT</u> |
| 2011-13/4 | <u>BOARD AND COMMITTEE REPORTS</u> |
| 2011-13/5 | <u>QUESTION PERIOD</u> |
| 2011-13/6 | <u>BOARD AND COMMITTEE BUSINESS</u> |
| 2011-13/7 | <u>GENERAL ORDERS</u> |
| 2011-13/7a | TIGHE MOVES THAT Students' Council appoint two members to the Advisory Review Committee for the Provost and Vice President (Academic) |
| 2011-13/8 | <u>INFORMATION ITEMS</u> |
| 2011-13/8h | ERC Summary report to Council
Please see document LA 11-13.01 |
| 2011-13/8i | Colten Yamagishi, VP Students Life- Report
Please see document LA 11-13.02 |
| 2011-13/8j | Bylaw Summary report to Council
Please see document LA 11-13.03 |
| 2011-13/8k | GAC summary report to Council
Please see document LA 11-13.04 |
| 2011-13/8l | Audit Committee Summary report to Council
Please see document LA 11-13.05 |
| 2011-13/8m | Raphael Lepage Fortin, BoG Rep- Report |

Please see document LA 11-13.06

2011-13/8n

CAC Summary report to Council

Please see document LA 11-13.07

2011-13/8o

Audit Committee Report

Please see document LA 11-13.08



COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: **October 5, 2011**

Time: **4:03 PM**

2011 – 2012 **MEETING #**

Motions

1.	SCOTT NICOL moved that <i>the October 5, 2011 agenda be approved as amended.</i>	CARRIED 4/0/0
2.	ERIC BELLINGER moved that <i>the minutes be amended.</i>	CARRIED 3/0/1
3.	ERIC BELLINGER moved that <i>recommend to student council to revert back to the instant runoff voting system for student council, GFC, and executive elections.</i>	CARRIED 4/0/0
4.	SCOTT NICOL moved that <i>recommend to student council to allow campaigning on voting days for the executive and council, GFC elections, as well as for referendums and plebiscites in first reading based on the following principles: 1) No campaign activity shall take place within 6 meters of polling stations. 2) No campaign materials shall be permitted within 6 meters of a polling station.</i>	CARRIED 4/0/0
5.	KIM FERGUSON moved that <i>directed bylaw committee to remove all reference to the word "slate" in Bylaw 2000.</i>	CARRIED 4/0/0
6.	KIM FERGUSON moved that <i>when the number of valid nomination packages received for a race in a faculty is less than the number of open seats available in that race the CRO shall extend the deadline for up to 2 days.</i>	CARRIED 4/0/0
7.	SCOTT NICOL moved that <i>the meeting be adjourned at 5:12 pm.</i>	CARRIED 4/0/0

Prepared by: Colten Yamagishi, Vice President (Student Life)

To: Students' Council 2011/12

Hello Council, I hope that you have been well and are surviving midterms. These past two weeks have been pretty jam packed with meetings but everything is going extremely well. After my return from the AASHE conference in Pittsburgh I caught up on my e-mails and prepared some materials for the Free Store. I also attended President Samerasakera's student town hall address and asked a question pertaining to the university's view on external sustainability issues and also asked how Indira was going to help support the Break the Record event. On Saturday I took part in the Canadian University Press conference hosted by the Gateway as a guest interviewee and on Sunday I got to see an interesting speech/debate on the holocaust and genocide hosted by the Wirth Institute in the Telus Building. Even with all of these events I still found some time to rest up after the conference. This weekend I took part in the Student Sustainability Summit and the UofA's Open House event for prospective UofA students.

