STUDENTS’ UNION ELECTIONS

Nomination Package

September 2017
Students’ Council and General Faculties Council
By-Election

This package is also available online at
www.su.ualberta.ca/vote
Welcome to the 2017 Students’ Council & General Faculties Council By-Election. On behalf of all members of our Students’ Union, I would like to thank you for your interest in these positions.

Students’ Council and GFC are two of the most important forums in which student voices are heard on campus. It is important that we fill these seats with enthusiastic and committed elected representatives.

This Nomination Package is your guide to participating in the election. Please ensure that your copy is complete and read the following pages carefully. Contents include:

A. Letter of Introduction
B. Nomination Package Instructions
C. Election Timeline
D. List of Vacant Positions
E. Nomination Form, including:
   i. Candidate Information and Declaration
   ii. Letter of Academic Eligibility
   iii. List of Nominators
   iv. List of Universal Materials
F. By-Election Regulations and Guidelines
   Appendix 1: SU Bylaw 1500
   Appendix 2: SU Bylaw 2300

Please carefully note the deadlines set out in the election timeline. It is solely your responsibility to submit complete and correct nomination packages on time. Please fill out and return the nomination forms as soon as possible. Incomplete nomination forms will not be returned, and there will be no extensions granted. If you encounter any problems, please bring them to my attention immediately so they can be resolved before the deadline.

If you would like more information about Students’ Council or GFC, please contact:

**Students’ Council:**
Saadiq Sumar  
Speaker, Students’ Council  
Email: speaker@su.ualberta.ca

**General Faculties Council:**
Shane Scott  
Vice President (Academic), Students’ Union  
Email: vp.academic@su.ualberta.ca

I look forward to working with you throughout the campaign and election, and encourage you to contact me at cro@su.ualberta.ca or (780) 492-7102 if you have any questions or concerns.

Best of luck,

Nadia Halabi  
Chief Returning Officer  
University of Alberta Students’ Union
These instructions do not constitute the complete nomination package. Please read the other information included in the nomination package, also available online at www.su.ualberta.ca/vote.

In the “Position Contested” field, please write either Students’ Union Councillor or GFC Councillor. If you are running for a position on both Students’ Council and General Faculties Council, please complete a separate nomination form for each position, including separate letters of eligibility and list of nominators.

In order for your nomination to be accepted, you must complete and submit the Nomination Form (Section E), which includes:

i. Candidate Information and Declaration
ii. Letter of Academic Eligibility
   ▪ This must be signed by your faculty office.
iii. List of Nominators
   ▪ The names, student ID numbers, faculties, years and signatures of at least 10, and no more than 20, nominators from within your own faculty.
iv. List of Universal Materials:
   • The following materials will be provided to you by the Elections Office: Staples; and Tape; and Lawn signs; and Push pins; and Scissors; and Hole Punch. If you would like any additional materials to be provided, please include this list on a separate piece of paper and hand it in with your nomination package.

Note: Students wishing to contest an Open Studies seat do not require nominators.

You must return the completed nomination form to Room 2-900, Students’ Union Building no later than:

Tuesday, September 26, 2017 @ 16:00

Only official forms will be accepted.

Please staple these papers together or enclose them in a large envelope before submitting them. Remember to have your Faculty Office sign the letter of eligibility as soon as possible, and start collecting signatures from nominators right away. The earlier your forms are submitted, the more time the Elections Office has to validate signatures and inform you of any discrepancies. There will be no extensions granted for late forms.

Chief Returning Officer
6-04 Students’ Union Building
Nadia Halabi
Email: cro@su.ualberta.ca
Phone: (780) 492 7102
All times are in 24-hour format.

Close of Nominations – Tuesday, September 26 @ 16:00
- All nominations must be submitted to SUB 2-900 by this time in order to be considered.
- If no nominations are received for a position, or if the only nominations received for a position are joke candidates, the deadline will be extended by 24 hours.

