University of Alberta Students’ Union

STUDENTS’ COUNCIL

Tuesday January 10, 2012
Council Chambers 2-1 University Hall

ORDER PAPER (SC 2011-17)

2011-17/1  SPEAKER’S BUSINESS

2011-17/1a  Announcements – The next meeting of Students’ Council will take place on
Tuesdsay, January 24, 2012

2011-17/2  PRESENTATIONS

2011-17/2a  ISSS Faculty Association Membership Fee- Presented by Cian Hackett, President.
Sponsored by Councillor Karuvelil/ VP Csorba

Abstract: The Interdepartmental Science Students' Society (ISSS) is the official
faculty association for all 6400 undergraduate students enrolled in the Faculty
of Science. Despite limited financial resources compared to other large faculty
associations, the ISSS has utilized the strength of its passionate 200-person
volunteer base to further its mandate of providing useful services to, building
community among, and advocating on behalf of its membership. This
presentation will provide an overview of the ISSS, its finances and its referendum
proposal to levy a Faculty Association Membership Fee starting in Fall 2012 for
four years.

Please see document SC 11-17.01

2011-17/3  EXECUTIVE COMMITTEE REPORT

2011-17/4  BOARD AND COMMITTEE REPORTS

2011-17/5  QUESTION PERIOD

2011-17/5a  To VP Csorba from Councillor Kusmu-

A constituent told me that the Actuarial Science has been shutdown this year. Is
this true? Additionally, what other programs have been shutdown this year?
Any other programs on the "chopping-board" for next year?

2011-17/6  BOARD AND COMMITTEE BUSINESS

2011-17/7  GENERAL ORDERS

2011-17/8  INFORMATION ITEMS
2011-17/8a  Mallory McMurtrie resignation from BFC
           Please see document SC 11-17.02

2011-17/8b  CAC- Summary Report to Council
           Please see document SC 11-17.03

2011-17/8c  ERC- Summary Report to Council
           Please see document SC 11-17.04

2011-17/8d  Policy Committee Summary Report to Council
           Please see document SC 11-17.05

2011-17/8e  Adam Gulyas- Resignation from Council
           Please see document SC 11-17.06

2011-17/8f  Peter West- Resignation from Council
           Please see document SC 11-17.07

2011-17/8g  Emerson Csorba, VP Academic- Report
           Please see document SC 11-17.08

2011-17/8h  Rory Tighe, President- Report
           Please see document SC 11-17.09

2011-17/8i  Farid Iskandar, VP External- Report
           Please see document SC 11-17.10

2011-17/8j  Colten Yamagishi, VP Student Life- Report
           Please see document SC 11-17.11

2011-17/8k  Votes and Proceedings
           Please see document SC 11-17.12
January 6, 2012

Students’ Council  
University of Alberta Students’ Union  
2-900 Students’ Union Building (SUB)  
8900 – 114 Street  
Edmonton AB T6G 2J7

Re: ISSS Faculty Association Membership Fee Creation Proposal

Dear Speaker Ross:

On behalf of the Interdepartmental Science Students’ Society, please accept the attached document as the Creation Proposal for the ISSS Faculty Association Membership Fee, to be presented at the January 10, 2012 meeting of the Students’ Union Students’ Council.

Sincerely,

Cian Hackett  
President 2011-2012  
The Interdepartmental Science Students’ Society
I. Purpose

The Interdepartmental Science Students’ Society is an inclusive and transparent science faculty association existing to offer useful services, to connect its diverse membership, and to advocate so that Science students may enjoy an enriching and valuable undergraduate experience.

A Faculty Association Membership Fee will allow the Interdepartmental Science Students’ Society to fulfill better its mandate, above. The purpose of this proposal is to offer undergraduate Science students the opportunity to pay a membership fee for improved events, services and advocacy.

II. Definitions

- The Interdepartmental Science Students’ Society (ISSS, pronounced ‘ice’) is the Faculty Association for the Faculty of Science at the University of Alberta.
- The ISSS Faculty Association Membership Fee (FAMF) is the money received from a student levy applied to all full-time on-campus and part-time on-campus undergraduate Science students at the University of Alberta.
- The Council of Science Student Associations (COSSA) is a body of the ISSS currently comprised of 23 science student groups, including Departmental Associations and Program Associations.

III. Referendum Question

Do you support the levy of a $6.00 per semester Faculty Association Membership Fee for the Interdepartmental Science Students’ Society to allocate to the following initiatives? A detailed breakdown of the allocations can be found on www.famf.isss.ca.

- $1.17 to granting to science student groups (e.g. Departmental Associations).
- $1.04 to organizational capacity improvements (e.g. office technology).
- $0.17 to academic representation and advocacy (e.g. science-wide student survey).
- $0.56 to outreach and marketing (e.g. public relations team).
- $2.48 to community-building and science identification (e.g. pancake breakfast giveaways exclusively for science students).
- $0.59 to services for science students (e.g. career fair).

IV. Amount

Each full-time on-campus student and part-time on-campus student enrolled in the Faculty of Science, including Visiting Students and Special Students, shall pay $6.00 per term. Students in a work term as part of the Faculty of Science’s Industrial Internship Program
and off-campus students are exempt from the FAMF. The FAMF shall only be levied in the Fall Term and Winter Term.

V. Lifetime

The FAMF will be collected starting in Fall Term 2012, and will cease after collection in Winter Term 2016. The FAMF will be collected for four years, expiring on August 31, 2016. In extenuating circumstances, such as the cessation of the ISSS as a Faculty Association, a successful opposing referendum, and/or a clear misuse of funds as determined by the Students’ Union and/or the ISSS, collection of the FAMF will cease immediately.

VI. Reimbursement Mechanism

The FAMF may be refunded upon individual student request. Refunds will be given to students who have paid the FAMF and who have completed the attached Reimbursement Form, or an equivalent online form.

Reimbursement Forms must be submitted before the withdrawal (Grade of W) deadline for the semester for which reimbursement is sought, as defined by the University of Alberta Academic Schedule. Refunds will be available for collection within two weeks of this deadline, after a students’ eligibility to be reimbursed is verified. Refunds may only be disbursed with the signed approval of two Executive members on the ISSS with financial signing authority.

VII. Allocation

The disbursement of the FAMF will be allocated for the following purposes, based on 6000 students paying the FAMF per semester. Further breakdowns of the estimated amounts can be found at www.famf.isss.ca.

