We would like to acknowledge that our University and our Students’ Union are located on Treaty 6 Territory. We are grateful to be on Cree, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students’ Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge continuing colonial violence and respect Indigenous knowledges and traditions.

**ORDER PAPER (SC 2013-22)**

2013-22/1 SPEAKER’S BUSINESS

2013-22/1a Announcements – The next meeting of Students’ Council will take place on Tuesday, March 18th, 2014

2013-22/2 PRESENTATIONS

2013-22/2a Presentation to Students’ Council from the Canadian Alliance of Students’ Association (CASA) Executive Director (ED), Jon Champagne. Sponsored by President Petros Kusmu.

CASA’s ED will be presenting to Students’ Council an overview of CASA’s work. This will be the CASA ED’s first time visiting the University of Alberta since he was hired nearly a year ago.

2013-22/2b SUB Renovation Budget Update by Marc Dumouchel, sponsored by Petros Kusmu

An update on the budget for the SUB Renovation will be presented.

2013-22/3 EXECUTIVE COMMITTEE REPORT

2013-22/4 BOARD AND COMMITTEE REPORTS

2013-22/4a Ruling 2013-03 of the DIE Board Zeng vs. CRO

Please see document SC 13-22.01

2013-22/5 QUESTION PERIOD
2013-22/6 BOARD AND COMMITTEE BUSINESS

2013-22/6a LE/ZENG MOVES THAT upon the recommendation of the Budget and Finance Committee that Students' Council approve the 2014/2015 Budget Principles.

Please see document SC 13-22.02

2013-22/7 GENERAL ORDERS

2013-22/8 INFORMATION ITEMS

2013-22/8a Audit Committee Summary Report

Please see document SC 13-22.03

2013-22/8b University of Alberta Students and Administration Make Positive Strides to Advance Peter Lougheed Leadership College

Please see document SC 13-22.04

2013-22/8c Josh Le, VP Operations and finance- Report

Please see document SC 13-22.05
DIE BOARD RULING 2013-03

HEARING DETAILS:

Style of Cause: Zeng vs CRO

Hearing Date: February 20th, 2014

Hearing Number: Ruling #03 2013/2014

DIE Board Panel Members: Cian Hackett, Associate Chief Tribune, Chair
Sean Wallace, Chief Tribune
Robert Berget, Tribune

Appearing for the Applicant: Dao Cun Zeng, applicant
Brent Kelly, witness
Bashir Mohamed, witness
William Lau, witness

Appearing for the Respondent: None

Intervener(s): Sangram Hansra, Candidate for Undergraduate Board of Governors Representative

BACKGROUND:

Mr. Dao Cun Zeng submitted a complete nomination package for the position of Undergraduate Board of Governors Representative before the nomination deadline of 5:00 PM on February 14, 2014. Following this, the CRO issued Ruling #2 disqualifying Mr. Zeng as a candidate due to a violation of Bylaw 2200, section 12 subsection 2.

Mr. Zeng is a Councillor sitting on the 2013-2014 Students’ Council. Mr. Zeng sent an email to Students’ Council at 3:16 AM on February 15, 2014 indicating he would be taking a leave of absence from Students’ Council effective “Feb 15, 2014 at 3:20 AM”. In the CRO’s Ruling #2, the CRO disqualified Mr. Zeng as he had violated Bylaw 2200, section 12 subsection 2 which requires members of Students’ Council, if running for election, to take a leave of absence for a period beginning with the nomination deadline and ceasing with the conclusion of voting of the election in which they are contesting a position. The penalty for this is indicated in Bylaw 2200, section 12 subsection 3. Specifically, Bylaw states that the member’s nominations shall be declared null and void.
Mr. Zeng indicated the CRO violated Bylaw 2200, section 11, subsection 2(a) by excluding copies of Bylaw 2200 and Bylaw 1500 in the nomination packages for the election. Mr. Zeng and his witnesses argued that since these were not included, the responsibility of the violation of Bylaw 2200 section 12 subsection 2 should be shared by Mr. Zeng and the CRO. Mr. Zeng believed that this violation was a minor violation and should have a penalty lesser than disqualification.

