University of Alberta Students’ Union

AGENDA

2011-2012/CAC/08

Council Administration Committee

Tuesday, August 16, 2011
5:00 PM
SUB 6-06

1. Approval of the Agenda

2. Approval of Minutes

3. Announcements/Updates
   1. CSJ Council Meeting Update
   2. Committee Check-up – next meeting

4. Old Business
   1. Proxy Pool
      i. Should it be pursued, what body does the responsibility fall under, and any other considerations brought up by committee members.

5. New Business
   1. Clubs Fair promotional material
      i. Drafts have been made by the Chair and any other member of the committee that wishes to contribute and are to be presented at this meeting.
      ii. Decisions must be made on purpose, content, style, quantity, and other considerations in order to give committee approval (if given) and start the printing process.

   2. Clubs Fair – Approval of purchasing table and collecting volunteers to table during the week

6. Discussion Period

7. Confirmation of Next Meeting Date – August 30, 2011 @ 5:00 pm

8. Adjournment