University of Alberta Students’ Union

AGENDA

COUNCIL ADMINISTRATION COMMITTEE

Tuesday, September 13, 2011
5:00 PM
SUB 6-06

1. Approval of the Agenda

2. Approval of Minutes

3. Announcements
   - Reminder of the by-election and open positions
   - CSJ Council meeting is October 11th

4. Old Business
   1. Committee Check-up
      i. ERC follow-up
   2. Clubs Fair
      i. Debrief, recommendations for next year, what to do with excess promotional materials

5. New Business
   1. Proxy Pool
      i. Should it be pursued, what body does the responsibility fall under, and any other considerations brought up by committee members.
   2. Fall Retreat
      i. Pick a date, produce a structure and sessions schedule, pick options for team-building/super-fun group activities so that we can research costs and resources

6. Discussion Period
   1. Skyping in to Council
      i. Possible additions to Council Standing Orders regarding time requirements and process.
   2. Fall meeting schedule

7. Confirmation of Next Meeting Date – September 27, 2011 @ 5:00 pm
   (Tentative until Fall schedule is determined)

8. Adjournment