Mandatory Candidates’ Meeting – Tuesday, September 26 @ 17:00
Location: 6th Floor Conference Room, Students’ Union Building (6-06)
- All candidates are required to attend this meeting. Candidates who do not attend will be disqualified. Campaign managers and core volunteers are also encouraged to attend. If unable to attend, candidates must designate another person, in writing, to attend in his or her place.
- The CRO will review the election timeline, the relevant Bylaws, and any other election regulations. Candidates will have an opportunity to ask questions.
- Joke candidates, ballot order, material submission, poster and banner placement, and classroom speaking will also be addressed.

Campaign Begins – Wednesday, September 27 @ 09:00
- No campaigning is permitted before this time.
- Reminder: All campaign material must be approved by the CRO prior to use.

Deadline for Name Changes – Wednesday, September 27 @ 9:00
- Changes to official ballot names are not allowed after this time.

Budget Submission Deadline – Tuesday, October 3 @ 13:00
- Candidates must submit their final expense allowance forms (even if no money is spent). If not submitted on time, no refund of campaign expenses will be issued.

Voting – Wednesday, October 4 & Thursday, October 5
- Campaigning is permitted on voting days; however, continue to be mindful of regulations regarding where campaigning is prohibited.
- Candidates and volunteers will meet with the CRO to coordinate the removal of physical campaign materials two hours before polls close. Further details to be announced.
<table>
<thead>
<tr>
<th>Faculty</th>
<th>Students’ Council Seats</th>
<th>General Faculties Council Seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agricultural, Life &amp; Environmental Sciences</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arts</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Augustana*</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Business</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Education</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>Engineering</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Law</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Medicine &amp; Dentistry</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Native Studies</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Nursing</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Open Studies</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Physical Education &amp; Recreation</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Pharmacy</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Faculté Saint-Jean</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Science</td>
<td>0</td>
<td>3</td>
</tr>
</tbody>
</table>

*Note: Augustana Councillor elections have been delegated to the Augustana Students’ Association. Please contact the ASA for more information at (780) 679-1541 or aucsa@augustana.ca.
# CANDIDATE INFORMATION

<table>
<thead>
<tr>
<th>Full Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name You Wish to Appear on Ballot:</td>
</tr>
<tr>
<td>Position Contested:</td>
</tr>
<tr>
<td>Student ID Number:</td>
</tr>
<tr>
<td>University Email:</td>
</tr>
<tr>
<td>Keys to Campus Buildings¹:</td>
</tr>
<tr>
<td>Faculty:</td>
</tr>
<tr>
<td>Cell Phone:</td>
</tr>
</tbody>
</table>

# PRIMARY VOLUNTEER INFORMATION (IF APPLICABLE)

<table>
<thead>
<tr>
<th>Full Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID Number:</td>
</tr>
<tr>
<td>University Email:</td>
</tr>
</tbody>
</table>

# NOTICE

Students’ Union Elections are governed by SU Bylaws. A copy of the Bylaw 2300 is included in the nomination package, and is available online at [www.su.ualberta.ca](http://www.su.ualberta.ca). It is each candidate’s responsibility to ensure his or her nomination form complies with bylaw. In addition, each candidate must ensure that all aspects of his or her campaign, and the actions of any campaign volunteers, do not violate the provisions of bylaw or any other election rules or regulations.

# CANDIDATE DECLARATION

I hereby accept the nomination for the position indicated, and declare that to the best of my knowledge I am eligible to contest the position, and if elected, to hold office. I have read and understood this nomination package, rules, regulations, and bylaws referenced.

<table>
<thead>
<tr>
<th>Candidate Signature:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date and Time of Submission:</td>
</tr>
</tbody>
</table>

¹ Refer to §1.4 of the Regulation and Guidelines in Section E.
This letter confirms that ____________________________ , ID#: _________________ is a registered student taking at least one course for credit in the Faculty of ______________________, and at the last Faculty academic assessment was eligible to continue in a course of studies as defined in the Academic Standing regulations of the applicable Faculty sections of the Calendar.

_____________________________  ______________________________
Name                                                                                  Position

_____________________________  ______________________________
Signature                                                                             Date

Student’s Position Contested: ______________________________________________________
(i.e.: “Students’ Union Councillor” or “GFC Councillor”)
We, the undersigned members of the Students’ Union, nominate ____________________________ for the position of ____________________________ in the election to be held on October 4 & 5, 2017.