Programming

Dodgeball:

The Campus Cup dodgeball tournament registration has begun and registration packages are available here <http://www.su.ualberta.ca/eventsvenues/campuscup/>. We have room for 48 teams of 13 players each. You can also sign up to be a volunteer referee. No prior refereeing experience is required and you will receive a free personalized t-shirt and a RATT gift certificate for volunteering 5 hours over the span of the tournament. The most exciting announcement for the tournament is that we will be providing teams with the ability to design their own t-shirts. If you register your team by Nov. 10 and submit your t-shirt design by Nov. 12 we will have the shirts made for you. There are over 52 shirt colours available! I'm sure that all of these amazing features will make this year's Campus Cup tournament the best ever!

Harry Potter Movie Night:

Programming hosted a free showing of Harry Potter and the Deathly Hallows in the Myer Horowitz on Friday Oct. 14th. The show was well received and fairly well attended. I am very pleased to see that the programming department is helping me achieve my campaign promise to increase one-time engagement events such as free movie nights on campus. Hopefully we will see continued events in the near future!

Break the Record:

The announcement of our effort to "Break the Record" for the world's largest dodgeball game has been all over the news and campus media! We have begun the planning process for our marketing and outreach campaign for the event and would love for you to help us spread the word. The event is being held on Feb. 3 at noon in the Butterdome Pavilion. I hope to see you all there!

Services

GAC and SFAIC:

We made a number of editorial changes to the GAC standing orders and also reviewed the funds being allocated to student group grants for the semester. We also allocated some resources from the WUSC contingency fund to help one of our WUSC sponsored students pay for the additional living costs of living in Lister Centre in comparison to the previous plan for them to live in HUB.

Health and Dental Plan:

We had a meeting with Studentcare and the HDPC to discuss the plan usage from last year and to review any issues that we have come across throughout the change-of-coverage period. So far we have been quite pleased with the service quality that Studentcare has provided but please let us know if you have any concerns.

CSD:

The CSD has launched their After U program, which is designed to help students transition from their academic life at the university to their careers in the future after graduation. After U will be hosting their first event called “the network social” on October 27th. The event will provide students with the opportunity to brush up on their networking skills and learn how to succeed in a social/professional environment. To register and find out more look here <http://www.su.ualberta.ca/services/afteru/>

SGS and Infolink

I met with the Infolink and SGS staff to discuss their plans for Involvement Week, which will be changing its name to Spirit Week this year. The goal of the week is to allow community partners, services, and student groups to showcase themselves and encourage students to get involved. They have some pretty awesome plans in the pipeline, which may include things like a kickoff concert and a special keynote speaker. I also spoke with Kelin Flanagan (SGS Manager) about making a number of changes to the Student Groups Bylaw. We will be drafting a new version of the bylaw, which I will forward to the Bylaw Committee upon completion.

SUSTAIN SU:

SUSTAIN SU was super busy during SAW as they helped plan a number of events including the SUSTAIN SU free bike checks, the SUSTAINexchange sustainability discussion, and the Student Sustainability Summit (which was awesome!).

Advocacy

Meeting with Dr. Schaffer:

The exec met with Dr. Jonathan Schaffer (Vice-Provost IT) and discussed the future of information technology at the UofA. We made a number of recommendations mostly focused around the redevelopment of Beartracks. Dr. Schaffer is looking to create a student advisory board for information technology at the UofA so please let me know if you are interested.

Welcome Center:

I sat in for Emerson on a Welcome Center planning committee meeting. The Welcome Center is a project from the Registrar’s Office to create a one-stop shop for all administration and registration related activities. I stressed the importance of having friendly student staff available and to allow the Welcome Center space to be programmable for other uses during slower times of the year.

Take Back the Term:

Take Back the Term is happening this weekend on Saturday from 9am-3:30pm. Please spread the word to students that could find the program helpful. Here is a link to the registration page <https://alberta.collegiatelink.net/organization/dean-of-students/calendar/details/845>. If you attend you will be able to see a funny video of me speaking about the various levels of student engagement.

