Tuesday, August 16, 2016
7:00PM
SUB 6-06

AGENDA (CAC 2016-07)

2016-07/1  INTRODUCTION
2016-07/1a  Call to Order
2016-07/1b  Approval of Agenda
2016-07/1c  Approval of Minutes
2016-07/1d  Chair's Business

2016-07/2  OLD BUSINESS

2016-07/3  NEW BUSINESS

2016-07/4  DISCUSSION
2016-07/4a  Voting Method
2016-07/4b  CRO roles and challenges of the office
2016-07/4c  Election enrolment errors 2014/2015 through 2016/2017 - How to proceed?

Please see CAC 16-07.01
2016-07/4d  Fall Goals

2016-07/5  ADJOURNMENT
2016-07/5a  Next Meeting: August 29, 2016
## Students' Council Seat Distribution for 2016/2017

Enrollment numbers current as of August 2016 (numbers from Fall 2015/2016)

<table>
<thead>
<tr>
<th>Faculty Code</th>
<th>Faculty Name</th>
<th>Enrollment</th>
<th>Enrollment/Threshold</th>
<th>Seats by Minimum</th>
<th>Seats by Threshold</th>
<th>Greatest Remainder</th>
<th>Proper Seats 2016/2017</th>
<th>Actual Seats 2016/2017</th>
<th>Change</th>
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**Students' Council Seats Available:** 32 seats

**Minimum seats for each faculty:** 1 seat

**Seats distributed by Minimum:** 4 seats

**Seats distributed by Threshold:** 26 seats

**Seats distributed by Greatest Remainder:** 2 seats

**5% of undergraduate students:** 1480 students

**15% of undergraduate students:** 4440 students
Thursday, August 2, 2016
7:00 PM
SUB 6-06

ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>PROXY</th>
<th>PRESENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ben Angus (Chair)</td>
<td></td>
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<tr>
<td>Reed Larsen</td>
<td></td>
<td>Y</td>
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<tr>
<td>Alex Kwan</td>
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<td>Y</td>
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<tr>
<td>Jason Wang</td>
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<tr>
<td>Frederique Ndatirwa</td>
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<td>Y</td>
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<td>Brandon Prochnau</td>
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<td>Brandon Christensen</td>
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<tr>
<td>Fahim Rahman</td>
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<tr>
<td>Nick Dejong</td>
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MINUTES (CAC 2016-06)

2016-06/1   INTRODUCTION

2016-06/1a  Call to Order

Meeting called to order at 19:02 (7:02 PM) by ANGUS.

2016-06/1b  Approval of Agenda

NDATIRWA/LARSEN MOVE to approve the agenda.
7/0/0 CARRIED

2016-06/1c  Approval of Minutes
**LARSEN/WANG MOVE** to approve the minutes from July 19th
7/0/0 CARRIED

**2016-06/1d**  Chair’s Business

**2016-06/2**  OLD BUSINESS

ANGUS
Mentioned that Council Sweaters have not been picked, but are ordered; in the new magazine there is new women's sweaters, but it is limited in numbers; had everything going, and had the store tag in the catalogue;

**2016-06/3**  NEW BUSINESS
Said that meeting schedule from the Fall semester will be changed from 7 pm to 5 pm on Council Tuesdays

**2016-06/4**  DISCUSSION

**2016-06/4a**  Week of Welcome

ANGUS
Mentioned about the Week of Welcome, and said that they are looking into ways in which council will be more involved in general; they can help in the East Campus party; and orientation hasn't been done much;

LARSEN
Said that every faculty has a FA; and presentations can be made on orientation day about FAs and events, and venues need to be selected

ANGUS
Said that orientation is on the 31st, and he will talk to Rebecca about what she thinks about the week of welcome; Asked about what the councillors can volunteer for?

LARSEN
Recommend taking a microphone and walking around, or setting up a table

ANGUS
Agreed and said that this way they can know that they are there
An Attendee
Expressed disliking with walking around
ANGUS
Asked if anything else is known about East Campus walk, and who would organize that; Said that auto-response comes to them and asked who would organize that email;

LARSEN
Said that it would be the I-House or themselves

ANGUS
Asked for ideas about the week of orientation, and students need to be welcomed to campus, and asked for the role of council staff;

LARSEN
Said that they will not be able reach everybody unless they have a huge budget

2016-06/4b

Voting Procedures

ANGUS
Raised the issue of voting procedures for council voting, and asked for thoughts about voting when students were absent; Said that he got an email from a councillor stating that it is awkward when it is public

An Attendee
Said that it should be public and there should be a seating plan or role call

ANGUS
Asked what they should about seating plan

LARSEN
Said that it is more work as it is a two-step process and entails verification of the vote against the seat all the time
An Attendee
Asked how motion is defined

LARSEN
Said that the Speaker doesn't have an opinion and the meeting is called the same order every time
Recommended randomizing it every time so that attendance is randomized

ANGUS
Said that Marina said that she had opinion on it but she has not sent emails

LARSEN
Recommended drafting standing orders to make it the new standard for voting
ANGUS
Asked for last-minute comments, and what has been so far, e.g. for compensation or other fees

LARSEN
Said that there is “executive stipend” or “executive allowance”, and that questions were raised, and he will email the information; Explained that it was lower, and the more number of executives the higher the pay; there are different structures, some are stipend, some are honorarium and some are contracts; generally it is 30 to 40 thousand dollars; Mentioned that information about council can be found online; Explained that pay is mostly are hourly or monthly; and for attendance in all meetings, a councillor gets 30$ per meeting chair gets 50$/ meeting, and speaker gets 125$/meeting; it is what the councillors decide and is tailored to each organization; Said that how organizations structured themselves in other universities will be useful information for structuring;

ANGUS
Asked if Larsen can do a presentation in the next CAC meeting or the council meeting

LARSEN
Agreed if he gets more information

2016-06/5  ADJOURNMENT

2016-06/5a  Next Meeting: Thursday, August 16, 2016 @ 6:00 PM in SUB 6-06

2016-06/5b  LARSEN/DeJONG MOVE to adjourn at 7.19 PM.
7/0/0 CARRIED

Meeting adjourned at 19:19 (7.19 PM).

SUMMARY OF MOTIONS

<table>
<thead>
<tr>
<th>MOTION</th>
<th>VOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>NDATIRWA/LARSEN MOVE to approve the agenda</td>
<td>7/0/0 CARRIED</td>
</tr>
<tr>
<td>LARSEN/WANG MOVE to approve the minutes from July 19th</td>
<td>7/0/0 CARRIED</td>
</tr>
<tr>
<td>LARSEN/DeJONG MOVE to adjourn at 7.19 PM</td>
<td>7/0/0 CARRIED</td>
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