<table>
<thead>
<tr>
<th>Name</th>
<th>Student ID</th>
<th>Faculty</th>
<th>Year</th>
<th>Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>11.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>14.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>17.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1. **Nominations**

1.1 **Acceptance of Nominations**
Acceptance of a nomination by the CRO does not guarantee the candidate is eligible to run. Candidates must have paid Students' Union fees and must not have any debts owing to the Students' Union at the time of nomination. A candidate’s nomination may also be revoked if they fail to accumulate the designated amount of valid nomination signatures by the submission deadline. If the candidate is later determined to be ineligible, he or she will be disqualified.

1.2 **Joke Candidates**
A joke candidate shall be any candidate who chooses not to use their given name or a reasonable derivative of their given name when appearing on the ballot. Where a joke candidate is declared victorious, the joke candidate shall be dropped from the ballot and counting shall continue, with the joke candidates’ ballot being redistributed.

1.3 **Candidates Meeting**
A mandatory Candidates Meeting will be held **Tuesday, September 26 @ 17:00** in SUB 3-06, as noted in the election timeline. Candidates who fail to attend the meeting in its entirety (or fail to designate a proxy, in writing, to attend in their place) will be disqualified.

1.4 **Reporting of Keys**
All candidates and official campaign managers are required to report to the CRO any keys, cards, and other means of access they possess to any building or room on campus. Candidates who fail to report these items within 24 hours of the nomination deadline will be disqualified.

2. **General Campaign Rules**

2.1 **Pre-campaigning**
Candidates and volunteers may not engage in any campaign activities between the close of nominations and the beginning of the campaign period – Between **Tuesday, September 26 @ 16:00 and Wednesday, September 27 @ 09:00**.

2.2 **Volunteers**
Volunteers (anyone who assists in any campaign activity) are bound by the same rules as candidates. It is the candidate’s responsibility to inform his or her volunteers of election rules.

Candidates are responsible for the actions of their volunteers and may be subject to penalties as a result of their volunteers’ conduct.

2.3 Permitted Access
Campaigning is not permitted in the following areas without the permission of the CRO:
1) Any business or service operated by the Students’ Union, including RATT, Dewey’s, SU Infolink Booths and any SU Service;
2) Any University library, administration building, or office;
3) In any classroom during a class, without permission of the instructor;
4) In any residence, including all University-owned residences (including the residential areas of HUB), St. Joseph’s College, Augustana residences, and fraternity/sorority houses leased from the University;
5) In any building or on any land not owned or operated by the University or the Students’ Union, including LRT stations;
6) Any University parking lot.

2.4 Budget Limits
Budgets are established by Bylaw 2300, Section 34. Budgets will be calculated for candidates based on Faculty, and announced by the CRO during the candidates meeting.

Candidates who exceed these budget limits will be disqualified. It is important to note that GST is NOT included in these budget limits. Candidates are responsible for keeping a separate record of applicable taxes, for which the candidate will be reimbursed (along with the non-tax expenses) at the end of the election.

Excessive or unreasonable expenses will not be permitted. Candidates should seek advance approval from the CRO if there is any doubt about expenses.

2.5 Expense Reporting
Candidates must submit a detailed expense report, even if they spend no money, using the Expense Allowance Form available online and from the Elections Office. The report must be submitted, with all receipts included, no later than Tuesday, October 3 @ 13:00 as specified on the election timeline. Candidates are not allowed to incur any expenses between the reporting deadline and the end of campaigning, which are not included as an estimate on the initial expense report.
2.6 Donations
All donations to a campaign will be assessed fair market value by the CRO and accordingly deducted from a campaign’s total allowable expenses. This does not include general volunteer labour and expertise held by a significant portion of the population, such as web page and poster design. If you are at all in doubt about a fair market value, it is recommended that you consult the CRO beforehand.

2.7 Collusion
Candidates are free to endorse each other, but are prohibited from acting as a volunteer for any other candidate. Candidates are also prohibited from sharing resources (i.e.: tables, posters, banners, budgets, etc.), other than universal materials, with any other candidate. Volunteers, however, may volunteer for more than one campaign.

