EXECUTIVE COMMITTEE
July 31, 2017
10:00 am
ATTENDANCE:

Marina Banister  President
Shane Scott  Vice President (Academic)
Reed Larsen  Vice President (External)
Robyn Paches  Vice President (Operations & Finance)
Ilya Ushakov  Vice President (Student Life)
Marc Dumouchel  General Manager
Kristen Stoik  Executive Coordinator

REGRETS:

ABSENT:

1. CALL TO ORDER

The meeting was called to order by BANISTER at 10:07 am.

2. APPROVAL OF AGENDA

LARSEN/USHAKOV MOVED THAT the Executive Committee approve the agenda as amended.

5/0/0 CARRIED

3. APPROVAL OF MINUTES

USHAKOV/LARSEN MOVED THAT the Executive Committee approve the July 20 minutes as presented.

5/0/0 CARRIED

4. REVIEW OF ACTION ITEMS

- Opportunity for executives to be involved in Lister move-in, Ilya to follow up with Janice – outstanding
- Ilya to talk to Rebecca about writing up Executive Standing Orders – completed
- Think about membership status to the Edmonton Chamber of Commerce – completed
- Marina to email President Turpin in regards to Presidents’ Address – outstanding

5. ANNOUNCEMENTS

- Marc away Thursday for a week
- Robyn and Ilya off Friday
- Shane away Thursday through Tuesday

6. REPORTS

6.1. PRESIDENT

- CASA conference last week
- Charter of Student Rights Terms of Reference
• CASA Committee update
• Introduction to Government Tuesday and Wednesday

6.2. VICE PRESIDENT (OPERATIONS & FINANCE)
• Working on pharmacy SUBstage event logistics
• Myer Horowitz Theatre market analysis
• RATT on the patio successful, great turnout
• GALD presentation
• Mural Applications closed

6.3. VICE PRESIDENT (EXTERNAL)
• CASA and CAUS work last week
• Funding framework discussion
• GovWeek forum

6.4. VICE PRESIDENT (ACADEMIC)
• GovWeek applications extended to August 4
• OER conference application
• STRIDE last week
• Meeting with Tammy and Sarah on OERs and syllabi database

6.5. VICE PRESIDENT (STUDENT LIFE)
• Residence services meeting
• Mental Health website
• First Responders training

6.6. GENERAL MANAGER
• Renovation costing
• Health plan RFP discussion

6.7. DIRECTOR OF RESEARCH AND POLITICAL AFFAIRS
• No updates

6.8. EXECUTIVE COORDINATOR
• No updates

7. STUDENTS’ COUNCIL
• CAC meeting update

8. OLD BUSINESS

9. NEW BUSINESS

9.1 SOCIAL MEDIA JOB DESCRIPTION
• Managing central social media accounts
• Coverage of and assistance to departments
• Social media schedule for the organization and liaising with different departments
• Discussion on budget and scope of this position

PACHES/SCOTT MOVED TO approve the job description of the Social Media Coordinator as presented.

5/0/0 CARRIED
10. DISCUSSION PERIOD
10.1 Exec Presence at #IBelieveYou Launch
   • September launch with speaking opportunity
10.2 Green & Gold Day Pep Rally MC
   • Opportunity to MC the pep rally
10.3 Orientation Welcome Video
   • Orientation video filming August 9

11. ASSIGNMENT OF ACTION ITEMS
   • Opportunity for executives to be involved in Lister move-in, Ilya to follow up with Janice – outstanding
   • Marina to email President Turpin in regards to Presidents’ Address – outstanding
   • #IBeliveYou launch, Ilya to follow up with Colleen
   • Ilya to follow up on Green & Gold Day Pep Rally MC

12. CLOSED SESSION

13. ADJOURNMENT  Meeting adjourned at 11:51 am.