MINUTES

EXECUTIVE COMMITTEE
June 9, 2016
3:00pm

ATTENDANCE:
Fahim Rahman President
Marina Banister Vice President (Academic)
Mike Sandare Vice President (External)
Robyn Paches Vice President (Operations & Finance)
Francesca Ghossein Vice President (Student Life)
Marc Dumouchel General Manager
Jon Mastel DRPA
Robyn Fenske Executive Coordinator

REGRETS:

ABSENT:

1. CALL TO ORDER
The meeting was called to order by RAHMAN at 12:01pm

2. APPROVAL OF AGENDA
GHOSSEIN/BANISTER MOVED THAT the Executive Committee approve the agenda as amended.

5/0/0 CARRIED

3. APPROVAL OF MINUTES
SANDARE/RAHMAN MOVED THAT the Executive Committee approve the June 2 minutes as presented.

5/0/0 CARRIED

4. REVIEW OF ACTION ITEMS

5. ANNOUNCEMENTS
• Had to make some changes to health and dental plan benefits – reduction in dental from 80% to 70% coverage, dentists in the network though agreed to raise their discount from 20% to 30%
• Announcing Gov Week at next student council meeting and striking a committee to help plan it (will have 10 members)
• Going to go to Bylaw first for the councilor attendance policy
• Marina and Saadiq will run a chairs training session on Monday

6. STUDENTS’ COUNCIL
• Bylaw will have a motion to do first principles on councilor vacancies
• Reports due today

7. OLD BUSINESS

8. NEW BUSINESS
8.1 SUBPRINT EXPANSION  
Points of Discussion:
- We have open space downstairs that we were looking at leasing out but some things have changed and Craig is interested in expanding SUBprint into it
- SUBprint space is pretty cramped right now even before IST dropping large format printing
- There would be some additional expenses on top of the expansion, need some more printers
- Would like to get this figured out before anyone else gets into it
- Waiting to hear back from IST to pick up some of their surplus hardware
- Everything bought for hardware is hoped to be cost recovery
- Would basically run a cash flow budget
- Would probably charge SUBprint rent for this additional space
- Giving up the ability to RFP in that area but the SUBprint profit numbers for that area would make up for this

RAHMAN/PACHES MOVED TO approve the SUBprint expansion and to charge SUBprint $23,400 in annual rent for the space.  
5/0/0 CARRIED

8.2 CAUS PER DIEM  
APPROVAL FOR DYLAN  
Points of Discussion:
- When we did the packages for the conference approvals we missed Dylan’s approval for CAUS
- To do the cheque requisition we need to approval of Exec t do it

RAHMAN/SANDARE MOVED TO approve no more than $260 to send the former VP External Dylan Hanwell to the Council of Alberta University Students Changeover Conference.  
5/0/0 CARRIED

9. DISCUSSION PERIOD

9.1 SUB ADVISORY GROUP  
Points of Discussion:
- Marc would like to create this group with Francesca, Robyn, Margriet, himself and some student at larges to discuss the building and what we can do better
- This won’t overlap with Robyn’s focus groups he wants to do for the businesses
- This could be a place to get people talking about say the Horowitz renovations and other building plans
- Would be a purely advisory group
- Marc will bring a more formal request in a bit

9.2 EXEC RETREAT #2  
Points of Discussion:
- July 21-22 will be in Lethbridge, when should we move it to?
- June 18-19 will be a retreat at Marina’s cabin, come back Sunday
afternoon (still deciding on 1 or 2 days for the retreat)
• Retreat #2 Fahim will look for a date in either July or August

9.3 Exec Goals

Points of Discussion:
• Robyn and Mike need to review deadlines for their goals
• Tomorrow at management meeting talking about where they want to be at the end of the year
• Today review where want to be in August and December
• Robyn’s:
  o Powerplant: Aug – analysis of where the stakeholders want to be
  o L’Express: Aug – starting to look at flow and layout, Dec – dependent on what else is getting worked on
  o Horowitz: Aug – have group struck, members, sponsorship, fundraising rolling, Dec – hopefully meeting some targets
  o Internal Improvements: comprehensive organizational training for new hourly staff to attend, have sessions base don waves of hiring. Aug – have the training defined
  o Marketing: Aug – digital marketing strategy plan to work on after the handbook is complete. Dec – look at it and make sure it’s working
  o Student Safety: Aug – finding standards for AEDs for buildings. Dec – Lobbying for increased patrols at CSJ
  o UAPS: Aug – what UAPs does with their time. Dec – lobby for change
  o Sexual Harassment Campaign: Aug – work with marketing to develop a campaign ready for the fall
  o SU Facilities: Aug – Dinwoodie will be cheaper for student groups to use. SGS will help pass the information on
• Mike’s:
  o Community Partnerships: Aug – working with Augustana to acquire space and a nurse
  o Sustainable Funding: Aug – should be on the lobby doc. Dec – consistent messaging
  o Adult Learning Review: Aug – should have approval and doing fundraising. Dec – should be done and presenting
  o STEP/Experiential Learning: Dec – marketing Showcase of jobs

9.4 SU Exec Cardigans

Points of Discussion:
• All our clothing swag is hoodies and t-shirts but nothing nice enough to wear to fancy events
• Could order bulk – if get enough people are interested could have a couple options
• Marina will talk to Elizabeth to see if she has somewhere to get a cardigan from (could sell SU swag through SUBmart?) and then
bring the information to CAC

9.5 DATE FOR CSJ BBQ IN SEPTEMBER

Points of Discussion:
- September 6-9 or 12-16? Go at noon one day and have a BBQ
- September 12 at noon?

9.6 SHORT SURVEY - FACILITIES FOR BREASTFEEDING WOMEN & CHILDCARE

Points of Discussion:
- PhD student is doing research about this for her internship, Francesca put her in contact with the GSA
- However, Francesca is interested in this area and is looking at sending a link for a survey
- If we as the SU help the person, it could open the door to others
- Not in favour of using our mailing list for this
- What would we do with the information?

10. REPORTS

11. CLOSED SESSION

12. ADJOURNMENT

BANISTER/SANDARE MOVED TO adjourn. 5/0/0 CARRIED

Meeting adjourned at 1:17pm.