EXECUTIVE COMMITTEE
August 23, 2012
2:00 pm

ATTENDANCE:
Colten Yamagishi  President
Andy Cheema  Vice President (Operations & Finance)
Dustin Chelen  Vice President (Academic)
Saadiq Sumar  Vice President (Student Life)
Petros Kusmu  Vice President (External)
Marc Dumouchel  General Manager
Zdena Fiala  Administrative Assistant-Executive

REGRETS:
ABSENT:

1. CALL TO ORDER:
The meeting was called to order by Yamagishi at 2:32 pm.

2. APPROVAL OF AGENDA:
KUSMU/YAMAGISHI MOVED THAT the Executive Committee approve
the Agenda.

5/0/0 CARRIED

3. APPROVAL OF MINUTES:
YAMAGISHI/SUMAR MOVED THAT the Executive Committee approve
the August 20th, 2012 minutes as tabled.

4/0/1 CARRIED

4. ANNOUNCEMENTS:
Sumar: The staff picnic is on Sunday from 12:30-5pm.
Kusmu: I am going to Ottawa this weekend for CASA.

5. ACTION ITEMS:
Reviewed and updated.

6. STUDENTS’ COUNCIL:
Sumar: Reports are due tomorrow at 8:00 am.
Cheema: Councillors will be expecting an update about for the Lister Hall
Situation.

7. OLD BUSINESS:
n/a

8. NEW BUSINESS:

8.1) Student Representative
Open House-DC
Chelen: I have received confirmation from CAC, the CRO and Jessica
Nguyen.

CHELEN/YAMAGISHI MOVED THAT the Executive Committee approve
a projects allocation not to exceed $200.00 for the purpose of hosting a
8.2) SUB Stations-AC

Student Representative Open House.

5/0/0 CARRIED

Sumar: Are we sending evites and having a banner?

Chelen: There will be a rotating carousel banner.

Sumar: Will we be getting something for Clubs Fair?

Chelen: The CRO will have his own table at Clubs Fair and Council will have their own table.

Cheema: We have developed the charging stations and there are three downstairs. There is a $200.00 cost for signage and $300.00 for labor and materials.

CHEEMA/SUMAR MOVED THAT the Executive Committee approve a projects allocation not to exceed $600.00 for the purpose of Substation cell phone charging stations.

5/0/0 CARRIED

8.3) VPX_CASA Board Retreat Conference Request (August 25-27, 2012)-PK

Kusmu: CASA will be paying for my travels costs but I need to request a couple of per diems for food while I am traveling. I need $250.00 due to late booking.

Yamagishi: Can’t CASA afford to cover that?

Kusmu: Yes.

Yamagishi: Did they ask you to cover it?

Kusmu: No. They had a couple of people that booked the trip late and it would be detrimental to CASA’s own travel budget.

Dumouchel: I am not against this. It was booked late because it was received late and you were sick but this should have been booked in June. I suggest you pay for this out of your accounts and if you fall short later come back for money.

Cheema: We still need to approve the per diem funds.

Kusmu: What do you recommend?

Cheema: I suggest we do a motion for budgeted costs and do what Marc suggested and if you fall short later come back to Exec.

KUSMU/YAMAGISHI MOVED THAT the Executive Committee approve a budgeted expense not to exceed $40.00 for diem for the CASA retreat on August 25-27, 2012.
8.4) IMHE Conference-DC

Chelen: I am looking for a motion for $1262.00 for the University Governance and Advocacy Advisor, Kyle Marshall to attend the IMHE conference. The money for this conference was not in the budget. Heather Kanuka will fund this. It is important for Kyle to attend.

Chelen discussed with the Executive Committee reasons why it is important for Kyle and himself to attend the IMHE Conference.

Cheema: Are you paying for Kyle to go out of your budget?

Chelen: Yes.

Dumouchel: This looks like a solid conference.

Cheema: We need to relocate this money.

Dumouchel: If you reallocate, Justin will need to sign off on this.

CHELENE/KUSMU MOVED THAT the Executive Committee approve a budgetary reallocation not to exceed $1132.50 from 519 Academics to 425 RP Affairs for the University Governance and Advocacy Advisor, Kyle Marshall to attend the IMHE conference.

5/0/0 CARRIED

9. DISCUSSION PERIOD:

9.1) Street Team-SS

Sumar: I wanted to bring this to Exec because I think we should bring back the SU Street Team. We can easily attract students with them and inform them about the SU.

The Executive Committee discussed pros and cons of a SU Street Team.

9.2) September Newsletter-SS

Sumar: Are we planning to send something out in September? What should we put on a newsletter?

Yamagishi: I do not think anyone has worked on it yet.

Dumouchel: We are sending out a press release in September about what is happening in SUB. If we do want regularity with newsletters we need to start it next month. September is the key time, especially in the first two weeks. We should do the first one as an introduction with a positive point of view. We could ask Simon and marketing to work on something.

Chelen: Sounds like we need to decide who will be responsible for the newsletter.

9.3) Campus Perk Sponsorship-SS

Sumar: I received an email from Campus Perks. I have discussed this with Marc and I want to make sure it is something we do not want to pursue. Do
we all agree?

Executive Committee: Yes.

9.4) Advocacy Team-PK
Kusmu: Justin made an outline for an Advocacy Team. Then I made a vision document. We will need funds for marketing in the future. I am looking for names and a better acronym.

9.5) SU Swag-CY
Yamagishi: I think the Executive Committee should get sweaters with our names and positions on them for events and something to give out when people request swag.

Chelen: I think we need to discuss three avenues. Apparel, branding and gifts.

Dumouchel: We need a more productive proposal of a swag strategy.

10. REPORTS:

10.1) President
• Lister Hall

10.2) VP Academic
• Fall Reading Week
• Bookstore
• Interviews
• FAFT meeting
• Met with FA’s

10.3) VP External
• n/a

10.4) VP Operations & Finance
• Interviews and DIE Board Selection
• SUB Renovations
• Lister Hall
• Health and Dental Plan Meeting

10.5) VP Student Life
• East Campus Village Open house
• CCR Committee meeting
• PAW meeting
• UPass meeting
• Health and Dental Plan meeting

10.6) General Manager
• n/a

11. CLOSED SESSION:

12. ADJOURNMENT: YAMAGISHI/SUMAR adjourned at 4:10 pm.