Executive Committee
August 11, 2003 – 9:30am

Attendance
Mat Brechtel  President
Janet Lo  Vice-President Academic
Chris Samuel  Vice-President External
Tyler Botten  Vice-President Operations & Finance
Jadene Mah  Vice-President Student Life
Margaret Stasiak  A/A, Recording Secretary
Stephanie van Orman  A/A

Absent
Bill Smith  General Manager

1. Call to Order
The meeting was called to order by BRECTHEL at 9:30am.

2. Approval of Agenda
LO/BOTTEN MOVED THAT the agenda be approved as follows:
Add:
5c. IRB Legal Review
5d. In Camera
VOTE ON MOTION  5/0/0 CARRIED

3. Approval of Minutes
The minutes were not available at this time.

4. Reports
a. President
- have been working on catching up
- IRB Meeting is today
- attended Folk Fest yesterday

b. VP External
- nothing new to report

c. VP Academic
- lots of issues with COFA. Trying to work with them this week.
- working on last minute things before holidays.

d. VP Operations and Finance
- have been doing a lot of research and reading.
- emailed Cambridge.

e. VP Student Life
- still working on WOW,
- having trouble finding time to orient ACPC. Looking for volunteers to show them around.

f. General Manager
Absent

-Stephanie – likes it here …

- Margaret – Nothing to report.
5. Items of Business
   a. Ethical Business Partners Policy

   BOTTEN/SAMUEL MOVED THAT the Executive Committee approve the proposed Operating Policy 14.12 Ethical Business Partners.

   BOTTEN introduced the motion. Was looking through operating policies on the weekend and found that this one was drafted by his predecessor last year but never went to Executive. This policy is a bit clearer than the previous one. SAMUEL felt that section 14.12.01 should go to the bottom of the policy (FRIENDLY). SAMUEL also noted that it appeared that this policy took out the responsibility of the General Manager implementing this policy. Wanted to know the reasoning behind this. BOTTEN stated that he wasn’t sure why it was taken out but feels that the most likely reasoning is that the ultimate responsibility of implementing the operating policies falls to the Executive. SAMUEL MOVED to add “Executive awards designate” to section 14.12.10 (FRIENDLY).

   VOTE ON MOTION 5/0/0 CARRIED

   b. Project Reserve Fund

   BOTTEN/SAMUEL MOVED THAT THE Executive Committee approve an expenditure of $200 from the Project Reserve Fund to undertake the proposed website review project.

   BOTTEN introduced the motion. Would like to have $200 to provide food to the committees who will be reviewing the SU website. BRECHTEL asked whether BOTTEN had volunteer PR in his budget. BOTTEN explained that no he did not, that the money transferred will go to volunteer PR. SAMUEL felt that it was odd that this “special” committee gets fed more than the standing committees. BOTTEN argued that they did not. BRECHTEL wondered if this was in the Special Projects Reserve or will everything have to be adjusted. BOTTEN stated that this would be taken out of organizational review, and nothing would have to be adjusted.

   VOTE ON MOTION 4/1(SAMUEL)/0 CARRIED

   c. IRB

   BRECHTEL advised that he would be having an IRB meeting today. They will have submissions of almost every 2nd section of legal review. BRECHTEL asked that everyone have their sections in. BRECHTEL also mentioned that if any of the Executive have suggestions for the Executive Bylaw, to have their suggestions in by next week.

   d. In Camera Business

   BOTTEN/BRECHTEL MOVED THAT the Executive Committee move In Camera.

   VOTE ON MOTION 5/0/0 CARRIED

6. Announcements

7. Adjournment

Meeting adjourned at 11:00am.