ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>PROXY</th>
<th>PRESENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Justis Allard (Chair)</td>
<td></td>
<td>Y</td>
</tr>
<tr>
<td>Cody Bondarchuk</td>
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<td>Y</td>
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<tr>
<td>Annie Duan</td>
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<td>N</td>
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<tr>
<td>Ben Thondson</td>
<td>Victoria Dejong</td>
<td>Y</td>
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<tr>
<td>Brandon Christensen</td>
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<td>N</td>
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<tr>
<td>Thomas Patrick</td>
<td></td>
<td>N</td>
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<tr>
<td>Bo Zhang</td>
<td></td>
<td>N</td>
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<tr>
<td>Navneet Khinda</td>
<td></td>
<td>N</td>
</tr>
<tr>
<td>Fahim Rahman</td>
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<td>Y</td>
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</table>

MINUTES (BC 2015-15)

2016-15/1 INTRODUCTION

2015-15/1a Call to Order
Meeting called to order by ALLARD at 4.09 p.m.

2015-15/1b Approval of Agenda
RAHMAN / DEJONG moved to approve the agenda
4/0/0 CARRIED

2015-15/1c Approval of Minutes
BONDARCHUK / ALLARD moved to approved the minutes
3/0/1 CARRIED (DEJONG abstained)

2015-15/1d Chair’s Business
None

2015-15/2 QUESTION/DISCSSION PERIOD
COMMITTEE BUSINESS

First Principles and Draft Changes (Second Reading)

ALLARD
Mentioned that it is the last meeting for bylaw committee, asked if there is any question, and suggested seeking email approval

Skipped item 3a and went to item 3b

BONDARCHUK
Mentioned about election principles;
Suggested a limit of $60,000 as upper limit and a limit of $5,000 for at a time for the finance
Asked for any thoughts
Said that there is an edit on line 22, third box, where change is made to the word "elections", as it is for advocacy affairs
Suggested to support advocacy campaigns towards municipal and federal governments

Suggested replacing, "political" with "advocacy" and "elections" with "government"

ALLARD
Asked about where does the $60000 number come from

BONDARCHUK
Replied that some of it is to get over the vote and is a reasonable amount, and added that it is not for frequent use because a massive campaign could take as much as 20,000$

Mentioned that any surplus will go to operating revenue and is a random slash and can be $55000 or even $65000

Motion
ALLARD / DEJONG motioned to adapt amendments to Line 22 of Bylaw 3000 4/0/0 Carried

2015-15/3a
All in favour

2015-15/3b
Skipped and postponed to later in the meeting

Motion

BONDARCHUK / RAHMAN motioned to bring Bill 18: Amendments to the (Bylaw 3000) Elections Reserve before Students' Council in second reading with the recommendation of Bylaw Committee, based on the following first
principles:

1) The Students’ Union holds a number of financial reserves for the purpose of large expense projects not outlined in an annual budget.

2) The Elections Reserve is distinct from the other reserves in that it may be used more frequently and unexpectedly than other reserves.

3) The Elections Reserve shall be renamed to the Campaign and Advocacy Reserve, and the definition shall be changed to include advocacy campaigns towards the University, for clarity.

4) Guidelines shall be set for use of the reserve, where the Executive Committee has authority to approve up to $5,000 in spending for a single campaign before requiring Finance Committee to release additional funds.

5) An upper limit shall be set on the accrual of the reserve, where additional funds outside the limit will be reallocated to the operating budget on an annual basis.

2015-15/3c

4/0/0 Carried

All in favour

Motion

ALLARD / DEJONG motioned to bring Bill 19: Amendments to (Bylaw 6100) DFU Timelines before Students’ Council in second reading with the recommendation of Bylaw Committee, based on the following first principles:

1) Dedicated Fee Units get the first opportunity to draft the plebiscite question on their renewal year.

2) The current deadline of January 15 is too close to the nomination deadline to allow a thorough vetting of the submitted plebiscite question.

3) Bylaw shall be amended to include an earlier submission deadline of the proposed plebiscite question to Bylaw Committee, and shall include a deadline for when Bylaw Committee shall submit the approved question to Students’ Council for ratification.

4) Bylaw shall include a requirement for the DFU board to run the “yes” side of the plebiscite question, and outline a process for the Chief Returning Officer to put out a call for the “no” side in accordance with Bylaw 2200.

4/0/0 Carried

All in favour

2015-15/3a

ALLARD

Mentioned that he worked on creating Google docs, and created a Google docs for easy addition, which won’t take time

Said that First principles are at the beginning, and that right now there are the following sections: definition; timeline; review; official translation; delay; and
recognition;
Said that each of the sections will be small, whereby first is a content section,
Asked if there is anything needs added
Explained that:
Translation is what will be translated;
Time line is below translation requirements;
First it is process and then timeline;
Enforceability means that bylaw will always b responsible;
Review is like reviewing the contents;
Said that for official translation they should hire an official translator for CSJ, and asked if they should do so periodically?

Mentioned that the clause can be delayed until they have an official translator

Said that for translation requirements, all bylaw and SU documents will be available in French and English

BONDARCHUK
Suggested that wording it is like "making it available in Canada's national language", which is bilingualism

ALLARD
Said that First principles mention operating policy specifically, and the rational is not to deviate from there

BONDARCHUK
Suggested phrasing it as
"The following governing do earning documents shall b made available in both English and French"

ALLARD
Asks if they will be able to do so in SU website

BONDARCHUK
Said that they can't do that for bylaw, because bylaws are in off-format.
Added that bylaws can be tracked by clicking, and can it be found how many are in English and French

ALLARD
Expressed concern about how to and whether to outline the process

BONDARCHUK
Said that it would in the final section, where finance bylaw says that operating policy do it in so and so manner, and can be done likewise
Suggested reference to section 7.4 for current French translation, and that a lot of bylaw do numbers?
Added that the committee doesn't have to put numbers, and that in conjunction with bylaw the Bylaw Committee can also change operating policy
Said that everything goes to marketing and communication and the chairman of CAC

ALLARD
Agreed with BONDARCHUK

BONDARCHUK
Said that awards and operating if not followed have no obligations

ALLARD
For timeline, it says bylaws and operating policies can be revised annually

BONDARCHUK
Said that you will be able go and order papers to find out, which will not take too long, but changing it may take a bit of time and that once a year is not too bad.
Also said that the person responsible can look and order papers from last year, and questioned if there is a Section on responsibility

ALLARD
Said that right now it says that they will be reviewed for changes, and it is the last thing they want, and therefore he mentioned "reviewed annually for changes"

BONDARCHUK
Added that it is because any motion to change can be made by council

ALLARD
Said then English translation by the Bylaw Committee will be enforceable, and asked if is needed to specify that Bylaw Committee shall debate in English

ALLARD
Asked if that was in the First Principles
Said that you can also always mention something specific to council if they are in Standing Orders

Added that he agrees that it is not the best fit but if you are making a whole new thing and it is only symbolic to have it there

Mentioned that "English translation of bylaw to policy shall be enforceable" can be there

ALLARD
Replied that English only debate can't be there and they need to specify that

BONDARCHUK
Said that amendment to a bylaw can be in a motion
ALLARD
Said that English translation can still be translated in French, and that Student council will debate the English translation of 1st and 2nd reading of bylaw and political policy, which will be enforceable

(The Committee discussed about the exact wording)

BONDARCHUK
Said that they can change it to French version, which can be presented in English but a translator has to write it in French

ALLARD
Suggested removing the section on official translation because it is in the operating policy, and wording it as:
"Implementation of bylaw shall be delayed until a sustainable method of translation is established"

BONDARCHUK
Asked about setting a date

ALLARD
Said that he doesn't know if they can

BONDARCHUK
Said in June Bylaw Committee can make the change in bylaw as editorial only
Said that his preference is to have a date but it better be two years of time
Said sustainable method will be like having a budget principle, and suggested adding a line like "Until a sustainable method is established"
Suggested having the date for current council year, around March or April

ALLARD
Suggested making it April 30th, 2018, and that with the changes that they made, they can get rid of the deflation sections

About the review section:
Said that It is about who is responsible and that they can get rid of that

RAHMAN
Suggested cutting it out from table of contents

ALLARD
Asked about accountability for review process, and with official translator they will have operating policy
Suggested adding the following: the following documents will be reviewed annually; standing orders and operating policy are included in governing documents;
Said that Bylaw and political policies are included, and will be reviewed
annually for changes made by the Student Council, which is good
Said that student council shall debate the English version
Agreed mentioning that:
"The English version of the governing documents shall be debatable"

Questioned that if timeline for translation is not defined then how can it be
defined about who keeps track of changes

Also questioned, if they can say that the chair of CAC is responsible for
timeliness of translation of operating policy

(Everybody agreed)

ALLARD
Said that instead of chair then they can say that it is the "Council
Administration Committee" who is responsible for ensuring that the
translation occurs in a timely manner

Agreed with cutting out the review

Asked as to what should be a good number for the bylaw

BONDARCHUK
Suggested that it should not be in thousands because access to information is a
bigger bylaw
Suggested to number it as 200, 300, or even as 4, 5

RAHMAN
Said that 600 makes sense

ALLARD
Agreed with making it Bylaw 600
Said that he will make sure if the format is okay, and that it will still be debated
in council but is all consistent with first principles

BONDARCHUK
Agreed to put in Wiki

ALLARD
Said that all of that is one set of amendments

Motion
ALLARD / BONDARCHUK motioned to adapt item 3a, Second Principles for the
Language Accessibility Bylaw
Carried, 4/0/0
All in favour
2015-15/4 INFORMATION ITEMS

2015-15/5 ADJOURNMENT

2015-15/5a Next Meeting: not decided
BONDARCHUK / RAHMAN motioned to adjourn the meeting at 5:22 pm
4/0/0 CARRIED

2015-15/5b Meeting was adjourned at 5:22 p.m.

SUMMARY OF MOTIONS

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requiring Finance Committee to release additional funds.

5) An upper limit shall be set on the accrual of the reserve, where additional funds outside the limit will be reallocated to the operating budget on an annual basis

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