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Reference # 2019-016**PERSONAL & CONFIDENTIAL**

April 24, 2019

Via email

Jonathan Olfert
University of Alberta Students' Union
2-934 Students' Union Building

jonathan.olfert@su.ualberta.ca

Dear Mr. Olfert:

Re: *Freedom of Information and Protection of Privacy Act*

Your request for access to:

The HUB Mall safety and security report commissioned by the CFSS Subcommittee on HUB Safety and Security in December 2018. Greg Smith with Urban Security Innovation produced the report / document. People that may have the report are:

*Geoffrey Rode, Director of Operations, VFO AS Administration
Janice Johnson, Assistant Dean of Students, Residence
Katherine Huising, Associate VP, VFO AS Administration*

For the time period of

Final version of the report was delivered to the subcommittee on April 2, 2019

under the *Freedom of Information and Protection of Privacy Act* (the Act) was received by the University of Alberta on April 16, 2019.

Timelines and Fees

Under the *FOIP Act*, we have 30 days to process your request, subject to exceptions. The due date for this request is **May 16, 2019**.

FOIP Regulations permit us to collect fees for processing your request: if your request exceeds \$150 for, the hours searching to find records requested, preparing a working copy, severing and photocopying at \$0.15 per page. More details will be sent to you if a fee estimate is issued.

If you have any questions, please write to me or call me at 780-492-9419.

Yours truly,



Michelle Johnson
Administrative Coordinator

/mj

Enclosure: Receipt # 1036923