EXECUTIVE COMMITTEE

February 16, 2017
2:00 pm

ATTENDANCE:

Fahim Rahman  President
Francesca Ghossein  Vice President (Student Life)
Marina Banister  Vice President (Academic)
Mike Sandare  Vice President (External)
Kristen Stoik  Executive Coordinator

REGRETS:

Robyn Paches  Vice President (Operations & Finance)
Marc Dumouchel  General Manager

ABSENT:

1. CALL TO ORDER
The meeting was called to order by RAHMAN at 2:06 pm.

2. APPROVAL OF AGENDA
GHOSSEIN/BANISTER MOVED THAT the Executive Committee approve the agenda as presented. 4/0/0 CARRIED

3. APPROVAL OF MINUTES
RAHMAN/BANISTER MOVED THAT the Executive Committee approve the February 13 minutes as presented. 4/0/0 CARRIED

4. REVIEW OF ACTION ITEMS

5. ANNOUNCEMENTS
- Last exec meeting before elections begin
- EMP FEST went really well, 731 in person attendees, report will be coming on the event
- ESS report has not been received yet

6. STUDENTS’ COUNCIL

7. OLD BUSINESS

8. NEW BUSINESS

8.1. PA REQUEST LAPEL PINS
- Concerned with the pins rather than magnet pins
- More cost effective than magnets

RAHMAN/SANDARE MOVED TO approve a project allocation not to exceed $450.00 for staff lapel pins as presented. 4/0/0 CARRIED
8.2. CASA AGM
   Conference
   • March AGM in Nova Scotia
   • Amount covers flights, hotel and shuttles to the campus
   • Fahim, Mike, and Jon to go

RAHMAN/SANDARE MOVED TO budget no more than $2230 to send the President, VP (External), and DPRA to the CASA AGM Conference in Wolfville, NS.

4/0/0 CARRIED

8.3. EDI Week
   • University is putting on an Equity, Diversity and Inclusion week
   • SU support of this week long event
   • Tied to platform points across different executives

BANISTER/SANDARE MOVED TO approve a project allocation not to exceed $350.00 to support the Equity, Diversity and Inclusion week.

4/0/0 CARRIED

8.4. PA Request
      Mental Health Website
   • Total cost for website $5000 from development company
   • Sponsorship from Student Care of $2000
   • Future costs for maintenance or updates will be dealt with in House wherever possible
   • Annual cost for website after setup? Will be allocated in budget under other website costs, nothing substantial
   • Could we sell advertising space on the website? Perhaps internal or for resource services

GHOSSEIN/SANDARE MOVED TO allocate $3000.00 from the Project Allocation to cover the partial cost of the mental health website.

4/0/0 CARRIED

8.5. Updated Bars
      Management
   • Mostly housekeeping changes and aligning with the needs of the positions
   • Preferred skills added and city of edmonton regulations knowledge
   • Some clarity as to the working conditions

BANISTER/GHOSSEIN MOVED TO approve the changes to the job descriptions for the Senior Operations Manager - Bars and the Assistant Operations Manager - Bars as attached.

4/0/0 CARRIED

9. Discussion Period

9.1. Scheduling Conflicts
   • Feb 27 Meeting for Scholarly Writing committee with several meetings concurrent
   • Meetings will be rearranged to ensure all meetings have an SU presence
9.2. SU AWARDS

- Awards that are not currently under SIEF, Fahim, Francesca, and Marc to handle

10. CLOSED SESSION

11. ADJOURNMENT

Meeting adjourned at 2:43 pm