University of Alberta Students’ Union

BYLAW COMMITTEE

Tuesday, February 13, 2018
6:00PM
SUB 0-48

ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>PROXY</th>
<th>PRESENT</th>
<th>SUBMISSION OF WRITTEN FEEDBACK (IF ABSENT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brandon Christensen (Chair)</td>
<td>Y</td>
<td>N/A</td>
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<tr>
<td>Sandy Brophy</td>
<td>0.5</td>
<td>N/A</td>
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<tr>
<td>Delane Howie</td>
<td>Y</td>
<td>N/A</td>
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<tr>
<td>Nicole Jones</td>
<td>Y</td>
<td>N/A</td>
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<tr>
<td>Robyn Paches</td>
<td>Y</td>
<td>N/A</td>
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<tr>
<td>Alannah Piasecki</td>
<td>Y</td>
<td>N/A</td>
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<tr>
<td>James Thibaudeau</td>
<td>Y</td>
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AGENDA (BC 2017-13)

2017-13/1 INTRODUCTION

2017-13/1a Call to Order

Meeting called to order at 6.16: by Councillor Christensen

2017-13/1b Approval of Agenda

THIBAUDEAU:
Proposed an additional item 2b to discuss the bill he was proposing in the last meeting regarding classification of committees as per their mandates.

THIBAUDEAU/JONES MOVE to approve the updated agenda
6/0/0
2017-13/1c Approval of Minutes

HOWIE/PIASECKI MOVE to approve the minutes
6/0/0
CARRIED

2017-13/1d Chair’s Business

2017-13/1e Attendance
Attendance was taken. Members in attendance were noted above. Councillor Levi Flaman was also in attendance as a general member. Councillor Brophy arrived late as reflected in the motions.

2017-13/2 QUESTION/DISCUSSION PERIOD

2017-13/2a Final 2017/2018 project discussion and brainstorming

CHRISTENSEN:
Stated that the committee members’ term was coming to a close and this was a good time to discuss any last minute things anyone was thinking about or were planning to accomplish.

HOWIE:
Said that she spoke with members of CSJ Faculty association and there might be a bylaw change required for bylaw 600. The bylaw deals with having translations for the SU and the bylaw amendment will be looking to make sure that the continuity of translation happens in the future years. There has been much ongoing discussion on the policies dealing with bilingualism but there is relatively little that has been done. Therefore they are going to try and get something established and entrenched in the bylaw policy to ensure it happens next year. She wanted everyone to be aware of that moving forward.

CHRISTENSEN:
Acknowledged Councillor Howie’s response and asked if anyone else had anything else to add.

BROPHY:
Stated that the goals he had, had been passed so he was not here to help
out on any other things.

CHRISTENSEN:
Added that for the next meeting on March 20th, if there is relatively little work left, the meeting could be adjourned early so members could have dinner together as per tradition.

2017-13/2b Discussion on committee classification

THIBADEAU:
Decided not to put this as a motion today as there was some work that has to be done in order to make sure it's going to function in general. Stated the concern and likely discussion needed to see where Policy Committee was going to fit and said that he hadn't heard too many concerns on Nominating Committee moving into Oversight. Finally, wanted to open it to the board to ask if anyone had any other committees in mind that would fit better under Oversight committee.

VP PACHES:
Brought up ‘Sub advisory group’ and ‘sub committee’ as two possible options but stated he wasn't certain and wondered if they would be suited better under oversight or operational.

BROPHY:
Stated he could see Sub Advisory under the Oversight Committee, because that group aims to bring students from various groups together to talk about things we can do for SUB which seems to be the point of oversight.

VP PACHES:
Agreed and stated that ART committee might be more suitable under operational.

THIBADEAU:
Said Oversight is a good fit for the Art Committee but agreed that it better under operational but the discussion would benefit from student input. Suggested putting in the discussed committees under Oversight in the bill and then discuss it more robust at the Student’s Council and see what people are suggesting.
BROPHY:
Liked the idea and stated there would be a chance for friendly amendments to it as well.

HOWIE:
Stated her opinion, that for committees not created within the Student’s Council structure originally, it is very important for the chair, member or the creators of the committee to decide their committee’s classification. As Bylaw committee, they can present to all committees at the start of next term to make sure every member knows what they are getting into. After that information, they would be able to tell us where they fit which would then be more of a ratification process rather than having the Bylaw Committee permanently decide how the committee’s membership needs to be. That is for the chair to decide.