Mr. Hansra argued that Mr. Zeng was the only Students’ Union Councillor not to take a leave of absence by the nomination deadline. Mr. Hansra argued that Mr. Zeng cannot plead to be ignorant as he is a Students’ Union Councillor and that an individual interested in becoming a candidate should be aware of the Bylaw 2200 given the multiple references to Bylaw 2200 in the nomination package. Mr. Hansra argued that there is a positive responsibility for a potential candidate to find out how to take a leave of absence even though it is not outlined in Bylaw 2200.

Section 3 of the nomination reads as follows:

Students’ Union Elections are governed by SU Bylaws. A copy of the Bylaw 2200 is included in the nomination package, and is available online at www.su.ualberta.ca. It is each candidate’s responsibility to ensure his or her nomination form complies with bylaw. In addition, each candidate must ensure that all aspects of his or her campaign, and the actions of any campaign volunteers, do not violate the provisions of bylaw or any other election rules or regulations.

Mr. Mohamed stated that there is no legal responsibility for a Students’ Union Councillor to know the bylaws. Mr. Mohamed stated that the first indication to him of the requirement for a leave of absence was when he received emails, as a member of Students’ Council, from other Councillors who were taking leaves of absence.

Mr. Kelly argued that Bylaw 2200 was not being interpreted in the way it was originally intended. He argued that the bylaw was reasonable in its original intention, preventing representatives from using their positions to their advantage during a contested election. Mr. Kelly believed the interpretation demonstrated by Ruling #2 is contrary to the original intent of the Bylaw, and ultimately hurts the Students’ Union by disqualifying candidates who do not gain advantages over other candidates in some circumstances. Mr. Kelly stated that he believed there were more challenges for potential candidates than in previous years, such as the challenge created for candidates by not including the relevant Bylaws in the nomination package. He proposed that the panel either re-open nominations or enforce a lesser sentence upon Mr. Zeng.

Mr. Zeng indicated that he overheard other Councillors talking about the requirement to take a leave of absence, in general terms, before the nomination deadline, but had no knowledge of the specific requirements.

Mr. Lau indicated that although Bylaw 2200 section 12 indicates candidates must take a leave of absence, it does not indicate how a candidate should take a leave of absence.
Mr. Zeng indicated that he had spoken to the CRO on Sunday, February 16, at which point the CRO informed Mr. Zeng that he had accepted the nomination package from Mr. Zeng on Friday at 7:00 PM.

ISSUES:

[1] Should the CRO’s decision in Ruling #2 be upheld?

[2] If the CRO’s decision to disqualify Mr. Zeng should not be upheld, what alternative action shall be enforced by the panel?

RELEVANT BYLAWS:

[3] From Bylaw 2200 Section 11:

(2) The C.R.O shall produce nomination packages which shall contain, at minimum
   a. complete and current copies of Bylaw 2200 and the Judiciary of the Students’ Union Bylaw, Bylaw 1500;

[4] From Bylaw 2200 Section 12:

(2) Members of Students’ Council and its standing committees, in order for their nomination papers to be valid are required to take a leave of absence from their duties for the period beginning with the nomination deadline and ceasing with the conclusion of voting of the election in which they are contesting a position. The following exceptions apply:
   a. Any member of Students’ Council contesting an executive position when the race is uncontested.
      For the purpose of this section, any race solely contested by a joke candidate shall be considered uncontested.

(3) Where a member contravenes Section 12(2), all of the member’s nominations shall be declared null and void.

[5] From Bylaw 2200 Section 49:

(1) A candidate shall be disqualified where he/she/it is guilty of a contravention that
   a. cannot be counter-balanced by a lesser penalty;
   b. is malicious or substantially prejudicial to another candidate or slate; or
   c. involves tampering with ballots, voting procedures, or counting procedures.
DECISION:

The following decision was made unanimously.

[6] The panel finds that Mr. Zeng violated Bylaw 2200, section 12 subsection 2, by failing to take a leave of absence which began at the nomination deadline.

[7] The panel finds that although this violation was due to an honest oversight and that this violation did not provide an advantage to Mr. Zeng over any other candidate, the penalty for a violation of Bylaw 2200, section 12 subsection 2 is clearly stated in Bylaw 2200, section 12 subsection 3.