Sustainability:

SAW has been amazing and I have had the great opportunity to be involved in a number of the events including the Farmer's Market (which Nikki Way and Marc Dumouchel did an outstanding job with – congrats to them for all of the hardwork), the SAW Kickoff Event, the Sustainability Summit and keynote, and the SU/APIRG Free Store that I helped run all week. Over the week we received Free Store donations from almost 50 unique visitors and gave out free items to over 80 visitors. I will be taking all of the remaining Free Store items to Goodwill this week and Councilor Power will be donating all of our leftover books to a service that sends used books to Sudan. Overall the Free Store was a great success and we will hopefully be able to host another one in the near future.

RHA:

At the meeting on Friday Oct. 14 the RHA Council approved their budget and appointed the VP Community (Tommy Laflamme) to drop his position and take over the VP Public Relations portfolio. We are now looking for a replenishment process to find a replacement for the VP Community portfolio. Work is being done to constitutionally remove the vacant VP Support and Services position from the RHA executive. I will include an update from the Monday Oct. 24 RHA Council meeting in my oral report.

Residence Community Standards:

We had a final review of this year's RCS Restorative Justice training operations. Overall it seems that there were a few bumps in the road for implementing RJ but that everything will be smoothed out with time. Please let me know if you have any comments or criticism regarding RJ and/or the RJ training process.

RBAC:

Our RBAC meeting was extremely short but filled with good news. I was told that residence fees will be increasing by academic CPI (1.66%) across the board next year for every residence rather than the proposed differential increase that was presented at the previous meeting. I was very happy to see that the RBAC members valued my criticism towards the differential increase and made the right choice for the benefit of the students. I also spoke with Doug Dawson (Executive Director of Ancillary Services) about the creation of a campus food advisory board and he really liked the idea. Let me know if you have any ideas of how this committee could work and in what capacity.

U-Pass Admin Meeting:

The U-Pass admin meeting was somewhat uneventful. We discussed policy on what we should do when students report having their ONECard/U-Pass stolen and have proof that such a theft occurred. We also reviewed my transit related questions for the SU's Undergraduate Student Survey.

LGBTQ Residence Cohort:

I had a meeting with a selected group of students and university staff to discuss a pilot project to include an LGBTQ residence cohort in HUB. The cohort is planned to include twelve students who identify themselves as LGBTQ or allies. I will keep you updated as this plan progresses.

APRC

At the alcohol policy review committee we saw a review of the LHSA's Rezfest event and the SU WOW beer gardens. Both events went well and the committee only had only a handful of recommendations for changes in future years. We saw a proposal for the Winter Formal event at Augustana (which Jennifer Wanke – Senior Manager of Programming and Venues will be travelling to Augustana to help give advice for the event). We also talked about making changes to the SIPS (server intervention program) training schedule and possibly pushing students to apply for Proserve training online instead. I made sure to remind the committee that some Greek chapters require their members to take SIPS so it is important to keep the free program in comparison to Proserve, which costs \$20.

Opportunities for you to get involved:

- Create a Campus Cup Team <http://www.su.ualberta.ca/eventsvenues/campuscup/>
- Information Technology Advisory Board
- World Café Student Advisory Board
- After U “the network social” <http://www.su.ualberta.ca/services/afteru/>

Summary:

As you can see I have gone to many meetings over the past week. They have been low-stress and I have made a number of small victories in recommending positive change for students.

This next week I will hopefully be able to really get in gear achieving my next set of goals!

If you have any other questions ask during council, stop by the office, or send me an email at vp.studentlife@su.ualberta.ca.

