



University of Alberta Students' Union

## NOMINATING COMMITTEE

Wednesday, January 8, 2020

5:00 PM

SUB 6-06

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

### **AGENDA (NC 2019-05)**

- |                   |   |
|-------------------|---|
| <b>2019-05/1</b>  | <b><u>INTRODUCTION</u></b>  |
| <b>2019-05/1a</b> | <b>Call to Order</b>  |
| <b>2019-05/1b</b> | <b>Approval of Agenda</b>   |
| <b>2019-05/1c</b> | <b>Approval of Minutes</b>  |
| <b>2019-05/1d</b> | <b>Chair's Business</b>   |
| <b>2019-05/2</b>  | <b><u>QUESTION/DISCUSSION PERIOD</u></b>  |
| <b>2019-05/3</b>  | <b><u>COMMITTEE BUSINESS</u></b>  |
| <b>2019-05/3a</b> | Election of a Chair   |
| <b>2019-05/3b</b> | Council Representation Task Force Application(s)<br><i>Application(s) will be attached to e-mail release.</i> |
| <b>2019-05/4</b>  | <b><u>INFORMATION ITEMS</u></b>   |
| <b>2019-05/4a</b> | Nominating Committee Minutes (NC-2019-04-M) - Friday, November 29, 2019.<br><br>See NC-2019-05.01.            |
| <b>2019-05/5</b>  | <b><u>ADJOURNMENT</u></b>   |
| <b>2019-05/5a</b> | <b>Next Meeting: TBD.</b>   |



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### ATTENDANCE

NAME	PROXY	PRESENT	SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)
Stephanie McKenzie		Y	
Vacancy		X	
Yiming Chen (chair)		Y	
Samantha Tse	David Draper	Y	
Phoebe Marinakis		Y	
Adam Brown		Y	
Joel Agarwal		Y	

### MINUTES (NC 2019-04)

2019-04/1

#### INTRODUCTION

2019-04/1a

#### **Call to Order**

CHEN: Called the meeting to order at 4:09pm.

2019-04/1b

#### **Approval of Agenda**

**MCKENZIE/BROWN MOVED** to approve the agenda with the addition of 2019-04/3c.

CARRIED

2019-04/1c

#### **Approval of Minutes**

**MCKENZIE/BROWN MOVED** to approve the minutes of NC-2019-03-M

CARRIED

Brown, Draper abstain.

**2019-04/1d**

**Chair's Business**

**2019-04/2**

**QUESTION/DISCUSSION PERIOD**

**2019-04/2a**

Marketing Strategy.

CHEN: Noted that the Committee needs to solicit applications to Sustainability Committee and the Student Council Composition Task Force.

MCKENZIE: Proposed advertising the vacancies on platforms other than JobKin. Proposed requesting emailing student representative associations and requesting them to share these opportunities with their members.

BROWN: Suggested that Chen contact Discover Governance to have this email sent.

AGARWAL: Proposed advertising these vacancies on social media. Noted that the Sustainability Committee received five to ten applications immediately after its vacancies were advertised on FaceBook.

CHEN: Inquired into what she should include as the content of an email to student representative associations.

DRAPER: Proposed emailing the JobKin link with a brief description of these vacancies and a request for the student representative associations to notify their members of the vacancies.

CHEN: Proposed printing posters to advertise the vacancies.

MARINAKIS: Suggested that posters would be an unnecessary expenditure.

BROWN: Concurred with Marinakis. Considered that online advertising is sufficient.

MARINAKIS: Inquired into who would create and post the online vacancy advertisements.

AGARWAL: Responded that Discover Governance would complete this task.

CHEN: Determined to contact Discover Governance and request that they create and post social media advertisements and request student representative associations advertise these vacancies to their memberships.

MCKENZIE: Inquired into whether Chen will complete any of these tasks without the assistance of Discover Governance.

CHEN: Responded in the negative.

**2019-04/2b**

Mandate Amendments.

CHEN: Expressed concern that the Committee Standing Orders and Bylaw are inconsistent in setting quorum for the Committee.

DRAPER: Noted that Bylaw takes precedence over the Committee Standing Orders, which therefore require correction. Considered amending bylaw to reduce the Committee's quorum to four persons.

CHEN: Proposed amending the chair's and member's responsibilities in Standing Orders to be more specific in what tasks they should perform.

BROWN: Suggested that the Standing Orders are clear and do not require change.

CHEN: Expressed concern that the Standing Orders do not clearly delegate the chair with responsibility for coordinating the advertising of committee vacancies.