[8] The responsibility of the Discipline, Interpretation and Enforcement Board is to interpret and enforce Students’ Union legislation. The DIE Board does not modify existing legislation unless it is untenable or contradictory with other legislation. Although the nomination packages did not contain a complete printed copy of Bylaws 1500 and 2200, Bylaw 2200 shall still be applied in full as written.

[9] The panel finds that the references to Bylaw 2200 made in section 3 of the nomination package provided to all potential candidates are sufficient to inform potential candidates of the relevant elections bylaws, including the requirement to take a leave of absence that begins at the nomination deadline.

[10] The penalty outlined in Bylaw 2200, section 12 subsection 3 is that the nomination shall be declared null and void. The panel rules that the decision of the CRO to disqualify Mr. Zeng as a candidate shall be changed to the declaration of Mr. Zeng’s nomination as null and void.
February 26, 2014

To: Students’ Council

Re: Proposed Budget Priorities of Students’ Council, University of Alberta Students’ Union

for the Fiscal Year Beginning May 1, 2014 and Ending April 30, 2015

This document is intended to serve as an outline of the fiscal priorities of the Students’ Union, as per the legislative process for the budget, outlined in the Standing Orders of Students’ Council.

1. General

The four key focuses of the Students’ Union are the following:

- Governance, representation, and advocacy,
- Providing student services,
- Operating the Students’ Union Building, and
- Operating businesses for the purpose of funding Students’ Union activities.

Total operating and capital expenditures will not exceed the amount of total operating and fee revenues. The only exception to this would be council approved capital purchases that do not cause a deficit on an accrual basis.

All departments must work within the mandate of the Students’ Union and activities or operations deemed to be beyond its scope shall be eliminated. The Students’ Union Strategic Plan 2011-2014 shall be used as a guide to assess relevance and value prior to such decisions.

External entities such as dedicated fee units shall be managed as per existing Students’ Union bylaw and any applicable contracts.

Capital expenditures shall be incurred based upon the following criteria:

- Replacement due to wear and tear.
- To ensure continued operations of a particular unit.
- To enhance the security or functionality of a particular unit.
- To strengthen the viability of a particular unit.

Where possible, precedence in capital budgeting shall be given to expenditures contemplated in the 5-Year Capital Plan.

In the event that one section of this document conflicts with any other section, the Budget and Finance Committee shall identify such a conflict and propose any necessary changes in the presentation of the final budget.
Unless otherwise noted operating and fixed costs increase at a rate, relative to the previous fiscal year, not higher than inflation for the province of Alberta and activity of the Students’ Union will continue in a manner consistent with the precedent set in previous fiscal years.

The Students’ Union shall not budget for a deficit. Growth in a department shall be offset by strengthened revenue streams in that department or sector, where possible.

The Students’ Union shall implement all necessary financial restraints and audits as required by the Post-Secondary Learning Act and its own bylaws.

2. Staff

Staff costs shall change as specified in the CUPE collective agreement. Most managerial and other non-unionized staff are entitled to a merit increase of up to 4%, as per their respective employment agreements.

3. Fees

Operating and dedicated fees shall increase in accordance with Students’ Union Bylaw 3000. The consumer price index shall be calculated as 1.42%.

4. Advocacy and Representation

The Advocacy and Representation units of the Students’ Union are the following:

- The Executive Committee, along with each individual executive member,
- Students’ Council,
- The Department of Research & Political Affairs,
- Discover Governance,
- Elections,
- CAUS, and
- CASA.

The Students’ Union shall allocate resources to provide sufficient staffing to support student governance objectives.

The Students’ Union shall allocate additional resources toward professional advice and services.

The Students’ Union shall sustain the funding for an Advocacy and Outreach Communications Officer (AOCO).

5. Services

The service units of the Students’ Union are the following:
• Infolink,
• Centre for Student Development,
• Ombudservice,
• Student Group Services,
• Safewalk,
• Peer Support Centre,
• Handbook, and
• Sustain SU.

The Students’ Union shall allocate sufficient resources to support new service initiatives such as the Gender and Sexual Identity Diversity Centre.

The Gender Based Violence Prevention Program will be dissolved due to grant’s completion and parts of the program may be absorbed in other SU services.

The Students’ Union will continue to investigate the funding and structure of the Student Ombudservice (SOS).