THIBADEAU:
Felt that Councillor Howie was concerned that if a Committee was under oversight it would have to have a open membership which Thibadeau didn’t believe will always be the case.

HOWIE:
Clarified that she didn’t think that it had to be an open membership but it is upto the member to decide what kind it will be.

THIBADEAU:
Agreed and stated that if members can make a strong case for a different membership then the Student’s Council should listen and take it into account and reminded everyone that the whole point of Bill 5 was to eliminate all the committees out in the nether of SU and place them in direct categories to increase accountability.

HOWIE:
Wondered if for the turnover, there was a list somewhere of all the committees that needed council seats?

VP PACHES:
Answered that he would have such a list somewhere.
HOWIE:
Recommended the list be shared with Bylaw Committee if possible to help in its transition and figure out where different committees go.

THIBADEAU:
Asked what the committee things if we were to move Policy Committee under Oversight?

CHRISTENSEN:
Believed that policies needed to be legislative to be enforceable. Policy Committee drafts the policies, that is defined as a legislative function, so if we wanted to have students-at-large contribute to Policy discussion, Policy committee would need to be stripped of its drafting powers, or should be divided into a Policy Drafting committee and the Policy Advisory committee.

BROPHY:
Stated that since everything is passed by Student’s Council anyways, there shouldn’t be a need to have the drafting separated out as long as the Councillors are the ones owning the responsibility for being the drafters in the committee.

HOWIE:
Said that something that has come up is time specific policies to other committees just like how Policy Committee is tied to the current executive portfolio. The ability is here to tie a policy to a committee, so the committee is the one that can provide recommendations on that and as it stands right now any committee, especially those that have vested interest on an issue, could be the one to propose changes to that policy. We can write it into the policies themselves that there are these certain committee that must be consulted before a change. Then Policy would only have to put in the facts in words and make it work, which would leave Policy as a legislative body which would only be doing the drafting aspect. I think it’s important to realise that all committees make recommendations to Council and so having time specific policies or time all policies assigned to specific committees will allow for more efficient meetings across the group.
BROPHY:
Asked for clarification whether Policy would be able to patch anything that we couldn't clear with the group.

HOWIE:
Responded yes but said that it wasn’t set in stone it but she was hoping it would be entrenched in standing orders, and when renewals coming up, certain bodies have to be consulted and anything about new registration could come from any body.

THIBADEAU:
Said that the reason he chose Policy under Oversight because it deals with a lot of different issues that connect to different students so it made sense you would want to connect to these students to get their view. Looking at the mandate of Policy compared to say Bylaw, its very different that there is nothing written in the Policy standing orders that they write the first draft in the Policy and it goes to Council first after which Policy does the work, which is why I was thinking Oversight but to me it makes a lot of sense. Therefore if you connect Policy to different groups for consultation then you are getting the input from different students. So I would be okay with taking Policy off the bill.

CHRISTENSEN:
Suggested that Nominating Committee could potentially be moved under oversight.

HOWIE:
Asked if Thibadeau had talked to VP Scott about it as he is the chair of Nominating Committee to which Thibadeau responded he had but there was no response yet.

BROPHY:
Suggested talking to President Bannister as she was the chair of the committee at one point.

2017-13/3 COMMITTEE BUSINESS 29.35

2017-13/3a Bill #8 - Students’ Council Attendance Regulation Amendment - Second Reading
**CHRISTENSEN MOVES** to approve the second reading of Bill #8 Attendance Regulation Amendment, on the recommendation of Bylaw Committee, based on the following first principles:

**First Principles:**

1. The current form of the Students’ Council attendance regulations have helped improve attendance and engagement to date.
2. The regulations were initially created conservatively to help members adjust to the transition.
3. The regulations shall be tightened to continue to improve attendance and engagement.
4. The regulations shall be amended to apply to “regularly scheduled” meetings only, where regularly scheduled is defined meetings approved in the introductory meeting of Students’ Council.
5. Bylaw 100 shall be amended to adjust the definition of attendance from “Attendance is defined as attending for at least one (1) roll call of attendance” to
   a. “Satisfactory Attendance” being defined as attending between 50% and 100% of roll calls in a trimester either in person, by proxy or by teleconferencing,
   b. “Unsatisfactory Attendance” being defined as attending less than 50% of roll calls in a trimester either in person, by proxy or by teleconferencing.
6. The criteria for councillor removal from Students’ Council shall remain the constant, being that councillors with “Unsatisfactory Attendance” at the end of the Spring/Summer and Fall trimesters be declared in contravention of Bylaw 100 and automatically removed as a member of Students’ Council.
7. These changes shall be implemented May 1, 2018.

