Date: August 29th 2013  Time: 5.08 pm

<table>
<thead>
<tr>
<th>In Attendance:</th>
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<tbody>
<tr>
<td>JOSH LE (Chair)</td>
</tr>
<tr>
<td>WILLIAM LAU</td>
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<tr>
<td>JESSICA NGUYEN</td>
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<tr>
<td>CORY HODGSON</td>
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<th>Excused Absence:</th>
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<tbody>
<tr>
<td>STEPHANIE CORBETT</td>
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<tr>
<td>ERIC GREHAN</td>
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<tr>
<td>CHLOE SPEAKMAN</td>
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</tbody>
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<tr>
<th>Others in Attendance:</th>
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<tbody>
<tr>
<td>HAILEY MARKOWSKI</td>
</tr>
<tr>
<td>SIRINA HAMILTON</td>
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<tr>
<td>SACHITHA KUSALADHARMA</td>
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1. CALL TO ORDER: The meeting was called to order by LE at 5.08 pm.

2. APPROVAL OF AGENDA LAU moved to approve the agenda for August 29, 2013 as tabled. The motion was seconded by NGUYEN. Vote on Motion 4/0/0 CARRIED

3. APPROVAL OF MINUTES August 1st meeting:

LE amended the minutes to add SIRINA HAMILTON to “Others in Attendance”. LE amended the minutes to change the call to order time to 5.01 pm. LE amended the minutes to change “minutes for AUGUST 1, 2013” into
“minutes for JULY 18, 2013”, in the section “Approval of Minutes”.

LAU moved to approve the minutes for August 1, 2013 as amended. The motion was seconded by NGUYEN.

Vote on Motion 4/0/0
CARRIED

August 15th meeting:

LE amended the minutes to add SIRINA HAMILTON to “Others in Attendance”.
LE amended the minutes to include MAXWELL DOUGLAS as a proxy for CORY HODGSON.

NGUYEN moved to approve the minutes for August 15, 2013 as amended. The motion was seconded by LAU.

Vote on Motion 3/0/1
CARRIED

LE resigns as chair of the Grant Allocation Committee (GAC).

4. ANNOUNCEMENTS

5. NEW BUSINESS

Election of GAC chair

LAU nominates NGUYEN for the position of chair. NGUYEN accepts.

LAU nominates HODGSON for the position of chair. HODGSON declines.

NGUYEN is elected as chair of GAC.

Access fund policy changes

The following changes were made to the standing orders:

Section 51-

• 51) e) “International Students:” was changed to
International Students: Applicants who are international students must provide their study permit, proof of funds documents (used for applying for their most recent Temporary Resident Visa) and a letter
with their application detailing how they had planned on financing their education and living costs and why their original plan is no longer sufficient. Additional documentation must be provided upon request.

51) f) “Married/Common-law Students:” was changed to

Married/Common-law students: The financial information, both income and expenses, is to include all family members in the household. If both partners are U of A students, it is in their best interest to apply and attend a review session together. Each partner should fill out their own application. Each applicant shall be recommended one half of the family shortfall up to $3000. Applicants who are experiencing a shortfall due to a lack of expected partner contribution must submit a letter from the applicant’s partner confirming that they are unable or unwilling to provide the expected contribution. A letter from a third party shall be accepted if a partner is unable or unwilling to provide such documentation.

51) g) “Expected Summer Savings:” was changed to

Expected Summer Savings: The Access Fund shall expect a minimum contribution of $1500. Applicants that have demonstrated positive financial behaviours by saving funds over and above the minimum student contribution are exempt savings of up to $1500.

51) h) “Part-time Earnings:” was changed to

Part-time Earnings: Any part-time earnings during the study period will be considered in the assessment.

51) i) “Parental Contributions:” was changed to

Parental Contributions: Applicants who are experiencing a shortfall due to a lack of expected parental contributions must submit either a letter from the applicant’s parents or guardians confirming that they are unable or unwilling to provide the expected contribution. A letter from a third party shall be accepted if a parent or guardian is unable or unwilling to provide such documentation.

51) l) “Allowable expenses:” was changed to

Allowable expenses: The Access Fund shall allow the following expenses with appropriate documentation: a maximum of $500 for computer costs per bursary, a maximum $25 per month for internet service costs, a maximum of $45 per month for cell phone costs, and a maximum of $750 per month for single students away-from-home and a maximum of $1000 per month for married, mature, and common-law students for rent.

Section “Study Abroad” was added

Study Abroad: Costs associated with Study Abroad are limited to students who are taking courses to fulfill credit requirements towards a registered degree program at the University of Alberta. Applicants are required to provide documentation confirming dates and costs from the Study Abroad office. (new number- 51) m))
52) a) “When assessing …” was changed to
When assessing students’ expenses, the Access Fund shall use the Alberta baseline number as per the corresponding student category of the Canadian Student Loan program.

Section 54-

• 54) f) “Students on exchange” was deleted
• 54) j) “Students are required …” was changed and divided into two separate sections

Canadian or Permanent Resident students are required to apply for student loans and receive a minimum of $10880 or the maximum available to them. (new number- 54) i))

Students registered in Medicine, Dentistry, and Law degree programs cannot apply until the Winter semester. (new number- 54) j))

HODGSON moves that the Grant Allocation Committee adopt the revised Standing Orders as attached.
The motion was seconded by NGUYEN.
Vote on Motion 4/0/0
CARRIED

6. CLOSED SESSION NIL

7. NEXT MEETING Not decided.

8. ADJOURNMENT LE moved to adjourn the meeting.
The motion was seconded by HODGSON.
Vote on Motion 4/0/0
CARRIED

Meeting adjourned at 6.27 pm.