University of Alberta Students’ Union

AGENDA

Council Administration Committee

Date: April 24, 2012
Time: 6:00PM
Location: SUB Lower Level Meeting Room

Attendance:
Borden, Carson, Bellinger, Smith, Mills, Ruth, Nguyen, Sumar

Absent:
N/A

The Chair Called to Order: 6:02 PM

1. Approval of the Agenda
MILLS/BELLINGER MOVED to approve the agenda
Vote on Motion 8/0/0
The motion carries.

2. Chair’s Announcements
The Chair welcomed everyone to the first meeting of the year.
The committee did a round of introductions.
The Chair explained that committees are less formal than meetings of Students’ Council

3. Selection of Chair
KELSEY MILLS and ERIC BELLINGER were nominated to serve as Chair of the Committee.
MILLS was elected as Chair of the Council Administration Committee

4. Adoption of Standing Orders
BELLINGER/CARSON MOVED to adopt the standing orders as attached
Vote on Motion 7/0/1
The motion carries

5. Adoption of Meeting Schedule
The Committee agreed to meet on Council Tuesdays @ 5pm.

6. Confirmation of Next Meeting Date
May 15th @ 5:00pm. Location TBD.

BELLINGER/MILLS MOVED to adjourn.
Vote on Motion: 8/0/0
Motion carries

Adjourned at 6:20pm.

**Action Items**

*Discuss CAC recommendations for standing orders at next meeting*
*Confirm first trimester meeting scheduled*