Executive Committee
May 10, 2004

Attendance
Jordan Blatz President
Lisa McLaughlin Vice-President Academic
Alex Abboud Vice-President External
Alvin Law Vice-President Operations & Finance
Duncan Taylor Vice-President Student Life
Bill Smith General Manager
Stephanie Van Orman A/A, Recording Secretary

1. Call to Order
The meeting was called to order by BLATZ at 1:45 p.m.

2. Approval of Agenda
TAYLOR/ABBOUD MOVED THAT the agenda be amended as follows:
5a. Appoint a member of the Executive Committee to sit on the Internal Review Board.

VOTE ON MOTION 5/0/0 CARRIED

3. Approval of Minutes
McLAUGHLIN/LAW MOVED THAT the May 5, 2004 minutes be approved.

VOTE ON MOTION 5/0/0 CARRIED

4. Old Business

5. New Business
a. Appointment of a member of the Executive Committee to IRB
BLATZ: The first meeting of the Internal Review Board it today at 5:00 p.m. and we need a member of the Executive Committee on that committee. The Vice President External has offered to sit on this committee if no one else is interested.

TAYLOR/LAW MOVED THAT the Vice President External be appointed to sit on the 2004/2005 Internal Review Board.

VOTE ON MOTION 4/0/1 (ABBOUD) CARRIED

Discussion Period
a. ASSC Conference Request
TAYLOR/LAW MOVED THAT the Executive Committee approve a budgeted expense of not to exceed $1080.00 for the Senior Manager of Student Services and the Manager for the Centre for Student Development to attend the ASSC conference May 11-14, 2004.

VOTE ON MOTION 5/0/0 CARRIED
b. Donation of Capital Assets to CAUS

At this point Duncan Wojtaszek Executive Communications Officer was invited to join the meeting.

WOJTASZEK: CAUS is moving their office to ACTISEC and would like to request a donation of the office supplies that are currently in their office on the third floor of SUB. Their capital budget per year is $2,000.00, all of which would have to be spent to replace these supplies.

SMITH: There’s a possibility that those supplies are not the property of the Students’ Union, but the property of CCBC.

TAYLOR: What’s the value of the supplies?

WOJTASZEK: The bookshelves are about $14.00 at Walmart. The filing cabinets are good. The imac is old. The phone and the coffee maker are each worth about $20.00.

SMITH: I believe those particular supplies are not ours, and belong to CCBC. If it’s just a matter of office furniture, we may be able to give them something from the Bear Pit. We’ll have to find out whom their current furniture belongs to.

TAYLOR/McLAUGHLIN MOVED TO postpone this item to the next meeting of the Executive Committee.

VOTE ON MOTION 5/0/0 CARRIED

c. Potential Undergraduate Student Survey

TAYLOR: The last undergraduate student survey was conducted in 2001. This would be a survey to gauge student opinion about businesses on campus and possibly about smoking. If we include some questions on smoking a portion of the cost of the survey can be covered by our AADAC grant. Are there were any questions that should be included in the survey if we were to conduct one.

McLAUGHLIN: How was it conducted in the past? Did we hire a research company?
TAYLOR: Yes.

McLAUGHLIN: I would like to see two things on this survey. One would be regarding quality of education and the second one being regarding orientation.

BLATZ: The government gives statistics on public debt. I would like to see some questions along the lines on private debt for students who fund their own education.

Concerns were raised regarding the cost and need to begin the process of the survey immediately.

ABBOUĐ: I think before we discuss that, or the questions we want to ask, we should be deciding if this is something we want to pursue at all.
SMITH: Effective research may be a way for you, as an executive, to achieve your goals. There is credibility with a survey. It may be a wise expenditure.

SMITH: Dan Costigan has everything from 2001. We may be able to get assistance from the Deans, the President, the Vice Presidents.

TAYLOR: Is this something worth pursuing?

McLAUGHLIN: I think so. We need to make action summaries, and have some of us talk to University Administration, the Dean of Students, research the Students' Union budget, find out what executives want on the survey. These things will help gauge interest.

BLATZ: We could talk to some companies to see if we can get some funding. There are other resources as well, as in the AADAC grant; the projects reserve fund, and the Dean of Students.

ABBOUD: A good deal of this can be accomplished through the Marketing department.

BLATZ: Ask Dan Costigan to give a presentation at the next Executive Committee meeting.

7. Reports
a. President

Working on:

- Election strategies for the federal and provincial elections.
- City Celebration, and should be giving a presentation on it at the meeting next Tuesday.
- Planning the Rural Tour to take place in June

As well have been attending meetings and getting to know everyone,

b. VP Academic

Attended:

- CLE meeting, and the AISSC meeting where they discussed new services for Beartracks
- Council Retreat on Saturday, which was good.

Upcoming meeting with Samantha, to discuss goals

c. VP External

Working with Jordan on advocacy during the federal and provincial elections, and organizing the Rural Tour in June.

Upcoming meetings

- Chris McLeod from the city regarding City Centennial.
- Ariana regarding goal setting for the External portfolio.

d. VP Operations and Finance

Attended:

- FACRA meeting where we talked about the budgets, Bar Revitalization and discussing the need for a project manager.
- Council retreat on Saturday.

Details regarding a DVD vending machine have also been brought to my attention. You can also expect a presentation from me at the meeting on Wednesday.
e. VP Student Life  

Attended the Zero Year Reunion post mortem. It hasn’t yet been decided whether or not this is something we want to continue.  

Upcoming Meetings  

• Interviews for a team leader position in ECOS.  
• Norma regarding the possibility of extending orientation through the Week of Welcome.  
• Tyler to discuss goals  

I’ll also be doing some WOW budget tweaking with Steve and Tyler, and talking to Marketing about a Student Involvement card.

e. General Manager  

Meeting with David Bruch regarding a beverage agreement and expanding the ONEcard.  

Working on:  

• CUPE Negotiations as agreement was voted down  
• CCSA sessions; so far I’ve got three.  
• CHMA conference in Calgary coming up.  
• Annual Campus Advantage Report and the business plan for next year.

f. EA  

Absent

8. Announcements  

No announcements at this time.

9. Adjournment  

Meeting adjourned at 2:36 p.m.