Executive Committee
Thursday September 14, 2000

ATTENDANCE
Leslie Church President
Christopher Samuel Vice-President Academic
Gregory Harlow Vice-President Operations & Finance
Jennifer Wanke Vice-President Student Life
Bill Smith General Manager
Catherine van de Braak E/A, Recording Secretary

Absent
Naomi Agard Vice-President External (attending a meeting)

1. Call to Order
The meeting was called to order by Leslie at 2:05 pm

2. Approval of Agenda
The agenda was amended change the order of business and to add additional items:
b) Newton Place (Leslie)

3. Approval of Minutes
The minutes of the September 12, 2000 Executive Committee meeting were adopted by consensus.

4. Reports
Tuesday only

5. Items of Business
a) Executive Computer Needs
Anita is setting up a plan to meet immediate computer needs and would like to know what the executive needs are.

  · Gregory-general support, emergency needs
  · Jen-maintenance, emergency needs. Server problems happening daily, these need to be solved. A new executive printer would be good.
  · Chris-general support, emergency needs. Project based support-when a new project is taken on, support to do that project i.e.: setting up a database.
  · Leslie-CAUBO database support, computers for the CRO and BOG representative.
  · Bill-would like to see a template created for all SU letters and memos so there is a standard look.
Anita is looking into hiring a data base person who will be able to build databases and provide support.

b) Newton Place

Dean Connor met with Leslie regarding Newton Place. The University is anxious to resolve this issue. A committee is being struck that will look at Housing and Food Services and how they operate. Leslie is unsure of the makeup of the committee and will keep the executive updated.

The University will be renegotiating the rebate that has been proposed. Jen will continue to investigate alternative study space.

c) Recording Secretary

Due to an oversight, the recording secretary was not included in the Students’ Council list in the SU handbook. The executives regret this oversight and will send Sarah a card to thank her.

d) Toque

Jen raised concerns regarding the Toque having a table in SUB. Many concerns were expressed and discussion ensued regarding this issue.

6. Actions from the Minutes

List is attached

7. Announcements

8. Adjournment

Meeting adjourned at 3:04