See Google Drive for second reading changes.

**SUMMARY OF DISCUSSION:**

**CHRISTENSEN:**

Directed everyone to the working folder on google drive to begin editing item 3a brought in by Councillor Flaman.
FLAMAN:
Noticed that in the original it was 50% of ‘each’ trimester whereas in the new one it was ‘a’ trimester so he wondered if it would be better as ‘each’ or ‘per’. Everyone agreed per would be better.

CHRISTENSEN:
Clarified that paragraph 5 would be taken off/merged after final edit.

After minor discussion, the amended version was presented.

AMENDED VERSION:
CHRISTENSEN/THIBADEAU MOVES to approve the second reading of Bill #8 Attendance Regulation Amendment, on the recommendation of Bylaw Committee.

Bylaw 100, Bill #8 - Second Reading Changes

21 Attendance Regulations

1. “Satisfactory attendance” is defined as being present for at least 50% of roll calls per trimester.
2. “Unsatisfactory attendance” is defined as being present for less than 50% of roll calls per trimester.
3. Councillors are expected to attend, send a Proxy or Councillor-Designate, to meetings of Students’ Council as a minimum expectation of holding office.
4. A Councillor must maintain satisfactory attendance each trimester to remain a Councillor for the following term.
5. Formal attendance percentages shall be calculated for each Councillor at the end of each trimester by the Speaker, and be provided as an information item to Students’ Council.
   a. A leave of absence for elections shall not be accounted into the attendance percentage.
6. *Where a Councillor has unsatisfactory attendance at the end of the trimester, they shall be declared in contravention to this Bylaw and be automatically removed as a member of Students’ Council.*
   a. This regulation shall only apply at the end of the Spring/Summer and Fall trimesters.

7. The contravening Councillor shall be able to appeal their removal to D.I.E. Board within three (3) business days of their removal, based on extenuating circumstances at the Board’s discretion, including those listed below:
   a. Personal circumstances including medical, emotional, mental, or family emergencies; or
   b. Academic program requirements, where evidence of mandatory evening or overnight commitments is provided confirming conflict with meeting these attendance requirements; or
   c. Other circumstances deemed reasonable, at the discretion of D.I.E. Board.

8. Unreliable proxies or Councillor-Designates shall not be considered a reasonable excuse for appeal, unless D.I.E. Board deems there were extenuating circumstances.

9. During the appeal proceedings, the Speaker shall attend the hearing to provide the official attendance record and field any questions of the Board.

10. Should the D.I.E. Board approve the appeal of the contravening Councillor, that Councillor shall be re-appointed immediately.
11. The contravening councillor’s seat shall not be replenished until the three (3) day appeal period has passed or the subsequent appeals process has been exhausted.
12. The Speaker shall present and e-mail these regulations at the first meeting of Students’ Council each trimester.

7/0/0 CARRIED

2017-13/4 INFORMATION ITEMS

2017-13/4a BC-2017-12 Meeting Minutes

See BC-2017-12.01

2017-13/4b CHRISTENSEN:
Said that he talked to Rebecca Taylor and she said for next year the council composition, as per the Bylaw 100 Schedule, would be the same, and updated everyone on the vacancy patient that it was submitted in time and there is now a new Councillor. Wished everyone a good reading week.

2017-13/5 ADJOURNMENT

2017-13/5a HOWIE/JONES MOVE to adjourn at 7:05PM

7/0/0 CARRIED

Meeting adjourned at 7.05pm

2017-13/5b Next meeting: Tuesday, March 6, 2018 @ 6:00PM in SUB 0-48.

SUMMARY OF MOTIONS

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<tr>
<th>MOTION</th>
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<tr>
<td>THIBAudeau/JONES MOVE to approve the updated agenda</td>
<td>6/0/0 CARRIED</td>
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