EXECUTIVE COMMITTEE
June 12, 2017
1:00 pm
ATTENDANCE:

Marina Banister  President
Shane Scott  Vice President (Academic)
Ilya Ushakov  Vice President (Student Life)
Robyn Paches  Vice President (Operations & Finance)
Marc Dumouchel  General Manager
Kristen Stoik  Executive Coordinator

REGRETS:

Reed Larsen  Vice President (External)

ABSENT:

1. CALL TO ORDER
The meeting was called to order by BANISTER at 1:00 pm.

2. APPROVAL OF AGENDA
SCOTT/USHAKOV MOVED THAT the Executive Committee approve the agenda as presented.
4/0/0 CARRIED

3. APPROVAL OF MINUTES
SCOTT/USHAKOV MOVED THAT the Executive Committee approve the May 18 minutes as presented.
3/0/1 CARRIED

4. REVIEW OF ACTION ITEMS
• Marina to create the two goals documents and work on alignment of values and strategy - completed

5. ANNOUNCEMENTS

6. REPORTS
6.1. PRESIDENT
• Back from Las Vegas, a bit under the weather
• Board of Governors Update

6.2. VICE PRESIDENT (OPERATIONS & FINANCE)
• Feasibility study update from ViTreo, full update will come in the future

6.3. VICE PRESIDENT (EXTERNAL)
• Tabled

6.4. VICE PRESIDENT (ACADEMIC)
• No updates

6.5. VICE PRESIDENT (STUDENT LIFE)
• More direction on the mental health website
• Pride parade with Robyn on Saturday, lots of fun

6.6. GENERAL MANAGER
6.7. **DIRECTOR OF RESEARCH AND POLITICAL AFFAIRS**
- No updates

6.8. **EXECUTIVE COORDINATOR**
- No updates

7. **STUDENTS’ COUNCIL**
- Council meeting tomorrow
- Presentation for executive goals tomorrow

8. **OLD BUSINESS**

9. **NEW BUSINESS**

9.1. **PA REQUEST - STRIDE**
- New SU Initiative – spring/summer cohort
- Start-up and spring/summer cohort costs

**BANISTER/SCOTT MOVED TO** approve a project allocation not to exceed $3000.00 for the STRIDE spring/summer cohort as presented.  
4/0/0 CARRIED

9.2. **LETTER OF SUPPORT TO STRATHCONA COUNTY ELECTIONS**
- Similar letter sent in March to City of Edmonton
- Advanced polls for Strathcona County elections – this is a commitment that we will cooperate with the

**USHAKOV/BANISTER MOVED TO** approve the letter of support to Strathcona Elections.  
4/0/0 CARRIED

9.3. **CONFERENCE REQUEST – CAUS COUNTERPART CONFERENCE**
- One night in Lethbridge and travel costs for rental car

**USHAKOV/PACHES MOVED TO** budget no more than $1800 to send the Executive and the DRPA to the Council of Alberta University Students Counterparts Conference.  
4/0/0 CARRIED

9.4. **CONFERENCE REQUEST – CAUS JUNE IN-PERSON MEETING**
- Reed, Marina, and Jon in Calgary. In-person meeting prior to wellness conference.

**SCOTT/USHAKOV MOVED TO** budget no more than $450 to send the President, VP External and the DRPA to the Council of Alberta University Students June In-person Meeting in Calgary.  
4/0/0 CARRIED

10. **DISCUSSION PERIOD**

10.1. **ACCESS FUND UPDATE**
- Revisit terms and process with Registrar’s Office annually
- Registrar’s Office has proposed some changes going forward
- Currently provide the office with an estimate and receive approval after a round has been completed
- Our audit requirements will not work with their request to change timelines
- Opt-outs make a challenge as we have seen a significant increase this past year
• Suggested solution: split into two payments and provide revised budgets throughout the year. Would also like to change the way that approvals and invoicing
• Merged solution with regular check-ins and allowing the Registrar’s Office to know the total amount ahead of time
• Current rolling average to assess the amount of the fee needs to be addressed. CPI is a current favourite
• 3-Strike system for contract breaks going forward
• Guiding principles in the appendix need to be revised
• Reporting requirement statistics and further demographics
• Per-year maximum to decrease for next year

10.2. 2016/17 BUSINESS YEAR-END
• Very good business year, actuals and nets have been provided
• Highlights are Daily Grind and SUBprint

10.3. MID-YEAR MANAGER’S MEETING
• Overview of the agenda and different items

10.4. DEAN OF STUDENTS RETREAT FEEDBACK
• Ilya to create document and share with executives for edits

11. ASSIGNMENT OF ACTION ITEMS
• Robyn making power point for goals presentation
• Ilya to create DoS retreat feedback document and share with executives for edits

12. CLOSED SESSION

13. ADJOURNMENT Meeting adjourned at 2:30 pm.