<table>
<thead>
<tr>
<th>Allocation</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Granting to Science Student Groups</td>
<td></td>
<td>$1.17</td>
</tr>
<tr>
<td>COSSA granting</td>
<td>Allocated through existing granting process</td>
<td>$1.17</td>
</tr>
<tr>
<td>Organizational Capacity Improvements</td>
<td></td>
<td>$1.04</td>
</tr>
<tr>
<td>Elections</td>
<td>Promotion, fora, candidate expenses, management</td>
<td>$0.13</td>
</tr>
<tr>
<td>Transition</td>
<td>Executive and Council retreat, Director transition</td>
<td>$0.20</td>
</tr>
<tr>
<td>Semi-Annual General Meetings</td>
<td>Refreshments</td>
<td>$0.03</td>
</tr>
<tr>
<td>Recognition</td>
<td>Thanking stakeholders and supporters</td>
<td>$0.01</td>
</tr>
<tr>
<td>Administration</td>
<td>Office technology and printing</td>
<td>$0.24</td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>----------------------------------</td>
<td>-------</td>
</tr>
<tr>
<td>Website</td>
<td>Dedicated hosting</td>
<td>$0.10</td>
</tr>
<tr>
<td>Volunteers</td>
<td>Recognition and appreciation</td>
<td>$0.10</td>
</tr>
<tr>
<td>New projects</td>
<td>Support for continued organizational growth</td>
<td>$0.22</td>
</tr>
</tbody>
</table>

### Academic Representation and Advocacy

<table>
<thead>
<tr>
<th>Academic Representation and Advocacy</th>
<th>Total $0.17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research</td>
<td>Publication of researched reports on strategies to solve student issues</td>
</tr>
<tr>
<td>Representation</td>
<td>Lobby training, meetings of all science student representatives</td>
</tr>
<tr>
<td>Open House</td>
<td>Refreshments to facilitate interactions between the ISSS and other student representatives</td>
</tr>
<tr>
<td>Instructor Appreciation Night</td>
<td>Student-nominated recognition of excellent instructors</td>
</tr>
<tr>
<td>Survey</td>
<td>Prizes and Scantron sheets to collect student data</td>
</tr>
<tr>
<td>Academic Consultation Team</td>
<td>Clipboards and effective listening training to collect student data</td>
</tr>
<tr>
<td>I am a Science Student</td>
<td>Prizes for submissions to an online collection of stories of science student experiences</td>
</tr>
<tr>
<td>Advocacy</td>
<td>Reports on student priorities</td>
</tr>
<tr>
<td>Professor of the Month</td>
<td>Awards to outstanding professors</td>
</tr>
</tbody>
</table>

### Outreach and Marketing

<table>
<thead>
<tr>
<th>Outreach and Marketing</th>
<th>Total $0.56</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Plan</td>
<td>Publication of short- and long-term ISSS goals</td>
</tr>
<tr>
<td>Marketing</td>
<td>Posters, handbills, lawn signs, banners, trifold</td>
</tr>
<tr>
<td>Public Relations Team</td>
<td>Candy giveaways, hallway displays, Clubs Fairs</td>
</tr>
<tr>
<td>Photography</td>
<td>Photo editing software</td>
</tr>
<tr>
<td>Design</td>
<td>Design tablet, craft supplies</td>
</tr>
<tr>
<td>Newsletter</td>
<td>Monthly printing and news stands</td>
</tr>
<tr>
<td>Letterhead</td>
<td>Printing</td>
</tr>
</tbody>
</table>

### Community-Building and Science Identification

<table>
<thead>
<tr>
<th>Community-Building and Science Identification</th>
<th>Total $2.48</th>
</tr>
</thead>
<tbody>
<tr>
<td>COSSA</td>
<td>Meeting refreshments, paid posters, communal projector and screen</td>
</tr>
<tr>
<td>ONEcard Stickers</td>
<td>Stickers to identify science students</td>
</tr>
<tr>
<td>Orientation</td>
<td>Food and entertainment for the faculty reception barbecue</td>
</tr>
<tr>
<td>Science Week</td>
<td>Week-long science competition</td>
</tr>
<tr>
<td>Pancake Breakfast and Hot Chocolate Giveaways</td>
<td>Materials for science-exclusive giveaways</td>
</tr>
<tr>
<td>Merchandise</td>
<td>Start-up expense for at-cost shirts and jackets</td>
</tr>
<tr>
<td>Science-Specific</td>
<td>Rulers and handbook printing</td>
</tr>
<tr>
<td>Services for Science Students</td>
<td>$0.59</td>
</tr>
<tr>
<td>-------------------------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Career Fair</td>
<td>$0.07</td>
</tr>
<tr>
<td>Booth materials, refreshments and promotion to companies</td>
<td></td>
</tr>
<tr>
<td>advISSS</td>
<td>$0.03</td>
</tr>
<tr>
<td>Advertisement to incoming students for an online course commenting platform</td>
<td></td>
</tr>
<tr>
<td>Mini Study Groups</td>
<td>$0.08</td>
</tr>
<tr>
<td>Mentor support for weekly, free, first-year study groups, and refreshments for study-a-thons</td>
<td></td>
</tr>
<tr>
<td>Spring Thaw</td>
<td>$0.02</td>
</tr>
<tr>
<td>A week of stress relief services and giveaways</td>
<td></td>
</tr>
<tr>
<td>Professional Development Workshops</td>
<td>$0.12</td>
</tr>
<tr>
<td>Series of seminars on transferable skills such as public speaking and time management</td>
<td></td>
</tr>
<tr>
<td>Pre-loaded USB</td>
<td>$0.02</td>
</tr>
<tr>
<td>Start-up expense for at-cost USBs pre-loaded with academic information</td>
<td></td>
</tr>
<tr>
<td>Student Printing</td>
<td>$0.00</td>
</tr>
<tr>
<td>At-cost science student printing offered from the ISSS office</td>
<td></td>
</tr>
<tr>
<td>Athletics</td>
<td>$0.03</td>
</tr>
<tr>
<td>Pinnies and refreshments for science intramural teams</td>
<td></td>
</tr>
<tr>
<td>Locker Rentals</td>
<td>$0.09</td>
</tr>
<tr>
<td>Locks to reduce unpaid occupancy and enhance security</td>
<td></td>
</tr>
<tr>
<td>Science Tours</td>
<td>$0.13</td>
</tr>
<tr>
<td>Map of study, relaxation and interest areas around science buildings, given on a tour</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL:** $6.00

**VIII. Surplus Management**

All funds collected from the FAMF must be first allocated to the completion of the initiatives outlined in the Allocations section. In the event of a surplus on funds as previously allocated, surplus funds will be allocated to an account reserved for improvements to current projects or new initiatives in accordance with the mandate of the ISSS. Funds will only be drawn from the account after going through the proposal process outlined in the ISSS Procedures Manual, including a review by the ISSS Finance Committee and final approval by the ISSS Council. The surplus funds may be allocated in years outside their collection.

Please see Appendix II for the relevant sections of the ISSS Constitution and ISSS Procedures Manual.

**IX. Financial Oversight**

The ISSS reports annually to the Students’ Union Audit Committee. This report will include annual financial statements, including a comparison of the FAMF allocations with actual
spending and an appendix with evidence of compliance with Students’ Union bylaws governing Faculty Association Membership Fees. This report will be made publicly available to the ISSS’s membership online.

Please see Appendix II for the relevant sections of the ISSS Constitution and ISSS Procedures Manual.