2.8 Student Group Interaction
Candidates will be prohibited from actively participating in student group or student service events during the campaign period (in their role as a candidate). Candidates are distinct entities from student groups and should not use any influence they hold with a student group to gain an undue advantage.

This does not mean that you cannot attend student group events or talk to student group executives in your capacity as a student or as a candidate.

If a candidate is approached by a student group or service to partake in a forum or an event, this will be permitted so long as each candidate in that race receives at least 24 hours notification of the forum or event and will be afforded an equal chance to speak at it or participate in it.

3. Campaign Materials & Advertising

3.1 Material Approval
All campaign materials must be approved by the CRO prior to use. All copies of campaign materials must also be checked, counted and marked by election staff prior to being distributed. Materials will be approved on a first-come, first-served basis with a maximum 24-hour turn-around time.

3.2 Identification of Printed Materials
All campaign materials must include “Printed at SUBprint” on it. All posters must also include the supplied Elections Office online voting notice. It is the responsibility of each candidate to ensure that this identification is present on the material before it is sent to the printer. Failure to include proper identification may result in the removal of these campaign materials.
3.3 Posters and Banners
There are no limits to the total number of posters, but no candidate may place more than ten (10) posters in any single building (atriums are considered half buildings with a limit of five (5) per atrium), and no more than one (1) banner on display in any building. Banners are greater than four (4) square feet in area, and posters are less than four (4) square feet. The maximum size for banners shall be eight (8) feet by sixteen (16) feet, as per University guidelines. The minimum distance between posters shall be ten (10) feet in all directions.

Banners must be coated with a fire retardant spray and have a fireproofing receipt attached prior to being displayed. Both are available to candidates at no charge from the Elections Office. Spraying should happen outdoors or in a well-ventilated area.

Candidates should be careful not to apply tape to surfaces that are easily damaged. Most buildings permit candidates to place posters on any brick or concrete wall. Several buildings have more restrictive regulations regarding poster approval and placement. Posters that are placed in violation of building rules will be removed without compensation, and a fine may also be imposed.

3.4 Outdoor Sign Placement
Each candidate has a maximum of fifteen (15) outdoor signs. The minimum distance between signs placed outdoors shall be ten (10) feet in all directions. The following campaigning methods are **not allowed**:

- Chalk
- Snow sculptures/snow dye
- Writing on classroom whiteboards

3.5 Video Policy
Candidates are allowed to post videos on Youtube, your campaign website, or on your Facebook page. Please inform the CRO of any other platform you might wish to use, these will be evaluated on a case-by-case basis and made available for all candidates or sides.

Please adhere to the following steps:

1) Fill out the online materials submission form with a description or storyboard of what your video will showcase. Include in the comments section how long the video will run.
2) Once you have received approval from the CRO, proceed with the filming of your video.
3) Video production will be considered to have a fair market value of zero, unless excessive costs are incurred, or a professional service is used in production. Please consult the CRO if you have any questions.
4) Upon completing the video, please submit to the CRO in its finished form for final approval.

3.6 Leaflets and Handouts
Candidates are permitted to place leaflets or handouts in bulk on any of their campaign tables for distribution. Candidates are also permitted to hand out these items to individuals, except in locations that have solicitation policies, including the Students’ Union Building. Candidates should not be leaving leaflets on vacant tables, on the floor, or anywhere else in which they would be left unattended. Any items distributed inappropriately will be removed without compensation, and a fine may also be imposed.

3.7 Universal Materials
The C.R.O. shall purchase or supply whatever basic materials they deem appropriate. The elections office shall replenish these Universal Materials as they become depleted during the elections period, where feasible.

Basic materials that shall be provided include, at a minimum:

i. Staples; and

ii. Tape; and

iii. Lawn signs; and

iv. Push pins; and

v. Scissors; and

vi. Hole Punch

3.8 Printer
All printing and photocopying must be done at SUBprint, located on the lower level of SUB. The process for using SUBprint is:

1. Go to SUBprint and have them fill out an “Internal/Walk-up” order form. Explain to the Print Centre staff what you would like printed, and have them fill out the form with the specifics.
2. Have the printed material approved by the CRO, who must sign the order form.
3. Have your material printed.
4. Have election staff count your material after you have hole punched each printed item.