BROWN: Suggested that the Standing Orders make clear that the chair must take initiative to fulfil the Committee's mandate in coordination with its members.

CHEN: Proposed amending the Standing Orders to make clear that the chair is responsible for ensuring that committee vacancies are advertised.

AGARWAL: Expressed concern that the Committee has failed to address the large number of student vacancies on General Faculties Council committees.

DRAPER: Identified that the chair's responsibility is outlined in the following sections:

'1(1)a: Shall solicit and review applications from Students' Union members for student-at-large representative positions on General Faculties Council and its subcommittees, University advisory committees, University executive hiring committees, and the Senate.

5(1)a ii: The first order of business upon receiving a new request is deciding the application process and timeline.

Suggested that it is beyond the Standing Orders to set out the specific actions the chair need take to advertise vacancies.

CHEN: Inquired into where a chair can find assistance in understanding their role.

AGARWAL: Responded that Discover Concernance can assist in this capacity.

BROWN: Responded that outgoing chairs can support the transition of a new chair.

MCKENZIE: Noted that chairs need to take an active interest in understanding their obligations and seeking clarification as to the extent of their duty where they are unsure.

CHEN: Inquired into how long committee vacancies are to be advertised on JobKin.

DRAPER: Responded that it is the job of the Committee to determine application timelines. Inquired into whether there should be a fixed timeline for all applications.

BROWN: Responded in the negative as each vacancy is different and may require different timelines.

AGARWAL: Considered that Sustainability Committee and the Student Council Composition Task Force vacancies will be filled by January.

CHEN: Inquired into who is responsible for notifying applicants that they were unsuccessful.

BROWN: Responded that the chair is responsible for this task.

**DRAPER/BROWN MOVED** to amend Standing Orders to add Section 2(6) reading 'The Committee must meet within 14 days after receiving a request to fill a vacancy.'

CARRIED

**2019-04/3**

**COMMITTEE BUSINESS**

**2019-04/3a**

Sustainability Committee Application Review.

MCKENZIE: Inquired into whether any of the applicants are applying specifically for the international seat.

BROWN: Inquired into the status of the Committee vacancies.

CHEN: Responded that, according to an email from Councillor Jamaledine, there are 3 vacancies for students at large and 1 vacancy for an international student. Confirmed that the Committee's top choices are for Abigail, Alanna, and, with a tie, Carter and Jeremy.

DRAPER: Supported Carter given his passion and involvement.

MCKENZIE: Supported Carter given the quality of his application.

**BROWN/AGARWAL MOVED** to appoint Abigail Kohler and Alana Krahn to fill two Sustainability Committee student at large vacancies.

CARRIED

**BROWN/AGARWAL MOVED** to appoint Carter Gorzitza to fill one Sustainability Committee student at large vacancy

CARRIED

Draper abstains.

- 2019-04/3b** Student Council Composition Task Force Review.  
CHEN: Determined to discuss this item at the next meeting.
- 2019-04/3c** Reporting the Meeting to Council  
BROWN: Proposed changing the chair in order that the Committee better fulfil its mandate. Expressed concern that the Committee has left vacancies unfilled (including its own), moved too slowly, and not met since July. Proposed that the chair resign.  
**BROWN/DRAPER MOVED** to remove Yiming Chen as chair and to assume interim chair until the Committee can select a new chair at its next meeting.  
**BROWN/AGARWAL MOVED** the previous question.  
CARRIED  
CARRIED
- 2019-04/4** **INFORMATION ITEMS**
- 2019-04/4a** Nominating Committee Minutes (NC-2019-03-M) - Monday, July 10, 2019.  
See NC-2019-04.01.
- 2019-04/5** **ADJOURNMENT**  
BROWN: Adjourned the meeting at 5:03pm.
- 2019-04/5a** **Next Meeting:** TBD.

**SUMMARY OF MOTIONS**

<b>MOTION</b>	<b>VOTES</b>
<b>MCKENZIE/BROWN MOVED</b> to approve the agenda with the addition of 2019-04/3c.	CARRIED
<b>MCKENZIE/BROWN MOVED</b> to approve the minutes of NC-2019-03-M.	CARRIED
<b>DRAPER/BROWN MOVED</b> to amend Standing Orders to add Section 2(6) reading 'The Committee must meet within 14 days after receiving a request to fill a vacancy.'	CARRIED
<b>BROWN/DRAPER MOVED</b> to remove Yiming Chen as chair and to assume interim chair until the Committee can select a new chair at its next meeting.	CARRIED

