Executive Committee

May 14, 2007

Attendance

Michael Janz President
Bobby Samuel Vice-President Academic
Steven Dollansky Vice-President External
Eamonn Gamble Vice-President Operations & Finance
Chris Le Vice-President Student Life
Bill Smith General Manager
Catherine van de Braak E/A, Recording Secretary

1. Call to Order

The meeting was called to order by JANZ at 12:35 pm

2. Approval of Agenda

SAMUEL/GAMBLE MOVED THAT the agenda is approved as tabled.
VOTE ON MOTION 5/0/0 CARRIED

3. Approval of Minutes

DOLLANSKY/GAMBLE MOVED THAT the May 9, 2007 minutes be approved as tabled.
VOTE ON MOTION 5/0/0 CARRIED

4. Action Summaries

Reviewed

5. Old Business

a. COCA

LE tabled updated information regarding COCA conference proposal. Le feels that no matter what we are doing with the VPSL portfolio many programming decisions fall to the VPSL. It is important to have the background to make programming calls.

LE/GAMBLE MOVED THAT the Executive Committee approve a budgeted expense not to exceed $6185.00 for the VP Student Life, Associate VP Student Life and the Operations Manager, Venues attend COCA Conference June 10-15, 2007 in Niagara Falls.
VOTE ON MOTION 5/0/0 CARRIED

b. VITALIZE

Updated numbers were tabled relating to the accommodation costs.

SAMUEL/GAMBLE MOVED THAT the Executive Committee approve a budgeted expense not to exceed $1068.00 for the MUGS
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and Campus Ambassadors Coordinator to attend Vitalize 2007 June 7-9/07 in Calgary.

VOTE ON MOTION 4/0/0 CARRIED
(Le was out of the room for the discussion)

c. SU Fee Breakdown for Handbook

Gamble reviewed the fee breakdown, would like to show a split of the DFU’s and non-DFU’s

SMITH: majority of SU fees are dedicated, I can assist with the breakdown.

Smith and Gamble will bring chart back re breakdown of mandatory fees, operating funds

LE: also need to consider messaging that goes with the charts.

DOLLANSKY: not sure about how we pay for ads.

Smith will chat with Grimble and bring information back to executive.

d. Inter-University Newspaper

Interested in having racks for distribution in SUB.

LE: concerned that if we let one in where do we draw the line.

Janz will contact and let know that executive does not support this.

e. Senior Manager Position and f. Communication Department

GAMBLE: we need to make some decision about what direction we are taking.

SMITH: one of the items that I have later on the agenda is a major project. I see there being 4 main projects that sub groups need to be formed to deal with and then bring back information to executive committee.

The 4 areas are: programming, communication, space and staff structure.

GAMBLe: still waiting for information on what the plan is

SMITH: have not heard from Don Hickey, it appears to have fallen on stony ground. David Bruch was going to try to facilitate a meeting to discuss this further; I will contact David if I have not heard from him by the end of today.

h. Cell Phones/Telephone System

JANZ: concerned contact with the office when attending meeting/on the road.

DOLLANSKY: concerned about the lack of voice mail, we have no cell phone other than our personal one.

van de Braak will bring information back to executive about voice mail and cell phones.
i. Grant MacEwan and CSS
   SMITH: have received invitation to two golf tournaments.
   Smith/Gamble/Dollansky and Janz will attend the Campus Security Services tournament; Grant MacEwan attendance will depend on the availability.

j. In Camera Personnel
   GAMBLE/LE MOVED THAT the Executive Committee move in camera.
   VOTE ON MOTION 5/0/0 CARRIED

k. Major Project Approach
   SMITH: referred to this earlier, all four groups will have an impact on the other ones; feel free to add to the four suggested groups.

6. New Business
7. Discussion Period
   a. In Camera
      SAMUEL/DOLLANSKY MOVED THAT the Executive Committee move in camera.
      VOTE ON MOTION 5/0/0 CARRIED

b. Office Security System
   Due to ongoing issues, Campus Security has recommended that the security codes be wiped and new codes issued for all staff. As well it is recommended that all users sign a letter of agreement.
   Executive support this.

c. CASA Policy Retreat
   Dollansky tabled information regarding an upcoming retreat in Vancouver. Further information will be brought to the next executive meeting.

8. Reports
9. Adjournment
   Meeting adjourned at 2:00 pm