3.9 Tables
Candidates are free to book tables on campus outside of the Elections Office, but must book them on their own. The Elections Office will not be providing tables for candidates. Candidates are cautioned against using any influence they may have with a campus group to book tables.

3.10 Classroom Speaking
Candidates must have the permission of the instructor before speaking in any classroom during a class.

3.11 Elections Forums
There are no officially organized forums for this by-election. Any candidate who wishes to participate in forums not organized by the Elections Office must provide notification to each candidate in his or her race at least 24 hours beforehand to allow them an equal opportunity to attend.

3.12 Campus Media – Gateway and CSJR
Candidates may advertise with the Gateway and will receive 50% off the regular ad prices; however, ads must run during the campaign. As with all campaign materials, the CRO must approve Gateway ads. Content and graphics must be submitted to the CRO for approval at least eight (8) days prior to the run date of the advertisement.

CJSR may have airtime available as paid political announcements. Again, the CRO must approve all ads before they are broadcast.

3.13 External Media
Candidates are free to speak to campus-based media, however all external media (e.g. Edmonton Journal, CTV, etc.) must be directed through the Elections Office. Candidates may speak to external media only after obtaining permission from the CRO. Requests will be evaluated on a case-by-case basis.

3.14 Elections Website Supplement
A brief biography/platform statement (maximum 250 words) and photograph (maximum 200x200 pixels) from each candidate can be posted on the SU Elections website. Candidates should be prepared to hand in their submissions immediately following the Candidates Meeting. The order of appearance per each race will be in the order the candidates hand in their election supplement.

The SU Elections website will remain operational throughout voting days.

The deadline for submitting the following information is Thursday, September 28, 2017 at 13:00. Please send this information to the CRO at cro@su.ualberta.ca. If the CRO does not receive your Website information by then, a “No information received” will be put next to your name.

3.15 Internet and Email Policy
The content of candidate websites should be provided to the CRO for review prior to being made publicly available (submit a material approval request and provide the private web address (with password) that the website can be viewed at.) Candidates are reminded that websites must not go public until the start of campaigning, and must be taken offline before the end of campaigning.

“Mass emails” to unofficial groups (e.g. lists of your friends from your personal address book) are not permitted. It is permissible, however, to send mass emails to anyone already acting as your campaign
volunteer. Emails to official University and student group mailing lists (list-servs) will be considered, given that the following procedures are adhered to:

1. Candidates who wish to send an email must contact the administrator of the mailing list, requesting permission to send the campaign message.
2. If approval is granted, the candidate must forward a copy of this approval to the CRO, who will then send a message to all candidates in that particular race, including the candidate that initiated the request.
3. Each candidate will have 24 hours to submit to the CRO a campaign message no longer than 250 words.
4. The CRO will then send an email containing all campaign messages to the mailing list. Under no circumstances are individual candidates permitted to send a campaign message directly to any mailing lists.

The use of forums, web-boards, or any other similar Internet-based mediums for the purposes of campaigning is prohibited without the express permission of the CRO. Requests will be evaluated on a case-by-case basis.

Remember that, just like on campus, candidates are responsible for any inappropriate campaigning by their volunteers on the internet. The CRO reserves the right to revoke any candidate’s right to use Internet-based mediums as a campaign tool, if it is determined that the above regulations have not been followed. Further penalties may also be assessed.

3.16 Social Media Policy

Facebook, Twitter, etc. may only be used for campaign purposes within the campaign period. Like physical materials, campaign materials used on Facebook, etc. must be approved by the CRO before being made public. Consequently, we ask that you adhere to the following procedures:

1. Candidates must provide the CRO with a list of all URLs for social media websites (Twitter, Instagram etc.), the CRO needs to follow those accounts before they can be used for campaigning. Please send the CRO a list of all social media platforms that will be used, by Wednesday, September 27 at 9:00.
2. Candidates who wish to create a Facebook group of an event page must add the CRO as a friend and appoint them as an administrator of any elections-related page.
3. Discussion boards and “wall posts” will be monitored by the Elections Office, and posts deemed inappropriate may be removed.