X. Consultation

The following table outlines the ISSS’s consultation process with its constituents leading up to the Creation Proposal:

<table>
<thead>
<tr>
<th>Date</th>
<th>Consultation</th>
<th>Stakeholder</th>
</tr>
</thead>
<tbody>
<tr>
<td>May to August</td>
<td>First individual meetings</td>
<td>COSSA members</td>
</tr>
<tr>
<td>August to September</td>
<td>Individual meetings</td>
<td>Science SU and GFC Councillors</td>
</tr>
<tr>
<td>August 23</td>
<td>Meeting with Dean of Science</td>
<td>Faculty of Science</td>
</tr>
<tr>
<td>September to December</td>
<td>Discussions at COSSA group Executive meetings</td>
<td>COSSA members</td>
</tr>
<tr>
<td>September 26</td>
<td>ISSS Semi-Annual General Meeting</td>
<td>Undergraduate Science students</td>
</tr>
<tr>
<td>November 1</td>
<td>ISSS volunteer meeting</td>
<td>ISSS Volunteers</td>
</tr>
<tr>
<td>November 23</td>
<td>Gateway article</td>
<td>Undergraduate Science students</td>
</tr>
<tr>
<td>October 31 to November 4</td>
<td>Student survey</td>
<td>Undergraduate Science students</td>
</tr>
<tr>
<td>November</td>
<td>Coffee outreach</td>
<td>Undergraduate Science students</td>
</tr>
<tr>
<td>November 30</td>
<td>Town hall</td>
<td>Undergraduate Science students</td>
</tr>
<tr>
<td>December</td>
<td>Individual meetings</td>
<td>Students’ Union Executives</td>
</tr>
</tbody>
</table>
XI. Appendix I – FAMF Reimbursement Form

In order to receive an ISSS FAMF reimbursement, you must:

1. Be registered in the Faculty of Science as an undergraduate student in the current academic term.
2. You must have paid the FAMF as part of your tuition fees, as collected by the Office of the Registrar and the Students’ Union.
3. Currently be studying in the academic term that you wish to receive reimbursement.

Reimbursements will not be granted after the withdrawal (Grade of W) deadline of the term for which the fee was paid, as defined by the University of Alberta Academic Schedule.

I, ____________________________, request to be refunded the ISSS FAMF for the __________ semester. The reason that I would like the ISSS to reimburse me is:

- [ ] I cannot afford the FAMF.
- [ ] I do not support the FAMF because:

________________________________________________________________________________________
________________________________________________________________________________________

I give the ISSS permission to retain a record of my information for the purposes of confirming my registration with the Faculty of Science.

Signature: ____________________________ Date: ____________________________

ID Number: ____________________________ Email address: ______________@ualberta.ca

FOR OFFICE USE ONLY

Received by: ____________________________

Date: ____________________________
XII. Appendix II – Relevant Sections of the ISSS Constitution and ISSS Procedures Manual

Changes may be made to the ISSS’s Constitution and Procedures Manual before the FAMF referendum. To reference the current text of our governing documents, please refer to the ISSS website at www.isss.ca.

The ISSS’s Constitution lays the foundations for the organization, defining its mandate, its governing bodies and their powers, and broad organizational principles. The ISSS’s Procedures Manual is analogous to Students’ Union Bylaw, and details the rules and processes within which the ISSS operates.

Excerpts of the ISSS Constitution:

5 COUNCIL

5.1 Preamble

5.1.1 Each Councillor is responsible for guiding the organization in a way that reflects the mandate of the ISSS. Their duties are to link Members to the services and opportunities provided by the ISSS, to guide the financial resources of the ISSS, and to hold the Executive accountable to Members.

5.2 Membership

5.2.1 Council consists of eight members:

5.2.1.1 Two first year representatives.
5.2.1.2 Two second year representatives.
5.2.1.3 Two third year representatives.
5.2.1.4 Two fourth or later year representatives.

5.3 Powers and Responsibilities

5.3.1 Each Councillor must:

5.3.1.1 Dedicate a minimum of 2 hours per week during the Fall and Winter semesters to office hours.
5.3.1.2 Serve as a Director, following the process outlined in the Procedures Manual.
5.3.1.3 Record minutes at an Executive meeting, on a rotating basis.
5.3.1.4 Attend SAGMs.

5.3.2 Council

5.3.2.1 Ensures that the Executive fulfills their constitutional duties.
5.3.2.2 Approves, in advance, all expenditures of the ISSS in excess of $100.00.
5.3.2.3 Approves the ISSS annual base budget.
5.3.2.4 Approves plans for any projects proposed by the Executive.
7 COUNCIL OF SCIENCE STUDENT ASSOCIATIONS

7.1 Preamble

7.1.1 The Council of Science Student Associations serves as a link between the ISSS, ISSS members, the Faculty and science groups. COSSA meetings are an opportunity to strengthen student groups affiliated with the Faculty of Science by encouraging intra-faculty cooperation and by providing resources to science groups on campus.

7.2 Membership

7.2.1 Eligibility

7.2.1.1 The group must be recognized as a Student Group.
7.2.1.2 At least two-thirds of the members of the group must be Members of the ISSS.
7.2.1.3 The mandate of the student group must closely reflect the mandate of the ISSS.

7.2.2 Process

7.2.2.1 The group must submit a written request of membership to the Vice President Community.
7.2.2.2 A response shall be provided within one week.
7.2.2.3 A previously recognized COSSA member shall be assumed to continue being a member, given that the criteria in §7.2.1 of the Constitution are met.

7.2.3 Resignation or Removal

7.2.3.1 A COSSA Member can resign for any reason by submitting a written notice of resignation to the Vice President Community.
7.2.3.2 A COSSA Member shall only be removed if it violates the section regarding COSSA Granting in the Procedures Manual.
7.2.3.3 A group may re-apply for membership no earlier than one year after removal.

7.3 Powers and Responsibilities

7.3.1 Allocates grants to members as outlined in the Procedures Manual.
7.3.2 Shares best practices among science student groups.
7.3.3 Acts as a two-way forum of communication between students connected to member groups and the ISSS.

7.4 Meetings

7.4.1 Meetings will be held at least once each Fall and Winter semester.
7.4.2 Motions require a Two-Thirds Majority of groups in attendance in order to pass.
7.4.2.1 One vote is allocated per group.
7.4.3 The Vice President Community will chair meetings.
7.4.4 The President must be in attendance, and shall provide an update on the role and activities of the ISSS.
7.4.5 The Vice President Academic shall provide an update on Faculty of Science issues affecting COSSA Members, and collect feedback on current academic priorities of COSSA Members.

**Excerpts of the ISSS Procedures Manual:**

5 COMMITTEES

5.1 Finance Committee

5.1.1 Preamble

5.1.1.1 A subcommittee of Council, the Finance Committee is responsible for reviewing the use of funds of the ISSS.

5.1.2 Membership

5.1.2.1 The VPAF shall be an ex officio member of the Finance Committee.

5.1.2.2 At least 1 Councillor shall be a member of the Finance Committee, as nominated and appointed by Council.

5.1.2.3 The VPAF shall solicit written applications from:

5.1.2.3.1 Members who wish to be members of the Finance Committee.

5.1.2.4 Council shall review all applications and appoint 3 Members that satisfy §5.1.5.1. to be members of the Finance Committee.

