Executive Committee
November 26, 2001

ATTENDANCE
Christopher Samuel               President
Amy Salyzyn               Vice-President Academic
Kory Zwack                Vice-President External
Jamie Speer               Vice-President Operations & Finance
Jennifer Wanke             Vice-President Student Life
Bill Smith                General Manager
Catherine van de Braak     E/A, Recording Secretary

1. Call to Order
The meeting was called to order by Chris at 10:40 am

2. Approval of Agenda
The agenda was amended to add the following Items of Business:
   Discussion Items
   d) FAC Contract (Jamie)
   e) Silent Auction (Chris)
   f) SUB Expansion (Chris)
   g) Referendum Fee Bylaw (Chris)
   h) Christmas Card Signing (Chris)
   i) Food for Council (Chris)

3. Approval of Minutes
The minutes of the November 16, 2001 Executive Committee meeting were adopted by consensus.

4. Reports
   GENERAL MANAGER
   Attended the Campus Advantage Fall Meeting-good meeting, productive ideas were discussed
   SUB Expansion continues
   Attended meetings related to and working on:
   - Management Structure
   - Org. Review completion

   VP STUDENT LIFE
   Dealing with handbook concerns
   Fresheads is upcoming
   Inner city Kids Christmas Party is on Dec. 7
   Antifreeze Blue Room is on Nov. 28
   Working on the Executive Retreat
VP FINANCE
Attended the Campus Advantage Fall Meeting, excellent meetings, very important to attend. Some of the outcomes were:
• Test launch of direct insurance program will be happening end of January
• Dealing with cityfone issues
• Quick tax program will be back
• Match Marketing is interested in putting together sample kits
Involved in the VP Finance and Adm. (U of A) hiring committee
Working on SUB expansion and the Silent shopper program

VP External
Worked on:
CAUS-lobby week and breakfast
Highschool leadership conference-went very well

VP ACADEMIC
GFC meeting today, interesting agenda items
Technology issues-working with CNS on potential e-portals

PRESIDENT
SUB Expansion-received good support from FDC.
Ottawa trip was excellent, good opportunity to strengthen connections with Federal ministers
Met with Premier Klein- very impressive, discussed tuition, student loans and Pan-Canadian accord.

5. Old Business
Second meeting of the week only

6. Items of Business
Action Items
a) Database Development
The presentation that Marc gave to the executive was discussed. Two concerns were raised regarding the time frame and the databases that need to be developed. Jamie will ask Anita to create time lines and deliverables. This item will be discussed at the next executive meeting, executive are asked to have their database priorities.

Discussion Items
a) Survey
Input of data has been completed. Preliminary draft of results should be ready for tomorrow. An executive summary will be included in the results.

b) December 6 Memorial
Chris tabled information regarding the Dec. 6 memorial. The executive support the purchase roses for that day.
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<th>c) FAC contract</th>
<th>The Financial Affairs Coordinator’s contract is due to expire in 3 days. Jamie raised the possibility of extending the contract or making it a permanent position. Discussion ensued regarding the role of this position and where it fits within the organization. It was decided this would be reviewed within the organizational review process. Until that time, the position will be on a month to month basis.</th>
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<td>d) Silent Auction</td>
<td>A silent auction will be held in conjunction with the annual Christmas party on December 2. Chris would like the executive to donate a joint item. Discussion ensued regarding what would be suitable. Laser tag was raised as a possibility. Catherine will investigate.</td>
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<td>e) SUB Expansion</td>
<td>Presentation regarding SUB Expansion will be given at Council tomorrow night. There will be two parts to the presentation: space issues and financial issues.</td>
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<td>f) In Camera Business</td>
<td>Meeting moved in camera</td>
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<td>g) Christmas Card Signing</td>
<td>Councilor’s cards will need to be signed by December 4. Catherine will schedule additional times for the rest of the cards to be signed.</td>
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<td>h) Food for Council</td>
<td>Discussion ensued regarding what should be ordered for Council.</td>
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<td>7. Announcements</td>
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<td>8. Adjournment</td>
<td>Meeting adjourned at 12:45 pm</td>
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