Colten Yamagishi
780-299-3076



BYLAW SUMMARY REPORT TO COUNCIL

Date: **October 18, 2011**

Time: **5:07pm**

2010 – 2011 **MEETING 11**

Motions

1.	<i>KARUVELIL</i> moved that the <i>October 18, 2011</i> agenda be approved as <i>amended</i> .	<i>CARRIED</i> 4/0/0
2.	<i>KARUVELIL</i> moved that the <i>September 7, 2011</i> minutes be approved as <i>amended</i> .	<i>CARRIED</i> 3/0/1
3.	<i>SUMAR</i> moved that the <i>October 4, 2011</i> minutes be approved as <i>amended</i> .	<i>CARRIED</i> 3/0/1
4.	<i>ISKANDAR</i> moved that <i>the above changes to Bylaw 2000</i> be approved.	<i>CARRIED</i> 4/0/0
5.	<i>ISKANDAR</i> moved that <i>the changes to Impeachment Bylaw 2nd Reading</i> be approved.	<i>CARRIED</i> 4/0/0
6.	<i>KARUVELIL</i> moved that the meeting be <i>adjourned</i> .	<i>CARRIED</i> 4/0/0



GRANT ALLOCATION COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: October 19, 2011

Time: 4:10pm

2011 – 2012 *MEETING # 12*

Motions

1.	<p><i>KELLY</i> moved that the <i>October 19th, 2011</i> agenda be approved as <i>tabled</i>.</p> <p>Seconded by <i>ZINYEMBA</i>.</p> <p>Vote on Motion <i>7/0/0</i></p> <p>CARRIED.</p>	<p><i>CARRIED</i> <i>7/0/0</i></p>
2.	<p><i>SUMAR</i> amended minutes to change <i>Sirina</i>'s name in the attendance from <i>Sarina</i> to <i>Sirina</i> as well as change 'credit cars' to 'credit cards' in <i>Old Business</i>.</p> <p><i>ZINYEMBA</i> moved that the <i>October 5th, 2011</i> minutes be approved as <i>amended</i>.</p> <p>The motion was seconded by <i>YAMAGISHI</i>.</p> <p>Vote on Motion <i>6/0/1</i></p> <p>CARRIED.</p>	<p><i>CARRIED</i> <i>6/0/1</i></p>
3.	<p>Section 56M and N <i>CHEEMA</i> illustrates to replace director with assistant.</p> <p><i>CHEEMA</i> motions to approve this change</p> <p><i>LIANG</i> seconds motion.</p> <p>Vote on Motion. <i>7/0/0</i></p> <p>CARRIED.</p>	<p><i>CARRIED</i> <i>7/0/0</i></p>
4.	<p><i>LIANG</i> motions again to adopt Section Chair, Section 4, Subsection 4 as amended on the whiteboard.</p> <p>Preparing and distributing agenda packages in the following manner:</p> <ol style="list-style-type: none"> 1) Emailing a preliminary copy to committee members at least one day prior to the meeting. 2) Providing paper copies at the committee meeting of the comprehensive agenda package which includes any late additions. <p><i>YAMAGISHI</i> seconds the motion.</p> <p>Vote on Motion. <i>7/0/0</i></p> <p>CARRIED.</p>	<p><i>CARRIED</i> <i>7/0/0</i></p>

5. YAMAGISHI moved that the meeting be adjourned.
The motion was seconded by KELLY.

Vote on Motion 7/0/0/
CARRIED.

Meeting adjourned at 5:26pm.



AUDIT COMMITTEE SUMMARY REPORT TO COUNCIL

<i>Date: Oct 24, 2011</i>	<i>Time: Insert meeting start time</i>	<i>2010 – 2011 #5</i>

Motions		
1.	NICOL moved to accept the submissions of the Interdepartmental Science Student Society. (ISSS)	<i>CARRIED 3/0/2</i>
2.	NICOL moved to approve the dispersal of funds to the Augustana Students' Association	<i>CARRIED 5/0/0</i>

Undergraduate Board of Governors' Representative Report

Meeting of October 21st

Greetings Council,

Last Friday there was a Board of Governors meeting. In the president's report there was mention on the university's new 3D mapping project. We discussed the positive press coverage. We went over the report of Dare to Discover. Outlining the report, the president discussed although we sits at a 3.6 FTE Undergraduate to FTE Graduate student would like to aim at a 3.0 ratio. Five years ago we sat at 4.8. Also we will be switching from a quantitative to a qualitative method of evaluating press coverage. This will be discussed on the Board University Relations Committee next month.