The Students’ Union shall investigate and allocate additional staff funding for Student Group Services.

6. Business

The business units of the Students’ Union are the following:

• SUBmart and SUBtitles,
• SUBprint,
• Canada Post (Postal Outlet),
• Room at the Top,
• Dewey’s,
• L’Express and L’Express Catering,
• The Daily Grind, and
• SUB Rental Operations.

The Students’ Union business units shall not budget for a deficit prior to cost apportionment allocations. All reasonable attempts to maximize the profitability of these business units, consistent with the mandate of the Students’ Union as a service provider, shall be made.

An average margin increase to non-academic materials not resulting from decreasing costs shall not exceed 10%.

Where costs have increased in academic material areas, there shall be a margin increase to compensate.
The Students’ Union shall prepare for the addition of a food & beverage outlet as part of the Students’ Union Building Renovation project.

New lease spaces will be available in PAW and SUB and may need to be funded accordingly.

The Students’ Union shall allocate additional resources toward customer experience improvements in its licensed establishments.

7. Entertainment and Programming

The Entertainment and Programming units of the Students’ Union are the following:

- Week of Welcome,
- Myer Horowitz Theatre,
- Dinwoodie Lounge,
- Antifreeze,
- SUB Programming,
- Sponsorship, and
- Alternative Entertainment and Programming.

For the purpose of the budget principles discussion, programming that takes place in a Students’ Union venue or event that is not specifically mentioned in the above list shall be considered as separate from the entertainment and programming units.

Where possible, all entertainment and programming units should plan to recover all costs. Admission sales, sponsorship and donations are acceptable sources of revenue. Exceptions shall be made clear in the presentation of the final budget.

8. Administration, Operations, and Support

The administrative, operational, and support units of the Students’ Union are:

- Marketing,
- Facilities, and
- Administration.

Administration, operations, and support costs shall be apportioned to all departments of the Students’ Union on a usage basis.

The Students’ Union shall allocate additional resources toward the Students’ Union Building Renovation project.

The Students’ Union will investigate the expansion of the administrative offices and may allocate funding to the initiative.
Provide additional resources to the Senior Management Team.

9. Changes from 13/14 Budget Principles

Operating and dedicated fees shall increase in accordance with Students’ Union Bylaw 3000. The consumer price index shall be calculated as 1.42%.

The Students’ Union shall sustain the funding for an Advocacy and Outreach Communications Officer (AOCO).

Student Financial Aid and Information Centre is removed from the Services department.

The Students’ Union shall allocate sufficient resources to support new service initiatives such as the Gender and Sexual Identity Diversity Centre.

The Gender Based Violence Prevention Program will be dissolved due to grant’s completion and parts of the program may be absorbed in other SU services.

The Students’ Union will continue to investigate the funding and structure of the Student Ombudservice (SOS).

The Students’ Union shall investigate and allocate additional staff funding for Student Group Services.

Cram Dunk and Juicy are removed as a business unit and replaced by the Daily Grind.

The Students’ Union shall prepare for the addition of a food & beverage outlet as part of the Students’ Union Building Renovation project.

New lease spaces will be available in PAW and SUB and may be supported accordingly.

Sponsorship is added under the Entertainment and Programming category and removed from Administration, Operations, and Support.

The Students’ Union will investigate the expansion of the administrative offices and may allocate funding to the initiative.

Provide additional resources to the Senior Management Team.
# AUDIT COMMITTEE MEETING
## SUMMARY REPORT TO COUNCIL

**Date:** February 13\textsuperscript{th} 2014  
**Time:** 6.05 pm  

| Motions |  
|---|---|---|---|  
| 1. | **DOUGLAS/BANISTER** moved to approve the agenda for February 13, 2014 as amended. | CARRIED | 5/0/0 |  
| 2. | **BANISTER/DOUGLAS** moved to approve the minutes for February 06, 2014 as tabled. | CARRIED | 5/0/0 |  
| 3. | **BANISTER/MALIK** moved to approve the Native Studies Students’ Association’s financial report. | CARRIED | 4/0/1 |  
| 4. | **HODGSON/BANISTER** moved to adjourn the meeting. | CARRIED |  |
University of Alberta Students and Administration Make Positive Strides to Advance Peter Lougheed Leadership College

News Staff - Mon Feb 24, 2014

As students were leaving campus for Reading Week, Students’ Union Executives were meeting with top University administrators to work through growing student concerns with the proposed Peter Lougheed Leadership College.

