Executive Committee
December 15, 2005

Attendance
Graham Lettner President
Mat Johnson Vice-President Academic
Jason Tobias Vice-President Operations & Finance
Justin Kehoe Vice-President Student Life
Bill Smith General Manager
Catherine van de Braak E/A, Recording Secretary

Absent
Samantha Power Vice-President External

1. Call to Order
The meeting was called to order by LETTNER at 12:10 pm

2. Approval of Agenda
TOBIAS/LETTNER MOVED THAT the agenda is approved as tabled.
VOTE ON MOTION 4/0/0 CARRIED

3. Approval of Minutes
TOBIAS/LETTNER MOVED THAT the December 8, 2005 minutes be approved as tabled.
VOTE ON MOTION 4/0/0 CARRIED

4. Action Summaries
Reviewed

5. Old Business
There is no old business

6. New Business
a. Marketing Assistant
Tobias tabled information regarding the creation of a full time marketing assistant. This position would create of marketing plans to be used as templates for the various departments of the SU. The current budget is not enough to cover a full-time position, would like to see this taken out of contingency.
SMITH: would see the creation of business/service/advocacy standard templates. These would be passed to the unit heads; they would work and develop for their department.

TOBIAS/LETTNER MOVED THAT the Executive approve expenditure not to exceed $5,000.00 from the contingency fund for the creation of a full-time marketing assistant.
VOTE ON MOTION 4/0/0 CARRIED

7. Discussion Period
There was no discussion items

8. Reports

9. Announcements

10. Adjournment
Meeting adjourned at 12:30 pm