Thursday September 23, 2016
5:30 pm
SUB 6-06

ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>PROXY</th>
<th>PRESENT</th>
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<tbody>
<tr>
<td>Nicole Hammond (Chair)</td>
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<td>Y</td>
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<tr>
<td>Anthony Nguyen</td>
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<td>Brandon Prochnau</td>
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<td>Reed Larsen</td>
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<td>Saba Al Hammouri</td>
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<td>Sandy Brophy</td>
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<tr>
<td>Umer Farooq</td>
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MINUTES (AC 2016-07)

2016-07/1 INTRODUCTION

2016-07/1a Call to Order

Meeting called to order at 5:33 pm.

2016-07/1b Approval of Agenda
FAROOQ/AL HAMMOURI moved to approve the agenda for September 23, 2016 as tabled.
7/0/0 CARRIED

2016-07/1c Approval of Minutes
NGUYEN/LARSEN moved to approve the minutes, as tabled.
7/0/0, CARRIED

2016-07/1d Chair’s Business

2016-07/1d HAMMOND
Fall Schedule is Fridays at 5:30PM on Council weeks. Might be subjected to change.

2016-07/2 QUESTION/DISCUSSION PERIOD

2016-07/3 COMMITTEE BUSINESS

2016-07/3a VP Student Life to provide context behind Residence Associations being added to Audit Committee’s responsibilities

HAMMOND
VP Ghossein has volunteered to come and explain why we will now be auditing for Residence Associations.

GHOSSEIN
This year is going to be the first year where Residence Associations are going through the Audit Committee. After the decision by Resident Services to not collect Residence Association fees anymore, we have to take some sort of action to ensure that these fees would be collected in some way. Our perception of what that solution would look like was to go to the board, we were expecting actual follow up to follow that board motion. However, we got the fees for four residence associations which are the ECB, Residents Saint Jean, I-House and HUB Residents Associations fees that need to be collected.
That means we will now legally liable for these fees in the same way we are for FA’s monies.
Resident Associations now have to go through the same process as FA’s. Me, DG and the Resident Associations are all working together to ensure that all their bylaws and policies comply with each other and SU Bylaws. There is different process for each association, and we will be lucky if they look the same. If they chose to change fees, they all had different timelines for referenda. We want make sure that they all comply with each other, and probably change them to be similar to the Fa timelines. This year’s work is going feel less structured, and most likely will look more sketchy than an established FA. We have simply given them a template to fill in their budget but they don’t know if their fees are going to be collected since we don’t know if their fees will be collected as we have been working with administration for 4 months on this but progress is slow. And depending on this conclusion, their budget will fluctuate. Once the process is figured out, I want their checks to be ready to go and delay will be avoided so that delay comes from the administration but not from us. Which is why it would be great if you could review Residence Association budgets as soon as you get them. They are working on them but it is a very tricky situation for them because they are budgeting on the assumption that they have half of their memberships. This year’s work is very important because if you flag anything that we should be paying attention to in Resident Association budgets, we have to communicate between myself, the chair and DG so that next year’s process is very clear and as established as FA. We do have insurance that the fees will be collected next year, they are just confused on how to do it this year. In the years to come, when Lister Hall Association might come back but they might be added. It is still not too much work but it’s identical to what we’re doing for FA’s but you are the only people who can do this.

HAMMOND
Are they only having projected expenses and not actual expenses?

GHOSSEIN
There are actual expenses but you want to see their projected.

HAMMOND
Have they spent any money?

GHOSSEIN
Some of them have. Example, the ESB Association are putting on a Block party and have spent around $5000 on it. The associations have expected to have money.
HAMMOND
There are still budget lines to pull from with receipts and such.

GHOSSEIN
Yes, I don’t know how many because the other associations have not done much till now. There is noticeable difference between the projected for this year and what was spent last year since they are not sure what kind of money they will have this year.

FAROOQ
Is there any review process beforehand? Was any of their Budgets reviewed beforehand?

GHOSSEIN
One problems was that budget was micromanaged by Resident Services because they thought of themselves as liable for the money to be spent by Resident Associations where that’s not the case, they are just were just the body that collected that money, they were acting like the audit committee. That was the process for reviewing these fees. Good thing is Resident Services are very clearly not liable for that money anymore since now we are, and we’re doing the financial review.

Flip side is that they are a whole bunch of complications that arise with this. After talking with Resident Associations, they mentioned concerns. Such as in HUB and ESB, there are many exchange students and faculty of extensions students who are not members of SU, so how will we collect the fees from them? There has to be a transfer of liability for the exchange students and faculty of extensions to us, but I don’t know how to do that.

Councillor discuss the liability of these students and how to solve it.

LARSEN
Are these fees counted as dedicated fees?

GHOSSEIN
No, since they fall would under 8200 in bylaws. In the actual bylaw it had the term "Student Representative Association" but in the schedule, it didn’t and Resident Associations weren’t in the schedule but I worked with Rebecca to change that. I did not look at the schedule but can do that beginning of the year. There are still many complications with that thing, that no one had to think about because it is the first time we are doing it. It is going well, but is slower than we thought.
LARSEN

What’s happening with the rest of the associations?

GHOSSEIN

GSA hasn’t played a big enough role in Residence advocacy and we cannot actively collect graduate student fees. Next year, work with them to combine motions when we go the Board of Governors. For this year, we are trying to talk with them about having an agreement to transfer that liability that we can at least assess the fees to graduate students. They don’t have audit committee and don’t have any faculty representatives so they would have to use our infrastructure and that is you guys. So, how we deal with releasing the money or not? They would have to have a rep on here or create their own committee.

