Executive Committee
October 10, 2001

ATTENDANCE
Christopher Samuel President
Amy Salyzyn Vice-President Academic
Kory Zwack Vice-President External
Jamie Speer Vice-President Operations & Finance
Jennifer Wanke Vice-President Student Life
Bill Smith General Manager
Catherine van de Braak E/A, Recording Secretary

1. Call to Order
The meeting was called to order by Kory at 10:41 am

2. Approval of Agenda
The agenda was amended to add the following Items of Business:
Action Items
a) Conference Request (Jen)
b) Sponsorship Request (Jamie)

Discussion Items
h) Operating Policy (Jamie)
i) Dedicated Fees Bylaw (Jamie)
j) Sponsorship (Amy)

3. Approval of Minutes
The minutes of the October 1, 2001 Executive Committee meeting were adopted by consensus.

4. Items of Business
Action Items
a) Conference Request
Bill tabled a request to attend the 2001 AMICCUS-C Regional Conference in Kelowna Nov.1-3. The total cost will be $920.00. This is a budgeted expense.

SALYZYN/WANKE MOVED THAT the Executive Committee support Bill Smith attending the 2001 AMICCUS-C Regional Conference in Kelowna Nov.1-3 at a cost not to exceed $920.00.

VOTE ON MOTION 4/0/0 CARRIED
b) Conference Request

Jen tabled a request to attend the COCA Central Regional Conference October 26-28. Most of the expenses will be covered by COCA. The total cost to the SU would be $349.36. The VP Student Life conference budget will cover the expense.

SPEER/SALYZYN MOVED THAT the Executive Committee approve a budgeted expense, not to exceed $49.36 to send Jennifer Wanke, VP Student Life to the COCA Central Regional Conference October 26-28, 2001

VOTE ON MOTION 3/1/0 (1 Abstention) CARRIED

c) Sponsorship Request

Jamie tabled a request from Kappa Alpha Theta regarding sponsorship of an event. The executive feel that this request should be directed to either the Eugene Brody Committee or Student Groups Granting Committee. Kory will bring the request forward at the next Eugene Brody meeting.

Discussion Items

a) Survey

Chris noted that all was going well, the only challenge is finding people to administer the survey. The next step will be to input the data. Minor concerns were discussed as well.

b) Parkland Institute

Concerns were raised regarding the rental rate being charged to the Parkland Institute for their use of Dinwoodie, the Meditation Room and the Alumni Room. The executive feel that the group should be charged for Dinwoodie and Alumni room. Kory will look into this.

c) Laptop

Chris will need to use the executive laptop for tuition presentations over the next few weeks. Kory will be able to use the extra laptop on his upcoming conference.

d) December Retreat

Chris expressed concerns regarding a 2-day retreat in December. The executive feel this is an opportunity to have a break and will pay for it themselves. Jen will coordinate the trip.

e) Leadership Awards

Chris is unable to sit on the Undergraduate Leadership Selection Committee due to the number of references he has written for students. Amy will sit on the committee.

f) SU Thank You Cards

The executive, reviewed the proposed designs. This will be brought back to executive with the changes and prices.

g) PC Political Convention

This event is happening Nov. 9-11 in Red Deer. The executive feel that this is a great opportunity and that Kory, possibly Chris, should attend. Kory will work the details out with Oliver.
h) Operating Policy  Jamie tabled a proposed operating policy relating to External Organizations. The executive would like to review the document. This item will be discussed at the next executive meeting.

i) Dedicated Fee Bylaw  Jamie tabled a proposed Dedicated fee Bylaw. The executive will review this document and bring it to Students’ Council for their feedback.

j) Sponsorship  Amy raised concerns again regarding the poster linking books to Labbats and what was being done to address the concerns. Discussion ensued regarding the sponsorship committee and their role. Jamie and Jen will raise the concerns at the next sponsorship meeting and will bring information back to executive.

7. Announcements  AGM: Chris reviewed the upcoming AGM and what is important to attend.

8. Adjournment  Meeting adjourned at 12:00 pm