University of Alberta Students’ Union

AGENDA

Council Administration Committee

Tuesday, September 25th, 2012
4:30 pm
SUB 6-06

1. Approval of the Agenda

2. Approval of the Minutes

3. Announcements
   1. Student Representatives Social Event was a success and well attended by members of council and other student representatives. There were talks about hosting a similar event in the winter semester.

4. Old Business
   • Fall Retreat
   • Possible dates are October 19 or 26. We will only be able to have the retreat on the one day (i.e. no overnight) based on the budget for retreat.
   • Schedule to (tentatively) include the following sessions:
     • Mock Council
     • How Council fits into the University
     • How the Faculty Associations fit into the SU
     • Students’ Union by-laws, policy, exec goals, council goals
     • Safe spaces training (possibly incorporated into another session that would be relevant)
     • Social time afterwards

5. New Business
   1. Committee Check-In
   2. Speaker’s Business
     • Determine a procedure for going “in Camera” and exactly what it means.
     • Councillor attendance and who is responsible for notifying the FA’s.
     • Rules around Skype.
     • Submitting and “Order of the Day” from the floor.

6. Discussion Period

7. On-Going Items
1. Council Mentorship Program

7. Confirmation of next meeting date – Tuesday September 25th, 5:00 pm

8. Adjournment