“We were really happy that President Samarasekera asked us to meet with the Provost, her Special Advisor, and herself to work through the remaining issues with the college,” said Students’ Union President Petros Kusmu. “This meeting was an indication of the President’s willingness to work with students to shape the Leadership College into something positive for the entire university community.”

The meeting with senior administration came on the heels of the third straight Students’ Council where the college was discussed. These discussions gave the Students’ Union Executives a clear understanding of what students needed from the proposed Leadership College.

“What we heard from Students’ Council was that students were concerned about the potentially limiting link between the proposed residence and the leadership college, and that students need to be involved in shaping the design of the college as it moved forward,” added Students’ Union Vice President Academic Dustin Chelen. “Furthermore, students want to ensure that the college remains accessible, and has a much broader impact on students beyond the originally stated 144-figure. Students’ Council advocated for increased funding for existing leadership programming like student groups, emerging leaders program, study abroad, experiential learning and undergraduate research opportunities.”

Out of the meeting, the administration and the Students’ Union Executive came to some points of understanding about both the college and the residence:

- The Residence Hall will be a location to remember and honour Peter Lougheed’s legacy on campus;
- The Residence Hall will be like any other residence at the University of Alberta, all of which have a variety of co-curricular programming and cohort style living opportunities. The Residence Hall will not offer exclusive leadership programming only available to 144 students;
- Living in the residence will not impact a student’s ability to participate in the opportunities associated with the Peter Lougheed Leadership College;
- The Peter Lougheed Leadership College will develop as expressed in the most recent documents presented to the General Faculties Council’s February 3, 2014 meeting and not previous reports;
- The University of Alberta will at least endeavor to develop the programming and governance for the Peter Lougheed Leadership College with student input throughout the entire process, acknowledging that some conversations with donors cannot engage the University community; and
- The goal is to eventually have at least one third of the undergraduate population directly impacted by the Peter Lougheed Leadership College. All students will have access to the Peter Lougheed Leadership College depending on their interests. The University intends to raise funds to cover the cost of programs that are part of the Peter Lougheed Leadership College, with a target of 10,000 students as intensive participants.
February 27, 2014
To: Students’ Council
Re: Report to Students’ Council

Hello Council,

The last couple of weeks have been quiet due to elections and Reading Week, but there have been some exciting events that unfolded.

**Saskatchewan Drive Residence**

The formerly known Leadership Residence is now temporarily called the Saskatchewan Drive Residence after I amended the Schematic Design motion at the Facilities Development Committee on Thursday, February 27. This action is the result of the joint effort of President Kusmu and VP Chelen and their conversations and press release with the senior administration.

**Business Advisory Group**

The Business Advisory Group is set to meet throughout March. GM Dumouchel and I are preparing research questions for BAG to consider as project moving forward. There will be two teams of 4 members and they will be working on two different projects. I will keep Council updated on our progress. The first set of meetings are going to be at the end of next week.

**SUB Renovation**

The current Quiet Room is close and the temporary Quiet Room is relocated to the lower level. ATCO came earlier this week to adjust the gas line in 89 Avenue. Construction continues in the lower level. As I’m sure you can hear whenever you come through SUB, the renovations continue in our lovely building.

Part of the SUB Renovation team went to visit different potential suppliers and firms to explore soft and hard seating and office furnishing options. It’s been a fun and neat exercise to visualize and examine many furnishing pieces into our renovated space. I scrutinize all the furniture I come across now and I look forward to using these skills in whatever capacity in the future.
Exec Transition

The election season is upon us and the sounds of promises and possibility are in the air. I’m looking forward to working with my successor once elections are complete. One major focus for me and the Exec are to focus on properly transitioning our successors to succeed in their roles. VP Chelen and I are revamping and updating our transition process to ensure the SU succeeds in all areas of its mandate.