5.1.2.5 The VPAF may appoint 2 Directors with portfolios related to the finances of the ISSS, who will act as non-voting members of the Finance Committee.

5.1.2.6 A Finance Committee Member's term will last until April 30.

5.1.3 Powers and Responsibilities

5.1.3.1 The Finance Committee shall:

5.1.3.1.1 Build and maintain relationships with sponsor organizations of the ISSS.

5.1.3.1.2 Compile a report on any new events or services before they are proposed to Council.

5.1.3.1.3 This report must be completed no later than 2 weeks after the proposed project is presented to the Finance Committee.

5.1.3.1.4 Council must take this report into consideration before approving any expenses.

5.1.3.1.5 The report must evaluate the adherence to the following principles:

5.1.3.1.5.1 Expenses must be used efficiently, and for purposes closely aligned with the ISSS Mandate.

5.1.3.1.5.2 The proposed usage for the expense has maximized potential profits.

5.1.3.1.5.3 Expenses are accurately estimated.

5.1.3.1.5.4 Thought has been given to ensuring resource sustainability for the proposed expense.

5.1.4 Meetings
5.1.4.1 The VPAF will determine a regular meeting schedule for the Finance Committee.
5.1.4.2 Finance Committee meetings are open to all Members.
5.1.4.3 The Finance Committee must report on a proposed expense within 14 days of the notice of the proposed expense being received by the VPAF.

5.1.5 Resignation or Removal
5.1.5.1 A member of the Finance Committee who is not the VPAF can resign for any reason by submitting a written notice of resignation to the VPAF.
5.1.5.2 A member of the Finance Committee who is not the VPAF can be removed for any reason by a Two-thirds Majority vote of a quorate Council meeting. Dismissal is immediate.

6 COSSA GRANTING

11.1 Preamble
11.1.1 The VPC shall propose an amount to be allocated to COSSA granting that shall be approved by Council before September 1.
11.1.2 No extra funding shall be allocated to COSSA until after May 1.

11.2 Eligibility
11.2.1 Only members of COSSA are eligible to apply for a COSSA grant.
11.2.2 To support sustainable financial practices, COSSA will only grant a total of 50% of the total cost for the item(s) or event.
11.2.3 If the group has obtained grants from other sources at the University of Alberta up to 50% of their expenses for any particular event, the ISSS will maximally grant the difference until the group has obtained funding for 50% of its total expenses.

11.3 Process:
11.3.1 In order to apply for a grant, a COSSA Member must submit all of the necessary components of the application package as outlined by the VPC each year.
11.3.2 The applicant must include a breakdown of all costs for the event, or prices for the item(s) requested.
11.3.3 The applicant must include both the current and immediately preceding year's operating budgets.
11.3.4 The COSSA Granting Committee shall assign funding to COSSA Members based on the following principles:
  11.3.4.1 Purposes that are more closely aligned with the ISSS mandate are more likely to receive a grant.
  11.3.4.2 Members that have sought out additional sources of funding are more likely to receive a grant.
  11.3.4.3 Purposes that impact more ISSS Members are more likely to receive a grant.
11.3.4.4 Purposes that encourage interdepartmental collaboration or collaboration between multiple COSSA Members are more likely to receive a grant.

11.3.4.5 Purposes with detailed and concrete planning are more likely to receive a grant.

11.3.4.6 Purposes making a strong effort to manage costs and a clear reporting of the budget are more likely to receive a grant.

11.3.5 Within one month of completing the activity, the COSSA Member will be required to submit to the VPC a report following the grant. This report shall outline:

11.3.5.1 The costs associated with the item(s) or event, including receipts or invoices that were not available at the time the application was filled out.

11.3.5.2 An analysis on how effective the item(s) or event was based on conditions outlined in the application and expanding to other considerations if necessary.

11.3.5.3 Any other pertinent information.

11.3.6 Violation of the rules pertaining to COSSA Granting, including falsified or incomplete reports, may impair a Member's ability to obtain funding in the future from COSSA.

11.3.7 Absence from both COSSA Meetings in one academic term will be grounds for complete restriction of funding until the COSSA Member submits a report on steps taken to ensure attendance in the future.

11.3.8 Any funding that is not utilized at the termination of the activity shall be returned to the ISSS within one (1) month of the activity date.

11.4 Committee

11.4.1 Granting decisions shall be carried out by a granting committee, to be created each year by the Vice President Community. Membership on the committee shall be comprised of:

11.4.1.1 Two (2) executives of COSSA Members;
   11.4.1.1.1 In the event of a conflict of interest, the executive shall step out during discussion and voting.

11.4.1.2 Two (2) Members of the ISSS who are not executives of COSSA Members.
   11.4.1.2.1 In the event of a conflict of interest, the member shall step out during discussion and voting.

11.4.1.3 One (1) Faculty of Science staff member

11.4.1.4 Vice President Administration and Finance.
   11.4.1.4.1 In the event of a conflict of interest, the member shall step out during discussion and voting.

11.4.1.5 The Director or designate of Student Group Services
   11.4.1.5.1 This position is non-voting.
11.4.1.6 The Vice President Community
   11.4.1.6.1 This position is non-voting.
11.4.2 Quorum for meetings of the granting committee shall be reached at four (4) out of six (6) members.
11.4.3 Approval of a grant requires a Two-Thirds Majority.
11.4.4 The granting committee shall meet three times a year.
11.4.5 Members of COSSA will receive a response within three weeks of the application deadline.
11.4.6 If funding is denied, a written explanation must be given to the applicant groups by the Vice President Community.

To be added to the ISSS Procedures Manual before March 7 and 8:

3. MEMBERSHIP FEES
   3.1. Creation
      3.1.1. The ISSS may pursue a Faculty Association Membership Fee through a referendum, as governed in Students’ Union Bylaw 8200.
      3.1.2. Before such a referendum is proposed to its membership, the ISSS must, at minimum, consult with:
           3.1.2.1. COSSA members and
           3.1.2.2. Members at a Semi-Annual General Meeting.
   3.2. Collection
      3.2.1. The amount and lifetime of the Faculty Association Membership Fee must be defined in the creation referendum defined in §3.1.1.
      3.2.2. Any Faculty Association Membership Fee will be collected each Fall Semester and Winter Semester from each full-time on-campus and part-time on-campus student enrolled in the Faculty of Science, including Visiting Students and Special Students.
      3.2.3. Faculty Association Membership Fees shall not be collected from students in a work term as part of the Faculty of Science’s Industrial Internship Program, nor from off-campus students.
   3.3. Reimbursement
      3.3.1. A student who has paid the Faculty Association Membership Fee and is philosophically opposed to the fee or unable to pay the fee may choose to be reimbursed.
      3.3.2. A student wishing to be reimbursed shall only be reimbursed after completing a reimbursement form, which the ISSS will use to verify payment of the fee.
      3.3.3. Reimbursements will not be granted after the withdrawal (Grade of W)
deadline of the term for which the fee was collected, as defined by the University of Alberta Academic Schedule.

