MINUTES

EXECUTIVE COMMITTEE
October 4, 2010
10:00 am

ATTENDANCE:
Nick Dehod  President
Zach Fentiman  Vice President (Operations & Finance)
Rory Tighe  Vice President (Student Life)
Aden Murphy  Vice President (External)
James Eastham  Vice President (Academic)
Marc Dumouchel  General Manager

REGRETS:  n/a
ABSENT:  n/a

1. CALL TO ORDER:  The meeting was called to order by DEHOD at 10:08 am.

2. APPROVAL OF AGENDA:  DEHOD/EASTHAM MOVED THAT the Executive Committee approve the October 4, 2010 agenda as tabled.

   5/0/0 CARRIED

3. APPROVAL OF MINUTES:  DEHOD/EASTHAM MOVED THAT the Executive Committee approve the September 30, 2010 minutes as tabled.

   5/0/0 CARRIED

4. ANNOUNCEMENTS:  It is Jon Taves first day as the new External Communications & Advocacy Advisor.

5. ACTION ITEMS:  Reviewed and Updated.

6. STUDENTS’ COUNCIL:
   a) Councilor Outreach at Town Hall

      Dehod: How was the councilor outreach at town hall?

      Fentiman: It wasn’t very good.

      Eastham: My biggest concern was the information that was not correct.

      Tighe: I was having some trouble hearing what was being said. If we would have put it on the forum may not have been better attended but the information may have been more in depth and accurate.

   b) Presentaions

      Dehod: James will be sponsoring a presentation by Bob Luth. Aden will be sponsoring CAUS and Partners presentations done by Duncan and Hargrave. I will be meeting with Steven Dollansky to make sure all of the presentations are all in.
c) CRO’s statement to the Gateway

Concerns were raised about the CRO’s response to the Gateway regarding the by-election

Dehod: I think we should discuss this issue at CAC.

7. OLD BUSINESS:
n/a

8. NEW BUSINESS:
n/a

9. DISCUSSION PERIOD:

a) Projects Allocation & Casino

Fentiman: I have sent out the numbers so please take a look at them. When you see them there is going to approval for things that didn’t have receipts.

Tighe: I have some contingency allocation questions. There appears to be $4000.00 missing.

Fentiman: You will need to read the estimated value lines.

Dumouchel: Let’s hear ideas of what you think the money could be used for.

Eastham: I would like to see some of the money used for the Undergraduate research conference in March and potentially for Cram.

Murphy: Unless there is going to be a provincial election I can not really think of anything.

Tighe: I would like to see some money used for swag and programming support.

Dumouchel: We could use it on the student survey as well as initial building renovation costs.

Dehod: I would like to see it used to publish the strategic plan and to modernize the office. As well we had discussed a smart board in the LLMR. I think we should do an audit for the office and see what everyone wants.

b) PAW Center Student Space

Dehod: We have talked about what it means to move the services around if we are not expanding. I am attending a meeting on Friday and I would like to see the business space used as our own. There has been some confusions to who’s space it is. I think this space will be an extension of the students’ Union or can be used for studio space.

Dumouchel: There are 2 main points we need to think about: What do students need and should it be an SU controlled space. We are also considering setting up a games room/pro shop. The main level has the most traffic.

Fentiman: Is the lower level a controlled space?

Dehod: Yes it is and the space is approximately 20 feet times by the length of the main gym.
c) Infolink Re-visionsing

Dumouchel: There are a few space changes that could be made.

Fentiman: I think the space should be used for a prayer space/yoga studio with washroom facilities.

Dumouchel: The SU’s primary needs are for office, meeting and storage space.

Fentiman: I think we should try to use the space as an activity space.

d) Development of Staff Orientation Program

Tighe: Just a quick update if you do not send anything about the Infolink Re-visionsing by the end of the week we will assume it is okay. Soon we will be moving forward with some of the smaller changes such a signage etc.

Dumouchel: Tracy is interested in transition manuals and new staff components. He will be doing a trial program with the Admin Department.

Eastham: This is a really good idea.

Dehod: I am really excited about it.

e) Executive Meetings

Dehod: There have been several meetings about the Executive meetings regarding how to improve them. Marc and I have talked about a number of things. First, we need more detailed minutes especially in the reports. Also we thought about possibly doing reports once a week instead of 2. Second, Action items are useful in terms of monitoring progress.

Tighe: It would be cool if before the meeting you got a reminder about action items that need to be completed.

Dumouchel: With regards to action items should we be tracking them?

Dehod: We also need to improve transition for the next group of execs in regards to events and setting up meetings. Could each of you please think about ways on how new execs could transition easier? We could improve consistency. If there are frustrations with the agenda we could set policies. We need to make the meetings function better and take them to the next level in a way they will last.

Dumouchel: There could be no additions once in the meeting and have the agenda sent out before.

Dehod: We need to be more organized as well as clean up what we say.

Dehod: Zdena, Marc, and I will come back with a proposal and suggest the framework for it.

Dumouchel: More detailed minutes will also need to be approved.

f) Microwaves

Tighe: Microwaves are an issue on campus. I have been trying to figure who is
g) Undergraduate Student Survey

Tighe: Do you have a firm plan for this?

Dumouchel: I have talked to Nigel about getting something together.

Dehod: It has been recommended that we use Student Voice as they have a professional service to see read it over and see if the questions work.

Eastham: I strongly recommend Student Voice.

Dumouchel: We need stable questions to follow the trend lines. We need to think long and hard about the questions we would like to propose.

10. REPORTS:

a) President
- Met with the Provost Thursday, gave him goals document and went over the key points. Such as mental health and fall break
- Strategic plan committee meeting on Friday
- Sustainability Audit meeting this afternoon with Louise to talk about improving processes
- One on ones with the Executives
- Meeting with Councilors

b) VP Academic
- Governance Committee Meeting
- GFC Exec today
- Working on Undergraduate research
- CoFA updates to standing orders
- Meeting with the native studies students tomorrow

c) VP External
- Left early to attend class

d) VP Operations & Finance
- Attended a subspace planning meeting
- BFC and GAC preparations
- Student Group Granting

e) VP Student Life
- APRC meeting next week-I need a sub
- Catching up on emails
- Services review-Individual Services Interviews

f) General Manager
- The SU TV is popular, I will be focusing on that this week
- The website is behind by one month but is still expected for January, we had slippage built into the schedule
• Kristen is going over the translation inquiries for the website
• I will be gone Wednesday to Friday next week and gone Thursday & Friday afternoon this week

11. **CLOSED SESSION:**

12. **ADJOURNMENT:** Meeting adjourned at 11:35 am.