Cheerio,

Josh Le

(electronically submitted)
ORDER PAPER (SC 2013-21)

<table>
<thead>
<tr>
<th>2013-21/1</th>
<th>SPEAKER’S BUSINESS</th>
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<tbody>
<tr>
<td></td>
<td>Meeting called to order at 6:17pm</td>
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| 2013-21/1a | Announcements – The next meeting of Students’ Council will take place on Tuesday, March 4th, 2014 |

<table>
<thead>
<tr>
<th>2013-21/2</th>
<th>PRESENTATIONS</th>
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<table>
<thead>
<tr>
<th>2013-21/2a</th>
<th>Updates on the Co-Curricular Record (CCR) by Tim Ira, sponsored by William Lau</th>
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<tbody>
<tr>
<td></td>
<td>The CCR has been an exciting project for both students and the institution - let's see what's been done, where it is now, and how we can all help to grow CCR to better recognize learning opportunities outside the classroom.</td>
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<table>
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<tr>
<th>2013-21/2c</th>
<th>Leadership College Discussion, Presented by Petros Kusmu and Dustin Chelen. Sponsored by Petros Kusmu.</th>
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<td></td>
<td>After a discussion with University President and SU Council, the Executive Committee has prepared its discussion paper on the Peter Lougheed Leadership College. This presentation will seek Council's feedback on our position on the leadership residence, and advocacy strategies that the SU should engage surrounding that position.</td>
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KUSMU/GRUHKLE MOVE TO extend presentation time by 15 minutes

Motion: CARRIED

Automatic Recess at 7:53pm

Meeting called back to order at 8:13pm

2013-21/3 EXECUTIVE COMMITTEE REPORT

Petros Kusmu, President - Report

Dustin Chelen, VP Academic - Report

Adam Woods, VP External - Report

Brent Kelly, BoG Rep - Report

2013-21/7 GENERAL ORDERS

2013-21/7a HAMID/CHELEN MOVE TO appoint one (1) member of Students’ Council to the Nominating Committee

Nominations: Morris

Nominations Closed

Appointed: Morris

2013-21/5 QUESTION PERIOD

Question Period extended 15 minutes

Meeting adjourned
## Councillor Attendance Records

### 2013-2014

<table>
<thead>
<tr>
<th>Council Seats (40 total)</th>
<th>Name</th>
<th>Attendance</th>
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<tbody>
<tr>
<td>1/17/2014 SC 12-17</td>
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<td>1/21/2014 SC 12-18</td>
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<td>2/3/2014 SC 12-19</td>
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<td>2/4/2014 SC 12-20</td>
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### Ex-officio Members (6 voting seats)

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<th>Ex-officio Members (6 voting seats)</th>
<th>Name</th>
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<tr>
<td>President</td>
<td>Petros Kusmu</td>
<td>Y Y Y Y Y</td>
</tr>
<tr>
<td>VP Academic</td>
<td>Dustin Chelen</td>
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<tr>
<td>VP External</td>
<td>Adam Woods</td>
<td>Y Y 0.5 Y Y</td>
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<tr>
<td>VP Operations &amp; Finance</td>
<td>Josh Le</td>
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<tr>
<td>VP Student Life</td>
<td>William Lau</td>
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<tr>
<td>Undergraduate Board of Governors Rep</td>
<td>Brent Kelly</td>
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### Ex-Officio Members (2 non-voting seats)

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<tr>
<th>Ex-Officio Members (2 non-voting seats)</th>
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<tbody>
<tr>
<td>Speaker</td>
<td>Rory Tighe</td>
<td>Y Y Y Y Y</td>
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<tr>
<td>General Manager</td>
<td>Marc Dumouchel</td>
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### Faculty Representation (32 voting seats)

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<td>Kelsey Mills</td>
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<td>Dylan Hanwell</td>
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<td>Marina Banister</td>
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<td>Stephen Schiavone</td>
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<td>Bashir Mohamed</td>
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<td>Augusta (Faculty)</td>
<td>Stephanie Gruhlke</td>
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<td>Business</td>
<td>Ralph Mlynarski</td>
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<td>Braiden Redman</td>
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<td>Sangram Hansra</td>
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<td>Medicine &amp; Dentistry</td>
<td>Samantha Lam</td>
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<td>Native Studies</td>
<td>Harley Morris</td>
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<td>Nursing</td>
<td>Dan Sim</td>
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### Saint Jean (Faculty)