3.3.4. The reimbursement option must be advertised, at minimum, on the ISSS website, in the ISSS newsletter, and using ISSS social media.

3.4. Allocation

3.4.1. Precise allocations of money collected from a Faculty Association Membership Fee must be defined in the creation referendum defined in §3.1.1. The entirety of the anticipated fee must be allocated.

3.4.2. Allocations must be included in the annual base budget governed by §12.2.

3.4.3. Every reasonable attempt must be made to complete the initiatives described within the allocated budgets.

3.4.4. Money collected from a Faculty Association Membership Fee cannot be reallocated, unless through the process in §3.5. This includes increases to budgeted Faculty Association Membership Fee allocations.

3.5. Surplus Management

3.5.1. Any allocated amount remaining after completion of an initiative will be put in an account reserved for improvements to current projects or new initiatives.

3.5.2. Funds may only be drawn from the account after review of a detailed proposal by the Finance Committee, and final approval by Council.

3.5.3. Surplus funds may be allocated in years outside the years of their collection.

3.6. Financial Reporting

3.6.1. If a Faculty Association Membership Fee has been collected during the fiscal year, the following must be appended to the ISSS's annual financial statements and made publicly available:

3.6.1.1. A comparison of Faculty Association Membership Fee allocations with actual expenses, and

3.6.1.2. An appendix with evidence of compliance with Students’ Union Bylaw 8200.

3.7. Changes to §3, Membership Fees

3.7.1. Procedures governing Faculty Association Membership Fees, as outlined in §3, may only be changed by joint resolution of Council and the Students’ Union, as governed by Students’ Union Bylaw 8200.

4 PROJECT PROPOSALS

4.1 Requirements

4.1.1 Any new service or event must be approved by the Council before it is made accessible to Members.

4.1.1.1 A new service or event includes all projects that have not yet been attempted by the ISSS, as well as those undergoing fundamental changes.

4.2 Procedure
4.2.1 An Executive must oversee each project.
4.2.2 A proposal must be created that includes:
   4.2.2.1 A summary of the project,
   4.2.2.2 The needs of the target population to be addressed,
   4.2.2.3 The objectives of the project,
   4.2.2.4 A scheduled implementation plan and a breakdown of responsibilities,
   4.2.2.5 A complete budget, and
   4.2.2.6 Evaluation mechanisms.
4.2.3 The proposal must be sent to the Finance Committee, by the Executive overseeing the project.
4.2.4 After a Finance Committee report is received, the proposal shall be brought to the Council for approval.
Mr. Ross,

Unfortunately, due to my schedule I think it would be best for me to resign from the budget and finance committee. I have learned a lot in my time on the committee but feel someone could better serve council that is able to attend the meetings.

Regards,
Mallory McMurtrie
## Council Administration Committee

### SUMMARY REPORT TO COUNCIL

**Date:** December 6th 2011  
**Time:** 5:00pm  
**2010 – 2011 CAC #17**

### Motions

<table>
<thead>
<tr>
<th></th>
<th>Motion</th>
<th>Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Britney Luimes moved that the December 6th 2011’s agenda be approved as tabled.</td>
<td>CARRIED 6/0/0</td>
</tr>
<tr>
<td>2</td>
<td>Eric Bellinger moved that the November 29th 2011’s minutes be approved as tabled.</td>
<td>CARRIED 6/0/0</td>
</tr>
<tr>
<td>3</td>
<td>Council Members moved that the council swag item should be a Storm Tech Performance Hoody – Gray Stripe.</td>
<td>CARRIED 6/0/0</td>
</tr>
<tr>
<td>4</td>
<td>Kelsey Mills moved to approve allocation for council outreach fund, each council member will now get 24.06$.</td>
<td>CARRIED 6/0/0</td>
</tr>
<tr>
<td>5</td>
<td>Sarah Zhao moved that CAC approves ERC committee’s check-up.</td>
<td>CARRIED 4/2/0</td>
</tr>
<tr>
<td>6</td>
<td>Sarah Zhao moved that CAC approves Audit committee’s check-up.</td>
<td>CARRIED 5/1/0</td>
</tr>
<tr>
<td>7</td>
<td>Brent Kelly moved that CAC approves BFS committee’s check-up.</td>
<td>CARRIED 5/1/0</td>
</tr>
<tr>
<td>8</td>
<td>Britney Luimes moved that CAC approves Bylaw committee’s check-up.</td>
<td>CARRIED 6/0/0</td>
</tr>
<tr>
<td>9</td>
<td>Britney Luimes moved that CAC is willing to make a one time exception to Policy committee’s check-up.</td>
<td>CARRIED 6/0/0</td>
</tr>
<tr>
<td>10</td>
<td>Kim Ferguson moved that CAC approves Executive committee’s check-up.</td>
<td>CARRIED 5/1/0</td>
</tr>
<tr>
<td>11</td>
<td>Kim Ferguson moved that the meeting be adjourned.</td>
<td>CARRIED 6/0/0</td>
</tr>
</tbody>
</table>
## COMMITTEE MEETING
### SUMMARY REPORT TO COUNCIL

**Date:** November 30, 2011  
**Time:** 5:07 PM  
**2011 – 2012**

### Motions

<table>
<thead>
<tr>
<th></th>
<th><strong>MOTIONS</strong></th>
<th><strong>VOTE</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>FARID ISKANDAR moved that the November 30, 2011 agenda be approved as amended.</td>
<td>CARRIED 3/0/0</td>
</tr>
<tr>
<td>2.</td>
<td>KIM FERGUSON moved that the October 19, 2011 minutes be amended.</td>
<td>CARRIED 2/0/1</td>
</tr>
<tr>
<td>3.</td>
<td>KIM FERGUSON moved that the November 2, 2011 minutes be amended.</td>
<td>CARRIED 2/0/1</td>
</tr>
<tr>
<td>4.</td>
<td>JOSH LE moved that the meeting be adjourned at 5:41 pm.</td>
<td>CARRIED 3/0/0</td>
</tr>
</tbody>
</table>
### Motions

<table>
<thead>
<tr>
<th>No.</th>
<th>Motions</th>
<th>Result</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>WOODS moved that the <em>November 29, 2011</em> agenda be approved as amended.</td>
<td>CARRIED 5/0/0</td>
</tr>
<tr>
<td>2.</td>
<td>WOODS moved that the <em>November 15, 2011</em> minutes be approved as amended.</td>
<td>CARRIED 4/0/1</td>
</tr>
<tr>
<td>3.</td>
<td>YAMAGISHI/POWER move that upon the recommendation of the Policy Committee, Students' Council approve Bill #(), that Students' Council adopt the Political Policy, Food, in first reading based on the following principles:</td>
<td>CARRIED 5/0/0</td>
</tr>
<tr>
<td></td>
<td>(This is where we need to insert the approved principles from Councillor Fehr)</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>WOODS moved that the meeting be adjourned.</td>
<td>CARRIED 5/0/0</td>
</tr>
</tbody>
</table>
To Council,

I regret to announce that I will be stepping down as a councilor. The direct cause of this is the ill-fated fact that my engineering co-op placement is located 6 hours from Edmonton in Medicine Hat.

