Executive Committee
January 14, 2002

ATTENDANCE
Christopher Samuel President
Amy Salyzyn Vice-President Academic
Kory Zwack Vice-President External
Jamie Speer Vice-President Operations & Finance
Jennifer Wanke Vice-President Student Life
Bill Smith General Manager
Catherine van de Braak E/A, Recording Secretary

1. Call to Order
The meeting was called to order by Chris at 10:45 am

2. Approval of Agenda
The agenda was amended to add the following Items of Business:
Action Items
b) Contingency Preserve Operating Policy (Jamie)
c) Project Reserve Operating Policy (Jamie)
d) Student Groups Granting Policy (Jamie)
e) ESS Temporary Loan Request (Jamie)
f) Table Application (Jamie)
g) IVCF Request (Jamie)

Discussion Items
e) Gateway (Jen)
f) In Camera Personnel (Chris)

3. Approval of Minutes
The minutes of the January 7 and 9, 2002 Executive Committee meetings were adopted by consensus.

4. Reports
GENERAL MANAGER
Continuing to work on three key areas:
· Restructuring Proposal
· Partnership paper with the University
· SUB Expansion
VP STUDENT LIFE
Wrapping up Anti Freeze
Update of where the student life portfolio is currently at:
- Due to challenges faced because of staff changes, the workload has increased dramatically
- Meeting with Steve and Christine to discuss workload etc.
- Will have a list of top 10 projects for the Jan. 21 executive meeting

VP OPERATIONS AND FINANCE
- Customer Service-met with Bill and Steve to discuss next steps
- SUB Expansion-many meetings upcoming related to the Reno
- Met with Chris Thomas and Anita regarding the preliminary budget
- FACRA operating agreement will be signed next week

VP EXTERNAL
- Met with ETS regarding Universal Bus passes. Will be bringing charter to the executive on Monday. Concerned regarding the accuracy of the ETS user numbers
- CASA posters have arrived for Awareness Week. Julianna is redesigning them as they are not very good quality
- Preparing for meetings with Ministers tomorrow
- Anti Freeze was excellent!
- Numerous CASA essay contest entries have been received. Will be asking EAB to assist in the judging.

VP ACADEMIC
- Preparing for GFC Executive, there are 25 items of the agenda
- Communication strategy is being developed for the new grading scale. General background was distributed to the exec. This will be brought to council as well.

PRESIDENT
- Org. Review steering committee meeting-reviewed bylaw, this will come to executive soon
- Bylaw 6600-met with individual groups
- Two high profile ministers will be on campus tomorrow, preparing for that
- CAUS meeting the end of January
- Tuition-working on an ideal model for U of A and province with Kim

QUESTIONS
Questions regarding reports were addressed.

5. Old Business
6. Items of Business
   Action Items
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a) Alumni Association
A completed proposal must be ready by January 28. The executives need to email Catherine their ideas that may be brought to Alumni Affairs by 1:00 pm tomorrow. This item will be discussed at the next executive meeting.

b) Contingency Reserve Policy
Tabled to the next meeting

c) Project Reserve Policy
Tabled to the next meeting

d) Student Groups Granting Policy
Tabled to the next meeting

e) ESS Temporary Loan
Birkley Wisniewski, VP Ops and Finance for the Engineering Society gave a brief presentation regarding the need for a short-term loan. This loan would be paid back by February 15, 2002.

SPEER/ZWACK MOVED THAT the Executive Committee, approve a short term cash flow loan to the Engineering Students Society not to exceed $2000.00 to be paid back by February 15, 2002.

VOTE ON MOTION 4/0/0 CARRIED

f) Table Application
Tabled to the next meeting

g) IVCF
This student group would like to use the SUB stage January 21, 23, and 25 for a professor from Toronto who will be in town to speak with students. Jamie will investigate further and bring additional information back to the executive on Wednesday.

Discussion Items

a) Government Event
The various meeting with Minister Tobin and Martin are on meeting maker. These will just be meet and greet sessions. If the executive need further background please see Kory. Kory will be sending out a general invitation to councillors.

b) In Camera Business
Meeting moved in camera

c) Survey Thoughts
Please remember to have your information to Dan by January 17.

d) Chaplains
The meeting with the chaplains has been re-scheduled. The only members of the executive who are able to attend are Chris, Bill and Jamie.

e) Gateway
Concerns were raised that the full numbers of Gateway editors are still going to the CUP conference in Ottawa. Jamie has emailed Dave the motion that was passed at the last executive meeting.

f) In Camera Personnel
Meeting moved in camera

7. Announcements

8. Adjournment
Meeting adjourned at 12:46 pm