

**BYLAW
COMMITTEE**

11 November, 2021

2:00 pm

[Google Meet](#)

ATTENDANCE

NAME	PROXY	PRESENT
Emily Kimani		N
Abner Monteiro		Y
Gurleen Kaur		Y
Samar Barazesh, Chair		Y
Chris Beasley		N
Vaughn Beaulieu-Mercredi		Y
Nathan Brandwein		Y
Simran Dhillon		N/A

MINUTES (BC-2021-11)

2021-10/1

INTRODUCTION

2021-10/1a

Call to Order

BARAZESH: Called the meeting to order at 2:03 P.M.

2021-10/1b

Approval of Agenda

2021-10/1c

Approval of Minutes

2021-10/1d

Chair's Business

2021-10/2

QUESTION/DISCUSSION PERIOD

2021-10/3

COMMITTEE BUSINESS

2021-10/3a

Presentation by Simran Regarding Audit Committee Responsibilities

DHILLON: Reviewing the 8000s Bylaw series, Audit Committee should have student group election audit responsibilities. This is outlined in the bylaws but not outlined in Audit Standing Orders.

MONTEIRO: Questions where these responsibilities are outlined in the 8000s Bylaw series.

DHILLON: Election auditing responsibilities are only informally mentioned in the 8000s Bylaw series. The 8000s series does not refer to which committee should be responsible for election auditing, but the Audit Committee is the committee that makes the most sense.

BARAZESH: Agrees and questions if the Audit Committee does not take over student group election auditing, what committee would.

BRANDWEIN: If Audit ends up taking on new student group election responsibilities, that would need to be reflected in the standing orders.

DHILLON: Of course. If Audit Committee takes on these responsibilities, Audit would become a committee less about financial auditing and more about holistic auditing/supervision of student groups. Audit would then audit student group financials and student group elections.

MONTEIRO: What is the role of the CRO in all this?

DHILLON: Not sure - the CRO is supposed to receive the raw election results but because elections happen at so many different times of year, it would make more sense for a committee to manage this.

MONTEIRO: GRTF is coming up where committee mandates are being reviewed. This will change the scope of audit so you will need to have a clear idea of what audit committee is before entering GRTF.

BARAZESH: The biggest problem right now is that nobody is supervising student group elections. There needs to be a committee that has this mandate. Besides Finance, Audit is the only committee with the relationships to do this.

DHILLON: Financial audits need to be staggered, if election supervision is taken on by Audit. Audits for elections would happen as soon after an election as possible.

MONTEIRO: There have been many years where audit has not completed all of their financial audits. Therefore, needs to be a concrete timeline and strategy for election audits in order for this to be functional

DHILLON: Audits have been decreased from three times a year to two times a year, which will help with the workload.

BARAZESH: Bylaws regarding audit changes are in the 8000s series, which we are working on slowly.

MONTEIRO: Are previous elections being audited?

BARAZESH: Due to the interest of time and resources, suggests that only upcoming elections be audited.

BRANDWEIN: Can't get over how much work this will all be

2021-10/3b

Bylaw Updates

BARAZESH: Let's hear some updates about the bylaws that everyone has been working on.

There are a few bylaws that have not been assigned.

MONTEIRO: Reviewed 9000 Bylaw series. There may need to be some things changed but nothing major.

Will talk to Kristen before providing a timeline.

BRANDWEIN: Working on the 2000s Bylaw Series. Very important series of Bylaws that needs to be reviewed before the upcoming elections. Reviewed all the bylaws and has been in contact with the CRO. Has no deadline but is something that should be gotten on more urgently. Requests a partner for extra help on the 2000s series.

BARAZESH: Maybe you could ask Chris to help out?

BARAZESH: Is working on Bylaw 100. Ask for 10 - 20 signatures and then ask for a letter. The letter would be a different way for candidates to demonstrate that they know the responsibilities of a councillor and understand what council does.

MONTEIRO: Concerned that Bylaw has a lot of work to do and that the bylaws that need to be prioritized are not being focused on right now.

Because of tightening timelines, there should be a discussion of reassigning bylaws, with more work intensive ones receiving more help.

BARAZESH: Prioritize the 2000s series and parts of the 8000s series.

MONTEIRO: The 2000s series does not properly outline SRA presentations and FAMF proposals, which is something that desperately needs to be updated.

BARAZESH: BEAULIEU-MERCREDI and KAUR have not been assigned to any bylaws yet. Let's assign KAUR to 8100 and BEAULIEU-MERCREDI to 8200.

MONTEIRO: Will work on the entire 2000s series with BRANDWEIN.

2021-10/4

INFORMATION ITEMS

2021-10/5

ADJOURNMENT

BARAZESH: Adjourned the meeting at 3:01 P.M.