After conferring with the Speaker, I've found that our skype system is unwieldy and tiresome. It has always seemed to me that people skyping in were more observers than participants, and this would not suit me.

The other option I am ignoring is that of obtaining a long term proxy. This would give my proxy a better attendance record than myself, which is slightly ridiculous. Since he is the one who would be asked to replace me, it becomes even more ridiculous. I have talked to him and he has agreed to accept the position.

In hindsight it would have been better to not run at all, but in those halcyon days I had hoped for a better placement. I believe about sixty percent are in Edmonton?

Sincerely;
Adam Gulyas
Engineering Councilor

P.S. As a last request, I ask that my placard be burnt in a highly ritualized manner (certified by CAC and detailed by Bylaw) and that the ashes be interned in the bowels of SUB.
Hey everyone,

Happy New Year and I hope you all had an awesome break!

So the reason I'm writing to all of you is to let you know that I won't be returning to Edmonton for 2nd semester of school. I was offered an 8-month geology co-op position in Fort McMurray which starts next week. I thought a crazy amount about what I should do, but ultimately, I decided that this was too great of an opportunity to pass up.

I felt honoured to be a member of the UASU, but I feel as if I came into the position having unrealistic goals. My main priority was to attempt to make the U of A a more involved and school-spirited place. I guess I thought being on council would somehow magically lead me to an answer to this issue; this was definitely not the case. What I have learned, however, is something pretty cool. I’ve learned so much from having conversations with members of the exec, fellow councillors and students. I’ve found that the best way to get people involved is not to use a position to your favour or to think of a great event, but to simply talk to others and to be involved yourself. The power of one-on-one conversation is incredible and setting an example or being a role-model for involvement and school spirit is truly the way to achieve these so-called ‘unrealistic goals’. An individual has the power to inspire a group of people; open-mindedness, enthusiasm, motivation, and a genuine feeling of respect and caring can take you to great places. This does not simply apply to university settings, this applies to all situations in life. After all, how fun would life be without involvement? Think about it. And who doesn’t want life to be fun, anyway? “We’re here for a good time, not a long time” just about sums it up.

Although council was not really right for me, it was a great experience nonetheless. I’ve met plenty of awesome people, I’ve learned many valuable lessons, I’ve been a part of some really exciting changes that are happening to the U of A and I’ve also been exposed to some very cool ways to get involved on our campus and abroad.

It was great meeting and getting to know all of you and I wish all the best for each of you in the upcoming semester and onward.
Thanks for putting up with me.

See ya around,

-Peter
Hi everyone!

I hope that you all had an outstanding break and managed to spend a lot of time relaxing and taking advantage of the weather outdoors. The holidays provide some time to not only relax, but look back at the year and assess personal strengths and weaknesses, do a lot of reading, and perhaps most important of all, prepare for an even stronger second half. Now, I know that we’re not really going into the second half of the year, because there are only four months left in the term. Still, if I can make one point clear in this report, it is the following: the last four months are going to count. January is off to a fast start, and I plan on maintaining a blistering pace over the next 120 or so days. Without further ado, here are some of the big things I have been working on.

**GRADUATE STUDENT ATTRIBUTES PLAN**

On January 3, I wrote virtually all of the Graduate Student Attributes Plan, which was based on consultation with 5000 students (via the responses in the SU Survey), the Interdepartmental Science Students’ Society (which represents approximately 6000 Science students), and interviews with nearly every member of Students’ Council. The plan is 3000 words, and is currently being edited by a handful of different people across the university. A draft version will also go to Students’ Council for edits, at some point over the next two weeks. My firm deadline for The Plan is January 16.

Here are the four attributes outlined in the document:

- Curiosity and Creativity
- Resilience and Adaptability
- Global Awareness
- Engaged Citizenship

Expect to receive a draft copy of The Plan some time next week.

**UNDERGRADUATE RESEARCH SYMPOSIUM**

One of the major benefits of hosting the symposium is that the University of Alberta has now opened Undergraduate Research to direct funding from alumni donors. That means that alumni providing financial donations can provide direct donations to the Undergraduate Research Initiative. Each year, the Undergraduate Research Initiative will receive $200,000 in sustainable funding, but this development means that the figure could increase significantly.

I’ve also been wrapping up a lot of the symposium-related work. Providing cheques to winners of monetary awards, sending out invoices, etc.
In 2012, I want to see the next Undergraduate Research Symposium host at least 500 students, and provide $50,000 in funding to students. It’s ambitious, but achievable. I’ve contacted the Universidade de Campinas in Sao Paulo – Brazil, and possibly Latin America’s top university – to learn more about their 2000-person Undergraduate Research Conference, so that we can reach this ambitious goal.

MID-YEAR REPORT

I wrote my VPA Mid-Year Report before the holidays, and it is now being edited by the Advocacy Department. There are some changes to my goals. I never subtracted any goals, but instead, have created new and more ambitious ones. For instance, I have set the goal of organizing the Canadian Roundtable on Academic Materials this year. I feel that Canadian students need a discussion about academic materials affordability, so we are going to initiative and lead it. On January 4 2011 (i.e. today), I’m sending off invitation letters to numerous student associations across Canada as we speak. The goal of organizing CRAM was not even on my radar in May 2011, but it is now at the forefront of my goals. I feel that the goals with specific dates force me to come through under pressure, and they provide measurable success markers from a responsibility perspective.

CANADIAN ROUNDTABLE ON ACADEMIC MATERIALS

See above. We’re organizing this event for February 9-10. If you want to be a part of it, please tell me by January 16. The maximum limit using Illuminate, an online Skype-ish technology, is 200 people. So I need to hear from you early on. The conference will be for all of Canada, and it will host student leaders, bookstore managers and library administrators, with some professors mixed in as well.

SOCIAL MEDIA AND TRANSITION

I wrote a blog post entitled “Should you run to become an SU Executive member? Q & A” which will hopefully inform some students about whether they should run or not. Moreover, Colten and I did a video blog post about running for the SU Executive, which should be posted shortly. In terms of transition, I wrote a ten tips document regarding how execs can maintain their mental and physical health throughout the year. I think that each year in the SU is getting “healthier,” which is certainly a great thing to see.

COUNCILOR COMMUNICATION TEAMS

About one-third of councillors have agreed to participate in Council Communication Teams, which will be teams of two councillors that attempt to speak to the most students about major student issues every month. I’ll be coordinating the teams, and we will develop a short list of questions that each team of councillors can ask students. I hope to see this going for the second or third week of January, once Antifreeze has taken place.
January 5, 2012

To: Students’ Council
Re: Report to Council

Hello Council,

I hope you all enjoyed a long, well-deserved, restful break. This report will be fairly short, as the executive will be presenting an update on their goals in this meeting as well. Since our last meeting was in early December this will touch on points since then.