Most of the meeting was to deal with updating the terms of reference of the board and its committees. It was just some housekeeping no major changes, yet it was interesting to hear that the board terms of reference hadn't been updated in 10 years.

We passed a new prospect management policy which outlines how we deal with donors to the university. We also had an item discussing the annual report we are mandated to give to the government.

Also, this was Brian Heidecker's last meeting as the board chair. Taking his place until a new chair is selected will be Gordon Clanachan, the Vice Chair.

This last September, I have attended a Board University Relations Committee, a Board Safety, Health, and Environment Committee, The CCIS Grand Opening and a reception with the Ambassador of the US to Canada.

If anyone would be interested in reading the annual report, or the report on Dare to Discover, I have a printed copy of each.

Cheers,

-Raphael Lepage Fortin



Council Administration Committee SUMMARY REPORT TO COUNCIL

Date: *September 27th 2011*

Time: *8:40am*

2011 – 2012 *MEETING #11*

Motions

1.	BELLINGER/ZHAO moved that September 27 th 's agenda be approved as tabled.	CARRIED 6/0/0
2.	ZHAO/MILLS moved that September 13 th 's minutes be approved as amended.	CARRIED 6/0/0
3.	BELLINGER/LUIMES moved that the Council Administration Committee approve the follow-up progress report from the Audit Committee.	CARRIED 5/0/1
4.	ESLINGER/FERGUSON moved that the meeting be adjourned at 9:15 am	CARRIED 6/0/0



Council Administration Committee SUMMARY REPORT TO COUNCIL

Date: October 11th 2011

Time: 5:07pm

2011 – 2012 *MEETING #12*

Motions

1.	BELLINGER/LUIMES moved that October 11 th 's agenda be approved as tabled.	CARRIED 5/0/0
2.	BELLINGER/MILLS moved that the meeting be adjourned at 5:45 pm.	CARRIED 6/0/0

TO: Students' Council, University of Alberta Students' Union
FROM: Scott Nicol, Chair, Audit Committee
DATE: October 25, 2011
RE: Report on Audit Committee's Activities – Meetings of October 17 and October 24, 2011

Dear Council,

On October 17 and October 24, 2011 the Audit Committee met.

October 17, 2011 Meeting

At the October 17 meeting, the Audit Committee met with representatives from KPMG, the Students' Union's External Auditor along with Peter Ta, Manager of Finances of the Students' Union. The draft audited financial statements and the auditor's notes were discussed. Both Management and the representatives from KPMG express their belief that the statements accurately represented the financial position and performance of the Students' Union and the Audit Committee assured itself that adequate steps were taken to arrive at this opinion.

The Audit Committee reviewed the May to July credit card statements. While a significant number of receipts were still missing, explanations were now provided consistent within a "protocol" developed between the chair and Marc Dumouchel, General Manager of the Students' Union to address the historical missing receipts. It is expected the upcoming packages will be complete and generally not have a need for a missing receipt report.

The Audit Committee was unable to review the ASA and ISSS financial documents as the chair forgot to bring them to the meeting.

October 24, 2011 Meeting

At the October 24 meeting, the Audit Committee reviewed the ASA, ISSS, and ESS financial documents. The ASA and ISSS financial documents were found to be acceptable, and ASA's fees were approved for dispersal. The ESS documents were found to not be acceptable containing significant deficiencies and were remitted to the Student Governance Advisor / the ESS to be completed properly and returned for review by the committee.

Upcoming Council Business

I will be presenting the draft audited financial statements to Council tonight. This will be composed principally of relaying information on the due-diligence steps the Audit Committee has taken to assure itself the statements accurately reflect the financial position and performance of the Students' Union. Audit Committee was impressed by the professional manner of the audit and the auditors along with the cooperation provided by management and has no qualms recommending to Council their adoption.

Yours,

Scott Nicol
Chair, Audit Committee