Council Administration Committee

Tuesday, August 30, 2011
5:00 PM
SUB 6-06

1. Approval of the Agenda

2. Approval of Minutes

3. Announcements/Updates

4. Old Business
   1. Committee Check-up
      i. Reviewing and approving committee progress as per CAC Standing Orders and Bylaw 100.
   2. Clubs Fair
      i. Scheduling table times
      ii. Final draft of promo materials for viewing

5. New Business
   1. Proxy Pool
      i. Should it be pursued, what body does the responsibility fall under, and any other considerations brought up by committee members.
   2. Determine date for CSJ Council Meeting – October 11 or October 25?

6. Discussion Period
   1. Fall Retreat discussion
      i. General time, type of location, overnight/consecutive days/single day
   2. Skyping in to Council
      i. Possible additions to Council Standing Orders regarding time requirements and process.
   3. Fall meeting schedule

7. Confirmation of Next Meeting Date – September 13, 2011 @ 5:00 pm
   (Tentative until Fall schedule is determined)

8. Adjournment