**Board of Governors**

In December I met individually with the majority of members of the Board of Governors to discuss the upcoming vote on increasing tuition and fees. I found there was a lot of interest in the points I was making and I believe that some progress was made. I delivered a presentation at the meeting that talked about the harms of rising costs to students. The motion to increase tuition passed but I am very interested to see how the discussion on Fees, which occurs in February, goes.

**MNIFs**

The Vice President (External), Vice President (Academic), the Director of Research & Political Affairs and I have been attending meetings with the University Administration to discuss the regulation of MNIFs. We have hit a point of disagreement on the use of student approval that we will not be able to reconcile. I believe at the February Board meeting the University Administration will be presenting a proposal on how to regulate these fees and the SU will likely present a counter-proposal at that time.

**PAW**

We are working on the PAW Centre Agreement as a draft final version was just sent our way from the University. The General Manager is working extremely hard on this and we hope to be done by the end of this month. We are at the final stages of edits and I hope to send something back to Facilities and Operations by the end of the week.

**Fall Reading Week**

The Department of Research & Political Affairs recently finalized the proposal for the creation of a Fall Reading Week and we submitted it to the University. The Provost brought the proposal to Deans Council to a lot of criticism and we are now re evaluating our plan of action. I will make sure to keep council in the loop every step of the way.
If you have any further questions, suggestions, or concerns, please do not hesitate to follow-up with me, either in person at SUB 2-900, by phone at 780-492-4236, or by email at president@su.ualberta.ca.
January 5th, 2012

To: Students’ Council

Re: VPX Report to Council

**Mandatory Non-Instructional Fees Conference Call with Minister Weadick**

Following Minister Weadick’s letter to the all of the Alberta Post Secondary Institutions regarding Mandatory Non-Instructional Fees, CAUS has requested a meeting with the Minister. As a reminder the Minister has requested from each Board of Governors to send in an outline of Mandatory Non-Instructional Fees implementation. This process could be as relaxed as the consultation process we have for tuition.

CAUS has met with the Minister through a Conference Call on Thursday December 8th. We have asked the Minister to tell us any specific details on what grounds he would reject or accept a University proposal. He did not give us a clear answer, though he did say very clearly that he is against the use of Mandatory Non-Instructional Fees as tuition by another name. We have expressed our disappointment with the decision, and the need for regulation, and hoped that the Minister would not accept a consultation process analogous to tuition as a process for approving Mandatory Non-Instructional Fees.

**CASA Long Term Strategic Planning Committee**

As some of you know already I am part of CASA’s Long Term Strategic Planning (LTSP) Committee. The Committee is tasked with writing a 3 years plan for CASA, as the last Strategic Plan (2009) expires in 2012. The committee’s work throughout the year was data collection from CASA’s membership. I have spent significant time before the break going through the members’ input on various CASA goals.

Now it is crunch time for us to draft the document, as it is must be passed at CASA’s AGM in March, and the membership’s input in the Draft plan will be key in making sure the membership’s ownership over the document. The LTSP committee has proposed to CASA’s board that in order to facilitate the writing of the Draft document it is best for the Committee to meet in person. We usually meet via teleconference which is a very hard tool to use for something as abstract as strategic goals. The CASA board has thus approved an expenditure for the Committee to meet in Ottawa for three days to draft the plan from January 11th to the 13th. All costs including traveling, accommodations, and food will be covered by CASA.

**GOTV update**

CAUS is working with Apathy is Boring and CASA to see if we can use GOTV to generate some relevant data on what works and what does not work on getting students out to vote. This will involve applying for a grant to do the study. There is not a lot of scientific literature out there regarding the subject, and GOTV will be a great experiment to see if this type of campaign actually works in getting students out to vote.
In the upcoming weeks we will be starting phase one of the GOTV campaign. This will involve indirect contact through posters and tabling of the GOTV theme. We will not start actively collecting signatures yet.

Happy New Year!
Cheers,
Farid
Hello Council. I hope you had a wonderful break! Here is a brief update on what I have been up to after the break. P.S. Please check out the new video blogs that the VP Academic and I have been working on. In our most recent video we talk about being an executive and why you should run!

**Programming**

**Antifreeze:**
Antifreeze starts next week and runs from Jan. 9-13. I hope that many of you have had the chance to create a team for this series of awesome events. We have had a huge increase in the number of team registrations this year but there is still room for more if any of you plan on submitting a team on Monday before the events begin.

**Break the Record:**
We are full steam ahead planning for the Break the Record event. We had an extremely successful presentation to Deans’ Council on the event and have had our first of three planning meetings with our stakeholders. We are going to have a huge marketing effort for the event this year so I will definitely need your help to do class talks and spread the word. Make sure to tell your friends, your parents, professors, or any alumni that you know to come to the event. It will be by far the biggest and most exciting engagement event of the year. We need as many people as we can get… especially since we upped the goal to 5000!!! The Facebook page for the event will be going up on Monday so be sure to invite your friends!

**Golden Bears and Pandas Update:**
I have decided that my council reports are an appropriate place to provide council with quick updates on the business of our Golden Bears and Pandas varsity sports teams. I will also list any games that I plan on attending with the hope that you will be interested in attending with me. I think that the successes of our sports teams often go overlooked so I think it would be great for the Students’ Union to take the lead in showing them our support.

This week I would like to highlight the success of the Golden Bears Volleyball team who recently defeated a number of top-ranked American College Teams on a trip to California. The Bears bested powerhouses such as the USC Trojans, CBU Lancers, and most favourably the University of California Irvine Anteaters – sign of things to come? I think so…

This weekend I will be going out to watch the Pandas Volleyball New Years Classic tournament, which is featuring a team from the University of Tsukuba in Japan. The Pandas will be facing off against Calgary at 7:30pm on Friday Jan. 6th and against the Japanese team at 7:30pm on Saturday Jan. 7th. Let me know if you are interested in attending!
Services

Campus Food Bank/SFAIC:
The CFB/SFAIC renovation is fully underway and is looking better and better everyday. The renovation is planned to be completed by late January at which time the CFB will begin their move upstairs. Keep on the look out for events such as the Mac n’ Cheese Affair Gala this semester!

Infolink:
Infolink had their new logo approved today. As one of the people that approved the logo I will tell you that it is very nice. The logo is much more modern than its predecessor, is more e-friendly (looks better on web/smartphone pages), and brings a new splash of colour to the service. We are also looking at closing our ETLC Infolink location.

Safewalk:
Evan Worman (former Safewalk Assistant Director) has now taken over the role of Safewalk Director taking the place of our former Director, Andrea Michaud, who is finishing her final work placement for her education program.

Student Group Services:
Student Group Services is hiring a new admin assistant position for their office. The job posting can be found here http://jobkin.ca/search.htm?moreinfo=2084. Councillors can apply for the spot as it is an hourly position so please send in your applications if you are interested or encourage anyone who you think might be interested.

