



## ■ Starting a New Student Group!

### Where do I start?

So, you have a new idea for a Student Group. There are over 400 student groups currently registered on campus! Before starting a new group, check [Bearsden](#) to see if there is a group with a similar interest as yours.

If you have checked and there is no single group that fits your idea, you can start your path of creating a new group by submitting a [New Student Group Proposal!](#) The form will ask you the basic stuff like what is your group about, what are your plans with the group, why should this group exist?

After you submit the proposal, at Student Group Services we will take the time to cross-check with other groups that might be similar and make sure you have a strong base to start building your student group! After we review it, we might think there is a group that you can join forces with to make your vision come true or give you the go to start a completely new one!

If you have been given the green light for starting a new group you will be asked to fill a New Group Registration form. At this point you will need to have the following ready to go when you submit:

- A minimum of 10 members who are University of Alberta students
- A minimum of 2 executive members, one president and one treasurer
- A constitution specific to your group. (check the [Constitution Guideline](#) for help)
- GLO training done! This includes GLO Essentials, Finances, and one Skill of your choice. Here is the [link for GLO](#).

More information and links to the documents you need can be found when you click on the [New registration link!](#) We also have a [Registration checklist](#) your student group can use to follow along.

Throughout this whole process we'll be here supporting you and simplifying anything that might look intimidating! This process does not have a deadline since we work with each group specifically and everyone's journey might be different and take longer or shorter to be completed!

You can check your new group progress through our live tracking sheet on our website under [Student Group Status Tracking sheet!](#) If you have any questions do not hesitate to reach out to us at [clubs@su.ualberta.ca](mailto:clubs@su.ualberta.ca).