**EXECUTIVE COMMITTEE**

July 7, 2016
11:00am

**ATTENDANCE:**

Fahim Rahman  
President

Marina Banister  
Vice President (Academic)

Mike Sandare  
Vice President (External)

Robyn Paches  
Vice President (Operations & Finance)

Francesca Ghossein  
Vice President (Student Life)

Marc Dumouchel  
General Manager

Jon Mastel  
DRPA

Robyn Fenske  
Executive Coordinator

**REGRETS:**

**ABSENT:**

1. **CALL TO ORDER**

The meeting was called to order by RAHMAN at 11:00am

2. **APPROVAL OF AGENDA**

BANISTER/SANDARE MOVED THAT the Executive Committee approve the agenda as presented.

5/0/0 CARRIED

3. **APPROVAL OF MINUTES**

RAHMAN/GHOSSEIN MOVED THAT the Executive Committee approve the July 4 minutes as amended.

5/0/0 CARRIED

4. **REVIEW OF ACTION ITEMS**

- Marc shared his vacation calendar
- Fall classes by tomorrow

5. **ANNOUNCEMENTS**

- GovWeek applications launched
- Exec coordinator interviews are ongoing and are hoping to be done next week
- Got our first proposal for the Myer Horowitz
- ESA UPass meeting went well

6. **STUDENTS’ COUNCIL**

- Reports due today
- Motion to release funds from the WUSC reserve

7. **OLD BUSINESS**

8. **NEW BUSINESS**

8.1 **SUDS CONFERENCE REQUEST**

Points of Discussion:

- Travel is split among individual budget lines and the rest is PAed
- VPA per diem will be lower, leaving earlier
- Robyn will take care of registration today
PACHES/SANDARE MOVED TO approve no more than $2,800 from the project allocation fund for the executive to attend SUDS.

5/0/0 CARRIED

9. Discussion Period

9.1 August Exec Retreat

Points of Discussion:
- August 19 looks to work for a retreat?
- It will occur in SUB, 9am-5pm

9.2 Student Financial Services

Points of Discussion:
- Student financial services has requested to access our survey results in regards to student financial aid questions
- Are there any concerns with this? No
- It’ll be just the raw data from the particular questions
- Jon will check and see if these questions were asked in previous years

9.3 Update on COFA Meeting

Points of Discussion:
- 9 faculty associations sent Marina feedback on the FA bylaw
- Also talked about the DA bylaw and are happy about it as well

9.4 Art in SUB Committee

Points of Discussion:
- Review terms of reference Nigel prepared
- Basic intent is to help us pick art in SUB
- Marc would recommend on the staff and exec sides, there be 1 representative each
- Could also add up to 2 internal members by the executive committee
- 3 students at large with a preference that at least 1 be in the fine arts program
- Change quorum to 4 members as long as 1 of the 4 is an executive or staff
- Adopt these as a subcommittee of the executive
- Mike would like to be the designate for exec

BANISTER/SANDARE MOVED TO incorporate the amended version of the Art in SUB Committee TOR into Executive standing orders.

5/0/0 CARRIED

RAHMAN/PACHES MOVED TO appoint Mike Sandare as the Executive rep on the Art in SUB Committee.

5/0/0 CARRIED

9.5 SUB Advisory Group

Points of Discussion:
- Meetings will occur no less than every 2 months in person
• Simple majority including at least one member of staff or executive
• Exec control the terms of reference
• Other people could come but don’t get to speak unless you are sponsored to
• Cut down to 7 members

RAHMAN/BANISTER MOVED TO incorporate the amended version of the SUB Advisory Group TOR into Executive standing orders.

5/0/0 CARRIED

9.6 ASLS

Points of Discussion:
• Would like some direction from the executive as to how this conference should look moving forward
• 3 main points:
  o Partnership – run by the SU in collaboration with the University
  o Location
  o Funding
• Would like to see the SU take more ownership of the event and the University could just sponsor it
• It’s really about establishing it as a student led conference
• It’s something to think about because there will probably be a meeting about it later in July
• Should it stay here or move around as a province wide conference?
• Should think about trademarking the name if we expand it
• Need to know that it can be done at other institutions if we want to expand it and would need a big corporate sponsor for it
• Could do a splinter conference at a different location
• If we get a sponsor for funding what do they want in exchange?
• Keep it student lead and student run
• Should be meeting with Michaela and Sirina sometime

9.7 COSTS ASSOCIATED WITH THE NEW BILINGUAL TRANSLATION COMMITTEE

Points of Discussion:
• Want to create a committee to translate our bylaws and policies into French and then be ongoing for any amendments
• One proposal suggested hiring someone to proofread the translated results
• Where would we get the translators? Initial review could be done by a committee at CSJ and then approved by an official translator
• Fahim can organize the committee
• Should be written into operating policy
• Fahim and Francesca meet 1-1 to go over details

9.8 GOVWEEK KEY NOTE SPEAKER

Points of Discussion:
• Important to have an important person do a talk towards the end
9.9 CAUS Fees

Points of Discussion:
- Working on their budget and did a partial approval on their expenses
- This takes into account their new way of assessing fees
- Concern with the bottom one is our fees would go up by $7,500 which would destroy our CAUS budget and then the following year when there are less capital costs for CAUS, we would run a massive surplus
- CAUS has the ability to absorb some of these costs so we wouldn’t have to increase our fees as much in one year
- We could absorb an increase in our fees without completing destroying our budget
- Jon’s suggestion is that we don’t pay a seed value any higher than $1.93
- Could go with $1.85 for now (would like a case for paying higher) and adjust it for inflation – push for this

10. Reports
- President: taking Monday and Tuesday off. Can still have Exec but suggest no budgetary decisions made at it

11. Closed Session

12. Adjournment

BANISTER/SANDARE MOVED TO adjourn. 5/0/0 CARRIED

Meeting adjourned at 12:30pm.