Advocacy

Microwaves:
The executive has decided to once again spend a one-time projects allocation of $1000 to purchase new microwaves to be placed in buildings around campus. I took a quick tour of campus today with Lorraine Huntley from Ancillary Services and we have targeted areas in ECHA, CCIS/Bio-Sci, and the HUB/Humanities Atrium as possible locations to place the new microwaves. All of these proposals still have to be approved by their respective building operators so it could be quite some time before the microwaves are fully installed.

Free Store and Styrofoam Update:
I am going to be running another free store in SUB during Spirit Week (January 16-19). Please sign up to volunteer or at least come out and check out what we have to offer (or bring stuff). On a side note my Styrofoam effort has been very successful so far and I have only used Styrofoam 3 times since our last meeting and 0 times in the last three weeks. I have decided to limit my allowable Styrofoam use to a maximum of 1 time per week and hopefully I will be able to maintain my Styrofoam free streak even longer. Wish me luck!

Homophobic Flyer Distributed in HUB:
Before the break the RHA was informed that homophobic flyers had been distributed in HUB by a known group of radicals. This issue has been addressed by UofA Protective Services, Residence Services, and the local police. The RHA will be putting up SIDERITE posters and
pamphlets to show that we are visibly supportive of LGBTQ students and the maintenance of a safe and secure living environment for all those living in our residences.

**Opportunities for you to get involved:**
- Contact me to volunteer for the Free Store
- Run for an exec position and talk to the current exec about their jobs
- Come check out Antifreeze
- Start spreading the news about Break the Record on Feb. 3
- Apply for the Student Group Services admin assistant position
- Go support your Golden Bears and Pandas

**Summary:**
It feels good to be back in the office even though I wish the holiday could have been a tad bit longer. We have a really exciting semester ahead of us and I want to make sure that I can make the most of it. We all have a lot of work left to do this year and I believe that we can push ourselves to make it a great success! Hopefully this year will prove itself to be even better than the last!

If you have any other questions ask during council, stop by the office, or send me an email at vp.studentlife@su.ualberta.ca.

Colten Yamagishi
780-299-3076
# VOTES AND PROCEEDINGS (SC 2011-16)

<table>
<thead>
<tr>
<th>VOTE</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011-16/1</td>
<td><strong>SPEAKER’S BUSINESS</strong>&lt;br&gt;Meeting called to order at 6:15pm</td>
</tr>
<tr>
<td>2011-16/1a</td>
<td><strong>PRESENTATIONS</strong>&lt;br&gt;Announcements – The next meeting of Students’ Council will take place on Tuesday, January 10, 2012</td>
</tr>
<tr>
<td>2011-16/2</td>
<td><strong>PRESENTATIONS</strong>&lt;br&gt;SUB Renovation Feasibility Study – Update- Presented by Andy Cheema, VP Operations and Finance. Sponsored by Andy Cheema, VP Operations and Finance.&lt;br&gt;Abstract:&lt;br&gt;This presentation will bring Councillors up-to-date on the progress of SUB Renovation Feasibility Study.</td>
</tr>
<tr>
<td>2011-16/3</td>
<td><strong>EXECUTIVE COMMITTEE REPORT</strong>&lt;br&gt;Rory Tighe, President- Oral Report&lt;br&gt;Farid Iskandar, VP External- Oral Report&lt;br&gt;Colten Yamagishi, VP Student Life- Oral Report</td>
</tr>
<tr>
<td>2011-16/4</td>
<td><strong>BOARD AND COMMITTEE REPORTS</strong>&lt;br&gt;Kim Ferguson, CAC Chair- Oral Report&lt;br&gt;Adam Woods, Bylaw Committee Chair- Oral Report&lt;br&gt;Su Su Liang, Audit Committee Chair- Oral Report</td>
</tr>
<tr>
<td>2011-16/5</td>
<td><strong>QUESTION PERIOD</strong>&lt;br&gt;Question Period extended 15 Minutes</td>
</tr>
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ISKANDAR/FERGUSON MOVED TO move item 2011-16/6a and 2011-16/7a onto the main agenda

Motion: CARRIED

2011-16/6

BOARD AND COMMITTEE BUSINESS

2011-16/6a

WOODS/ISKANDER MOVE THAT upon the recommendation of the Bylaw Committee, Students' Council approve omnibus motion:

1) Bill #11 in second reading, that balloting revert back to the Instant Runoff Voting system for Students' Council, General Faculties Council, and Executive elections.

2) Bill # 12 in second reading, to allow campaigning on voting days for Executives, Students' Council, and General Faculties Council elections, as well as for Plebiscites, and Referenda based on the following principles:
   a) No campaign activity shall take place within 6 meters of a polling station
   b) No campaign materials shall be permitted within 6 meters of a polling station

3) Bill #14 in second reading, to split Bylaw 2000 into the following documents:
   a) Bylaw 2100: A Bylaw Respecting the Chief Returning Officer and Elections Staff of the Student;
   b) Bylaw 2200: A Bylaw Respecting Executive Committee and Board of Governors Representative Elections, Plebiscites and Referenda of the Students' Union;
   c) Bylaw 2300: A Bylaw Respecting the Councillor Elections to Students' Council and General Faculties' Council; and
   d) Bylaw 2400: A Bylaw Respecting Balloting and Counting of Students' Union Elections.

Speakers List: Woods, Cheema, Luimes, Bellinger, Ferguson, Sumar, Yamagishi, Lepage Fortin, Nichol, Iskandar

FERGUSON/WOODS MOVED TO amend Bylaw 2200 section 31 to read:

31. Restrictions on Campaign Activities

(1) No candidate or side shall, without the permission of the C.R.O. engage in any campaign activity
   a. in any business or service operated by the Students’ Union;
   b. in a University library;
   c. in a classroom during a class unless he/she first obtains the permission of the professor responsible for that class;
   d. in any residence; or
   e. in any building or on any land not owned or operated by the University or the Students’ Union.

(2) During voting days, no campaign materials or campaign activities shall be within six (6) meters of any polling station.
SUMAR/ISKANDAR MOVED TO Suspend the relevant standing orders to skip the automatic recess.

Motion: CARRIED

2011-16/7

GENERAL ORDERS

2011-16/7a

ISKANDAR/KELLY MOVES THAT Students' Council approve an allocation from the Elections Reserve not to exceed $6,400 for the purpose of planning an executing a "Get Out The Vote" provincial election campaign.

Speakers List: Iskandar, Sumar, Nichol

NICHOL MOVED TO amend the motion to read:

ISKANDAR/KELLY MOVES THAT Students' Council approve an allocation from the Elections Reserve not to exceed $6,400 for the purpose of planning an executing a "Get Out The Vote" provincial election campaign.

Motion (friendly): CARRIED

Main Motion: CARRIED

2011-16/7b

Council Scholarship was awarded to Councillor Bellinger and Councillor Woods

Meeting adjourned at 7:50 pm
Councillor Attendance Records  
2010-2011

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