University of Alberta Students' Union

MINUTES

EXEC 08/02

Executive Committee

May 12, 2008

Attendance

Janelle Morin  President
John Braga  Vice-President Academic
Beverly Eastham  Vice-President External
Steven Dollansky  Vice-President Operations & Finance
Kristen Flath  Vice- Student Life
Bill Smith  General Manager
Catherine van de Braak  Executive Assistant

1. Call to Order

The meeting was called to order by MORIN at 1:05 pm

2. Approval of Agenda

DOLLANSKY/BRAGA MOVED THAT the agenda is approved with the following additions amendments:
- Remove the following items:
  - Subscribed Campus Events List Serve.
  - Reusable Dishes
- Additions:
  - In Camera
  - Bylaw Committee
  - Council Retreat

VOTE ON MOTION

5/0/0 CARRIED

3. Approval of Minutes

DOLLANSKY/FLATH MOVED THAT the May 7, 2008 minutes be approved as tabled.

VOTE ON MOTION

5/0/0 CARRIED

4. Action Summaries

There are no action summaries to review

5. Old Business

There is no old business

6. New Business

a. STLHE Conference

Braga tabled a request for himself and Craig Turner (AVPA) to attend STLHE in Windsor. Costs for this conference have been budgeted for in 519 and 425.

DOLLANSKY: this is a very valuable conference for the VPA to attend.

BRAGA: the conference is very diverse; Craig will be able to focus on technology issues.

Due to a lack of information about the travel costs, this request is tabled to the next executive meeting.

b. Orientation Proposal

Proposal from Orientation tabled and discussed. This is an annual event that is budgeted for. Norma Roddenburg joined the meeting
to answer questions about the transportation for the presenters. To ensure safety and that everyone arrives on time, a bus is used to transport the presenters.

DOLLANSKY/FLATH MOVED THAT the Executive Committee approve a budgeted expense not to exceed $3621.00 for the Orientation Presentation Facilitator (OPF) Script Retreat. VOTE ON MOTION 5/0/0 CARRIED

7. Discussion Period
a. Executive Goals
   Morin will update the executive goals and will email them to the executive committee to review prior to council. Discussion ensued regarding the type of format that should be used.

b. Bear Scat
   BRAGA: Khanh needs the handbook content by the end of the week; we need to decide what we are going to put in about Bear Scat.
   DOLLANSKY: Bear Scat will be running until the end of November so it is important to have the information in the handbook.

c. Campus Wide Calendar
   FLATH: Dustin (AVPEX) has brought forward a great idea about a campus wide calendar.
   MORIN: we currently have a form of a campus wide calendar that Khanh assists with, it may be a good idea to speak with him about this.

d. Carbon Neutral
   Email tabled from a person interested in working with the SU to make the University carbon neutral.
   DOLLANSKY: concerned about the legitimacy of this contact.
   FLATH: not sure how to proceed on this issue.
   SMITH: could meet and see what ideas are discussed.
   Flath will arrange a meeting.

e. Gateway
   BRAGA: have been contacted by the Gateway, not sure what is the process is regarding an interview request. The interview request is more of an external request.
   DOLLANSKY: Advocacy will be setting up interview training. This training is very important, advocacy does an excellent job.
   MORIN: it would be best if the executives emailed each other when there is any doubt about cross portfolio.
   Morin will speak with the advocacy department about arranging this training session.

f. General Survey
   FLATH: do we want to do a general survey this year, if so we need
to start this process soon.
SMITH: surveys give credibility to the statement that the SU has a finger on the student pulse.
EASTHAM: would be interested in working on a survey.
Marketing will be asked to provide an update on the surveys that have been done in the past.

g. Health Plan Survey
FLATH: Studentcare has indicated that they would like to conduct a survey this summer.
Concerns were raised regarding access to students during the summer; online may be a better option.
FLATH: Studentcare has indicated that they would like to get information out to students at least 4 months prior to the general SU elections.
EASTHAM: could do the survey and get the information out at the same time.
SMITH: survey is really part of the process.

h. In Camera
DOLLANSKY/MORIN MOVED THAT the Executive Committee move in order.
VOTE ON MOTION 5/0/0/ CARRIED

i. Bylaw Committee
BRAGA: met with Ian Clark on Friday, he is concerned that he is only available for meetings on Friday.
EASTHAM: there should be no problem with Ian’s availability; it should not be a significant issue.

j. Council Retreat
Waiting for feedback on how many councilors will be attending.
AA/Council will send out an email to council with a deadline of May 13 at 3:30.

8. Reports
a. President
Attending a CAC meeting this afternoon
CAUS retreat was this past weekend, it was excellent
Attended a BoG meeting this morning

b. VP Academic
The first COFA email went out on Friday
Involved in Ombuds interviews next week

c. VP External
Attended a CAUS retreat, elected as CAUS chair. Very excited to be working with Lethbridge and Calgary
Dustin is working on the High School Leadership Conference
CPAC will be meeting next week

d. VP Operations & Finance
Things have been very hectic
Spoke with Dean Connor about his involvement in the GM search-he had good input about the balance of the GM position
Working on the GM search process
Food Court Tenant leases
BFC and GAC are meeting this week
Will be out of the office Thursday and Friday next week

e. VP Student Life  
Attended that U of A Charter dinner on Friday, it was very good  
Sustainability issues are snowballing, meeting with facilities regarding composting  
Meeting with the University about involvement in WOW  
Working with Khanh on communication issues

Dollansky left the meeting

f. General Manager  
Very busy, tenant leases, Coca Cola agreement.

9. Announcements  
FLATH: have been contacted by the Art of Living about the executive committee attending the upcoming Yes+ course.

10. Adjournment  
Meeting adjourned at 2:30 pm