Executive Committee
June 27, 2003

Attendance

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Mat Brechtel</td>
<td>President</td>
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<tr>
<td>Janet Lo</td>
<td>Vice-President Academic</td>
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<tr>
<td>Chris Samuel</td>
<td>Vice-President External</td>
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<tr>
<td>Tyler Botten</td>
<td>Vice-President Operations &amp; Finance</td>
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<tr>
<td>Jadene Mah</td>
<td>Vice-President Student Life</td>
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<tr>
<td>Catherine van de Braak</td>
<td>E/A, Recording Secretary</td>
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Absent
Bill Smith General Manager

1. Call to Order
The meeting was called to order by BRECTHEL at 2:31 pm

2. Approval of Agenda
LO/SAMUEL MOVED THAT the agenda be approved as follows:
Delete:
• Owram Scholarship
• International Centre
• Housing registry
• Market Assistant
• FA Handbooks
Renumber and add:
• In Camera Business
• Research Assistant position
• Space Issues

VOTE ON MOTION 4/0/0 CARRIED

3. Approval of Minutes
LO/SAMUEL MOVED THAT the June 19, 2003 minutes be approved.
VOTE ON MOTION 4/0/0 CARRIED
LO/SAMUEL MOVED THAT the in Camera Minutes of June 19, 2003 minutes be approved.
VOTE ON MOTION 4/0/0 CARRIED

4. Reports
a. President
Involved in: Arbitration senior manager hiring
Met with: Mary O’Neil, Kevin Taft regarding Bill43
Meeting with: NASA regarding students and the new contracts
Attended a goodbye event for Dr. Owram, orientation and SU BBQ’s,

b. VP External
Melanie Thomas has been hired as executive director of CAUS. She will be coming here this weekend. Attended Bill 43 meetings with the University. Alberta Learning has released the revised tuition policy.
c. VP Academic
   GFC meetings, working with AAB on definitions of top 10 ways to improve education on campus.

d. VP Operations and Finance
   Budgets are done; Wednesday is the final deliberation day. Gateway budget looks good. Legacy Fund met for 4.5 hours last night.

e. VP Student Life
   Investigating the feasibility of installing a calendar downstairs. Have spoken with Margriet and Juliana. Working on handbook, WOW/programming meetings, working with Kevin Petterson from Athletics.

f. General Manager
   Absent

g. E/A
   Pass

5. Items of Business
   a. Students Groups Club Fair
      BOTTEN introduced and provided background. Student Groups have requested additional table space during WOW (for emergency rain out), the U of A Open House (Oct.4) and during Club Fair (Jan.). The additional tables will be in the new space. There should be no problem with the open house and club fair requests. Concerns were raised regarding WOW, as vendors should have the first priority. BRECHTEL will investigate the possibility of having extra tables in front of the Bookstore during WOW.

      BRECHTEL/SAMUEL MOVED THAT the Executive Committee approve the addition of tables in the new relaxation area during the Club Fair in January 2004 and the U of A Open House October 4, 2003
      VOTE ON MOTION 5/0/0/ CARRIED

   b. Centre for Student Development
      BOTTEN provided an update on the funding. Originally the Centre was expecting 160 thousand from the University, it has now come back at 100 thousand. The exec. Should be aware of the lower budget. The Centre may still get additional cash for the FYI program from the registrar’s office.

   c. Simple Foods
      BOTTEN spoke with Terra Irwin from Simple Foods. They have signed a lease with someone else and will be by to pick up their stuff soon.

   d. Retreat
      Discussion ensued regarding the agenda for the upcoming retreat. There appears to be quite a bit to discuss and very little time to do so. The charity ball planning is stalled and decisions need to be made within the next two weeks. Special Project Reserve affects everything so this is a priority.

   e. CAUS Office Space
      SAMUEL: Melanie will be here this weekend. Will be showing her the office space. At this point there is no lease signed. Will discuss in further detail later in the meeting.
f. National Webboard  
SAMUEL: would like to direct the tech department to create a national webboard.  Concerns were raised regarding the cost.  SAMUEL will investigate and bring the costs back to executive.


g. File Access  
SAMUEL: cannot get into some of the files that are needed.  SAMUEL will speak to the tech department regarding this.

h. In Camera Business  
BOTTEN/LO MOVED THAT the executive committee move in camera

VOTE ON MOTION 4/1(SAMUEL)/0 CARRIED

i. Research Assistant  
BOTTEN: believe that last year SHARMA had planned that the 30 thousand that was budgeted for CASA would see 23 thousand go to CAUS instead and 7 thousand be put into the research assistant position.  BOTTEN will bring a job description to the next executive meeting.

j. Space  
There are various space needs arising in the organization.  CAUS needs an office, what is to be done with the Simple Foods space and the Food Band has requested an office for their director.  Safewalk lounge areas can be moved into the Simple Foods space, as Simple Foods does not need the space any longer.  The food bank request can be looked at a later date.

SAMUEL: the space next to the ECOS office can be used for the CAUS office.  Discussion ensued regarding the use of the third floor office space for CAUS.  SAMUEL: a contract needs to be signed.  BOTTEN: a contract similar to the Women’s Centre agreement can be drawn up.

SAMUEL/BOTTEN moved that the Students’ Union provide office space to CAUS for a rental of $50.00 per month for the months of July 2003-April 2004.

VOTE ON MOTION 5/0/0 CARRIED

6. Announcements

7. Adjournment  
Meeting adjourned at 4:00 pm