Executive Committee
April 16, 2003

Attendance

Mike Hudema President
Mat Brechtel Vice-President Academic
Anand Sharma Vice-President External
Steve Smith Vice-President Operations & Finance
Kail Ross Vice-President Student Life
Bill Smith General Manager
Catherine van de Braak E/A, Recording Secretary

1. Call to Order
The meeting was called to order by HUDEMA at 12:00 pm

2. Approval of Agenda
SMITH/ROSS MOVED THAT the agenda be approved as tabled

VOTE ON MOTION 5/0/0 CARRIED

3. Approval of Minutes
ROSS/HUDEMA MOVED THAT the April 9 and 11, 2003 minutes be approved.

VOTE ON MOTION 5/0/0 CARRIED

4. Reports
a. President
Citizenship course is progressing. Dr. Connor and I have a meeting today to discuss U Pass issues with Michael Phair. ECOS evaluation is underway, if you have anything that you would like to contribute that would be great. ECOS AD position has been posted.

b. VP External
Attended CAUS meeting in Lethbridge and Calgary over the weekend. Lethbridge approved the CAUS membership fees for the coming year. There was an interesting discussion about the fees in Calgary, they are facing financial challenges but they will try to pay their fees. Feel that CAUS was strengthened. Will be presenting to the Senate on April 25.

c. VP Academic
Attended meeting with Anand in Calgary and Lethbridge.

d. VP Operations and Finance
Hoping to have a FAB meeting soon, attempting to set an IRB meeting as well.

e. VP Student Life
Will be bringing 2 political policies and the WUSC bylaw to the last council meeting.
f. General Manager

Involved in staff issues, have had to dismiss 3 people within the last week. Working on: financial history update and 5-year projections, food court RFP, arranging TC teleconference (attempting to, it is quite difficult).

g. E/A

Pass

5. Discussion Period

No discussion items

6. Old Business
   a. Marketing

HUDEMA/ROSS MOVED THAT the executive committee remove the Marketing Assistant position and re-allocate the money to address staffing concerns in programming

HUDEMA: provided background, this should be done there is no need to rehire for this position. Eli who is working for Steve should be full time.
SMITH: opposed to this, programming is supposed t be break even, would like to know the turnover in the marketing position.
B.SMITH: spoke to Dan Costigan and Steve Derpack; they had no knowledge that this was being proposed when it initially came to executive a week ago.
COSTIGAN: Marketing Assistant makes the marketing department more cohesive and does a number of small jobs. This position does a number of tasks for programming.
Can provided an update on additional tasks that could be taken on by the Marketing Assistant.
SHARMA: Recognize that all departments need more staff however allocations should change form year-to-year, programming needs more staff.
HUDEMA: another position in programming will boost the revenue. There is too much on Steve Deerjack’s plate now.
COSTIGAN: if Marketing Assistant is removed then all departments will suffer
SMITH: what would be the impact on work done over the summer if this position is lost?
COSTIGAN: this position will be creating promo plans for each department/business as well as creating messaging for each. They will be working on the handbook. The marketing department is busiest during the summer. This position allows me to focus on administrative details that take time.
B.SMITH: how much would we have to spend to make up for the loss of this position relating to the handbook?
COSTIGAN: Approximately $900.00.

ROSS/SHARMA MOVED TO go in camera

SHARMA left the meeting
BRECHTEL/SMITH moved to amend the main motion to read: that the executive committee remove the Marketing Assistant position and that money normally budgeted for the Marketing Assistant position be used to hire a student to assist the Senior Manager of Marketing in his duties until the end of August 2003.

VOTE ON Amendment 4/0/0 CARRIED.
VOTE ON AMENDED MOTION 4/0/0 CARRIED

7. New Business
a. Conference Request
SMITH/ROSS MOVED THAT the Executive Committee approve the proposal to send Clare Ard, Director of the Student Financial Aid Information Centre, to ASAPA at a budgeted expense not to exceed $395.64

VOTE ON MOTION 4/0/0 CARRIED

b. Conference Request
SMITH/ROSS MOVED THAT the Executive Committee approve the proposal to send Chris Robb, Director of the Centre for Student Development, to CISAS at a budgeted expense not to exceed $2700.00

VOTE ON MOTION 4/0/0 CARRIED

c. Conference Request
SMITH/ROSS MOVED THAT the Executive Committee approve the proposal to send Dale Coffin and Chris Robb to CACUSS at a budgeted expense not to exceed $2050.00

VOTE ON MOTION 4/0/0 CARRIED

d. CASFAA Conference
SMITH/HUDEMA MOVED THAT the Executive Committee approve the proposal for the Students' Union to host CASFAA in June of 2004.

VOTE ON MOTION 4/0/0 CARRIED

e. Gateway Journalism Society
SMITH MOVED THAT the Executive Committee approve the proposed agreement between the Students' Union and the Gateway Student Journalism Society.

Tabled to the next meeting

8. Announcements

9. Adjournment
Meeting adjourned at 1:15 pm