University of Alberta Students’ Union
COUNCIL ADMINISTRATION
COMMITTEE

Sunday, May 3, 2015
7:00PM
SUB 0-31

ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>PROXY</th>
<th>PRESENT</th>
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</thead>
<tbody>
<tr>
<td>Councillor Burton</td>
<td></td>
<td>Y</td>
</tr>
<tr>
<td>Councillor Dejong</td>
<td></td>
<td>Y</td>
</tr>
<tr>
<td>Councillor Zhang</td>
<td></td>
<td>Y</td>
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<tr>
<td>Councillor Wang (Kevin)</td>
<td></td>
<td>Y</td>
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<tr>
<td>VACANCY</td>
<td></td>
<td>N/A</td>
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MINUTES

2015-01/1 INTRODUCTION

2015-01/1a Call to Order

Meeting called to order at 7:04PM.

2015-01/1b Approval of Agenda

BURTON/WANG move to approve the agenda as amended.

5/0/0. CARRIED.

2015-01/1c Chair’s Business
2015-01/2 COMMITTEE BUSINESS

2015-01/2a Selection of a Chair

Councillor Zhang nominated.

Councillor Zhang is selected to be the chair of Councillor Administration Committee.

2015-01/2b Adoption of Standing Orders

WANG/BURTON move to approve the Standing Orders.

4/0/0. CARRIED.

2015-01/2c Adoption of Meeting Schedule

Committee meetings to be held on off-Council Tuesdays at 6PM.

2015-01/2d Confirmation of Next Meeting Date

The next meeting will be held on Tuesday, May 12th, at 6PM.

2015-01/3 ADJOURNMENT

Meeting adjourned at 7:28PM.

SUMMARY OF MOTIONS

<table>
<thead>
<tr>
<th>MOTION</th>
<th>VOTES</th>
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<tbody>
<tr>
<td>BURTON/WANG move to approve the agenda as amended.</td>
<td>4/0/0. CARRIED.</td>
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<tr>
<td>WANG/BURTON move to approve the Standing Orders.</td>
<td>4/0/0. CARRIED.</td>
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