3.17 Material Removal

All physical campaign materials on-campus must be removed prior to the conclusion of voting. Candidates and volunteers will meet shortly before the end of voting to coordinate poster removal. The CRO will announce the time and location of a mass poster removal at the Candidates Meeting.
4. **Voting & Ballot Counting**

4.1 **Campaigning**
Absolutely no campaigning is permitted during the pre-campaigning period.

4.2 **Ballot Counting and Scrutineers**
Online ballot counting will take place on both days of voting, and will continue until 18:00 on Thursday, October 5.

4.3 **Results**
Results will be announced following the conclusion of voting. Official results will be submitted to Students’ Council at the next meeting following the election.

5. **Amendment of Regulations**

Any changes, clarifications or additions to these rules will be announced at the Candidates Meeting and/or emailed to all candidates, side managers and primary volunteers.

---

### Schedule of Fines & Penalties

As per Bylaw 2300 s. 49(3), the following is a schedule of fines and penalties that will be applied to candidates during the September 2017 By-Election of Students’ Council and General Faculties Council.

**Note:** The following schedule is subject to change and is non-exhaustive. Changes will be delivered to candidates via email.

**Pre-campaigning Period.** Includes, but not limited to:

<table>
<thead>
<tr>
<th>Violation</th>
<th>Counterbalancing Fine</th>
<th>Punitive Fine</th>
</tr>
</thead>
<tbody>
<tr>
<td>Failure to attend mandatory candidates meeting (or send a proxy)</td>
<td></td>
<td>Disqualification</td>
</tr>
<tr>
<td>Failure to report keys within 24 hours of nomination deadline</td>
<td></td>
<td>$25.00</td>
</tr>
<tr>
<td>Use of social media for public</td>
<td>$0.10 to be applied to each</td>
<td>TBD</td>
</tr>
</tbody>
</table>
### Campaign Purposes

<table>
<thead>
<tr>
<th>Campaign Purposes</th>
<th>Individual Reached</th>
<th>Additional Possibility of Discretionary Fines</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posting and/or distribution of campaign materials</td>
<td>Removal of said campaign materials plus equal number of materials</td>
<td>$2.00 per material + additional possibilities</td>
</tr>
<tr>
<td>Unsolicited campaigning (including mass emails)</td>
<td>$10.00 + $0.10 to be applied to each individual reached if emails or social media is used.</td>
<td>TBD</td>
</tr>
</tbody>
</table>

### Campaign Period

- Includes, but not limited to:

<table>
<thead>
<tr>
<th>Violation</th>
<th>Counterbalancing Fine</th>
<th>Punitive Fine</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intentional misrepresentation of facts</td>
<td>$10.00</td>
<td>TBD</td>
</tr>
<tr>
<td>Campaigning in an unauthorized area</td>
<td>Removal of said campaign materials plus equal number of materials</td>
<td>$2.00 per material + additional possibility of discretionaty fines</td>
</tr>
</tbody>
</table>
## Section F: By-Election Regulations and Guidelines

<table>
<thead>
<tr>
<th>Violation</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unapproved campaign materials</td>
<td>Removal of said campaign materials plus equal number of materials</td>
</tr>
<tr>
<td></td>
<td>$3.00 per material with additional possibility of discretionary fines</td>
</tr>
<tr>
<td>Unsolicited campaigning (including mass emails)</td>
<td>$10.00 + $0.10 to be applied to each individual reached if emails or social media is used.</td>
</tr>
<tr>
<td>Malicious or intentional violation of elections bylaw and rules</td>
<td>TBD</td>
</tr>
<tr>
<td>Failure to submit expense report by deadline</td>
<td>Will not receive reimbursement</td>
</tr>
<tr>
<td>Over-budget</td>
<td>Disqualification</td>
</tr>
</tbody>
</table>

**Note:** All violations indicated by TBD—as well as violations not indicated above—will be determined on a case-by-case basis by the CRO with input from the parties involved in a violation or complaint. Rulings will be issued for each noted contravention and published during the campaign period.

The Elections Office takes all violations and misdemeanours in a serious manner and is responsible for the oversight of a fair and legitimate election that reflects the spirit of our bylaws.