EXECUTIVE COMMITTEE
November 20, 2017
10:00 am

ATTENDANCE:

Marina Banister  President
Shane Scott  Vice President (Academic)
Robyn Paches  Vice President (Operations & Finance)
Ilya Ushakov  Vice President (Student Life)
Kristen Stoik  Executive Coordinator
Marc Dumouchel  General Manager

REGRETS:
Reed Larsen  Vice President (External)

ABSENT:

1. CALL TO ORDER
The meeting was called to order by BANISTER at 10:03 am.

2. APPROVAL OF AGENDA
SCOTT/PACHES MOVED THAT the Executive Committee approve the agenda as presented.
4/0/0 CARRIED

3. APPROVAL OF MINUTES
USHAKOV/PACHES MOVED THAT the Executive Committee approve the November 20 minutes as presented.
4/0/0 CARRIED

4. REVIEW OF ACTION ITEMS
• Executives to think about article to write for The Flame this semester – ongoing
• Complete Residence Post Cards – Completed

5. ANNOUNCEMENTS
• Marina away for majority of December
• Robyn away early January

6. REPORTS
6.1. PRESIDENT
• CASA Advocacy Week went well
• Resigned from the Internal Relations Committee
• Town Hall yesterday
• Dean’s Council presentation
• Day of Remembrance event
• Gateway interview this afternoon

6.2. VICE PRESIDENT (OPERATIONS & FINANCE)
• Commercial kitchen and lower level renovation discussions
• GALD presentation
• FDC meeting and presentation
• Health and Dental work
• President’s Holiday Party

6.3. **Vice President (External)**

• Tabled

6.4. **Vice President (Academic)**

• OER Advocacy work and possible white paper
• ONEcard advisory meeting
• GFC meeting
• COFA Joint Board meeting
• UASU Can Do It Campaign
• STRIDE event tomorrow

6.5. **Vice President (Student Life)**

• Meal Plan work with LHSA
• Residence Oversight Committee
• The Landing strategic plan and work
• Campus Activity Board
• Services assessment and evaluation

6.6. **General Manager**

• RFP for food court and health & dental
• Change room project with University presently
• Personnel meetings
• Catering & event operations

6.7. **Director of Research and Political Affairs**

• Tabled

6.8. **Executive Coordinator**

• No updates

7. **Students’ Council**

• Meeting last night

8. **Old Business**

9. **New Business**

9.1 **PA Request – Annual General Eating**

• Cost from the event during GovWeek
• Total of $131.25

**USHAKOV/SCOTT MOVED TO approve the Annual General Eating PA Request for no more than $150.00 as presented**

4/0/0 CARRIED

9.2 **Contingency Allocation**

• $24000 for recovering data over the summer
• Contingency is for items such as this
• Hardware failure, new backups and levels in place to minimize any future losses
• Exec would like an incident report to come to Executive Committee as an information item

**USHAKOV/PACHES MOVED TO approve a contingency allocation of no more than $24000 for data recovery and server repairs.**

4/0/0 CARRIED

9.3 **JD APPROVAL – ASSISTANT OPERATION MANAGER, FOOD SERVICES**

- Restructuring the Food Services department, this is a role that will remain in some sense but is temporary until June 30, 2018 while we finalize the new structure
- New position that we will need next year

**PACHES/USHAKOV MOVED TO approve the presented Job Description for an Assistant Operation Manager, Food Services.**

4/0/0 CARRIED

10. **DISCUSSION PERIOD**

10.1 **FLAME CONTENT UPDATE & EXEC EDITORIALS**

- Content meeting, thoughts brought up from this including opinion or editorial items
- Case by case for Councillors to write material and work with staff

10.2 **PRINTING FOR ABORIGINAL EVENT**

- Holiday Christmas Party and/or potluck, would like support for their event
- Possible in-kind donation or sponsorship
- Work with Craig Turner to see what can be done

10.3 **DEC 11 EXEC COMMITTEE**

- Core Managers Retreat this day, Exec this day to be cancelled.

10.4 **HEAVY METAL**

- Event with Dolores’ son’s heavy metal band and Dean of Students
- University alumni members, variety of musical acts in programming
- Would like a partnership with Dean of Students on advertising
- Could be a UASU Event put on by our events team

10.5 **SU CHRISTMAS PARTY FOR KIDS FRIDAY**

- Cancel Exec/Staff lunch in favour of volunteering

10.6 **ANCILLARY SERVICES CHRISTMAS LUNCH**

- Invitation from Dolores for Ilya and a plus one next Wednesday the 13th
- Robyn to go with Ilya

10.7 **2/3 REPORT**

- January 4th deadline for submissions in order to be up on the flame for all exec report

10.8 **WINTER OFFICE HOURS AND CLASSES**

- Please choose and update office hours and classes in calendars

10.9 **STUDENT MENTAL WELLNESS COMMITTEE**

- Working with Katie for an SU committee on mental health and wellness to bring together different services and departments
• Terms of Reference will come to Executive in the new year

10.10  **GOLDEN BOX DAY, BATTLE OF THE BANDS**
• PA to come forward for these events at a future exec meeting

10.11  **HOT CHOCOLATE DISPENSER**
• Outreach tool and investment
• Backpack dispenser PA to come forward for this item in future exec meeting

11. **ASSIGNMENT OF ACTION ITEMS**
• Executives to think about article to write for The Flame this semester
• Marc to create a an incident report to come to Executive Committee as an information item
• Executives to write their aspect of the 2/3 report by January 4th
• Executives to choose and update office hours and classes in calendars

12. **CLOSED SESSION**

13. **ADJOURNMENT**  Meeting adjourned at 10:58 am.