EXECUTIVE COMMITTEE
August 30, 2018
1:00 pm

ATTENDANCE:

Reed Larsen  President
Akanksha Bhatnagar Vice President (Academic)
Adam Brown  Vice President (External)
Emma Ripka  Vice President (Operations & Finance)
Andre Bourgeois Vice President (Student Life)
Kristen Stoik  Executive Coordinator
Marc Dumouchel  General Manager

REGrets:
ABSENT:

1. CALL TO ORDER
   The meeting was called to order by LARSEN 1:02 pm.

2. APPROVAL OF AGENDA
   BROWN/RIPKA MOVED THAT the Executive Committee approve the agenda as presented.  4/0/0 CARRIED

3. APPROVAL OF MINUTES
   BROWN/BHATNAGAR MOVED THAT the Executive Committee approve the August 27 minutes as presented.  4/0/0 CARRIED

4. REVIEW OF ACTION ITEMS
   • SUB Creation Space – almost ready, cameras up
   • Budget Transfers – tabled
   • Council Speaker – outstanding
   • CAC – completed
   • International Student Consultation Format – outstanding
   • External GR – in discussion

5. ANNOUNCEMENTS
   • Marc away Tues-Thurs next week

6. REPORTS
   6.1. PRESIDENT
       • Meeting with Nathan on ARRC recommendations
       • Met with staff of Jason Kenney; potential WOW presence
       • Speeches for orientations
       • Board meetings and retreat next week
   6.2. VICE PRESIDENT (OPERATIONS & FINANCE)
       • COFA Finance meeting
       • Focus on capital plan and strategic planning
6.3. **Vice President (External)**
- CASA AGM booking
- Minister Gray meeting
- CASA work

6.4. **Vice President (Academic)**
- Governance meetings starting

6.5. **Vice President (Student Life)**
- Residence move in
- Campus security meeting
- InfoLink at CSJ
- RAC meeting
- BSA work

6.6. **General Manager**
- Basecamp campus tours – may effect NSO attendance/drop outs
- Kitchen update

6.7. **Director of Research and Advocacy**
- Stephen onboarding for GOTV
- Survey data, interested in seeing how we can use/report this

6.8. Executive Coordinator
- New AA staff
- Office hours changing to 8:30-4:30

7. **Students’ Council**
   7.1 **Bylaw 100**
   - Attendance regulations with Meeting 0
   - September 18 meeting presentation

8. **Old Business**

9. **New Business**
   9.1 **ACFA/CSJ Letter**
   - ACFA looking to meet with President Turpin Re: Provincial Funding
   - Drafted letter of support from the Students’ Union to President Turpin

   **BROWN/BOURGEOIS MOVED TO approve SU signed letter to Dr. Turpin in support of the ACFA action on CSJ.**
   
   5/0/0 CARRIED

   9.2 **JD Approval – Student Human Resources Coordinator**
   - Training development position; union negotiations and strategic plan will take much of Ellen’s time
   - Increased workload in other areas of Human Resources that are straining the capacity of the department
   - Adapting to new HR systems: BambooHR and MakeShift

   **BROWN/BOURGEOIS MOVED TO approve the budgetary transfer and job description for the Student Human Resources Coordinator as presented.**
10. **Discussion Period**

10.1 **Office Spaces**
- Office shuffles with changes to Marketing and Research & Advocacy staffing
- Vacant office for this school year while the formal shift of offices is being planned

10.2 **Office Hours Signage**
- Input for the signage we would like for remote office hours
- Partnering with FAs and working out of their offices?

10.3 **Executive Subcommittees**
- Tabled

10.4 **GR Work**
- Political/partisan connection of the GR firm is a concern
- Should reach out to other firms and do our due diligence prior to confirming with a firm

10.5 **Staff Appreciation**
- Tabled

11. **Assignment of Action Items**

12. **Closed Session**

13. **Adjournment**

Meeting adjourned at 1:51 pm.