Executive Committee
June 16, 2003

Attendance
Janet Lo                 Vice-President Academic
Chris Samuel            Vice-President External
Tyler Botten            Vice-President Operations & Finance
Jadene Mah              Vice-President Student Life
Bill Smith              General Manager
Catherine van de Braak  E/A, Recording Secretary

Absent
Mat Brechtel            President (attending a University meeting)

1. Call to Order
The meeting was called to order by SAMUEL at 10:35 am

2. Approval of Agenda
LO/BOTTEN MOVED THAT the agenda be approved as tabled

VOTE ON MOTION 4/0/0 CARRIED

3. Approval of Minutes
LO/BOTTEN MOVED THAT the June 9, 2003 minutes be approved.

VOTE ON MOTION 4/0/0 CARRIED

4. Reports
Tabled to the next meeting

5. Items of Business
   a. Student Groups Proposal

BOTTEN introduced this agenda item. These amounts are included in the budget. The positions are not paid a high rate and are more for experience than money.

BOTTEN/LO MOVED THAT the Executive Committee approve the proposal brought forward by the Student Groups Director for the creation of the Event Assistant and Administrative Assistant positions.

VOTE ON MOTION 4/0/0 CARRIED
b. Event Board

LO spoke with Carissa Reiniger last week regarding a dedicated board for student groups and SU information in SUB. Discussion ensued regarding where the board could be placed and what it would be used for. MAH will speak with Margriet Tilroe-West regarding proposed placements of such board.

SMITH: also need to consider the usage of VIDS. This is an effective method of communication with students. Jadene should speak with Christine McCourt regarding the paper that Christine did for executive last year.

MAH: need accurate information regarding the use of VIDS. SMITH provided background on VIDS and what the potential is.

c. Security

SMITH: Over the years numerous keys have been given out and not returned, this presents a major security concern. There is money in the SUB expansion budget for updating 2-900 office security.

LO/MAH MOVED THAT the Executive Committee approve an expense of not to exceed $2,000 from the SUB Expansion budget to install a security system in 2-900 SUB

VOTE ON MOTION 4/0/0 CARRIED

d. U of A Open House

SAMUEL: believe that campus ambassadors have been involved in the past in this event. Will check with people and find out the background.

e. Operating Policy 3.05

Concerns have been raised regarding the safety issues around turning lights off in the washrooms. As well it is more energy efficient to turn fluorescent lights off only once per day.

LO/MAH MOVED THAT the Executive Committee approve the proposed amendments to Operating Policy 3.05 relating to Computers and Lights.

VOTE ON MOTION 3/0/1(BOTTEN) CARREID

f. In Camera business

BOTTEN/LO MOVED THAT the Executive Committee moves in camera.

VOTE ON MOTION 4/0/0 CARRIED

6. Announcements

7. Adjournment

Meeting adjourned at 11:25 am