27 October 2021
4:00pm
Google Hangout/In-Person

ATTENDANCE

<table>
<thead>
<tr>
<th>NAME</th>
<th>PROXY</th>
<th>PRESENT</th>
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<tbody>
<tr>
<td>Simran Dhillon</td>
<td></td>
<td>Y</td>
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<tr>
<td>Andrew Batycki</td>
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<td>Y</td>
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<tr>
<td>Julia Catherine Villoso</td>
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<td>Y</td>
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<tr>
<td>Rowan Morris</td>
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<td>Y</td>
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<tr>
<td>Ghalia Aamer</td>
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<tr>
<td>Rachel Ouellette</td>
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<td>Y</td>
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<tr>
<td>Matin Koohkan</td>
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<tr>
<td>Courtney Graham</td>
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<td>N/A</td>
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MINUTES (AC 2021-09)

2021-09/1 INTRODUCTION

2021-09/1a Call to Order
DHILLON: Called the meeting to order at 4:10 P.M.

2021-09/1b Approval of Agenda

2021-09/1c Approval of Minutes

2021-09/1d Chair’s Business

2021-09/2 QUESTION/DISCUSSION PERIOD

2021-09/3 COMMITTEE BUSINESS

2021-09/3a Audit Introduction
DHILLON: Asked to introduce the new councillors and provide a general introduction to the Audit Committee.

2021-9/3b Audits

Batycki: Has completed the 2020-2021 full year audit for IHCC.
Batycki/Villoso moved to approve the audit for IHCC. CARRIED.

Dhillon: Will add the new councillors to the Audit Drive and will divide the leftover audits amongst them.

Dhillon: Will talk to Kristen about what to do once all audits are complete. Will be doing a presentation regarding Audit Committee to CoFA Admin and Finance tomorrow evening.

Morris: Suggests that something that should be included in the meeting presentation is an emphasis on audits being handed in on time.

Dhillon: Raises the point that different SRAs have different exceptional deadlines so it is sometimes hard to enforce audit deadlines to an exact day/time.

Dhillon: Reminds the committee to be mindful of conflict of interests (i.e. councillors cannot audit faculty organizations that they belong to or organizations that are part of their residence communities).

Dhillon: Assigns the NSSA audit to councillors Koohkan and Ouellette.

2021-09/4 INFORMATION ITEMS

2021-09/5 ADJOURNMENT

Dhillon: Adjourned the meeting at 4:30 P.M.