May 22nd, 2021
10:00 am
Google Meet

ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>PROXY</th>
<th>PRESENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emily Kimani</td>
<td></td>
<td>Y/N</td>
</tr>
<tr>
<td>Abner Monteiro</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Samar Barazesh</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chris Beasley</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nicole De Grano</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Avery Teo</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nathan Brandwein</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

AGENDA/MINUTES (ACRONYM 2021-01)

2021-01/1      INTRODUCTION
2021-01/1a     Call to Order
2021-01/1b     Approval of Agenda
2021-01/1c     Approval of Minutes
2021-01/1d     Chair's Business
                - Updates
                - Expectations
2021-01/2      QUESTION/DISCUSSION PERIOD
2021-01/3      COMMITTEE BUSINESS
2021-01/3a  How to amend bylaws using CRO suggestions
2021-01/3b  Assigning draftsperson(s) to review each bylaw and date by which the bylaw should be complete.
2021-01/3c  Establishing meeting schedule

2021-01/4  INFORMATION ITEMS
2021-01/4a  CRO Suggestions
2021-01/4b  Bylaw Summaries
2021-01/4c  Bylaw Committee Overview

2021-01/5  ADJOURNMENT
2021-01/5a  Next Meeting: