AGENDA (AC-2016-05)

2016-04/1 INTRODUCTION

2016-04/1a Call to Order

2016-04/1b Approval of Agenda

2016-04/1c Approval of Minutes

2016-04/1d Chair’s Business

Fall Meeting Schedule

2016-04/2 QUESTION/DISCUSION PERIOD

2016-04/3 COMMITTEE BUSINESS

2016-04/3a OASIS Audit

NSA Audit

2016-04/4 INFORMATION ITEMS

GovWeek Event on Corporate Governance

2016-04/5 ADJOURNMENT
2016-04/5a  Next Meeting: To be decided.
ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>PROXY</th>
<th>PRESENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicole Hammond (Chair)</td>
<td></td>
<td>Y</td>
</tr>
<tr>
<td>Saba Al Hammouri</td>
<td></td>
<td>Y</td>
</tr>
<tr>
<td>Alexander Brophy</td>
<td></td>
<td>Y</td>
</tr>
<tr>
<td>Anthony Nguyen</td>
<td></td>
<td>Y</td>
</tr>
<tr>
<td>Reed Larson</td>
<td></td>
<td>Y</td>
</tr>
<tr>
<td>Brandon Prochnau</td>
<td></td>
<td>Y</td>
</tr>
<tr>
<td>Umer Farooq</td>
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<td>N</td>
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MINUTES (AC 2016-04)

2016-04/1 INTRODUCTION

2016-04/1a Call to Order

Meeting called to order at 17:10.

2016-04/1b Approval of Agenda

BROPHY/AL HAMMOURI move to approve the agenda.
2016-04/1c Approval of Minutes

BROPHY/NGUYEN move to approve the minutes.

4/0/2 CARRIED

2016-04/1d Chair’s Business

2016-04/2 QUESTION/DISCUSSION PERIOD

2016-04/3 COMMITTEE BUSINESS

2016-04/3a Review June Visa Statement

The committee took 5 minutes to review the visa statements. The committee suggested that it is better to have details written on the receipts so that the committee knows about the context of the expenditure, and that it is better to provide every receipt on the visa statement. Amongst the statements, the committee found a good example of how it should be done. HAMMOND will send an email to ask for more detail on the statements.

2016-04/3b Review PnL Statements

The statements are available online, and there is only whole budget but no individual line.

2016-04/3c ESS Audit
Each committee member gave an update of their financial review.

PROCHNAU reported that OASIS reported its budget in entire year and it is hard to review.

AL HAMMOURI reported that NSSA has the same issue. It is very confusing.

BROPHY reported that BSA and ISSS are not yet available to review.

LARSON reported that ESA did an independent audit by Alberta Teacher Association. He reviewed the report and recommended it to be approved.

NGUYEN reported that MSA has nothing available to review yet. And he reviewed ESS’s 2012-2013 budget, which was audited by independent auditor. He recommended it to be approved.

NGUYEN/AL HAMMOURI move to approve ESS’s audit report.

5/0/1
CARRIED
PROCHNAU ABSTAINED

LARSON/HAMMOND move to approve ESA’s audit report.

6/0/0
CARRIED

2016-04/4 INFORMATION ITEMS

2016-04/5 ADJOURNMENT

2016-04/6a Next Meeting: To be decided.

Meeting adjourned at 17:31.
<table>
<thead>
<tr>
<th>MOTION</th>
<th>VOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>BROPHY/AL HAMMOURI move to approve the agenda.</td>
<td>6/0/0 - CARRIED</td>
</tr>
<tr>
<td>BROPHY/NGUYEN move to approve the minutes.</td>
<td>4/0/2 - CARRIED</td>
</tr>
<tr>
<td>NGUYEN/AL HAMMOURI move to approve ESS’s audit report.</td>
<td>5/0/1 - CARRIED</td>
</tr>
<tr>
<td>LARSON/HAMMOND move to approve ESA’s audit report.</td>
<td>6/0/0 - CARRIED</td>
</tr>
</tbody>
</table>