LARSEN

In the past five years, have all four had a vote on their membership fees?

GHOSSEIN

Each followed their own bylaws, and they weren’t all consistent.

LARSEN

To be grandfathered into ours, TBD on a expiration date isn’t going to work. If they haven’t run a referendum in the last four years, they would have to do one right away.

GHOSSEIN

We are going to have see when was the last time they ran the last referendum, and then put on the expiry date on that.

LARSEN

We do four or five referendum at the same time it would bring in certain amount of legitimacy

GHOSSEIN

This is the first year we are doing it and so we have to figure out

LARSEN

Our standing orders are out of date

FAROOQ

In the event, which is increasing likely, that they don’t give out the fees this year, are we going to loan out to the resident associations this year?
We have had a conversation and alternatives were proposed, none of which as all not ideal. The most least ideal of all was that we would create some sort of fees that all students would pay would pay for, and go to all groups. This would anger many students and I don’t want to be in that position of asking people to do that. I would want the administration whether that’s is the Dean of Students or Deputy Provost to chair that responsibility because that delay is not our fault at all. Obviously, I am not going ask them to give the association’s money since they are not going to but we could ask for some sort of special grant or loan from them but it would not happen before the winter semester since they are still reviewing their budgets right now, and there is stuff they are trying to find money for, for their own goals. They would not place us as a priority but we would have to find a pool of money to loan that money out.

I am still fine right now with the timeline for Residents Associations because they would not have gotten the money until now or early October, so we have a couple of weeks in which this has to be figured out.

(All thank GHOSSEIN, and she exited the meeting room)

**Review Visa Statements**

The committee reviewed through the stack of visa statements, and discussed purchases made. Discussion arose about cost of parking, and ways the cost can be decreased.

**NSSA Audit Spring/Summer 2016**

HAMMOND

Councillor Al Hammouri has pulled their line for Student Orientation, and their receipts have checked out.

AL HAMMOURI/NGUYEN MOVE to approve the NSSA Audit for the Spring/Summer Semester 2016
7/0/0 CARRIED

**MSA Audit Spring/Summer 2016**

NGUYEN

Received their Spring/Summer Budget, and decided to pull a line from their Office Administration not including Office Supplies and after
reviewing everything, everything seemed in place except the cost of cab and taxi fees.

HAMMOND
Interesting that those costs are under Administration

Councillors discuss why they would be paying these costs and how they are organized.

HAMMOND
This is a red flag for me since I don’t understand why they would be paying for it. After talking to Rebecca, we have two options. We can table it, and wait for them to respond to us. Or we can conditionally approve it, and depending on what their response is, I can forward it to you and if we all think it’s okay, it can just be put through.

BROPHY
I think the conditional approving it is the best option.

HAMMOND
Are we good with conditionally approving it, and discussing more on WhatsApp?

FAROOQ
Can we have an online motions okay, could we do those instead?

HAMMOND
Rebecca said we can conditionally approve as long as they get back with us with an acceptable response. Before we had the signed auditor statement for Augustana, Rebecca said that if we don’t get it in time, we could conditionally approve as long upon receipt of the signed auditor statement. I think I would push for that because I am concerned about them waiting for another two weeks, alternative is an emergency meeting.

HAMMOND/BROPHY MOVE to conditionally approve the MSA Audit on the condition that Audit Committee reviews the new information requested and finds it satisfactory.
7/0/0, CARRIED
ASA Audit Spring/Summer 2016 was audited by professional auditor. There was no need to pull a line from their budget since it was professionally done. It is interesting to look at because it's cool to know how much Augustana collects in student fees.

HAMMOND/AL HAMMOURI moved to approve the ASA FAMF Fee Spring/Summer 2016 7/0/0, CARRIED

2016-07/3e

**Review Week of Welcome Profit and Loss Statements**

HAMMOND

Week of Welcome budget is not available as it takes about a month to organize. Currently, what we have is only the budgeted amounts. Councillor Farooq suggested that we review it because it a large expense; We can take a look into it now and it is attached to the agenda and kind of long and empty.

(Councillors take a look into the statements)

I will present it again when I get more information;

Does anyone of have any budgets they would like to see such as Dewey's?

Councillors discuss future budgets they would like to see.

PROCHNAU

What FA's are we still waiting from?

HAMMOND

Discusses who we are waiting on. If you haven't heard back, you can have Rebecca email them.

Alberta Pharmacies Student Association:
We requested a line, and they haven't heard back from us.
Augustana, 2e have finished.
The Association, haven't heard from them.
Business Student Association, we have requested a line.
Education is done.
Engineering is done.
ALES, we haven't received nothing.
ISSS, we haven't received nothing.
Law, we haven't received nothing.
Medical, we talked today
MSA was done today.
Nursing, we requested
Native, we approved today
OASIS, we did the old one and haven’t gone to their spring/summer
PHYSED, haven’t heard anything.
RES, we haven’t heard anything.
We are like 35 % done
It can go to the end of October, and we can wait.

2016-07/4 INFORMATION ITEMS

2016-07/4a Upcoming SU audit presentation by KPMG is on October 7

2016-07/5 ADJOURNMENT

HAMMOND/FAROOQ moved to adjourn the meeting.
7/0/0, CARRIED

2016-07/5a Next Meeting: Friday, October 7, 2016 at 6:00 pm.

2016-07/5b Meeting adjourned at 6:25 pm.

SUMMARY OF MOTIONS

<table>
<thead>
<tr>
<th>MOTION</th>
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<td>FAROOQ/AL HAMMOURI moved to approve the agenda for September 23, 2016 as tabled</td>
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